

# **Funding Year 2022 Update Webinar – Rural Health Care (RHC) Program**

September 21, 2022



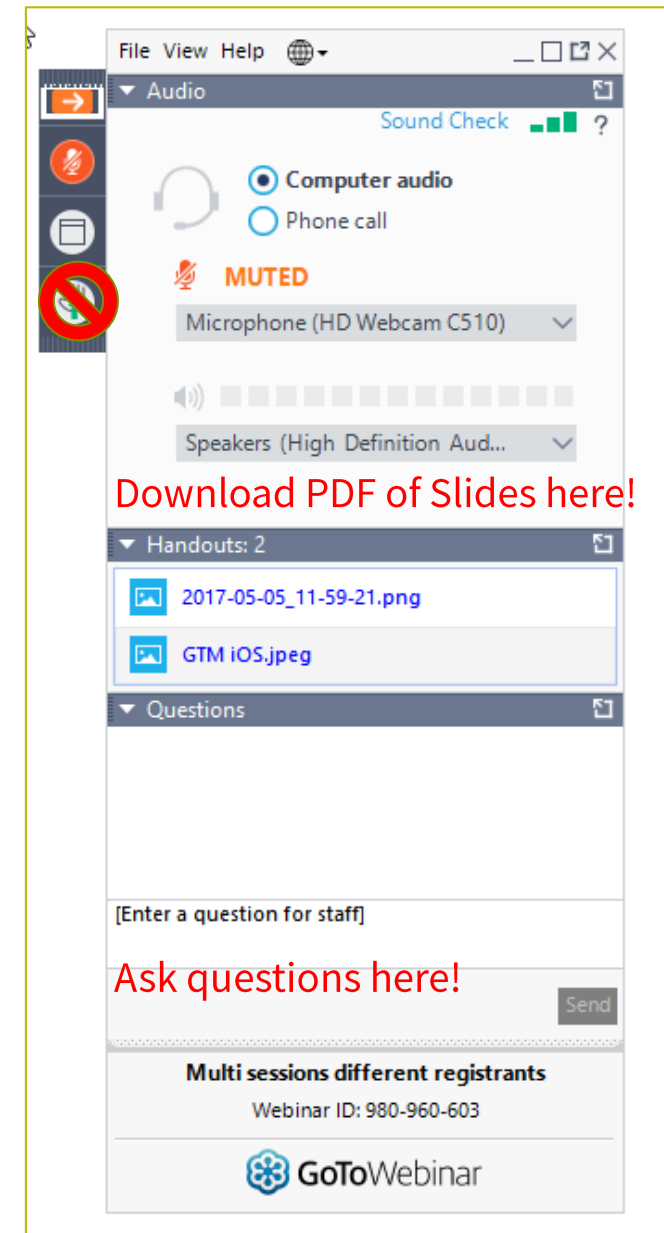
Universal Service  
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## **DISCLAIMER:**

To accommodate all attendees, real-time closed captions will be present during this presentation. We apologize in advance for any transcription errors or distractions. Thank you for your support.

# Housekeeping

- Use the “Audio” section of your control panel to select an audio source and connect to sound
  - Turn on your computer’s speakers, or
  - Use the call-in instructions in your confirmation email
- All participants are on mute
- Submit questions at any time using the “Questions” box



# Meet Our Team



**Simone Andrews**

Senior Communications  
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**Blythe Albert**

Advisor of Program  
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# Agenda

- FY2022 – Program Updates
- FY2022 – Next Steps
- My Portal and RHC Connect Updates
- Important Reminders
- Upcoming Training

# Glossary

Acronym	Definition
FCC	Federal Communications Commission
HCF	Healthcare Connect Fund
FY	Funding Year
HCP	Health Care Provider (your site)
HCP Number	Number associated with your site
PAH	Primary Account Holder
FRN	Funding Request Number
FCL	Funding Commitment Letter
BAN	Billing Account Number
SPIN/498 ID	Service Provider Identification Number
FCCRN	FCC Registration Number (Referred to as FRN on FCC website)

# **FY2022 – Program Updates**

Funding Year 2022 Update Webinar

# FY2022 Calendar

- The Funding Year 2022 filing window opened on December 1, 2021 and closed at 11:59 p.m. ET on Wednesday, June 1, 2022.



