

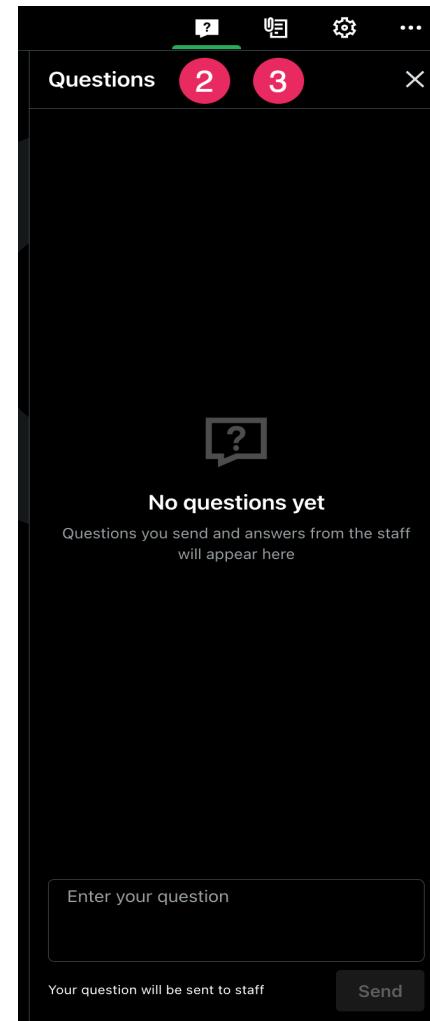
# New 499 Filer ID Basics

Overview for Service Providers

January 7, 2026

# Housekeeping

- The audience will remain on mute.
- If your audio or slides freeze, restart the webinar.
- A copy of today's presentation is available in the handouts section of the GoToWebinar control panel.
- **Enter questions at any time using the “Questions” box.**
- Audio is available through your computer's speakers.
- Toggle Closed Captioning on or off using the GoToWebinar control panel.



# Webinar Recordings

Please be aware that this webinar is being recorded.

A copy of the recorded webinar, along with a copy of the presentation will be available on the Service Provider's '**Webinars**' [webpage](#).

Future webinars are also posted on the webpage as well as their registration links. At the beginning of each quarter, all webinars scheduled for that quarter will be posted.

# Meet Our Presenter

## Al Cipparone

Senior Telecom Industry Analyst | Contributor Operations

Mr Cipparone is a member of the 499 team that analyzes revenue reported on the FCC Form 499-A. He has worked at USAC since 2022.

Email: [Form499@usac.org](mailto:Form499@usac.org)

# Webinar Overview

In this webinar, designed for service providers new to USAC, we'll cover the basics of the 499 ID and the filing requirements.

# Agenda

- 498 ID & 499 ID Purpose
- USAC's Website
- 499 ID Assignment
- Filing Calendar
- Quarterly Form 499-Q
- Annual Form 499-A

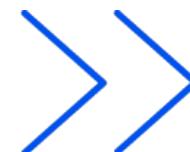
## 498 ID & 499 ID

Understanding the Difference

# Purpose of These IDs

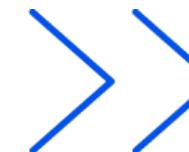
## 499 ID

- Takes its name from the registration form – FCC Form 499-A
- Identification used to contribute to the Universal Service Fund



## 498 ID

- Takes its name from the registration form – FCC Form 498
- Identification used to receive Universal Service funding



**Universal Service Fund**

# ID Differences

## 498 ID

Nine-digit number beginning with “143” or “443”  
(i.e. 143999999, or 443999999)

**Who -**  
Telecommunications Providers  
• Nine-digit number beginning with “143”

**Why -** to receive funding from any of the 4 programs USAC administers: *Rural Health Care, High Cost, Lifeline, E-Rate*

## 499 ID

Six-digit number beginning with an “8” (i.e. 889993)

**Who -** All Telecommunications Providers, including VoIP service providers and resellers

**Why -** to contribute to the Universal Service Fund

**ALWAYS include these numbers on any correspondence with USAC.**

**Companies that have a 498 ID don’t necessarily have to have a 499 ID, and vice versa!**

# 499 ID Assignment

Next Steps

# Email Notification of Assignment

## Next Steps

Two emails were sent to the Company Officer listed on the registration form.

1. Company Officer username and log in instructions for E-File.
2. Assignment of the 499 Filer ID and a list of forms you are required to file.

The Company Officer should now add additional users to USAC's E-File system to prepare forms or make payments to USAC.

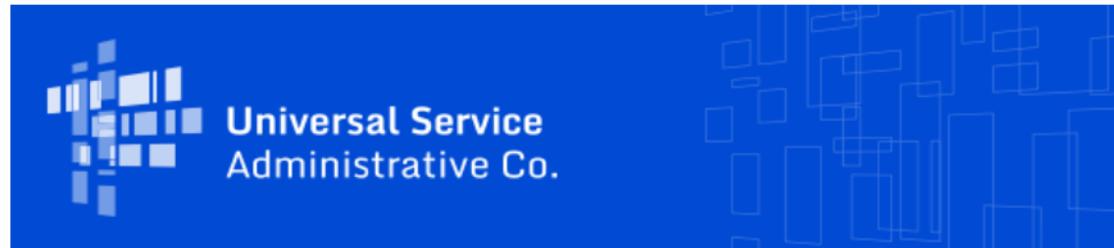
**ALL FCC Forms 499 must be submitted online through E-File. Paper copies are not accepted.**

# Required Form Filings

## Included in Assignment Email

The FCC Forms listed are based on the date you entered as the date you started selling telecom.

If you've entered the date the company started, you'll need to correct it!



### FCC Form 499 Approval Confirmation

**Note:** This email is an automatic notification and unable to receive replies. If you have questions, please use the contact information at the bottom of this email.

Thank you for registering with USAC to set up an FCC Form 499 account for [REDACTED]. USAC processed your registration and assigned your company the new 499 Filer ID [REDACTED].

Please review the [Forms to File webpage](#) to determine which future FCC Form 499 filings you are required to submit.

Required Action: Submit Previous FCC Form 499 Filings  
The reported information states that [REDACTED] first provided telecommunications in the U.S. in on August 2021. [REDACTED] is therefore required to submit the following previous FCC Form 499 filings:

#### 499A Filings

- 2025 FCC Form 499-A - Reporting Calendar Year 2024 Revenues
- 2024 FCC Form 499-A - Reporting Calendar Year 2023 Revenues
- 2023 FCC Form 499-A - Reporting Calendar Year 2022 Revenues
- 2022 FCC Form 499-A - Reporting Calendar Year 2021 Revenues

#### 499Q Filings

- November 2025 FCC Form 499-Q

Please note: FCC Form 499-A filings submitted in or before 2013 must be submitted to USAC via the mail as hard copies. FCC Form 499-A filings submitted from 2014 onwards must be submitted to USAC electronically through E-File.

# Online Resources

# USAC Website

[www.usac.org](http://www.usac.org)

A large, semi-transparent background image of a rural landscape with rolling hills, a road, and a cell tower. A large play button icon is overlaid on the bottom left. The page content is positioned over this image.

**Service Providers**

Making connectivity accessible and affordable for everyone in the U.S. by contributing to and participating in the Universal Service Fund

[Sign in](#) or [create an account](#) to get started.

Subscribe Payments Open Data

[Sign In](#)



Tools – Sign in to USAC's online system E-File

About ▾

E-Rate ▾

Rural Health Care ▾

Lifeline ▾

High Cost ▾

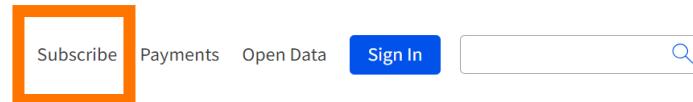
Service Providers ▾



Program Specific webpages

Scroll down the page for links to program pages as well as information on the Universal Service Fund.

# Newsletter Subscription



Found on main webpage  
at [www.usac.org](http://www.usac.org)

[About](#) ▾[E-Rate](#) ▾[Rural Health Care](#) ▾[Lifeline](#) ▾[High Cost](#) ▾[Service Providers](#) ▾

## Choose Program

### Affordable Connectivity Program (ACP)

- Claims Updates
- Consumer Group Updates
- Program Updates
- Service Provider Training Invitations
- System and Technical Updates

### E-Rate

- News Brief
- Tribal Newsletter

### Tribal Stakeholders



### High Cost

- Detailed HUBB Updates
- Program Updates

### Lifeline

- Program Newsletter
- NLAD Bulletin
- Consumer Advocates

### Rural Health Care (RHC) Program

- Healthcare Connect Fund (HCF) Program (Consortia)
- Healthcare Connect Fund (HCF) Program (Individual HCPs)
- Telecom Program

### Service Providers

- FCC Form 499 (Contributors)

