National Verifier Carrier API Office Hours

Available for Public Use

November 7, 2019



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Announcements

- Reminder: Service providers who access NLAD by API must update the way they connect to NLAD before November 25, 2019.
 - Beginning Nov. 25 the hostname used to send API requests to NLAD will change. Any transaction sent using the old hostname will fail.
- Website updates: USAC.org is getting a facelift!
 - The changes will go live on Nov. 11
 - The Lifeline Service Provider site will now be <u>www.usac.org/lifeline</u>

Introduction

Today's Office Hours show carriers how the National Verifier Carrier API application process could look to consumers.

- First we give a step-by-step example of the application process for consumers that pass all validations.
- Next we give a step-by-step example of the process for consumers that fail one or more validations.
- Each example includes:
 - Sample pages that a consumer would interact with during the application process.
 - Information on the data exchanged between service providers and National Verifier.

Happy Path

National Verifier API Application Process for Consumers Who Pass All Validations

Happy Path Step 1: Service Provider Application

- A consumer will initiate their Lifeline application from the service provider's website or enrollment app.
- A sample service provider application is provided to the right.
- The first step in the application process is for the consumer to provide all information the service provider needs to send a **Check Eligibility request** to the National Verifier.

Service Provider Site
Customer Information
What is your full legal name? [][]
What is your date of birth? [/]
What is your address? []
What are the last four of your SSN? []
The Information you gave us will be used to check if you qualify for Lifeline. lease confirm that it is okay. [] By checking this box you are consenting that all of the information you are providing may be collected, used, shared, and retained for the purposes of applying for and/or receiving the Lifeline program benefit.
Check your Eligibility

Happy Path Step 2: Send Check Eligibility Request and Receive Response

Next the service provider sends a **Check Eligibility request** to National Verifier.

Behind the scenes

- NV receives that information and performs validations and checks before creating a new application, similar to what would happen if the consumer applied in the NV portal.
- NV sends an API response to the service provider's system that includes information on the new application. If NV finds an existing application for the consumer, it will return details on the existing application.

Key Information Returned

- Application ID
- **Eligibility Check ID** (unique ID/token used to check the application later)
- If an existing application is found, information on the status of that application will be provided
- A **redirect URL** that the service provider will use to direct the consumer to complete the certifications required to finalize the application

Happy Path Step 3: Provide Results to Consumer

- The service provider uses the results provided in the API response to tell the consumer what is needed next.
- A key feature of this page is the "Certify" button.
- In this example the consumer would select the "Certify" button to be redirected to the National Verifier.
- The service provider uses the **redirect URL** provided in the API response in Step 2 to move the consumer to the National Verifier.



Happy Path Step 4: Agree to Terms and Conditions

• The consumer is taken to the National Verifier and must agree to the Terms and Conditions before completing certifications.



Happy Path Step 5: Complete Certifications

• The consumer continues in the National Verifier and completes the required certifications to finish their application.

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Happy Path Step 6: Receive Application Status

- The National Verifier displays a status page to the consumer letting them know that they qualify.
- Key features include:
- Date the application expires
- Application ID
- An option to return to the service provider's website
 - The service provider must provide a **return to carrier URL** in the initial Check Eligibility request if it wants the consumer to see this option

Lifeline National Verifier	English Español
You Qualify for Lifeline	
Sign up for Lifeline by mm/dd/yyyy (Based on US Eastern Time)	
How to sign up	
Choose a company You have options. You can continue with the company you applied with or choose another company near you.	
Name: Jane Mary Smith Application ID: X96-768-943D	
Need help? Call the Lifeline Support Center at 1-800-234-9473.	
After they sign you up, you will start getting your phone or internet service.	
(i) If you do not sign up by mm/dd/yyyy, you will need to re-apply for Lifeline.	
If you would like to go back to your original phone/internet company's website, please click "Continue".	

Happy Path Step 7: Return to Carrier

• If the service provider opted to provide a *return to carrier URL* and the consumer selects the link on the status page, the consumer will return to the service provider webpage.

