

54.314 Certification User Guide

State-Certified

Contents

54.314 Filing Requirements – State Certifications.....	3
Supporting Regulations.....	3
Getting Started.....	4
Preparing to Access the System.....	4
Creating a User Profile	4
Updating User Profiles	4
Accessing the 54.314 Certification System	5
Populating the 54.314 Certification Dashboard	7
54.314 Screen Overview	8
Using the Sort & Filter Feature	9
Sort Feature	9
Filter Feature.....	10
Working with Excel	11
Copy from Home Page	11
Copy from Certification Process	12
54.314 Certification Process	13
Selecting SACs for Certification.....	13
Certifying the 54.314	17
54.314 Certification Confirmation	21
Filing Multiple Certifications	26
Error Messages	31

54.314 Filing Requirements – State Certifications

Supporting Regulations

54.314(a) – States that desire eligible telecommunications carriers to receive support pursuant to the high-cost program must file an annual certification with the Administrator and the Commission stating that all federal high-cost support provided to such carriers within that State was used in the preceding calendar year and will be used in the coming calendar year only for the provision, maintenance, and upgrading of facilities and services for which the support is intended. High-cost support shall only be provided to the extent that the State has filed the requisite certification pursuant to this section.

54.314(c)(1) – A certification pursuant to this section may be filed in the form of a letter from the appropriate regulatory authority for the State, and must be filed with the Administrator of the high-cost support mechanism, on or before the deadlines set forth in paragraph (d) of this section. If provided by the appropriate regulatory authority for the State, the annual certification must identify which carriers in the State are eligible to receive federal support during the applicable 12-month period, and must certify that those carriers only used support during the preceding calendar year and will only use support in the coming calendar year for the provision, maintenance, and upgrading of facilities and services for which support is intended. A State may file a supplemental certification for carriers not subject to the State’s annual certification. All certificates filed by a State pursuant to this section shall become part of the public record maintained by the Commission.

54.314(d) – In order for an eligible telecommunications carrier to receive federal high-cost support, the State or the carrier, if not subject to the jurisdiction of a State, must file an annual certification, as described in paragraph (c) of this section, with the Administrator.

Getting Started

Preparing to Access the System

Before getting started, you'll need the following:

1. Access to Google Chrome browser (highly recommended), Firefox, or Internet Explorer (Edge) V8/9 when completing the 54.314 certification.
 - a. Avoid using the browser's back and forward arrows, use the system provided navigation buttons to move between pages.
 - b. When logging out, use the system buttons to logout and close the browser tab or window to ensure a complete logout.
2. User Profile for the permitted State Representative.

Creating a User Profile

A User Profile is designated for the State Representative according to a completed Online Filing Request Form. Changes to who should complete the 54.314 Certification may refer to the Updating User Profile section.

In order to gain access to the 54.314 Certification System, State Representatives will need to complete the Online Filing Request Form. You can receive a copy of the form by sending a request via email to hccerts@usac.org.

Upon completion of the form, the State Commission Representative should send the document to hccerts@usac.org. Users will receive an email response from USAC that will contain the User ID and a temporary password that will allow them to access the 54.314 Certification System. Your User ID will match the email provided in the Online Filing Request Form.