# USAC's Online Filing System - E-File

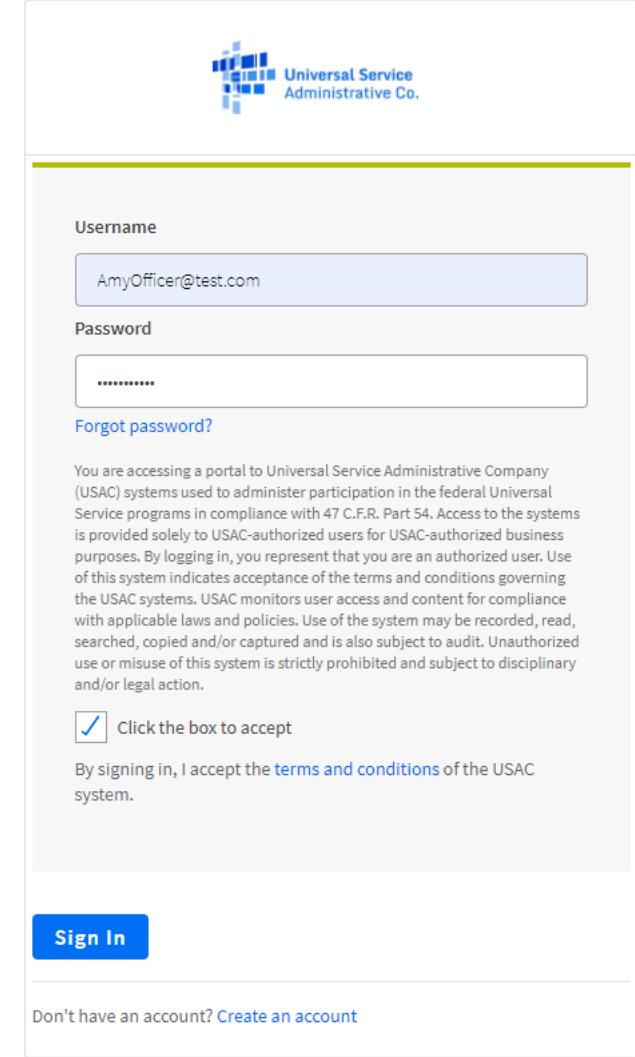


Subscribe Payments Open Data **Sign In**

**'Sign In'** page will prompt you for a username and password to log in to the E-File system.

USAC maintains security using a multi-factor authentication system, sending a 6-digit code to the applicable email address (Username) to enter prior to logging in to the system.

It's important not to share usernames.  
That's a violation of our terms and conditions.



The screenshot shows the USAC E-File sign-in page. At the top is the USAC logo. Below it is a search bar with a magnifying glass icon. The main area has fields for "Username" (containing "AmyOfficer@test.com") and "Password" (containing a masked password). A "Forgot password?" link is next to the password field. A large text block outlines the terms of use and legal conditions. At the bottom is a checkbox labeled "Click the box to accept" with the text "By signing in, I accept the [terms and conditions](#) of the USAC system." A "Sign In" button is at the very bottom.

Universal Service Administrative Co.

Username  
AmyOfficer@test.com

Password  
\*\*\*\*\*

[Forgot password?](#)

You are accessing a portal to Universal Service Administrative Company (USAC) systems used to administer participation in the federal Universal Service programs in compliance with 47 C.F.R. Part 54. Access to the systems is provided solely to USAC-authorized users for USAC-authorized business purposes. By logging in, you represent that you are an authorized user. Use of this system indicates acceptance of the terms and conditions governing the USAC systems. USAC monitors user access and content for compliance with applicable laws and policies. Use of the system may be recorded, read, searched, copied and/or captured and is also subject to audit. Unauthorized use or misuse of this system is strictly prohibited and subject to disciplinary and/or legal action.

Click the box to accept

By signing in, I accept the [terms and conditions](#) of the USAC system.

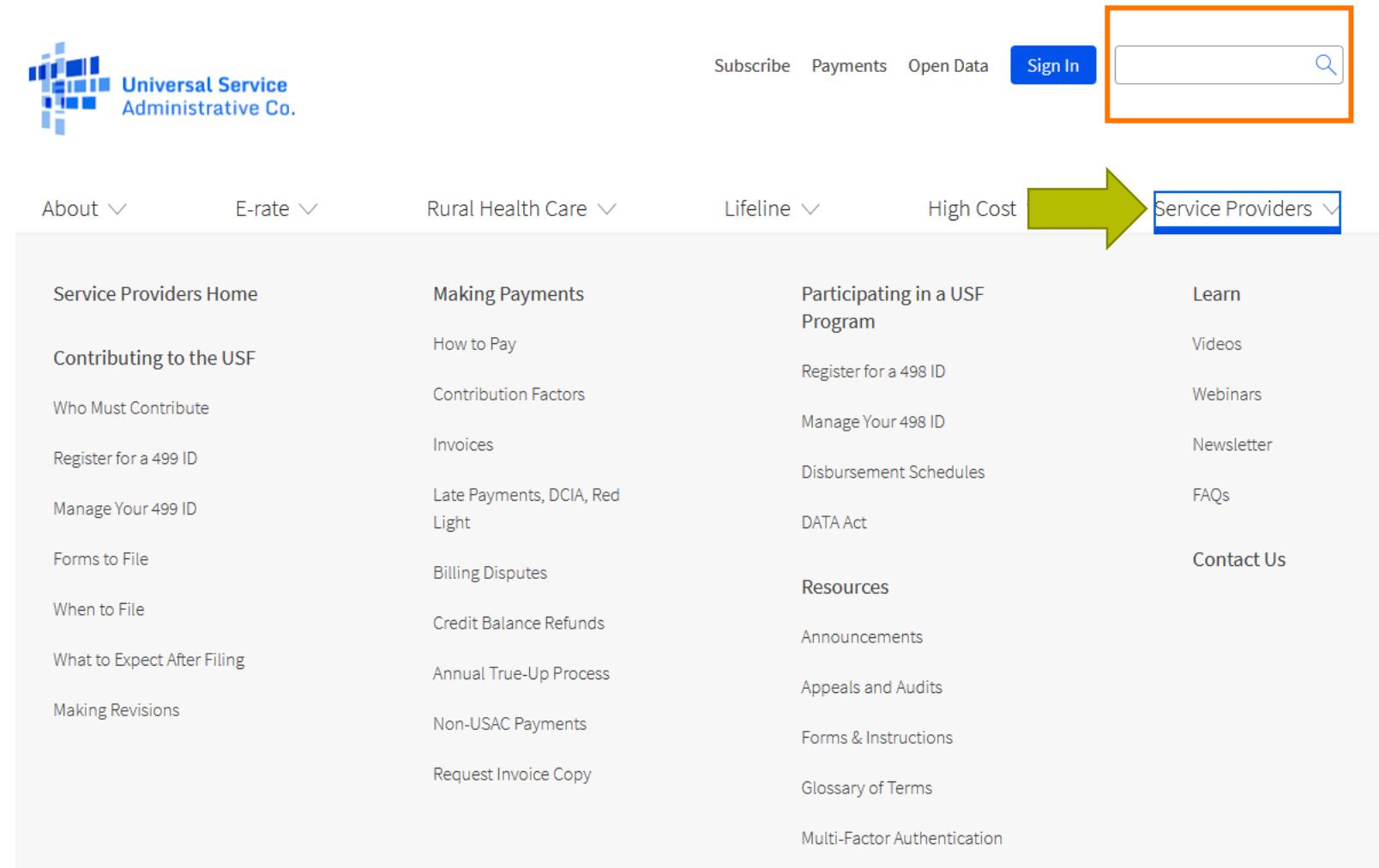
**Sign In**

Don't have an account? [Create an account](#)

# Service Provider Specific Menu

Click on the words '**Service Providers**' and you'll see a drop-down menu with topics specific to Service Providers, the Forms 499 and 498.

Use the search box in the upper right-hand corner if you are looking for a subject not on the menu.



The screenshot shows the Universal Service Administrative Co. (USAC) website. At the top, there is a navigation bar with links for 'Subscribe', 'Payments', 'Open Data', 'Sign In', and a search bar. Below the navigation bar is a main menu with categories: 'About', 'E-rate', 'Rural Health Care', 'Lifeline', 'High Cost', and 'Service Providers'. A green arrow points to the 'Service Providers' dropdown menu, which is highlighted with a blue border. The 'Service Providers' menu contains several sub-links: 'Service Providers Home', 'Contributing to the USF', 'Who Must Contribute', 'Register for a 499 ID', 'Manage Your 499 ID', 'Forms to File', 'When to File', 'What to Expect After Filing', 'Making Revisions', 'Making Payments', 'How to Pay', 'Contribution Factors', 'Invoices', 'Late Payments, DCIA, Red Light', 'Billing Disputes', 'Credit Balance Refunds', 'Annual True-Up Process', 'Non-USAC Payments', 'Request Invoice Copy', 'Participating in a USF Program', 'Register for a 498 ID', 'Manage Your 498 ID', 'Disbursement Schedules', 'DATA Act', 'Resources', 'Announcements', 'Appeals and Audits', 'Forms & Instructions', 'Glossary of Terms', and 'Multi-Factor Authentication'. To the right of the menu, there are links for 'Learn', 'Videos', 'Webinars', 'Newsletter', 'FAQs', and 'Contact Us'.

# Webinar Training Announcements

## Annual Form Training

- February & March

## Monthly Trainings

- New 499 ID
- Office Hours – open topic and discussion

Previous webinar recordings also stored here.