Service Provider Site

Congratulations you are good to go!

We will be in touch shortly to provide you with a welcome package. Should you need more information in the meantime, please explore our FAQ.



More Documentation Needed

National Verifier API Application Process for Consumers Who Fail One or More Validations

Documentation Needed Step 1: Service Provider Application

- A consumer will initiate their Lifeline application from the service provider's website or enrollment app.
- A sample service provider application is provided to the right.
- The first step in the application process is for the consumer to provide all information the service provider needs to send a **Check Eligibility request** to the National Verifier.

Service Provider Site
Customer Information
What is your full legal name?
What is your date of birth? [/]
What is your address? []
What are the last four of your SSN? []
qualify for Lifeline. lease confirm that it is okay. [] By checking this box you are consenting that all of the information you are providing may be collected, used, shared, and retained for the purposes of applying for and/or receiving the Lifeline program benefit.
Check your Eligibility

Documentation Needed Step 2: Send Check Eligibility Request and Receive Response

Next the service provider sends a **Check Eligibility request** to National Verifier.

Behind the scenes

- NV receives that information and performs validations and checks before creating a new application, similar to what would happen if the consumer applied in the NV portal.
- NV sends an API response to the service provider's system that includes information on the new application. If NV finds an existing application for the consumer, it will return details on the existing application.

Key Information Returned

- Application ID
- **Eligibility Check ID** (unique ID/token used to check the application later)
- Failures related to address, identity, and/or eligibility
- If an existing application is found and it has been previously reviewed, information on the review(s) and any rejections
- A **redirect URL** that the service provider will use to direct the consumer to complete the certifications required to finalize the application.

Documentation Needed Step 3: Provide Results to Consumer

- The service provider uses the results provided in the API response to tell the consumer what is needed next.
- Key features:
 - Information on address, identity, and/or eligibility errors returned in Step 2.
 - An option to correct the information provided.
 - If a service provider includes a similar option, they will need to submit a new Eligibility Check request after the information is updated.
 - A "Continue" button that the consumer can use to proceed to the National Verifier to resolve errors and complete the required certifications.
 - The service provider uses the **redirect URL** provided in the API response in Step 2 to move the consumer to the National Verifier.

Service Provider Site

There are problems with your application. We are unable to verify your:

- Address
- Identity
- Eligibility

This is the information you entered:

Your full legal name: Josh Smith Your date of birth: 12/01/1990 Address: 1 Main Street, apt. 1313 Washington DC 20005 Last four of your SSN: 1234 Qualifying Program: Medicaid

If something is incorrect above, <u>correct it and apply again</u>.

If your information above is correct, you need to resolve the issue and certify that you agree to the terms and conditions of the Lifeline program:

Continue

Documentation Needed Step 4: Agree to Terms and Conditions

• If the consumer chooses to continue, they are taken to the National Verifier and must agree to the Terms and Conditions before resolving errors and completing certifications.



Documentation Needed Step 5a: Resolve Address Errors

• If NV was unable to verify the consumer's address, this is the first error the consumer will need to resolve.

Note: consumers only resolve the errors relevant to their application.

Lifeline National Verifier

English | Españo

We Didn't Recognize Your Address

The U.S. Postal Service could not find the address you gave us.

We need to confirm where you live on the map below.

Please double click on the map or use the (+) button on the top left to zoom in on the map. You can drop a pin once you have found your address on the map.



Note: If you have not zoomed in far enough on the map, you will not be able to drop a pin on the map.

Latitude	Longitude

() You will have until mm/dd/yyyy to complete this section so we can determine whether you qualify for Lifeline

Next >

Need help? Use this information and call the Lifeline Support Center at 1-800-234-9473.

Documentation Needed Step 5b: Resolve Duplicate Household Errors

• If NV identified another consumer receiving Lifeline service at the applicant's address, the applicant must answer questions related to the one-per-household requirement.