Updating User Profiles

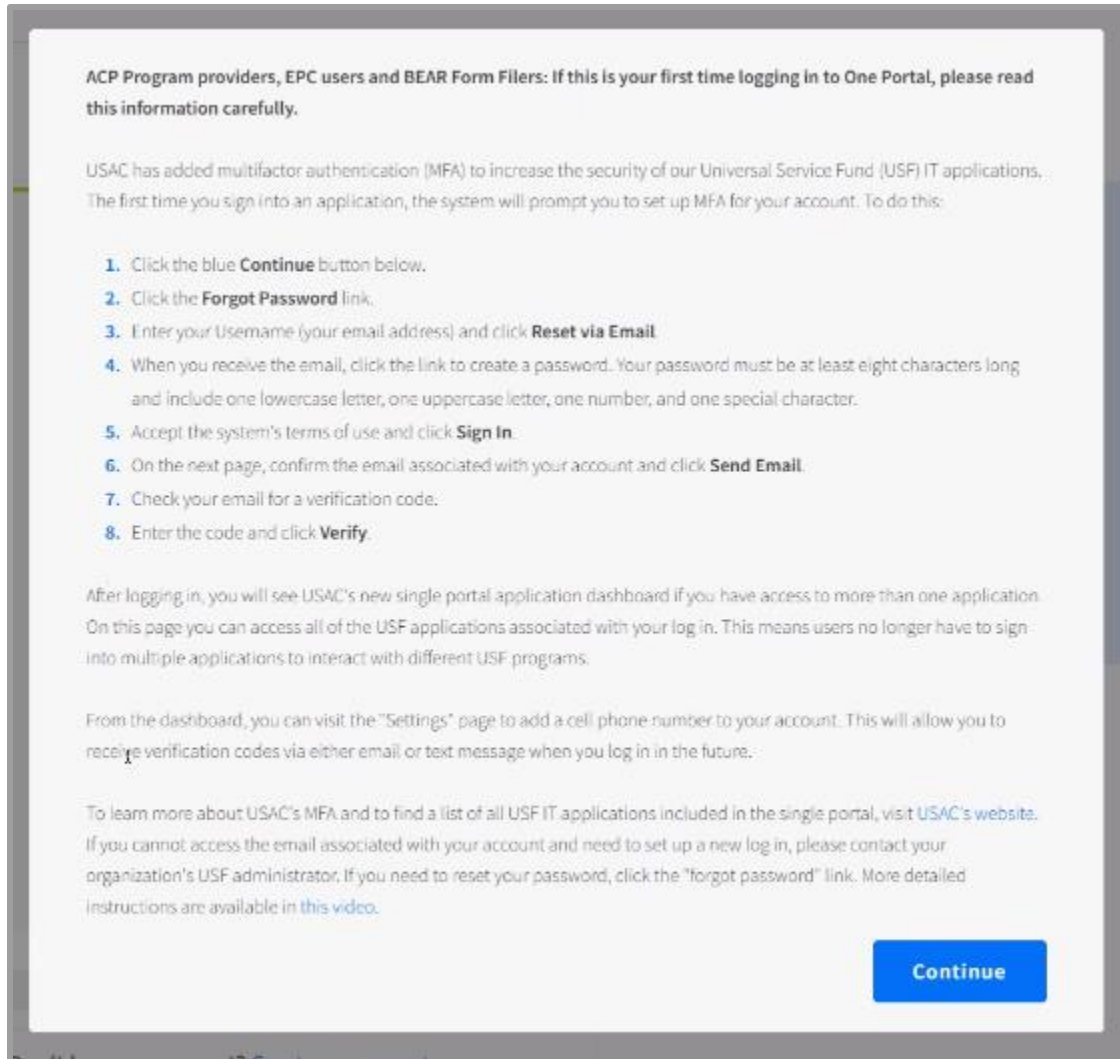
If there is a change in the assignment for certification, the State Commission should contact USAC (at hccerts@usac.org) to inform USAC of the change and to submit an updated Online Filing Request Form. Access to the system is granted on this basis as a new User ID and password will be issued.

Accessing the 54.314 Certification System

The system is a browser-based application and will require an account and link:

Access the system via link in browser: <https://forms.universalservice.org/portal/login>

Click Continue to accept USAC's policy on using the system.



ACP Program providers, EPC users and BEAR Form Filers: If this is your first time logging in to One Portal, please read this information carefully.

USAC has added multifactor authentication (MFA) to increase the security of our Universal Service Fund (USF) IT applications. The first time you sign into an application, the system will prompt you to set up MFA for your account. To do this:

1. Click the blue **Continue** button below.
2. Click the **Forgot Password** link.
3. Enter your Username (your email address) and click **Reset via Email**.
4. When you receive the email, click the link to create a password. Your password must be at least eight characters long and include one lowercase letter, one uppercase letter, one number, and one special character.
5. Accept the system's terms of use and click **Sign In**.
6. On the next page, confirm the email associated with your account and click **Send Email**.
7. Check your email for a verification code.
8. Enter the code and click **Verify**.

After logging in, you will see USAC's new single portal application dashboard if you have access to more than one application. On this page you can access all of the USF applications associated with your log in. This means users no longer have to sign into multiple applications to interact with different USF programs.