# FY2022 Funding Requests

- USAC began issuing decisions on FY2022 funding requests in July, five weeks after the close of the FY2022 filing window.
- RHC will continue to issue funding decisions on a rolling basis and will communicate any updates via the email addresses the applicant submitted in My Portal.
- Due to the demand for RHC program funds, there will not be a second filing window for FY2022. The RHC program will not accept additional funding requests (FCC Forms 462 or 466).

# FY2022 Funding Demand

- On July 22, 2022, the FCC Wireline Competition Bureau directed USAC to carry forward up to \$380.50 million in unused funds from prior funding years to the extent necessary to satisfy FY2022 demand for the Rural Health Care program.
- For more information, read [Public Notice DA 22-792](#).
- All approved Telecom Program and HCF funding requests will be fully funded.

# Funding Request Review Status

- As of September 16, 2022
  - FY2022 HCF – 62.36% of FCC Forms 462 are committed (approved, denied or withdrawn)
  - FY2022 Telecom – 75.55% of FCC Forms 466 are committed (approved, denied or withdrawn)

# Connected Care Pilot Program (CCPP)

- The Connected Care Pilot Program (CCPP) provides up to \$100 million over a three-year period to support the provision of connected care services, with an emphasis on supporting these services for low income Americans and veterans.
- The CCPP application window closed on December 7, 2020 at 11:59 p.m. ET and no further applications are currently being accepted.
- As of March 16, 2022, a total of 107 applications serving patients in 40 states plus Washington, DC were chosen.
- No more applications will be selected for the CCPP.
- Pilot projects will use the same forms as the HCF Program.
- Please visit the [FCC Connected Care Pilot Program](#) website for more information about the program.

# **FY2022 – Next Steps**

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# Next Steps for Approved FY2022 Commitments

- When you receive a Funding Commitment Letter (FCL):
  - Review details carefully including funding start and end dates.
- Prepare to invoice:
  - The invoicing deadline for Telecom and single-year HCF FY2022 commitments is **October 28, 2023**.
  - Your invoicing deadline appears on your FCL and on [Rural Health Care Commitments and Disbursements \(FCC Form 462/466/466A\)](#) section of the [USAC Open Data](#) platform.
  - To locate your invoicing deadline, search by FRN and your invoicing deadline will be on the far right of the screen.

# Next Steps for FY2022 Applicants - Appeals


- If you disagree with a final decision from USAC, please use the [Appeals](#) webpage on the USAC website as a resource.
  - You must file your appeal (or, if submitting by mail, it must be postmarked) within 60 days of the date when USAC issued the decision you are appealing.
  - Note: If that day falls on a weekend or on a federal holiday, the appeal is also considered on time if you file it (or it is postmarked) by the first business day following that weekend or holiday.
- Unless you're appealing a program deadline, all appeals must be submitted to RHC before submitting to the FCC.

# Awaiting Decision on FY2022

- If you are waiting on an FY2022 evergreen determination as of December 1, 2022, we recommend filing an FCC Form 461 or 465 to competitively bid for FY2023.
- **Applicants planning to apply for FY2023 funding should submit their forms prior to the window close, regardless of their FY2022 pending form status.**
  - FY2023 Filing Window: December 1, 2022 – April 3, 2023 at 11:59 p.m. ET.
- Please be sure to include a cover letter when you submit your FY2023 request explaining your competitive bidding process and include the associated FY2022 FRN for reference.
  - Without an explanation, your FY2023 funding request could be perceived as a duplicate request and denied as such. RHC reviewers will work directly with applicants on specific applications.