Documentation Needed Step 5c: Resolve Under 18 Errors

• If the consumer is under 18 years of age, they must provide documentation showing they are an emancipated minor.

ine National Verifier	English Español
You Must Be at Least 18 Years Old	
to Quality for Liteline	
Only emancipated minors can qualify for Lifeline under the age of 18	8.
① You will have until mm/dd/yyyy to provide more documents so we can determine whether you qualify for Life	line.
Are you an emancipated minor?	
It looks like you are under the age of 18 based on the date of birth you provided this is correct, we need to see a court document or certification that says you ar an emancipated minor.	l. If re
Give us your documents	
Kext >	
Need help? Use this information and call the Lifeline Support Center at 1-800-234-9473.	

Lifeli

Documentation Needed Step 5d: Resolve Identity Errors

- If the consumer's identity cannot be verified, they must provide documentation verifying the information they gave.
 - The sample to the right shows the page they would see if their date of birth was not verified.
 - The consumer will only see identity failure pages relevant to their application.

Name: Zeke Lewis Application ID: X34-768-911D Image: The second secon	Name: Zeke Lewis Application ID: X34-768-911D www.ll have until mm/dd/yyyy to provide more documents so we can determine whether you qualify for Lifeline. Wus that your information is correct. Idn't confirm that your date of birth is what you gave us. We need to see an official document that has st name, last name, and your date of birth on it. Please show us a copy of one of the following: er's license (unexpired) incertificate port (unexpired) ificate of Nauralization (or Certificate of U.S. Citizenship) nament Resident Card (unexpired) government, military, state, or Tribal Issued ID (if it has your date of birth on it and is not expired) ary discharge documentation (if it has your date of birth on it) pons permit (if it has your date of birth on it and is not expired)	Name: Zeke Lewis Application ID: X34-768-911D Nou will have until mm/dd/yyyy to provide more documents so we can determine whether you qualify for Lifeline. Now use that your information is correct. uidn't confirm that your date of birth is what you gave us. We need to see an official document that has rst name, last name, and your date of birth on it. Please show us a copy of one of the following: wer's license (unexpired) th certificate sport (unexpired) tificate of Naturalization (or Certificate of U.S. Citizenship) manent Resident Card (unexpired) is government, military, state, or Tribal issued ID (if it has your date of birth on it and is not expired) tary discharge documentation (if it has your date of birth on it) apons permit (if it has your date of birth on it and it is not expired)		
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Need help? Use this information and call the Lifeline Support Center at 1-800-234-9473.

Documentation Needed Step 5e: Resolve Eligibility Errors

- If the consumer's eligibility cannot be confirmed through automated sources, they must provide documentation proving they qualify for Lifeline.
- Key features:
- The consumer can select to prove their eligibility using program participation documents or income documents.
- The page to the right shows what the consumer will see if they choose to provide program documentation.

ne nat	ional Verifier	
	We Could Not Confirm That You	
	Qualify for Lifeline	
	To qualify for Lifeline, you need to give us more information.	
	You indicated that you qualify for Lifeline through:	
	SNAP (Supplemental Nutrition Assistance Program) or Food Stamps ()	
	 Medicaid 	
	 Supplemental Security Income (SSI) 	
	Federal Public Housing Assistance (FPHA)	
	Veterans Pension and Survivors Benefit Programs	
	Bureau of Indian Affairs General Assistance	
	 Tribally-Administered Temporary Assistance for Needy Families (TTANF) 	
	Food Distribution Program on Indian Reservations (FDPIR)	
	Indal Head Start	
	 income 	
	How would you like to confirm you qualify for Lifeline? Participating in a qualifying program, or	
	1 If your household's income is at 135% or less of the federal poverty guidlines	
	To prove participation in one of the above programs, you must submit a document that, at a minimum, includes:	
	 Your name, or the name of your benefit qualifying person (BQP) 	
	The name of the Lifeline-qualifying program, such as Medicaid	
	 The government or Tribal program administrator or the managed care organization (MCO) 	
	that issued the document An issue date within the last 12 months or a future expiration date that aligns with the benefit period. 	
	Give us your documents	

Need help? Use this information and call the Lifeline Support Center at 1-800-234-9473

English | Line

Documentation Needed Step 6: Review Information

• After completing all resolution pages, the consumer is asked to review the information they provided.