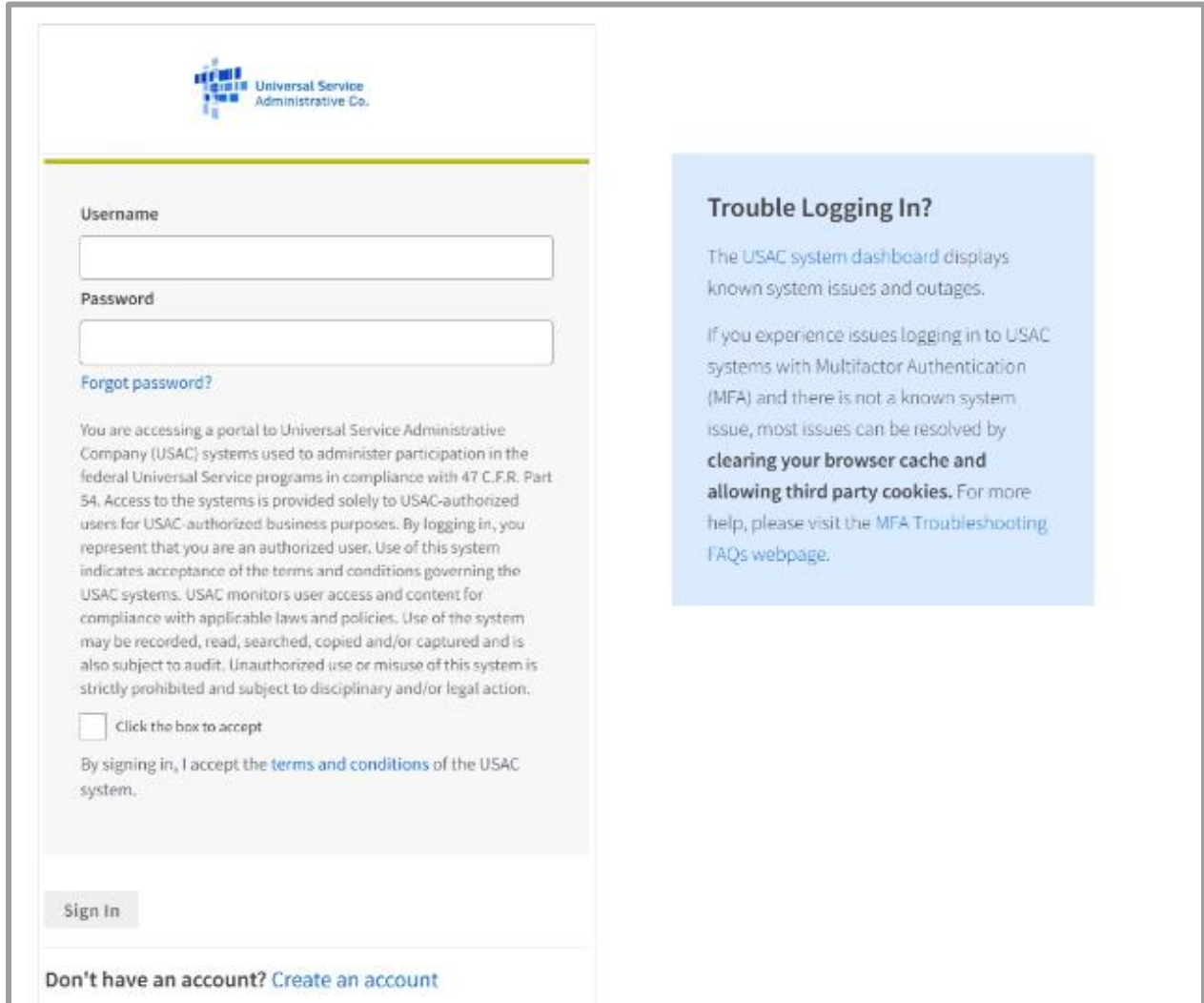
From the dashboard, you can visit the "Settings" page to add a cell phone number to your account. This will allow you to receive verification codes via either email or text message when you log in in the future.

To learn more about USAC's MFA and to find a list of all USF IT applications included in the single portal, visit [USAC's website](#). If you cannot access the email associated with your account and need to set up a new log in, please contact your organization's USF administrator. If you need to reset your password, click the "forgot password" link. More detailed instructions are available in [this video](#).

Continue

Figure 1 | Notice regarding multi-factor authentication in the 54.314 Certification System

Enter your User ID and password, as provided by USAC.