Subscribe Payments Open Data

Sign In



About	E-rate	Rural Health Care	Lifeline	High Cost	Service Providers
<a href="#">Service Providers Home</a>	<a href="#">Making Payments</a>	<a href="#">Participating in a USF Program</a>	<a href="#">Learn</a>		
<a href="#">Contributing to the USF</a>	<a href="#">How to Pay</a>	<a href="#">Register for a 498 ID</a>	<a href="#">Videos</a>		
<a href="#">Who Must Contribute</a>	<a href="#">Contribution Factors</a>	<a href="#">Manage Your 498 ID</a>	<a href="#">Webinars</a>		
<a href="#">Register for a 499 ID</a>	<a href="#">Invoices</a>	<a href="#">Disbursement Schedules</a>	<a href="#">Newsletter</a>		
<a href="#">Manage Your 499 ID</a>	<a href="#">Late Payments, DCIA, Red Light</a>	<a href="#">DATA Act</a>	<a href="#">FAQs</a>		
<a href="#">Forms to File</a>	<a href="#">Billing Disputes</a>	<a href="#">Resources</a>	<a href="#">Contact Us</a>		
<a href="#">When to File</a>	<a href="#">Credit Balance Refunds</a>	<a href="#">Announcements</a>			
<a href="#">What to Expect After Filing</a>	<a href="#">Annual True-Up Process</a>	<a href="#">Appeals and Audits</a>			
<a href="#">Making Revisions</a>	<a href="#">Non-USAC Payments</a>	<a href="#">Forms &amp; Instructions</a>			
	<a href="#">Request Invoice Copy</a>	<a href="#">Glossary of Terms</a>			
		<a href="#">Multi-Factor Authentication</a>			

# Additional Learning Resources

The USAC website offers several options to learn via our online video library as well.

Click on the words ‘Service Providers’ on the main webpage.

## Videos

These videos are designed to help you understand and manage the form filing process, FCC requirements, and other elements to offer service provider support.

---

[Overview](#)

 [Accessing E-File](#)

[499 Filer ID Basics](#)

[E-File Navigation](#)

---

[FCC Form 498](#)

 [FCC Form 499-Q](#)

---

## Contacting USAC

Message System within E-File

# Customer Specific Contact

The best way to contact your assigned 499 analyst is via E-File Messages.

Located within the E-File portal, a secure message can be sent to ask specific questions about your filer ID, Forms 499, payments, and any other inquiry.

The screenshot shows the Admin Center interface with a blue header bar and a 'Log Out' button. Below the header is a search bar with the number '889993' and a 'Search' button. The main content area displays the following information:

- USAC Test Amy**  
**889993**
- Filer Status:** Active
- Company Contacts** +
- Associated 498 IDs** +
- Notify USAC of De Minimis Status** (with a question mark icon)
- Notify USAC if your company will be *de minimis*** in the upcoming quarters (with a blue link and a checkmark icon)
- Comments**
- Company Details**

At the bottom, there are three tabs: **499 Forms** (underlined in yellow), **Payments**, and **Messages (0)**, which is highlighted with an orange box. Below these tabs, the text '499 Forms' is displayed in blue.

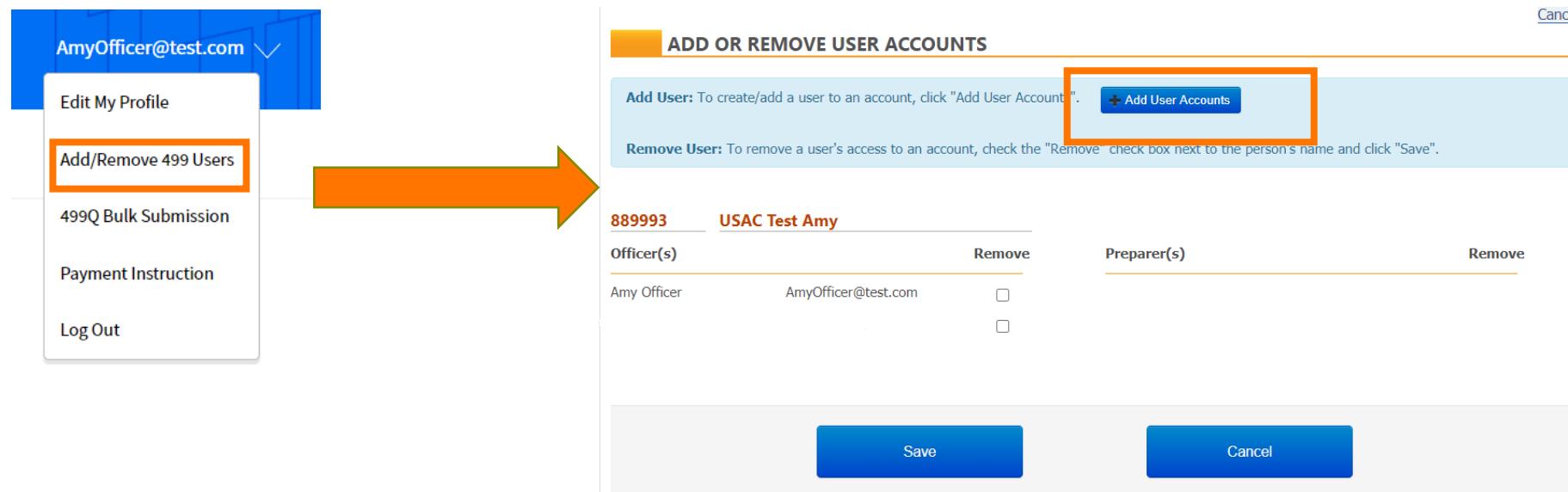
## Adding E-File Users

# Add Authorized Users in E-File

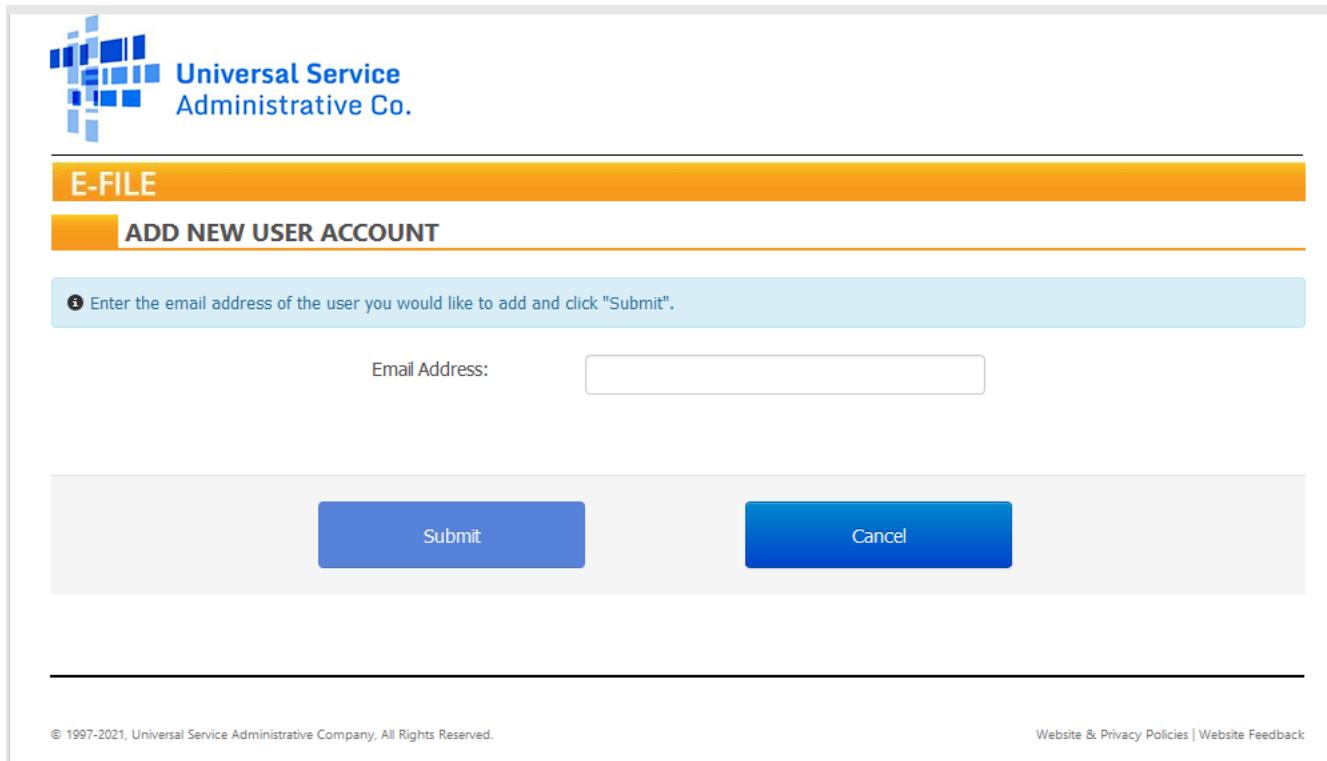
Only Company Officers can grant E-File access to additional users.

Click the down arrow next to your user ID in the top right-hand corner of the screen, then select the option, '[Add/Remove 499 Users](#)'.

At the next screen, click the blue button '[+Add User Accounts](#)'.



# Add Authorized Users in E-File



Universal Service Administrative Co.

E-FILE

ADD NEW USER ACCOUNT

Enter the email address of the user you would like to add and click "Submit".

Email Address:

Submit Cancel

© 1997-2021, Universal Service Administrative Company. All Rights Reserved.

[Website & Privacy Policies](#) | [Website Feedback](#)

- The email address entered acts as the new user's E-File username.
- The email address entered should be **specific to the person** and not an email address shared with another person(s) or a generic email address (e.g., Billing@gmail.com).
- The email address listed will be the address to which business communications, including confidential business communications, may be sent.

# Add Authorized Users in E-File



Universal Service  
Administrative Co.