Revie	w Your Information	
Please che	ck to make sure all the information below is correct.	
Address	Location	
🕑 You	ocated your residential address: 38.878424, -77.018259	
One Per	Household Confirmation	
You who	do not share money (income and expenses) with another adult gets Lifeline.	
Emancip	ated Minor Confirmation	
🕑 You	are under the age of 18, but are an emancipated minor.	
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Lifeline National Verifier

Lifeline National Verifier

One-per-household

certifications completed

only if needed

Required certifications

completed by all

applicants

Signature completed by

all applicants

English | Equili ublic Use

You Can Apply for Lifeline

Your household does not get Lifeline yet. A household is a group of people who live together and share income and expenses leven if they are not related to eachother).

Please initial the agreement below (2 & 3 are required)

Initial 5. The star address with more than one boundwid. type live alone wype live with other adults whe do not receive

de net initial this box. Initial. 2. European i an only allowed to get an all fiding benefit po

household, not per person.

3. Fundamentation that this limit is an POC rule, and Magrad-entropy Initial. he undeled on this programment form can make maloos my Uldin. .81 basefit and is against the law.

Agreement

10

You are almost done qualifying. Please initial next to each statement and sign this form to finish the process.

I agree, under penalty of perjury, to the following statements:

Initial. I for my dependent or other person in my household, compilized havef them the government program(s) (based on this form or my annual to use hold (means is 30 th or lines than the Federal Poverty Galdelines (Feramenal) 10 lighted in the Federal Proverts Guidelines Table on Printlemil.

Initial. Lagnee that if I mees hell give my convice provider my new address within th -10

is independently, there to be investigation and der within 20 days (1) do n

quality for Lifeline segmers, including: 25 1. Lot the person is replaced and that spattles, do not spattly through a government program or income anymore. 1. Either Lorgemeene is my heaphold getarraise dan one Lifeline benefit. (including, more than one Lifeline broadband internet service, mere than are Utility telephone service, wheth Utility telephone and Utility.

stadiand biarted texting

I know that my household can only get one Likeline benefit and, to the bea of myknowledge, my household is not getting more than one Lifeline bendly.

I agree that my service provider can give the Ufailine Program administration all of the information Lare giving an this form. Londerstand that this induced in a second to be income the Lifetime Program and that if the part left them also it to the Administrator facilly on the ship to perturbative hanging

All the answers and agreements that i provided on this form are true and Initial. cornect to the best of my knowledge. 31

I know that willingly giving hiss or freedakent information to get URAR Initial. regree benefits is purchable by law and can republic frue, juil time -12 desenationers, or being haven from the program.

By any its resulting must have to shark whether initial sublich are time. If I Initial. seed to recently (invent my). Technologically, condensated that I have to respond to the deadline of faill be removed how the Libdice Program and

real Minebenefit will step.

thraw southing to qualify for sideline as an eligible resident of tribalizeds initial. Deelow Tribal bands, as defined in DAAmish of the Chiles rules.

Your Signature

-10

Topo your full logal marge balls JANK MART SMITH

Jane Many Smith Is understand this is a sight-bigmaking, and is the same as if signed my name with a per-

Need belof that this information and sail the Libdow Support Center at 1-000-000-0000

askult lack

Documentation Needed Step 7: Complete Certifications

- The consumer completes all relevant certifications.
 - If their address was identified as a duplicate, they will complete one-perhousehold certifications on this page.