Universal Service
Administrative Co.

Username

Password

[Forgot password?](#)

You are accessing a portal to Universal Service Administrative Company (USAC) systems used to administer participation in the federal Universal Service programs in compliance with 47 C.F.R. Part 54. Access to the systems is provided solely to USAC-authorized users for USAC-authorized business purposes. By logging in, you represent that you are an authorized user. Use of this system indicates acceptance of the terms and conditions governing the USAC systems. USAC monitors user access and content for compliance with applicable laws and policies. Use of the system may be recorded, read, searched, copied and/or captured and is also subject to audit. Unauthorized use or misuse of this system is strictly prohibited and subject to disciplinary and/or legal action.

☐ Click the box to accept

By signing in, I accept the [terms and conditions](#) of the USAC system.

Sign In

Don't have an account? [Create an account](#)

Trouble Logging In?

The USAC system dashboard displays known system issues and outages.

If you experience issues logging in to USAC systems with Multifactor Authentication (MFA) and there is not a known system issue, most issues can be resolved by **clearing your browser cache and allowing third party cookies**. For more help, please visit the [MFA Troubleshooting FAQs](#) webpage.

Figure 2 | Login page for the 54.314 Certification System

After clicking 'Sign In,' the State Representative will be taken to the 54.314 Home Page along with a dashboard. After 60 minutes of inactivity you will be automatically logged out.

At the top right corner of the screen, you will see your user profile. Click on the picture to load a drop-down menu.

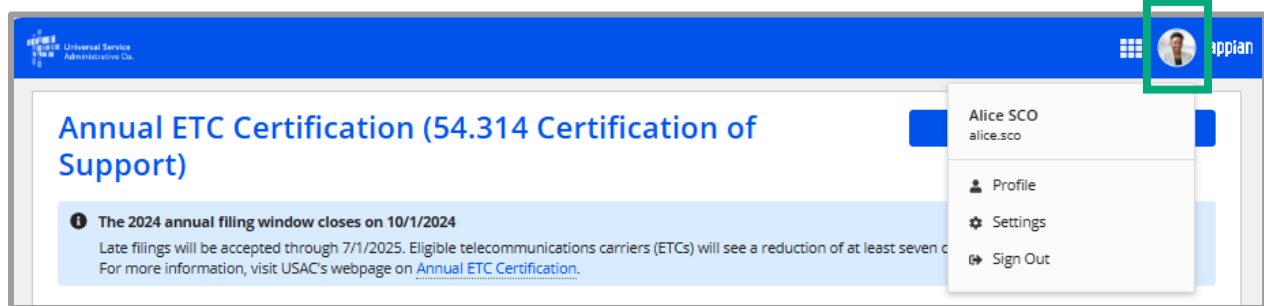


Figure 3 | Home page after clicking on the profile picture

From here, you will be able to view your profile, open settings, and the option to sign out.

Populating the 54.314 Certification Dashboard

After successfully logging in, the system is populated based on the State Commission's permitted study area codes (SACs). To begin, review the example below for the state of Maryland:

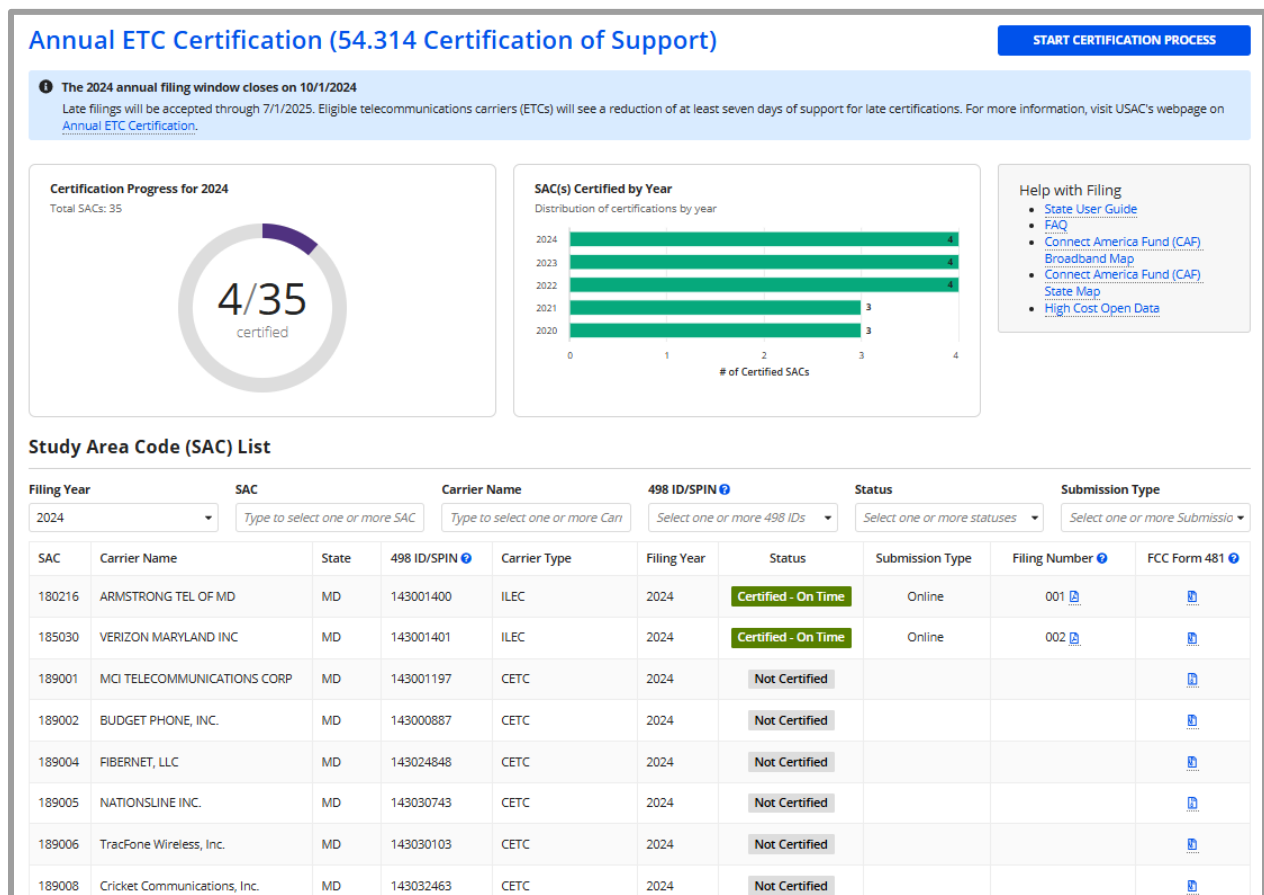
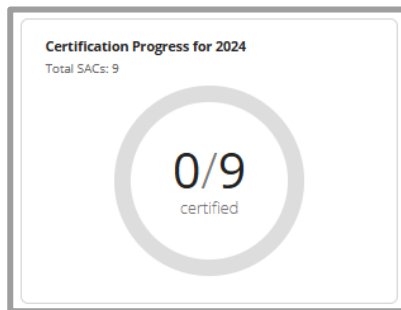


Figure 4 | View of the system populated with the State Commission's data

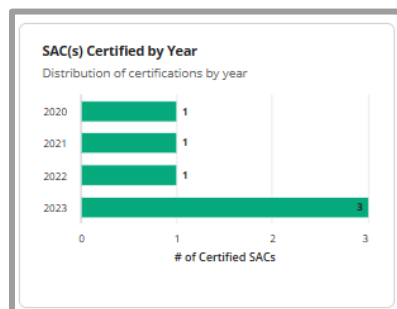
54.314 Screen Overview

The charts at the top of the page aid the State Representative. They provide holistic information at a glance about the set of SACs assigned for the State Representative to certify.



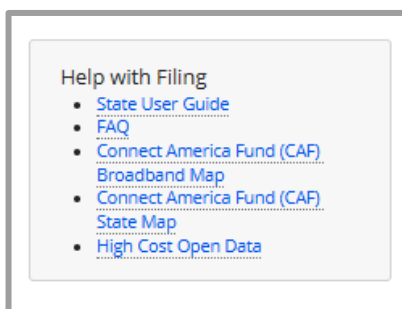
The pie chart indicates the progress of certification for the set of SACs allocated to the State Representative. This will indicate the current filing year and will update after each successful filing.