# Example of FY2022 Single Expense FCL

- General information including:
  - FRN info
  - Listed contact information
  - Service provider information
  - Service delivery deadline
  - Invoice filing deadline


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**Funding Commitment Letter (FCL) Date:** 14-Jul-2022  
**Funding Request Number (FRN):** [REDACTED]  
**Program:** Healthcare Connect Fund  
**Funding Year (FY):** 2022  
**Service Delivery Deadline:** 30-Jun-2023  
**Invoice Filing Deadline:** 28-Oct-2023  
**FCC Form 461 Application Number:** [REDACTED]  
**Health Care Provider (HCP) Name:** [REDACTED]  
**HCP Number:** [REDACTED]  
**HCP Contact Name:** [REDACTED]  
**HCP Contact Email:** [REDACTED]  
**HCP Contact Phone:** [REDACTED]

The Rural Health Care (RHC) Division of the Universal Service Administrative Company (USAC) has completed its review of the FCC Form 462 (Funding Request Form) and supporting documentation submitted on behalf of the HCP referenced above. Based on the information provided, RHC has approved funding for the line items described below. Additionally, if the HCP submitted a contract or service agreement with the form, the outcome of the contract review is included in this letter.


**Total Committed Funding:** \$10,475.40  
**HCP Physical Location:** [REDACTED]  
**Service Provider Name:** [REDACTED]  
**SPIN/498 ID:** [REDACTED]  
**Billing Account Number (BAN):** [REDACTED]

**Expense Item Decisions**

Expense Item	Site Number	Decision	Pro-Rated Committed Funding Amount
1	[REDACTED]	Approved	\$10,475.40

# Example of FY2022 Multiple Expense FCL

- General information including:
  - FRN info
  - Contact information
  - Service provider information
  - Service delivery deadline
  - Invoice filing deadline


**Universal Service  
Administrative Co.**

**Funding Commitment Letter (FCL) Date:** 21-Jul-2022  
**Funding Request Number (FRN):** [REDACTED]  
**Program:** Healthcare Connect Fund  
**Funding Year (FY):** 2022  
**Service Delivery Deadline:** 30-Jun-2023  
**Invoice Filing Deadline:** 28-Oct-2023  
**FCC Form 461 Application Number:** [REDACTED]  
**Health Care Provider (HCP) Name:** [REDACTED]

**HCP Number:** [REDACTED]  
**HCP Contact Name:** [REDACTED]  
**HCP Contact Email:** [REDACTED]  
**HCP Contact Phone:** [REDACTED]

The Rural Health Care (RHC) Division of the Universal Service Administrative Company (USAC) has completed its review of the FCC Form 462 (Funding Request Form) and supporting documentation submitted on behalf of the HCP referenced above. Based on the information provided, RHC has approved funding for the line items described below. Additionally, if the HCP submitted a contract or service agreement with the form, the outcome of the contract review is included in this letter.

**Total Committed Funding:** \$217,854.00  
**HCP Physical Location:** [REDACTED]  
**Service Provider Name:** [REDACTED]  
**SPIN/498 ID:** [REDACTED]  
**Billing Account Number (BAN):** [REDACTED]

**Expense Item Decisions**

Expense Item	Site Number	Decision	Pro-Rated Committed Funding Amount
1	[REDACTED]	Approved	\$25,623.00
2	[REDACTED]	Approved	\$25,623.00
3	[REDACTED]	Approved	\$25,623.00
4	[REDACTED]	Approved	\$25,623.00
5	[REDACTED]	Approved	\$25,623.00
6	[REDACTED]	Approved	\$25,623.00
7	[REDACTED]	Approved	\$25,623.00
8	[REDACTED]	Approved	\$25,623.00
9	[REDACTED]	Approved	\$12,870.00

# Best Practices: Communicating With Your Service Provider

- Ensure your service provider is aware of all the necessary documentation needed for future steps in the funding process.
- All bid correspondence should be handled via email for audit purposes.
- HCPs and service providers are required to retain documentation for a minimum of five years.

# Supply Chain Order

- As a reminder, when service providers log in to [My Portal](#) they will see two new [supply chain certifications](#) included in the FCC Form 463 and Telecom Program invoice.