**E-FILE**

**"ADD USER ACCOUNT" NON-EXISTING ACCOUNT**

Email Address:

**Information:** This email address is not associated with an existing E-File user account. To continue granting entitlements to this person, complete the requested information below. Select whether the person's E-File account should have the capabilities of a company officer or preparer; select the Filer ID(s) the person should have access to, and click "Submit."

Name

Position Title

Phone Number

Click this box to confirm that

- The email address listed above is specific to the person and not an email address shared with another person(s); and
- The email address listed above is the address to which business communications, including confidential business communications, may be sent. The email address will be used to create an E-File user account and/or give the existing E-File user account additional entitlements.
- If granting company officer entitlements to the person listed above, clicking the box also confirms that the person listed above is a company officer of the selected company(ies) and Filer ID(s) identified below. [Click here for more information](#)

- Enter the contact information of the user you are adding.
- Place a check mark in the box confirming that the username you are adding meets the USAC terms and conditions.
- Scroll down to assign a role to the new user.

# Add Authorized Users in E-File

The screenshot shows a user interface for adding authorized users. At the top, there is a small box containing two radio buttons: 'Company Officer' (unselected) and 'Preparer' (selected). Below this are two columns: 'All FilerIDs' and 'Selected FilerIDs'. The 'All FilerIDs' column contains a list with the number 889993. The 'Selected FilerIDs' column is empty. At the bottom of the interface are 'Submit' and 'Cancel' buttons.

- Determine the level of access you will grant to the new user.
  - Company Officers are the only persons who can certify an FCC Form 499.
  - Company Officers can also add/remove users who have authority to access the account.
- Select which Filer IDs the new user will have access to by highlighting the Filer ID and clicking the right arrow button to move it to the 'Selected Filer IDs' column.
- Complete the set up by clicking the 'Submit' button.

## 2026 Filing Calendar

When to File the FCC Forms 499

# Types of FCC Form 499

## FCC Form 499-A

1. Required for EVERYONE
2. The [FCC Form 499-A](#) is the annual form used to report the company's *actual* revenue billed during the prior calendar year.
3. The FCC Form 499-A is due annually on April 1.
4. USAC will notify you of due date.

## FCC Form 499-Q

1. Required for all non-*de minimis* filers
2. The [FCC Form 499-Q](#) is used to *project* or *forecast* the company's revenue for the next calendar quarter.
3. The FCC Form 499-Q due dates:
  - February 1
  - May 1
  - August 1
  - November 1
4. USAC will not notify you of due dates.

# 2026 Filing Deadlines

Due Date	Revenue Reported	Revision Deadline	Contributor Billing
FCC Form 499-Q February 2, 2026	2Q projected 2026 4Q revenue 2025	March 19, 2026	April – June 2026
<b>FCC Form 499-A April 1, 2026</b>	<b>Prior year: 2025 January – December</b>	<b>March 31, 2027</b>	<b>July 2026</b>
FCC Form 499-Q May 1, 2026	3Q projected 2026 1Q revenue 2026	June 15, 2026	July – September 2026
FCC Form 499-Q August 3, 2026	4Q projected 2026 2Q revenue 2026	September 17, 2026	October – December 2026
FCC Form 499-Q November 2, 2026	1Q projected 2027 3Q revenue 2026	December 17, 2026	January – March 2027

\* When a form due date falls on a weekend or holiday, the form is due the following business day.

# Quarterly Filing Periods

## Filing Dates – from the FCC Form 499-Q

One form is used to file all four of the quarterly filings. The relevant time periods are included on the form showing the filer exactly what time periods the form is reporting.  
**After the revision deadline has passed, revisions to the 499-Q will not be accepted.**

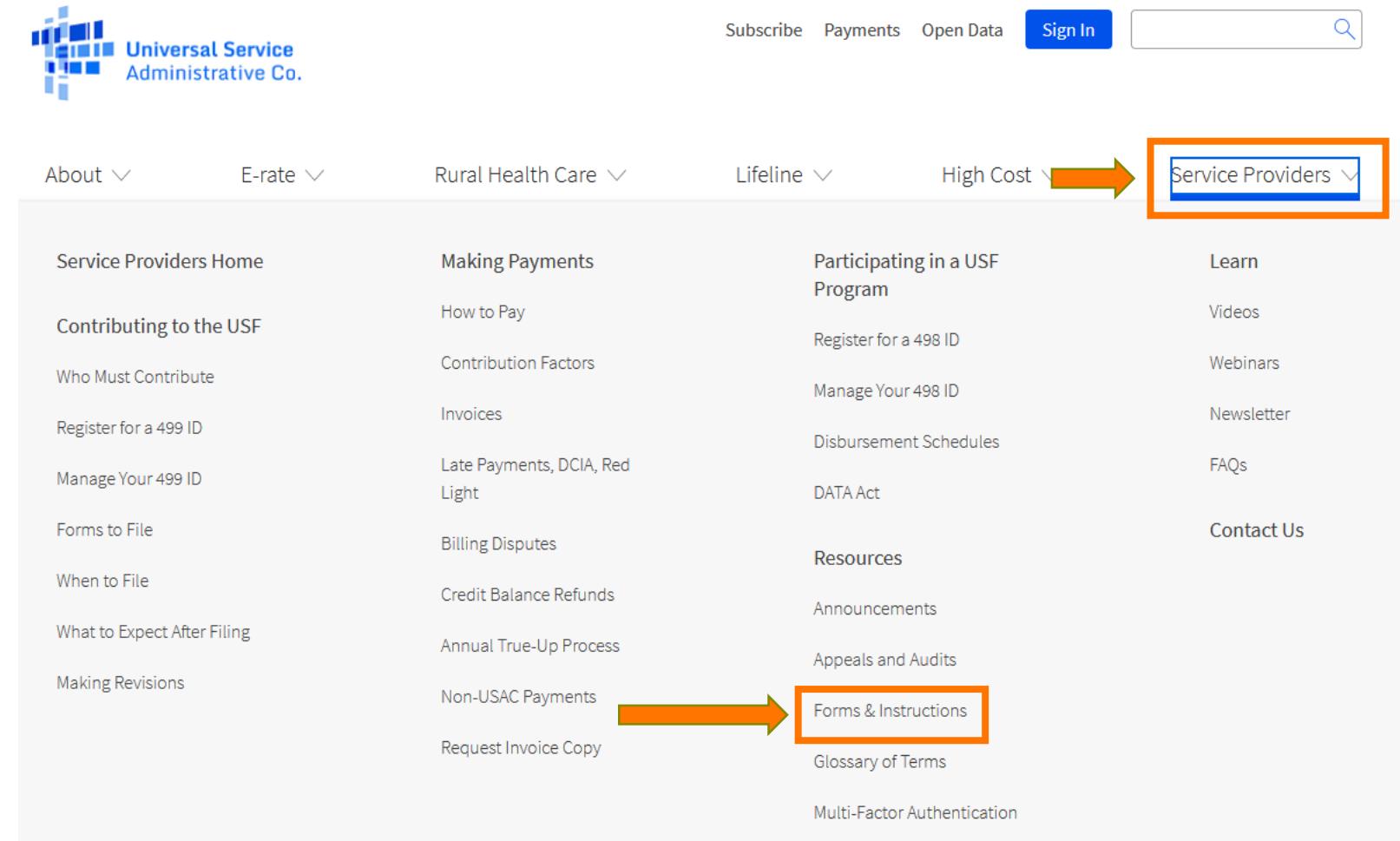
Below is a screen shot from E-File's data entry for the FCC Form 499-Q.

Block 3: Contributor Historical and Projected Revenue Information		
113. Indicate which Quarterly filing this represents	<u>Filing due</u>	
	<input type="radio"/> November 1, 2025	<u>Historical revenues (lines 115-118) for</u> July 1 - September 30, 2025
	<input checked="" type="radio"/> February 1, 2026	October 1 - December 31, 2025
	<input type="radio"/> May 1, 2026	January 1 - March 31, 2026
	<input type="radio"/> August 1, 2026	April 1 - June 30, 2026
		<u>Projected revenues (lines 119-120) for</u> January 1 - March 31, 2026
		April 1 - June 30, 2026
		July 1 - September 30, 2026
		October 1 - December 31, 2026

\* When a form due date falls on a weekend or holiday, the form is due the following business day.

# Find the FCC Forms

Select “Forms & Instructions” from the drop-down mega menu.



The screenshot shows the USAC (Universal Service Administrative Co.) website. At the top, there is a navigation bar with links for 'Subscribe', 'Payments', 'Open Data', 'Sign In', and a search bar. Below the navigation bar is a mega menu for 'Service Providers' (highlighted with an orange box and arrow). The 'Service Providers' menu has several sub-links: 'Service Providers Home', 'Contributing to the USF', 'Who Must Contribute', 'Register for a 499 ID', 'Manage Your 499 ID', 'Forms to File', 'When to File', 'What to Expect After Filing', 'Making Revisions', 'Making Payments', 'How to Pay', 'Contribution Factors', 'Invoices', 'Late Payments, DCIA, Red Light', 'Billing Disputes', 'Credit Balance Refunds', 'Annual True-Up Process', 'Non-USAC Payments', 'Request Invoice Copy', 'Participating in a USF Program', 'Register for a 498 ID', 'Manage Your 498 ID', 'Disbursement Schedules', 'DATA Act', 'Resources', 'Announcements', 'Appeals and Audits', 'Forms & Instructions' (highlighted with an orange box and arrow), and 'Glossary of Terms'. There are also links for 'Learn Videos', 'Webinars', 'Newsletter', 'FAQs', and 'Contact Us'.