Figure 5 | Certification Progress pie chart



The bar chart shows how many certifications have been filed over the past few years for the SACs permitted for certification. This helps to show how many certifications are filed over the years to track any changes in the quantity certified.

Figure 6 | SACs Certified by Year chart



The help box provides useful information and links sources for assistance. The first link will take you to this guide. The FAQ page opens a tab to USAC's page on 54.314 Certifications and the remaining links provide additional resources about the program.

Figure 7 | Help with Filing links

Below the dashboard is the Study Area Code (SAC) List.

There are nine columns:

SAC: shows the list of SACs which are available to certify

Note: If any SAC is missing, please contact hccerts@usac.org.

Carrier Name: shows the name of the telecommunications company eligible for certification within a given state

State: indicates which state the carrier is authorized to receive support in

Note: Some SACs are cross-jurisdiction and will include border states such as the example provided.

498 ID/SPIN: shows the service provider identification number (SPIN)

Carrier Type: indicates carrier type (ILEC, CETC)

Filing Year: indicates the year of the filing deadline

Status: indicates whether the SAC was certified on time, late, or not yet certified

Submission Type: indicates whether the certification was filed online or offline

Filing Number: indicates which batch a SAC was certified under

Note: It is possible to certify in batches, so a filing number is provided for each set of completed certifications. For example, a State Representative may certify half the SACs in the first filing and then certify the remaining SACs in a second filing.

FCC Form 481: collects the financial and operations information used to validate carrier support; permits a .zip file download of this content

Note: If a document is not found or the SAC is tied to MF1, the system will present an error.

Using the Sort & Filter Feature

The Study Area Code List may be sorted and filtered to adjust the view of the list or to find a specific data row. Sorting and filtering are available on the home screen and within the SAC selection page of the certification process.

Sort Feature

Columns that may be sorted are SAC, 498 ID/SPIN, Carrier Name, State, and Carrier Type, Status, Submission Type, and Filing Number. Sorting works by clicking on the column header. Clicking once will sort ascending order and clicking again will sort by descending order. The example below shows sorting the Carrier Name by clicking on the column header once to sort by ascending order.

Study Area Code (SAC) List

Filing Year: 2024 SAC: Type to select one or more SAC. Carrier Name: Type to select one or more Carri 498 ID/SPIN: Select one or more 498 IDs Status: Select one or more statuses Submission Type: Select one or more Submissio

SAC	Carrier Name	State	498 ID/SPIN	Carrier Type	Filing Year	Status	Submission Type	Filing Number	FCC Form 481
189040	AirVoice Wireless, LLC	MD	143037108	CETC	2024	Not Certified			h
189041	Amerimex Communications Corp	MD	143035888	CETC	2024	Not Certified			h
180216	ARMSTRONG TEL OF MD	MD	143001400	ILEC	2024	Certified - On Time	Online	001 h	h
189023	Assist Wireless, LLC	MD	143035352	CETC	2024	Not Certified			h
189013	Assurance Home Phone Service, Inc.	MD	143035208	CETC	2024	Not Certified			h
189029	Boomerang Wireless LLC	MD	143036595	CETC	2024	Not Certified			h
189002	BUDGET PHONE, INC.	MD	143000887	CETC	2024	Not Certified			h
189022	Budget Prepay, Inc.	MD	143000887	CETC	2024	Not Certified			h
189033	CellSpan Inc.	MD	143044063	CETC	2024	Not Certified			h
189016	Cintex Wireless, LLC	MD	143035526	CETC	2024	Not Certified			h

<< < 1 - 10 of 35 > >>

Figure 8 | Display of how clicking on the 'Carrier Name' column header sorts the column by ascending order

Filter Feature

The list may be filtered on Filing Year, SAC, Carrier Name, 498 ID/SPIN, and Status. When filtering for a result, you can clear your selection by clicking into the field you filtered on and hitting the delete button on your keyboard. It will clear the selection and refresh the list.

