

## Instructions

To deactivate a Filer ID and consolidate financial reporting for one company with another, complete all sections of this request form and send it to USAC, as indicated on the last page of this form. Questions? Email [form499@usac.org](mailto:form499@usac.org).

**Note:** It may take up to 60 days from the date USAC receives this form and all supporting documentation for the changes to be reflected in the FCC and USAC systems and sent to **TRS, NANPA, and LNP** administrators.

Please ensure that the Legacy Company has met the following conditions prior to submitting this request:

- This company has filed all FCC Forms 499-A associated with the years that it provided telecom services and there are no outstanding issues (i.e. status of “Issue-Carrier Response Required”).
- All FCC required company information is up to date in the **FCC CORES Database**. To make updates, go to the database and select “Update Your Registration Information”.

## Legacy Company

(Company being acquired and filer ID being deactivated)

<b>Filer ID Legal Name</b>	<b>Filer ID</b>
<input type="text"/>	<input type="text"/>

## Acquiring Company

(Company that will be reporting all revenue going forward)

The Acquiring Company agrees that it is responsible for the Legacy Company’s prior billing adjustments and all billings going forward. After the Legacy Company’s filer ID is deactivated, all outstanding universal service obligations will be transferred to the Acquiring Company, including, but not limited to, any unbilled Universal Service Fund (USF) contributions, FCC Forms 499-A and 499-Q True Up adjustments or credits, and all outstanding debts or credits.

<b>Filer ID Legal Name</b>	<b>Filer ID</b>
<input type="text"/>	<input type="text"/>

# Revenue Reporting, USAC Invoicing, & Balance Transfers

## FCC Form 499-Q Filing Information

Please indicate which FCC Form 499-Q will be the first filing that the Acquiring Company submits with consolidated revenues of the Acquiring and Legacy Companies. This quarterly filing will direct both the invoicing and balance transfers of the Acquiring and Legacy Companies as indicated in the chart.

**Note:** The End Date, determined according to the chart below, will be shared with the other fund administrators.

	First Consolidated FCC Form 499-Q	Year	Invoicing End Date and Balance Transfer Date	Acquired Company Invoicing Begins
<input type="checkbox"/>	FCC Form 499-Q due: February	<input type="text"/>	March 31	April 1
<input type="checkbox"/>	FCC Form 499-Q due: May	<input type="text"/>	June 30	July 1
<input type="checkbox"/>	FCC Form 499-Q due: August	<input type="text"/>	September 30	October 1
<input type="checkbox"/>	FCC Form 499-Q due: November	<input type="text"/>	December 31	January 1 of the following year

## FCC Form 499-A Filing Information

Which annual FCC Form 499-A will be the first filed for the consolidated companies?

FILL IN THE YEAR - YYYY

Please note the annual FCC Form 499-A, not reporting calendar year (e.g., "2018" would refer to the 2018 FCC Form 499-A filing, which reconciles calendar year 2017 funds).

The Acquiring Company certifies that all of the following conditions are met.

- A single entity oversees the management of all affiliated systems
- A single entity sends bills to customers identifying it (or a trade name) as the service provider, rather than identifying the individual legal entities
- All revenues are posted to a single general ledger
- If separate revenue and expense accounts exist, they are derived from one consolidated set of books and the consolidated filing must cover all revenues contained in the consolidated books
- Customers have a single point of contact
- The consolidated filer acknowledges that process served on it would represent process served on any or all of the affiliated legal entities
- The consolidated filer agrees to document and resolve all slamming complaints that might be served on either it or any of the affiliated legal entities
- The consolidated filer obtains a separate FCC Registration Number (FRN) from those assigned to its affiliated legal entities
- The consolidated filer acknowledges that its universal service, TRS, LNP, NANPA, and regulatory fee obligations will be based on data provided in the consolidated worksheet filings, that it bears the responsibility of satisfying those obligations, and that all legal entities covered by the filing are jointly and severally liable for such obligations
- The consolidated filer acknowledges that it: (1) was not insolvent on the date it undertook to make payments on a consolidated basis or on the date of actual payments to universal service, TRS, LNP, NANPA, and regulatory fees, and did not become insolvent as a result of such undertaking or payments; (2) was not left with unreasonably small capital as a result of such undertaking or payments; and (3) was not left unable to pay debts as they matured as a result of such undertaking or payments.

Check this box to confirm that you have read and agree to these conditions.

# Signature

The acquiring company officer who is authorized to certify FCC Forms 499-A and 499-Q must sign this request form.

**I have examined this request form and, to the best of my knowledge, information, and belief, all statements in this form are true.**

**Company Name**

  
  

<b>Company Officer Name</b>	<b>Title</b>
<input type="text"/>	<input type="text"/>
<b>Company Officer Email</b>	<b>Phone</b>
<input type="text"/>	<input type="text"/>
	(000) 000 - 0000
<b>Company Officer Signature</b>	<b>Date</b>
<input type="text"/>	<input type="text"/>
	MM/DD/YYYY

Submit this completed form using one of the following methods:

1. Scan and email to: [form499@usac.org](mailto:form499@usac.org)  
OR
2. Mail it to: USAC-Filer ID Deactivation  
700 12th Street, NW, Suite 900,  
Washington, DC 20005

**i** Note: It may take up to 60 days from the date USAC receives this form and all supporting documentation for the changes to be reflected in the FCC and USAC systems and sent to [TRS](#), [NANPA](#), and [LNP](#) administrators.