# Form 499 & Instructions

All 3 forms relevant to Service Providers can be found on this page.

The paper copy of the instructions as well as the form itself are listed in this section. Actual forms are the last pages of the instructions document.

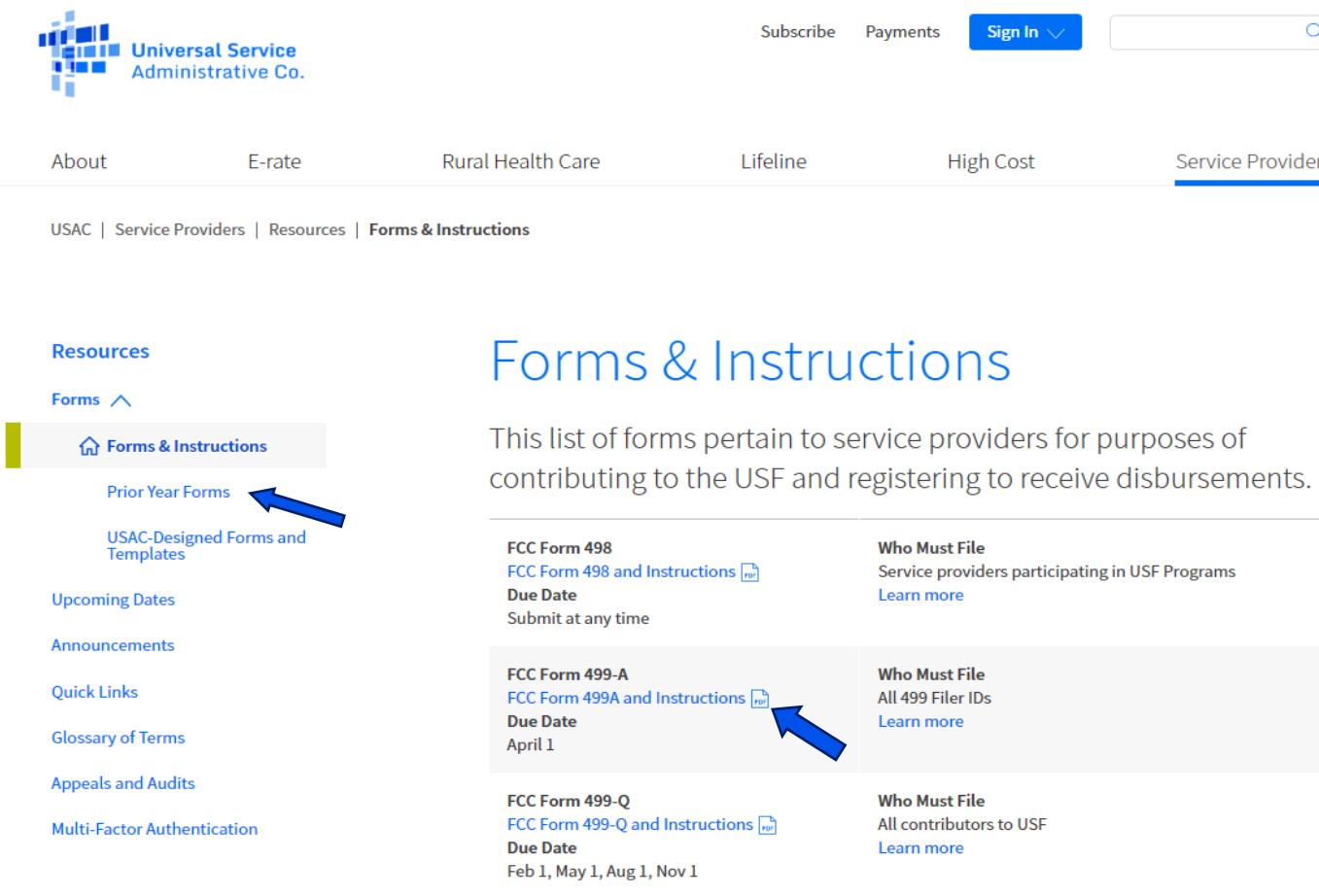
Click on the name to open up a .pdf document.

## FCC Form 499-Q

- filed 4 times a year.

## FCC Form 499-A

- filed once a year



The screenshot shows the USAC website's 'Forms & Instructions' page. The sidebar on the left has a 'Resources' section with a 'Forms' dropdown. Under 'Forms', the 'Forms & Instructions' link is highlighted with a blue arrow. Other options in the dropdown include 'Prior Year Forms' and 'USAC-Designed Forms and Templates'. The main content area lists three forms:
 

- FCC Form 498**: Who Must File - Service providers participating in USF Programs. Due Date: Submit at any time. Link: [FCC Form 498 and Instructions](#) (PDF)
- FCC Form 499-A**: Who Must File - All 499 Filer IDs. Due Date: April 1. Link: [FCC Form 499A and Instructions](#) (PDF)
- FCC Form 499-Q**: Who Must File - All contributors to USF. Due Date: Feb 1, May 1, Aug 1, Nov 1. Link: [FCC Form 499-Q and Instructions](#) (PDF)

The links open a .pdf document that contain the instructions to the form, with a copy of the form at the end of the document.

*These documents are provided for reference only, as the forms must be completed online through USAC's E-File system*

# Gross Billed Revenues - Definition

Per the 499-A Instructions, gross billed revenues include:

- Revenues derived from the activation and provision of interstate, international, and intrastate telecommunications.
  - Account set-up.
  - Connection.
  - Service restoration.
  - Termination.
- Revenues from all sources, including non-regulated telecommunications offerings, information services, and other non-telecommunications services.

Gross billed revenues do NOT include:

- Deposits.
- Taxes.

Please see the 499-A Instructions for the complete definition. Note that **revenues are not profits**.

# Questions?

## Quarterly Filing

Who is Required to File the 499-Q

# FCC Form 499-Q Purpose

## What is it?

- The FCC Form 499-Q (quarterly) is used to determine the amount of money a company must contribute to the universal service fund for a quarter.
- While the filer reports both historical and projected revenues on the form, **only the projected revenues are used to determine the contribution amount** billed in the upcoming quarter.

# Define “*de minimis*”

## Definition of *de minimis*

A filer qualifies for *de minimis* status for a given calendar year when the revenue reported on its corresponding FCC Form 499-A is such that the calculated annual contribution to the federal Universal Service Fund is less than \$10,000.

## Annual Revenue Threshold

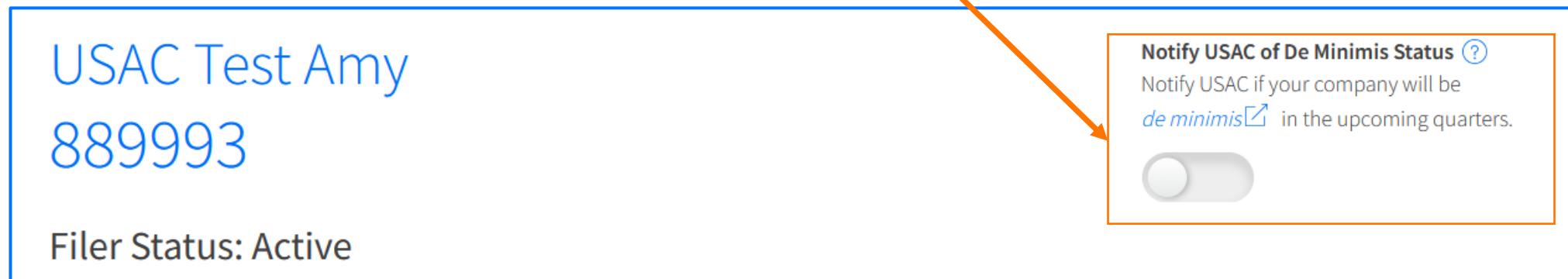
For calendar year 2026, filers that bill less than **\$37,175** of combined **end user** interstate and international telecommunication revenues will be considered *de minimis* for 2026.

For calendar year 2025, filers that billed less than **\$39,062** of combined **end user** interstate and international telecommunication revenues will be considered *de minimis* for 2025.

If the company has determined that it will be required to be a direct contributor to the Federal Universal Service Fund, that company must file an FCC Form 499-Q, the quarterly filing.

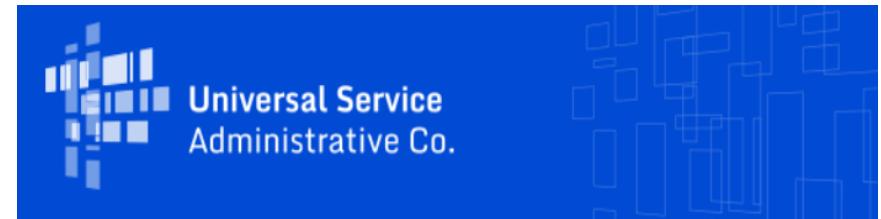
# Who Must File

1. **Every non *de minimis* telecommunications company must file the FCC Form 499-Q.** This means your company is a direct contributor to the FUSF and is billed monthly by USAC. **If the company does not file, a late filing fee will be applied.**
2. *De minimis* filers are not required to file the FCC Form 499-Q, but **must** notify USAC of their status by selecting the *de minimis* button on their main screen after logging into E-File.



