Must meet three eligibility criteria:
• Not-for-profit/public
• In a rural area
• One of the eligible facility types

HCF Program: FCC Form 460
Telecom Program: FCC Form 465

Describe the services you need and develop scoring criteria to evaluate bids. Your request for services is posted to the USAC website for a minimum of 28 days.

HCF Program: FCC Form 461
Telecom Program: FCC Form 465

Once competitive bidding has ended, choose the most “cost-effective” service provider.

HCF Program: FCC Form 462
Telecom Program: FCC Form 466

Provide information about the services selected: cost, service provider information, and terms of service agreement(s).

HCF Program: FCC Form 463
Telecom Program: FCC Form 467

Confirm service start and end dates.

Submit invoice before deadline:
• HCF Program: Initiate invoicing process by submitting FCC Form 463 to service provider for review and submission to USAC.
• Telecom Program: Service provider completes invoicing process.

HCF Program: FCC Form 463
Telecom Program: Invoice