



Credit Balance Refund Request

This document provides instructions for submitting a credit balance refund (CBR) request. Complete all information requested on this form and return it to USAC via e-mail. Please note, the form **must** be signed by the company officer listed on the company's most recent FCC Form 499-A. If the Company Officer signing this form is not listed on your company's FCC Form 499-A, this form must be notarized. To verify that the signing Company Officer is listed on your FCC Form 499-A, please log in to E-File (<https://forms.universalservice.org>) or call (888)641-8722.

USAC must receive the completed and signed form by the 20th of the month in order to disburse the CBR in the following month. If the 20th falls on a weekend, please ensure the form is received by the prior business day.

E-mail the completed and signed form to: CBRrequest@usac.org

Note: The e-mail **must** come from the signing company officer or the CBR request will be rejected.

The final amount disbursed by USAC will be the credit balance reflected on the latest USAC invoice less any known future universal service obligations. In addition, your refund may not be issued for reasons including, but not limited to:

- Red Light status,
- Existing DCIA balance, or
- Outstanding FCC Form 499-A/499-Q issues.

Banking Information Form

Company Name: _____

499 Filer ID: _____

Bank Routing Number (9 digits)*: _____

Bank Account Number*: _____

Company Officer Name: _____

Company Officer Title: _____

Company Officer Signature: _____

Company Officer Phone #: _____

Date: _____



Please include a copy of your company's voided check or the first page of a recent company bank statement to verify your banking information. Note that the voided check and bank statement must have the same company name that is attached to your filer ID.



Activity summary

Beginning balance on 01/31/17	\$1,193.22
Deposits/Withdrawals	1,463.39
Withdrawals/Debit Cards	-493.69
Ending balance on 2/28/18	\$2,162.92

Overdraft Protection

Your account is linked to the following for Overdraft Protection:

- Savings - 0123456789
- Credit Card - XXXX-XXXX-XXXX-XXXX
- Line of Credit - 0123456789XXXX

Interest summary

Interest paid this statement	\$15.93
Average collected balance	\$2,562.26
Annual percentage yield (APY)	0.05%
Interest earned this statement period	\$5.25
Interest paid this year	\$165.24

Exclusive Rewards*

Total points available as of 01/31/2018: 36,946. Get your current rewards balance and redeem rewards at [www.usac.com/rewards](#) or call 1-800-246-1224.

Points earned in the month of February: 732

Points redeemed in the month of February: 100

Transaction history

Date	Check Number	Description	Deposit/Withdrawal	Withdrawal/Debit Card	Pending check balance
04/11		Check Det Purchase 3103-0405			
		Heights, CA 95024-0002 (9 1940)		21.25	
04/11		Auto Pay 4-05-18 190000000000		82.89	961.91
04/12		ATM Withdrawal - 04/11 Mach 0-42362 1026 E. Rushmore Circle, Oros		102.00	
		Heights, CA 94022			
04/12		Check Exp Purchase 04/11 RW Supercenter Oros Heights, CA		199.24	762.67
04/13		Direct Deposit	1,290.95		
04/15	011	Check		45.69	
04/15		Interest	15.93		
04/26		Check Det Purchase 04/27 RW Supercenter Oros Heights, CA		33.80	728.87
04/28		Auto Transfer to Savings 0000116666 Balance * 0124281216	260.00		2,168.87
		Ending balance on 2/28/18			2,168.87
		Totals	2,148.20	343.69	

The Ending Daily Balance does not reflect any pending withdrawals or holds on deposited funds that may have been outstanding on your account when your transaction posted. If you had insufficient available funds when a transaction posted, fees may have been assessed.

Summary of checks written (checks listed are also displayed in the preceding Transaction History)

Number	Date	Amount
501	01/15	45.69

*USAC is required by the FCC to disburse all credit balance refunds by ACH. All bank routing and account numbers must be of United States origin. Funds cannot be transmitted to foreign banks.