# *de minimis* Notification

- If you notify USAC of your *de minimis* status for 2026 by clicking the button, you will be sent an email instructing your company that it is not required to file quarterly forms covering the calendar year 2026.
- If the company has determined that your *de minimis* status has changed, you should ‘unclick’ the *de minimis* button and file the February FCC Form 499-Q.
- Regardless of a company’s *de minimis* status, there will always be an entry in E-File listing the FCC Form 499-Q.



## FCC Form(s) 499-Q De Minimis Status Notification

Dear \_\_\_\_\_,

You have successfully notified USAC that \_\_\_\_\_ qualifies for *de minimis* status for calendar year 2026 and will not be filing the following FCC Form(s) 499-Q:

- February 2026 FCC Form 499-Q
- May 2026 FCC Form 499-Q
- August 2026 FCC Form 499-Q

USAC will generate *de minimis* estimates for the FCC Form(s) 499-Q listed above.

If you need to notify USAC of a *de minimis* status for a quarter not shown above, please see the [De Minimis](#) page.

Notifying USAC of your company’s FCC Form(s) 499-Q *de minimis* status does not exclude you from filing the FCC Form(s) 499-Q within the 45-day filing window.

You may turn off the *de minimis* notifications at any time and file your future FCC Form(s) 499-Q.

Thank you,  
USAC

# Select Billing Contact When Completing the 499-Q

- All 499-Q filers must select the email address of a Billing Contact when completing the 499-Q in E-File which is located in Line 112 of the 499-Q:

112. Billing address and billing contact person [Bills for Universal Service contributions will be sent to this address.]

Do you want to enter foreign address?  Yes  No

Street 1: 123 April st  
Street 2: room 3  
Street 3:  
City: Baltimore  
State: LA  
Zip: 20005      Country: United States

First: Amy  
Last: Officer  
Phone: (202) 222-2222  
Fax: ( )  
E-Mail: AmyOfficer@usac.org



- The Billing Contact can be selected via a drop-down set of selections populated with active registered users associated with the 499 Filer ID.
- USAC will send Billing Statement notifications to the Billing Contact.

## Filing Online

Accessing the Forms Through E-File

# Online Filing – Before You Start

- Google Chrome, Mozilla Firefox, and Microsoft Edge internet browsers are recommended.
  - Apple Safari and mobile access are not recommended.
- Make sure your internet browser's 'pop up blocker' is **OFF**.
  - The system opens a new window to display the data entry screen for the FCC Form 499-Q.
  - If you have clicked '**Start Form**' and you don't see a new, smaller window – you most likely have the pop-ups blocked.
- Please ensure these email addresses from USAC don't go to your SPAM folder!
  - Important USAC communication comes from the following emails:
    - ✓ [‘form499@usac.org’](mailto:form499@usac.org)
    - ✓ [‘CustomerSupport@usac.org’](mailto:CustomerSupport@usac.org)
    - ✓ [‘form499@universalservice.org’](mailto:form499@universalservice.org)
- Not sure if you are *de minimis* or not? FILE the 499-Q form anyway!
  - We would rather have you report your revenues than us having to estimate on your behalf.

# Online Filing the FCC Forms 499

Once logged in to E-File, the service provider portal will appear. Only systems for which you have authorization to access will appear. In this example, the user can only access the 498 ID and the 499 Filer ID. Select the paragraph ‘Manage FCC Forms 499’.

## Dashboard

 In accordance with the Supply Chain orders, new certifications have been added to the following forms: RHC - FCC Form 463 and the Telecom invoice, E-rate - FCC Form 473, and High Cost & Lifeline - FCC Form 481. Service providers are required to submit these annual certifications. For additional information, visit the [USAC Supply Chain](#) page. 

### Upcoming Dates

No upcoming dates found.

### Service Providers



### Help?

[Send us a message](#)

[Click here](#)

[Call us](#)

(888) 641-8722



Manage FCC Forms 498 - Provide contact and banking information for entities that receive support from universal service programs, manage authorized users.

Manage FCC Forms 499 - Report revenue on FCC Forms 499, make USF payments, view payment history, download invoice summary and manage users.

# Online Filing the FCC Forms 499

Using the E-File navigation system, navigate to the Filer ID that you wish to work on, if you have more than one 499 Filer ID.

Scroll to the bottom of the screen and summary view of the FCC Form 499s. The forms are listed in chronological order. In the 'Action' column, your choices for form entry are in blue.

Not Started, Certified, and Approved are the most common statuses.

499 Forms	Receipt Date	Status	View Action
499-Q - February 2026 Filing		Not Started	 <a href="#">Start Form</a>

## Monthly Billing Statements

How USAC Uses the Revenues on the 499-Q

# Online Billing Statements Available

Billing statements are available online in E-File that:

- Show up-to-date transaction activity, balances, and statuses.
- Allow payments to be applied to a specific statement, if needed.
- Provide information on individual USF contribution calculations.

USAC has discontinued sending monthly paper invoices.

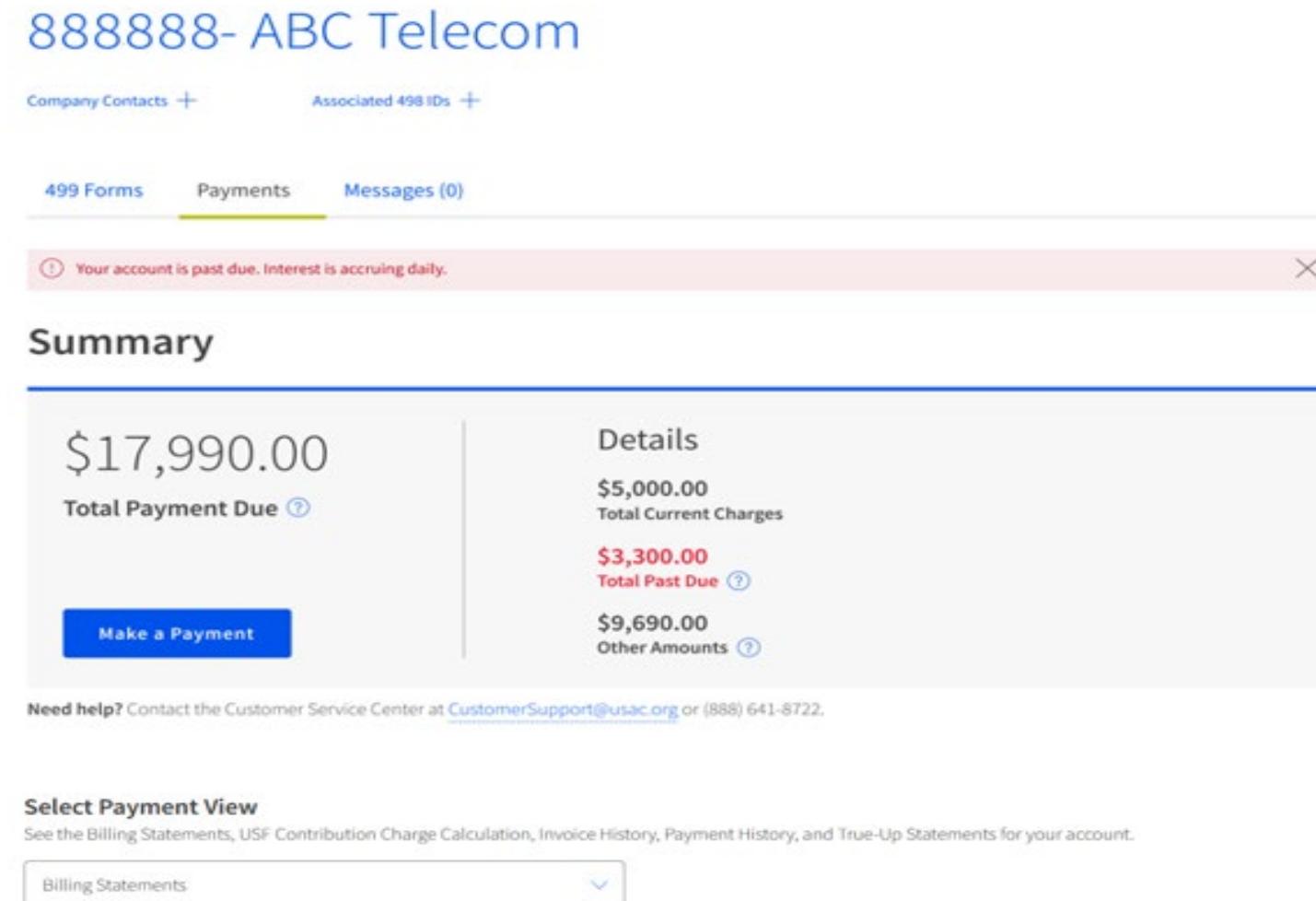
Log in to E-File and go to the Payments tab to access your billing statements.

Learn more by visiting the “Making Payments” pages on the USAC website.

# Accessing Billing Statements

On or around the 15th of the month, an online billing statement will be made available to authorized users in E-File.

To access the Billing Statements page from the 'Payments' section, scroll down to 'Select Payment View', click in the box, and select 'Billing Statements'.