The first certification affirms compliance with the [Section 54.9 prohibition](#) on USF support to purchase, obtain, maintain, improve, modify, operate, manage, or otherwise support equipment or services produced or provided by the covered companies deemed to pose a national security threat to the integrity of the communications network or communications supply chain. The second certification affirms compliance with [Section 54.10](#), which prohibits the use of any Federal subsidies on any communications equipment and services on the [Covered List](#), which includes those offered by Huawei Technologies Company, ZTE Corporation, Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, and Dahua Technology Company, AO Kaspersky Lab, China Mobile International USA Inc., China Telecom (Americas) Corp, Pacific Corp and its wholly-owned subsidiary ComNet(USA)LLC, China Unicom (Americas) Operations Limited. and their affiliates and subsidiaries.

- **FY2022 Account Holders:** If you requested services or equipment provided or that contain components of products produced by any of the listed covered companies or any of their parents, affiliates and subsidiaries in FY2022, you cannot invoice for these funds. Instead, you should immediately request a [service substitution](#) prior to invoicing in order to ensure complete program compliance.
- **FY2023 Account Holders:** As you proceed with competitive bidding beginning in July, please ensure you are not requesting funding for services or equipment from listed covered companies or any of their parents, affiliates and subsidiaries

# Supply Chain Web Page

- [Supply Chain webpage](#)



The screenshot shows the FCC's Supply Chain webpage. At the top is a navigation bar with links: About, E-rate, Rural Health Care, Lifeline, High Cost, and Service Providers. Below this is a breadcrumb trail: USAC | About | Reports & Orders | **Supply Chain**. On the left is a sidebar with the following links: Reports & Orders, Annual Report, FCC Filings, FCC Orders, and **Supply Chain** (which is highlighted with a green bar). The main content area has a large heading "Supply Chain" and two paragraphs of text. The first paragraph states that since November 2019, the FCC has taken actions to protect national security and has implemented the Secure and Trusted Communications Networks Act of 2019, with a link to the FCC's actions at [www.fcc.gov/supplychain](http://www.fcc.gov/supplychain). The second paragraph states that in November 2019, the FCC released the Supply Chain First Report and Order, adopting a rule (47 CFR Section 54.9) which prohibits the use of Universal Service Fund (USF) support to purchase, obtain, maintain, improve, modify, operate, manage, or otherwise support equipment or services produced or provided by companies found to pose a national security threat to the integrity of communications networks or the communications supply chain.

About ▾ E-rate ▾ Rural Health Care ▾ Lifeline ▾ High Cost ▾ Service Providers ▾

USAC | About | Reports & Orders | **Supply Chain**

**Reports & Orders**

Annual Report

FCC Filings

FCC Orders

**Supply Chain**

## Supply Chain

Since November 2019, the FCC has taken a number of actions to protect the national security of the United States, the security and safety of United States persons, and the integrity of communications networks or the communications supply chain. The FCC has also implemented the [Secure and Trusted Communications Networks Act of 2019](#). The FCC's actions can be found at [www.fcc.gov/supplychain](http://www.fcc.gov/supplychain).

In November 2019, the FCC released the [Supply Chain First Report and Order](#) adopting a rule (47 CFR Section 54.9) which prohibits the use of Universal Service Fund (USF) support to purchase, obtain, maintain, improve, modify, operate, manage, or otherwise support equipment or services produced or provided by companies found to pose a national security threat to the integrity of communications networks or the communications supply chain.

# Site and Service Substitutions

- Site and service substitutions allow you to reallocate un-invoiced committed funds to substitute the services, modify the services, or provide the requested services to other eligible sites.
- You may request a site or service substitution if:
  - The substitution is stated in the contract, within the change clause, or constitutes a minor modification;
  - The requested change, e.g., adding sites or upgrading services, is clearly stated in the Request for Services, including any applicable Requests for Proposal (RFP) used in the competitive bidding process;
  - The substitution does not violate any contract provision or state, Tribal, or local procurement laws; and
  - The site is an eligible HCP and the service must be eligible under the Telecom or HCF Program.
- HCPs using month-to-month service agreements are not eligible for site and service substitutions.
- For more information, visit our [Site and Service Substitutions](#) webpage.
- Site and service substitutions must be submitted by the service delivery deadline.