Documentation Needed Step 8a: Wait for Document Review

- The National Verifier displays a status page to the consumer letting them know their documents are being reviewed.
 - The page to the right displays what a consumer would see if they live in a state with a <u>real-time database connection</u>.
- Key features include:
- Date the application expires
- Application ID
- An option to return to the service provider's website
 - The service provider must provide a **return to carrier URL** in the initial Check Eligibility request if it wants the consumer to see this option

Lifeline National Verifier

English | Español

We Are Checking Your Documents

Thank you for submitting your information. Someone is looking at your documents to make sure you qualify

This will take a few minutes.

The Lifeline Support Center hours are 9 a.m. - 9 p.m. ET, Monday - Sunday. If you're using the system outside of those hours, please check back today or tomorrow morning after 9 am ET to see if you qualify for Lifeline.

If you qualify...

If you do not qualify...

You will have until [mm/dd/yyyy] to sign up for service. You have options. You can continue with the company you applied with or choose another company near you. We'll ask you for more information or tell you what to do next. You will have until [mm/dd/yyyy] (Based on US Eastern Time) to send us the information or complete the next steps.

Need help? Use this information and call the Lifeline Support Center at 1-800-234-9473.

Name: Jane Mary Smith

Application ID: X96-7G8-943D

If you would like to go back to your original phone/internet company's website, please click "Continue".

Continue

Documentation Needed Step 8b: Wait for Document Review

- The National Verifier displays a status page to the consumer letting them know their eligibility is being verified.
 - The page to the right displays what a consumer would see if they live in a state with a <u>non-real-time database connection</u>.
- Key features include:
- Date the application expires
- Application ID
- An option to return to the service provider's website
 - The service provider must provide a **return to carrier URL** in the initial Check Eligibility request if it wants the consumer to see this option

ifeline	National Verifier	English Español
	We Are Checking Your Fligibility	
	This may take up to 1-3 business days.	
	Please check back with the phone/internet company you applied with to confirm if you qualify for Lifeline.	
	Need help? Use this information and call the Lifeline Support Center at 1-800-234-9473.	
	Name: Jane Mary Smith Application ID: X96-7G8-943D	
	If you would like to go back to your original phone/internet company's website, please click "Continue".	
	Continue	

Documentation Needed Step 9: Return to Carrier

- If the service provider opted to provide a return to carrier URL and the consumer selects the link on the status page, the consumer will return to the service provider.
 - A sample of what the service provider website might display when the application is complete is provided to the right.

Service Provider Site

Thank you for you application!

Your application is still under review. If you would to check your status, please "Check Status" below.

Check Status

Documentation Needed Step 10: Check Status and Qualify

Document review typically takes 5 minutes or less. Service providers can use the **Check Status request** to verify when document review is complete and to update the consumer on the outcome.

Behind the scenes

- Service providers send a new Check Status request using the Eligibility Check ID to receive updated information on the status of the consumer's application.
- NV sends an API response to the service provider's system that includes details on the application, including:
 - Current status
 - Information on manual reviews that occurred, details on rejection reasons as relevant
 - A **redirect URL** that can be used to direct the consumer to National Verifier where they can upload new documents if needed
- Document review for consumers in a state with a non-real-time database could take longer typically results are available in 2-3 business days.

Glossary 29

Glossary

- **Check Eligibility Request** one of the two National Verifier Carrier API request types. Used to initiate a new Lifeline application with the National Verifier after a consumer applies on a service provider's point-of-sale system.
- **Check Status Request** one of the two National Verifier Carrier API request types. Allows a service provider to check the status of an application using the Eligibility Check ID generated during a Check Eligibility request.
- **Eligibility Check ID** a unique ID/token generated during the Check Eligibility request that allows a carrier to check the status of the application later.
- **Redirect URL** a URL provided in response to either type of request that allows a consumer to continue their application in the National Verifier. The link can only be used one time and it expires after 10 minutes.
- **Return to Carrier URL** a URL that the service provider can include in either type of request that can be used to direct the consumer back to a specific page on the service provider's platform.