The screenshot shows a web-based billing interface for 'ABC Telecom'. At the top, the account number '888888- ABC Telecom' is displayed. Below the account number are two buttons: 'Company Contacts +' and 'Associated 498 IDs+'. A navigation bar with tabs '499 Forms', 'Payments' (which is underlined in green), and 'Messages (0)' follows. A red banner at the top of the main content area states: 'Your account is past due. Interest is accruing daily.' with a close 'X' button. The main section is titled 'Summary' and contains the following data:

Amount	Description
\$17,990.00	Total Payment Due
\$5,000.00	Total Current Charges
\$3,300.00	Total Past Due
\$9,690.00	Other Amounts

A blue 'Make a Payment' button is located below the summary. At the bottom of the page, a link to 'Customer Support' is provided: 'Need help? Contact the Customer Service Center at [CustomerSupport@usac.org](mailto:CustomerSupport@usac.org) or (888) 641-8722.'

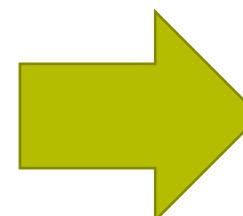
**Select Payment View**  
See the Billing Statements, USF Contribution Charge Calculation, Invoice History, Payment History, and True-Up Statements for your account.

Billing Statements

# USAC Billing Statements

## February 2026 FCC Form 499-Q

114. Check if using safe harbor to allocate interstate/intrastate revenues for each of the following (as applicable):	<input type="checkbox"/> Cellular and Broadband	<input type="checkbox"/> Paging	<input type="checkbox"/> Analog SMR	<input type="checkbox"/> Interconnected VoIP
Historical billed revenues with no allowance or deductions for uncollectables. See instructions.	Total Revenues in \$ (a)	Interstate Revenues in \$ (b)	International Revenues in \$ (c)	
115. Telecommunications provided to other universal service contributors for resale as telecommunications or as interconnected VoIP	\$0.00	\$0.00	\$0.00	
116. End-user telecommunications revenues including any pass-through charges for universal service contributions, but excluding international-to-international revenues	\$0.00	\$0.00	\$0.00	
117. All other goods and services	\$0.00	Column (b) and (c) not requested for Lines 117 and 118		
118. Gross-billed revenues from all sources [sum of above]	\$0.00			
119. Projected gross-billed end-user interstate and international telecommunications revenues including any pass-through charges for universal service contributions, but excluding international-to-international revenues		\$0.00	\$0.00	
120. Projected collected end-user interstate and international telecommunications revenues including any pass-through charges for universal service contributions, but excluding international-to-international revenues		\$0.00	\$0.00	



The revenue projections entered on Line 120 of the 499-Q will be used for determining your contribution amounts billed on the 2<sup>nd</sup> quarter 2026 billing statements.

## April, May, and June 2026 USAC Billing Statements

Company Name: [REDACTED]	Statement ID: [REDACTED]	
Account ID: [REDACTED]	Due Date: --	
Program Type: Universal Service Fund		
Status: Closed		
<b>Statement Activity</b> <div style="float: right;"><a href="#">PDF Download Statement</a></div>		
Displaying 2 of 2 records		
Date	Description	Charges/Credits
11/14/2025	Nov 2025 USF Contribution Charge	\$195,369.38
07/15/2025	2023 USF Contribution Credit	(\$195,369.38)
Show <input type="button" value="10"/> records/page		of 1 page
		Outstanding balance as of 01/05/2026 for [REDACTED]
		\$0.00

# Questions?

# Annual Filing FCC Form 499-A

# FCC Form 499-A Purpose

## What is it?

A company reports their actual historical revenues on the FCC Form 499-A.

*The 2026 FCC Form 499-A reports actual revenues from calendar year 2025.*

USAC takes the revenue on the 2026 FCC Form 499-A and compares it to the projected revenue from the quarterly FCC Forms 499-Q that were filed in 2025.

### Estimated Revenues – Total for Year

499-Q November 2024 Filing (1Q 2025)  
499-Q February 2025 Filing (2Q 2025)  
499-Q May 2025 Filing (3Q 2025)  
499-Q August 2025 Filing (4Q 2025)

Compare to

### Actual Revenues

- 2026 FCC Form 499-A  
January – December 2025

# Annual True-Up

## Compare 499-Q revenue to the 499-A revenue

If the company's projected revenues for calendar year 2025, reported on the FCC Form 499-Qs, are **too high**, USAC will calculate your credit.

The company 'contributed' too much over the year.

If the company's projected revenues are **too low**, USAC will calculate a "true-up charge" to make up for the contribution deficit.

The company didn't contribute enough over the year.

These charges/credits will appear on the company's July billing statement.

# Annual Form – Main Page

After starting the 499-A in E-File, the main page for completing of the FCC Form 499-A will appear.

The two main areas of the annual form that require attention are the registration and revenue areas.

## Registration Information



### Update Registration Information

(Pages 1-3 of FCC Form 499-A)

Review and update your registration information, including your company contact names and addresses, carrier type and activities, and jurisdiction. The E-File system has pre-populated this information from your prior FCC Form 499 submissions.

## Revenue Reporting



### Enter/Update Revenue Information

(Pages 4-8 of FCC Form 499-A)

Enter or update your revenue information for calendar year 2024. If you are submitting a revision, the E-File system has pre-populated revenue information from your last filing.

## Submitting the Form

Throughout the data entry process, the E-File system will conduct validations of your data and will advise you of any issues it detects. The "Review and Certify My Filing to USAC" button will be enabled only when any identified issues have been resolved.

Save & Close Form

Review & Certify  
My Filing to USAC

## Registration Information Summary

Information reported in registration section

Company identification

Telecommunications services offered

Holding company/affiliates

Customer contact information

Form preparer contact information



USAC billing contact information

List of company officers

States where services are sold



**As a result of the discontinuance of paper invoices, all billing contacts must be verified. This requires a registered E-File user to be associated with the 499 Filer ID.**

**Please review this information is correct when submitting the FCC Form 499-A.  
While the information is pre-populated from last year's form, take a moment to review for accuracy.**

Service providers can update this information at any time during the year by submitting a revision.

# Registration Information Summary

## E-FILE

REGISTRATION INFO	
Contributor Identification	
Telecommunications Activities	
Holding Company	
Customer Inquiries	
Preparer Contact	
Future Filing Contact	
Billing Contact	
Agent for Service of Process	
Company Officers	
Filer Jurisdiction	
Registration Summary	

DOCUMENTS	
Form 499-A Instructions	

Company Name: USAC Test Amy  
Filer ID: 889993

2024 FCC Form 499-A  
(Reporting calendar 2023 revenues)

## REGISTRATION INFORMATION SUMMARY

Below please find all of the registration sections of the FCC Form 499-A, including your company contact names and addresses, carrier type and activities, and jurisdiction. The E-File system has pre-populated this information from your prior submissions. As you review and edit your data, be sure that you understand the requirements as indicated in the 2024 FCC Form 499-A Instructions..

Click [here](#) for more information about how to navigate through this section.

### Contributor Information

[Edit](#)

Success! This section is complete.

### Telecommunication Activities

[Edit](#)

Success! This section is complete.

### Holding Company

[Edit](#)

Success! This section is complete.

## 2024 FCC Form 499-A Telecommunications Reporting Worksheet (Reporting 2023 Revenues)

APPROVED BY OMB  
3060-0855

>>> Please read instructions before completing <<<

Annual Filing -- due April 1, 2024

### Block 1: Contributor Identification Information

During the year, filers must refile Blocks 1, 2 and 6 if there are any changes in Lines 104 or 112. See Instructions.

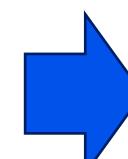
101	Filer 499 ID [If you don't know your number, contact the administrator at (888) 641-8722. If you are a new filer, write "NEW" in this block and a Filer 499 ID will be assigned to you.]				
102	Legal name of filer				
103	IRS employer identification number	[Enter 9 digit number]			
104	Name filer is doing business as				
105	Telecommunications activities of filer [Select up to 5 boxes that best describe the reporting entity. Enter numbers starting with "1" to show the order of importance -- see instructions.]				
	<input type="checkbox"/> Audio Bridging (teleconferencing) Provider	<input type="checkbox"/> CAP/CLEC	<input type="checkbox"/> Cellular/PCS/SMR (wireless telephony inc. by resale)		
	<input type="checkbox"/> Coaxial Cable	<input type="checkbox"/> Incumbent LEC	<input type="checkbox"/> Interconnected VoIP	<input type="checkbox"/> Interexchange Carrier (IXC)	<input type="checkbox"/> Local Reseller
	<input type="checkbox"/> Non-Interconnected VoIP	<input type="checkbox"/> Operator Service Provider	<input type="checkbox"/> Paging	<input type="checkbox"/> Payphone Service Provider	<input type="checkbox"/> Prepaid Card
	<input type="checkbox"/> Private Service Provider	<input type="checkbox"/> Satellite Service Provider	<input type="checkbox"/> Shared-Tenant Service Provider / Building LEC	<input type="checkbox"/> SMR (dispatch)	
	<input type="checkbox"/> Toll Reseller	<input type="checkbox"/> Wireless Data	<input type="checkbox"/> Other Local	<input type="checkbox"/> Other Mobile	<input type="checkbox"/> Other Toll
	If Other Local, Other Mobile or Other Toll is checked describe carrier type / services provided:				
106.1	Affiliated Filers Name/Holding Company Name (All affiliated companies must show the same name on this line.)			Check if filer has no affiliates <input type="checkbox"/>	
106.2	Affiliated Filers Name/Holding Company Name IRS employer identification number			[Enter 9 digit number]	
107	FCC Registration Number (FRN) ( <a href="https://apps.fcc.gov/cores/userLogin.do">https://apps.fcc.gov/cores/userLogin.do</a> ) [For assistance, contact the CORES help desk at 877-480-3201 or CORES@fcc.gov]			[Enter 10 digit number]	
108	Management company [if filer is managed by another entity]				
109	Complete mailing address of reporting entity corporate headquarters		Street1		
		Street2			
		Street3			
		City	State	Zip (postal code)	
110	Complete business address for customer inquiries and complaints		Street1		
		Street2			
		Street3			
		City	State	Zip (postal code)	
	check if same address as Line 109 <input type="checkbox"/>		ext -		
111	Telephone number for customer complaints and inquiries [Toll-free number if available]		( )		
112	List all trade names used in the past 3 years in providing telecommunications. Include all names by which you are known by customers.				
a			g		
b			h		
c			i		
d			j		
e			k		
f			l		

Use additional sheet, if necessary. Each filer must provide all names used for telecommunications activities.