# Questions?

# **FY2022 RHC Connect and My Portal Updates**

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## New! RHC Connect – FCC Form 463 (HCF)

- FCC Form 463 will move to RHC Connect in September.
- FCC Forms 463 for approved FY2022 FRNs will be submitted in RHC Connect.
- You will be unable to submit an FCC Form 463 for approved FY2022 FRNs until the FCC Form 463 has moved to RHC Connect.
- Updates will be provided on the RHC website.
- FCC Forms 463 must be submitted in My Portal for all commitments for funding years prior to FY2022, including multi-year commitments.
- Telecom Program forms will eventually move to RHC Connect.
- All Connected Care Pilot Program (CCPP) forms will remain in My Portal.

## RHC Connect – Post-Commitment (HCF)

- The following operations will not be available until early 2023 due to continued RHC Connect development:
  - SPIN changes, both correctional and operational for FY2022; and
  - Site and service substitutions for FY2022.
- These post-commitment operations are available in My Portal for funding commitments for FY2021 and prior funding years and for Telecom and CCPP FRNs.

# My Portal – Revise FCC Form 467 (Telecom)

MY FORMS MY DOCUMENTS MY CONTRACTS MY HCPS Mainline Health Systems, Inc. - Monticello Community Health Center HCP Number: 25878

+ Fund Year 2022

- Fund Year 2021

Form Type	Form 465 App #	Friendly Name	Last Edited	Form Status	ACSD	Action Available
465			Tue May 02 16:35:44 EDT 2017	Posted		Select Circuits

Form Type	FRN	Friendly Name	Service Type	Bandwidth	Status	FCL Issued	Action	Invoice Deadline
466			Ethernet - Dedicated		Approved with Funding	Aug 19, 2021	Substitution Extend inv. deadline	Oct 28, 2022

Form Type	FRN	Status	HSS Issued	Action
<a href="#">467</a>		Approved	8/24/2021	Revise 467

New FCC Form 465 Create Exempt FCC Form 466

# My Portal – Revise FCC Form 467 (Telecom)

FCC Form 467 Revision Request

HCP Name:

HCP Number:

FRN:

Funding Start Date: 07/01/2021

Funding End Date: 06/30/2022

Desired Action

Application Request is required

All certifications have to be completed

☐ Informing RHC that the service was not (or will not be) turned on during the funding year

☐ Notifying RHC of changes to the service dates

Actual Service Start Date:

Actual Service End Date:

Certifications

☐ I certify under penalty of perjury that the service identified above has been or is being provided to the above-named applicant.

☐ I certify under penalty of perjury that the universal service credit will be applied to the telecommunications service billing account of the applicant or the billed entity as directed by the applicant.

☐ I certify under penalty of perjury that I am authorized to submit this request on behalf of the above-named applicant.

☐ I certify under penalty of perjury that I have examined the invoice and supporting documentation and that, to the best of my knowledge, information and belief, all statements contained herein are true.

☐ I certify under penalty of perjury that the applicant or consortium that I am representing satisfies all of the requirements and will abide by all of the relevant requirements, including all applicable FCC rules, with respect to universal service benefits provided under 47 U.S.C. § 254.

☐ I understand that any letter from USAC that erroneously states that funds will be made available for the benefit of the applicant may be subject to rescission.

☐ I understand that all documentation associated with this request must be retained for a period of at least five years pursuant to 47 CFR § 54.631, or as otherwise prescribed by the Commission's rules.

Submit

Cancel

# My Portal – Service Substitutions (Telecom)

- Service substitutions can now be requested in My Portal
- Do not send these requests to the RHC Customer Service Center

