

**From:** USAC Rural Health Care Program  
**To:**  
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Latest news from the RHC Program

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## **RHC Program News for June**

Here are all the latest news, timely resources, and helpful reminders for the month of June. Included below are important tips for Funding Year (FY) 2018 and helpful guidance for completing your funding requests by the close of the filing window on June 29, 2018.

### **Upcoming Deadline Reminder: FY2018 Filing Window Closes June 29, 2018**

The FY2018 filing window closes in two weeks, on Friday, June 29, 2018. To be considered eligible

for funding, you must submit your funding requests (FCC Forms 462 for the HCF Program and FCC Forms 466 for the Telecom Program) by the close of the filing window on June 29, 2018 at 11:59 p.m. ET. Funding requests submitted after June 29, 2018 will not be accepted.

We would like to remind applicants to submit their funding request forms as soon as possible, so as to avoid running into any last minute challenges, such as system issues or password resets.

View our how-to guides and tip sheets to assist you during the submission process:

- [Funding request summary](#)
- Funding Request Best Practices webinar [recording](#), [slides](#), and [FAQs](#)
- [Guide for FY2017 applicants](#)
- [Urban and rural rate guidance](#) (Telecom Program only)

For more information on submitting funding requests:

- [Individual HCPs applying in the HCF Program](#)
- [Consortia applying in the HCF Program](#)
- [HCPs applying in the Telecom Program](#)

### Important Reminders for FY2018

#### What to Do if You Receive an Information Request

As you submit your FCC Form 462 or 466, please upload all required documentation with your forms. FCC Forms submitted with incomplete or missing documentation will not be reviewed, and RHC reviewers will reach out to all account holders (the primary and all secondary and tertiary account holders associated with that HCP) with a request for additional information (“Information Request”). Information Requests are sent to collect any missing documentation, address deficiencies, or to ask clarifying questions about the FCC Form. If you receive an Information Request, you must respond to it within 14 calendar days. Once you respond, the RHC reviewers will work with you, to the extent they can, to ensure that they have all the necessary documentation to complete their review. Failure to respond within the 14 calendar day timeframe will result in an automatic denial, so be sure to meet that deadline!

#### LOA/TPAs Must Be Up to Date

In order to be considered eligible for funding in FY2018, [Letters of Agency](#) (LOA) and [Third Party Authorizations](#) (TPA) **must** be up to date through a minimum of FY2018. Be especially mindful if you are an HCP using a consultant, a consortium leader, or a consultant filing on behalf of a consortium leader. Before submitting a form, please check to ensure your authorization documents are up to date.

FCC Forms 462 and 466 submitted with expired LOAs or TPAs will result in applicants receiving Information Requests.

- Download a [Sample TPA](#) or [Sample LOA](#)
- For more information about submitting LOAs, please see the [submission guide](#).

### FY2017 Information

#### FY2017 Funding Information Available Now

FY2017 funding information was announced on March 16, 2018 and is available on our website [here](#). Following the announcement, the RHC Program hosted a webinar further explaining the funding breakdown. The recording and slides are available on our website here: [FY2017 Funding Information Webinar](#).

Did you receive your FY2017 Funding Commitment Letter (FCL)? Download our [How to Read your FY2017 FCL](#) tip sheet.

Let us know what you think about the information and resources provided by the RHC team for FY2017 by taking this [survey!](#)

**Questions or Suggestions? Contact Us!**

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