PERSONS MAKING WILLFUL FALSE STATEMENTS IN THE WORKSHEET CAN BE PUNISHED BY FINE OR IMPRISONMENT UNDER TITLE 18 OF THE UNITED STATES CODE, 18 U.S.C. § 1001

# Billing Contact Update Required

All filers will be directed to select an email address for the Billing Contact.





Universal Service  
Administrative Co.

**E-FILE**

2025 FCC Form 499-A  
(Reporting calendar 2024 revenues)

**REGISTRATION INFO**

- Contributor Identification
- Telecommunications Activities
- Holding Company
- Customer Inquiries
- Preparer Contact
- Future Filing Contact
- Billing Contact**
- Agent for Service of Process
- Company Officers
- Filer Jurisdiction
- Registration Summary

**DOCUMENTS**

- Form 499-A Instructions

**BILLING CONTACT INFORMATION**

**Primary Billing Contact**

Company Name:

Email Address:

Bills for USF, TRS, NANPA, and LNP contributions will be sent to this email address.

Don't see the user you need? Add them to your account first by following the regular process for adding new users, then they will appear here.

Name:    Account

Phone Number:

Fax Number:

Do you want to enter foreign address?  Yes  No

## **Certify and Submit**

Complete the FCC Form 499

# Certify & Submit

## Review, Certify & Submit

Once the data entry is complete on the FCC Form 499-A, **USAC does not consider it submitted until a Company Officer electronically signs (certify) and submits the form.**

**E-File Preparers cannot submit the FCC Form 499-A, only a Company Officer can.**

E-File gives the Company Officer two methods for certifying forms.

499 Forms	Receipt Date	Status	View	Action
499-Q - November 2025 Filing		Pending Officer Approval	<a href="#">PDF</a>	<a href="#">Revise   Certify</a>
499-Q - August 2025 Filing	07/28/2025	Approved	<a href="#">PDF</a>	<a href="#">Revise   Certify</a>
499-Q - May 2025 Filing	04/25/2025	Approved	<a href="#">PDF</a>	<a href="#">Revise   Certify</a>
499-A - 2025 Filing - Rev 1		Pending Officer Approval	<a href="#">PDF</a>	<a href="#">Revise   Certify</a>

### MAIN PAGE: 2025 FCC FORM 499-A (REPORTING ACTUAL REVENUES FROM CALENDAR YEAR 2024)

Thank you for choosing to electronically file your FCC Form 499-A. Use this E-File system to update your registration information and to report your actual revenues from calendar year 2024. As you enter your data, be sure that you understand the requirements as indicated in the [2025 FCC Form 499-A Instructions..](#)

[Update Registration Information](#)

(Pages 1-3 of FCC Form 499-A)

[Enter/Update Revenue Information](#)

(Pages 4-8 of FCC Form 499-A)

Review and update your registration information, including your company contact names and addresses, carrier type and activities, and jurisdiction. The E-File system has pre-populated this information from your prior FCC Form 499 submissions.

Enter or update your revenue information for calendar year 2024. If you are submitting a revision, the E-File system has pre-populated revenue information from your last filing.

### Submitting the Form

Throughout the data entry process, the E-File system will conduct validations of your data and will advise you of any issues it detects. The "Review and Certify My Filing to USAC" button will be enabled only when any identified issues have been resolved.

[Save & Close Form](#)

[Review & Certify My Filing to USAC](#)

## Third Party Funds

Administrators Receiving 499-A Information

# Third Party Funds

## Authorized Access to Annual Form Data

- The administrators of each of the funds below use the revenue reported on the FCC Form 499-A to calculate and assess any necessary contributions.
- These administrators will notify companies of their required contributions to each of these funds. You will be invoiced separately for each of these funds.
- On a monthly basis, USAC provides the administrators with data from the most recent FCC Form 499-A filed.
- This data includes contact information, receipt date information, and reported revenues.
- For more information, refer to the FCC Form 499-A instructions on who is required to contribute to these funds and what revenue line number is provided.

# Third Party Funds

1. **Telecommunications Relay Services (TRS)** enables an individual who is deaf, hard of hearing, deaf-blind, or who has a speech disability to communicate by telephone or other device through the telephone system at no additional cost. Every common carrier interstate telecommunications services and every VoIP provider (including interconnected and non-interconnected) must contribute to the TRS Fund. See 47 C.F.R. Sections 64.601(b), 64.604.
2. **Local Number Portability (LNP)** enables end users to keep their telephone number when switching from one telecommunications service provider to another. The shared costs of long-term number portability attributable to a regional database shall be recovered from all telecommunications carriers and interconnected VoIP providers servicing a given region. See 47 C.F.R. Section 52.32.
3. **North American Numbering Plan Administration (NANP)** is a numbering scheme for the public switched telecommunications networks (PSTN) within the United States, Canada, and participating Caribbean countries. All telecommunications carriers and interconnected VoIP providers in the United States shall contribute to meet the costs of establishing numbering administration. See 47 C.F.R. Section 52.17.
4. In addition, the FCC utilizes the revenue data contained in the FCC Form 499-A to bill carriers **Interstate Telecommunications Service Provider (ITSP)** regulatory fees. The ITSP is collected to cover the regulatory costs associated with the FCC's enforcement, policy and rulemaking, user information, and international activities. See 47 U.S.C. Section 159(a).

# Third Party Fund Administrators

## List of Companies and Contact Information

<b>Fund</b>	<b>Administrator</b>	<b>Customer Service Number</b>
TRS	<a href="#"><u>RolkaLoube – Public Utility and Telecommunications Consulting</u></a>	(717) 585-6605
LNPA	<a href="#"><u>Telcordia Technologies dba iconectiv</u></a>	(844) 560-8050
NANPA	<a href="#"><u>North American Numbering Plan (NANP)</u></a>	(613) 760-4512
ITSP	<a href="#"><u>Federal Communications Commission (FCC)</u></a>	(877) 480-3201, Option 6

# **Form Specific Training**

Resources On-Line

# Training Video for Filing the FCC Form 499-Q

You can find an FCC Form 499-Q training module that explains the form and walks a user through filing the FCC Form 499-Q. It is self-paced and includes a menu so you can skip to specific sections.

This video is found on our ‘Videos’ page or directly by clicking this [link](#).



The image shows a screenshot of a video player interface. On the left, a vertical menu bar is visible with the title 'MENU' at the top. Below it, under the heading 'FCC Form 499-Q Basics', is a list of topics: 'FCC Form 499-Q Basics', 'Module Navigation', 'Topics Covered', 'FCC Form 499-Q', 'De Minimis', 'De Minimis Obligations', 'Finding the FCC Form 499-Q', 'How to File', 'E-File', 'What to Expect Next', 'Summary', 'Additional Assistance', and 'End Module'. The main content area features a video thumbnail showing a person's hands typing on a laptop keyboard. Overlaid on the thumbnail is the text 'FCC Form 499-Q Basics' in white. In the bottom right corner of the thumbnail, there is a logo for 'Universal Service Administrative Co.' consisting of a grid of squares and the company name. At the very bottom of the interface, there are standard video player controls: a play button, a volume icon, a closed captioning icon (CC), and a settings gear icon.

# Questions?

# How to Contact USAC

# E-File Message Portal



499 Forms    Payments    **Messages (0)**

**Inbox**    Archive

Displaying 0 of 0 records

**+ Compose**

No new messages.

Show 10 records

Send a message to the Service Provider team directly through the Message Portal in E-File.

New Message X

Company  
USAC Test Amy

Email  
example@company.com  Notify all contacts

Category  
--Select A Category--

- Select A Category--
- 499-A
- 499-Q
- Billing
- Credit Balance Refunds
- Deactivation
- Payments
- Red Light
- True-Up
- Other

Cancel Send

# Contributors/Service Providers Customer Service Center (CSC)



**Call us at (888) 641-8722**

Monday – Friday 9 a.m. to 5 p.m. ET

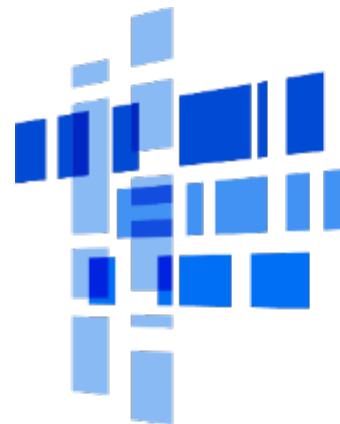


**Email:** CustomerSupport@usac.org

- Include in your email
  - 498 ID/Service Provider ID Number (SPIN)
  - 499 Filer ID

**Thank You!**





**Universal Service  
Administrative Co.**