The screenshot displays the 'MY FORMS' section of a web portal. At the top, there are tabs for 'MY FORMS', 'MY DOCUMENTS', 'MY CONTRACTS', and 'MY HCPS'. The user is logged in as 'Mainline Health Systems, Inc. - Monticello Community Health Center' with 'HCP Number: 25878'. Below the tabs, there are sections for 'Fund Year 2022' and 'Fund Year 2021'. The 'Fund Year 2021' section contains a table with columns: 'Form Type', 'Form 465 App #', 'Friendly Name', 'Last Edited', 'Form Status', 'ACSD', and 'Action Available'. A row for Form 465 is shown with a 'Select Circuits' button. Below this, there is a detailed view for Form 466 with columns: 'Form Type', 'FRN', 'Friendly Name', 'Service Type', 'Bandwidth', 'Status', 'FCL Issued', 'Action', and 'Invoice Deadline'. The 'Action' column for Form 466 has a red box around the 'Substitution' button. At the bottom right, there are buttons for 'New FCC Form 465' and 'Create Exempt FCC Form 466'.

Form Type	Form 465 App #	Friendly Name	Last Edited	Form Status	ACSD	Action Available
465			Tue May 02 16:35:44 EDT 2017	Posted		Select Circuits

Form Type	FRN	Friendly Name	Service Type	Bandwidth	Status	FCL Issued	Action	Invoice Deadline
466			Ethernet - Dedicated		Approved with Funding	Aug 19, 2021	Create 467 Substitution Extend inv. deadline	Oct 28, 2022

New FCC Form 465    Create Exempt FCC Form 466

# My Portal – Service Substitutions (Telecom)


### Substitution Request

HCP Name:   
HCP Number:   
FRN:   
Service Type: Ethernet - Dedicated  
Upload Bandwidth:   
Download Bandwidth: 10


Applicants must meet the following requirements:

- The substitution is provided for in the contract, within the change clause, or constitutes a minor modification;
- The site is an eligible health care provider and the service is an eligible service under the Telecom Program;
- The substitution does not violate any contract provision or state, Tribal or local procurement laws; and
- The requested change is within the scope of the controlling request for services, including any applicable RFP used in the competitive bidding process.

Support is restricted to qualifying site and service substitutions that do not increase the total amount of support under the applicable funding commitment.

Provide a brief explanation regarding the necessity of the change and why the request complies with the Site & Service Substitution Requirements. 

Optional: upload supporting documentation

 Upload...

☐ I certify that I am authorized to submit this request, that I have examined this request, and that, to the best of my knowledge, information, and belief, all statements of fact contained herein are true.

☐ I understand that all documentation associated with this request, including all billing records for services received, must be retained for a period of at least five years after the last date of service delivered in a particular funding year pursuant to 47 CFR § 54.631.

Submit

Cancel

# Questions?

# **Important Reminders**

FY2022 Update Webinar

# FCC Form 467 Revisions

- You must carefully review your Funding Commitment Letter (FCL) and Healthcare Support Schedule (HSS) prior to invoicing.
- If you have any questions about the information on the FCL or HSS, email [RHC-Assist@usac.org](mailto:RHC-Assist@usac.org) with the FRN in the subject line.
- If services were delayed or not turned on, it is the responsibility of the HCP to submit an FCC Form 467 revision.

# Post-Commitment Changes to Approved Funding

- If the address of your site changes or the primary account holder no longer works for the HCP, you must submit an FCC Form 460 revision for HCF or a new FCC Form 465 for Telecom within 30 days of the change.
  - This is for all changes **including those that occur post-commitment**.
- If you don't use all approved funding, you can request a decrease in your approved funding by sending an email to [RHC-Invoicing@usac.org](mailto:RHC-Invoicing@usac.org).
  - You must include your HCP name and number, the affected Funding Request Number (FRN) and the amount you would like to reduce in the commitment.
  - USAC will complete a **partial** de-commitment for that FRN in that amount.
- If you'd like to re-allocate funds within your approved FRN, you can submit a [Site and Service Substitution](#). This applies to both HCF and Telecom.
- If you will not be using **any** of the funds in your approved funding commitment, you can return the approved and invoiced funds to USAC. For more information, use the [Returning Program Funding](#) webpage as a resource.

# Account Holders

- Please ensure all account holders are up to date for all HCPs.
- We recommend having at least one secondary account holder per HCP.
- Resources:
  - [HCF Program Account Holder Guide](#)
  - [Telecom Program Account Holder Guide](#)

# Information Requests

- Forms with missing or incomplete information or documentation cannot be processed.
- If USAC requires information that cannot be located on the submitted supporting documentation, this will result in an **Information Request**.
- All account holders will receive all Information Requests.
- Account holders are given 14 calendar days to provide a response to the Information Request.
  - 11:59 p.m. ET on the 14<sup>th</sup> day would be the last time to respond to the Information Request.
- Information Requests not responded to within 14 calendar days **will result in a denial** of that form.

# Information Requests (continued)

- Information Requests for the HCF Program will come from RHC Connect or from a reviewer using an @usac.org domain address
  - Reply to all Information Requests sent through RHC Connect directly in RHC Connect
    - Email notifications sent from RHC Connect are from an unattended mailbox
  - If you receive an email from a reviewer, please click “Respond All” when replying
- Information Requests for the Telecom Program will either come from My Portal or from a reviewer using an @usac.org domain address
  - Reply to all Information Requests sent through My Portal directly in My Portal
    - Email notifications sent from My Portal are from an unattended mailbox
  - If you receive an email from a reviewer, please click “Respond All” when replying

# Questions?

# **Upcoming Training**

Funding Year 2022 Update Webinar

# Upcoming Webinars

- Invoicing in RHC Connect for FY2022
  - September 29, 2022 2-3 p.m. ET - [Register](#)
- Funding Request Best Practices for FY2023 Filing Window
  - HCF Program – November 9, 2022 2-3 p.m. ET – [Register](#)
  - Telecom Program – November 16, 2-3 p.m. ET – [Register](#)

# RHC Program Videos

Learn

Videos

Webinars

Newsletter

FAQs


## Videos

These videos are designed to help you understand and manage the form filing process, FCC requirements, and other elements of the RHC program.


[Getting Started](#)  
[Eligibility](#)  
[Requests for Services](#)  
[Funding Requests](#)

[Invoicing](#)  
[More Topics](#)

### Getting Started




What is the Rural Health Care Program?  
1:14 minutes




RHC 101  
15:00 minutes


### Eligibility



HCF Program Eligibility (FCC Form 460)  
22:00 minutes




Telecom Program Eligibility  
10:00 minutes




How to Check for an Existing HCF  
3:37 minutes


### Requests for Services



Request for Services Overview  
10:00 minutes




HCF Program FCC Form 461 Best Practices  
57:28 minutes




Telecom Program FCC Form 465 Best Practices for FY2021  
45:57 minutes


### Funding Requests (FCC Form 462 and 466)



Submitting the FCC Form 462 (HCF Program)  
15:00 minutes



HCF Program Funding Request Best Practices for FY2021  
58:42 minutes



Telecom Program Funding Request Best Practices for FY2021  
54:01 minutes

# RHC Connect Resources

- [Welcome to RHC Connect – FCC Form 461](#)
- [Welcome to RHC Connect – FCC Form 462](#)
- [Information Request tip sheet](#)
- [FCC Form 461 RHC Connect User Guide](#)
- [FCC Form 462 RHC Connect User Guide](#)
- Coming soon! FCC Form 461 RHC Connect Training Module
- [FCC Form 462 RHC Connect Training Module](#)

# RHC Program Customer Service Center



Email: [RHC-Assist@usac.org](mailto:RHC-Assist@usac.org)

- Include in your email
  - HCP Number
  - FRN Number



- Phone: **(800) 453-1546**
  - Hours are 8 a.m. – 8 p.m. ET
  - Monday – Friday

# RHC Customer Service Center

The RHC Customer Service Center CAN	The RHC Customer Service Center CANNOT
Answer general questions regarding both programs	Determine eligibility of a specific site or service before an official form submission
Provide account holder information for an HCP	Review a form or document for accuracy before an official submission
Provide clarity regarding FCC Report and Order 19-78	Contact a service provider or other account holder on someone else's behalf
Provide helpful resources and best practices for forms	Provide documents that are not already accessible in My Portal
Assist with My Portal and RHC Connect	Transfer a call to a specific form reviewer

# Questions?

**Thank You!**



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