Study Area Code (SAC) List

Filing Year: 2024 SAC: Type to select one or more SAC. Carrier Name: c 498 ID/SPIN: Select one or more 498 IDs Status: Select one or more statuses Submission Type: Select one or more Submissio

SAC	Carrier Name	State	498 ID/SPIN	Carrier Type	Filing Year	Status	Submission Type	Filing Number	FCC Form 481
180216	ARMSTRONG TEL OF MD	MD	143001400	BUDGET PHONE, INC.		Certified - On Time	Online	001 h	h
185030	VERIZON MARYLAND INC	MD	143001400	FIBERNET, LLC		Certified - On Time	Online	002 h	h
189001	MCI TELECOMMUNICATIONS CORP	MD	14300115	NATIONSLINE INC.		Not Certified			h
189002	BUDGET PHONE, INC.	MD	14300088	TracFone Wireless, Inc.		Not Certified			h
189004	FIBERNET, LLC	MD	1430248	Cricket Communications, Inc.		Not Certified			h
189005	NATIONSLINE INC.	MD	1430307	Terracom, Inc.		Not Certified			h
189006	TracFone Wireless, Inc.	MD	143030103	Conexions, LLC	2024	Not Certified			h
189008	Cricket Communications, Inc.	MD	143032463	Assurance Home Phone Service, Inc.	2024	Not Certified			h

Figure 9 | Display of clicking into the Carrier Name field and entering the value 'c'

Additionally, there are tool tips available within the system that provide context for table column headers or will provide information for what a task is requiring the user to complete. The icon is denoted with a blue bubble question mark and hovering over it with your cursor will reveal the message.

Study Area Code (SAC) List

Filing Year: 2024 SAC: Type to select one or more SAC. Carrier Name: Type to select one or more Carrier 498 ID/SPIN: Also known as a Service Provider Identification Number (SPIN) Submission Type: Select one or more Submission Types

SAC	Carrier Name	State	498 ID/SPIN	Carrier Type	Filing Year	Status	Submission Type	Filing Number	FCC Form 481
180216	ARMSTRONG TEL OF MD	MD	143001400	ILEC	2024	Certified - On Time	Online	001	
185030	VERIZON MARYLAND INC	MD	143001401	ILEC	2024	Certified - On Time	Online	002	
189001	MCI TELECOMMUNICATIONS CORP	MD	143001197	CETC	2024	Not Certified			
189002	BUDGET PHONE, INC.	MD	143000887	CETC	2024	Not Certified			
189004	FIBERNET, LLC	MD	143024848	CETC	2024	Not Certified			
189005	NATIONSLINE INC.	MD	143030743	CETC	2024	Not Certified			
189006	TracFone Wireless, Inc.	MD	143030103	CETC	2024	Not Certified			
189008	Cricket Communications, Inc.	MD	143032463	CETC	2024	Not Certified			

Figure 10 | Demonstration of hovering the cursor over the tool tip icon to pull up the tip

Working with Excel

The 54.314 Certification System allows you to copy the SACs included in your list from both the home page and the SAC Selection page and paste these SACs to Excel. To do so, follow these steps:

Copy from Home Page

On the home page, highlight the screen beginning with the SAC column and all the way to the final column of the last row you would like to highlight. The example below shows the result of selecting the first four columns. After highlighting, copy by selecting ctrl + c or right click and select 'Copy.'

Study Area Code (SAC) List

Filing Year: 2024 SAC: Type to select one or more SAC. Carrier Name: Type to select one or more Carrier 498 ID/SPIN: Select one or more 498 IDs Status: Select one or more statuses Submission Type: Select one or more Submission Types

SAC	Carrier Name	State	498 ID/SPIN	Carrier Type	Filing Year	Status	Submission Type	Filing Number	FCC Form 481
189001	MCI TELECOMMUNICATIONS CORP	MD	143001197	CETC	2024	Not Certified			
189002	BUDGET PHONE, INC.	MD	143000887	CETC	2024	Not Certified			
189004	FIBERNET, LLC	MD	143024848	CETC	2024	Not Certified			
189005	NATIONSLINE INC.	MD	143030743	CETC	2024	Not Certified			
189006	TracFone Wireless, Inc.	MD	143030103	CETC	2024	Not Certified			
189008	Cricket Communications, Inc.	MD	143032463	CETC	2024	Not Certified			
189009	Sprint	MD	143035468	CETC	2024	Not Certified			
189011	Terracotta	MD	143035468	CETC	2024	Not Certified			
189012	Conexions, LLC	MD	143035468	CETC	2024	Not Certified			

Copy Ctrl+C

Copy link to highlight

Search Google for "SACSAC Sortable column, activate to sort..."

Print... Ctrl+P

Open in reading mode

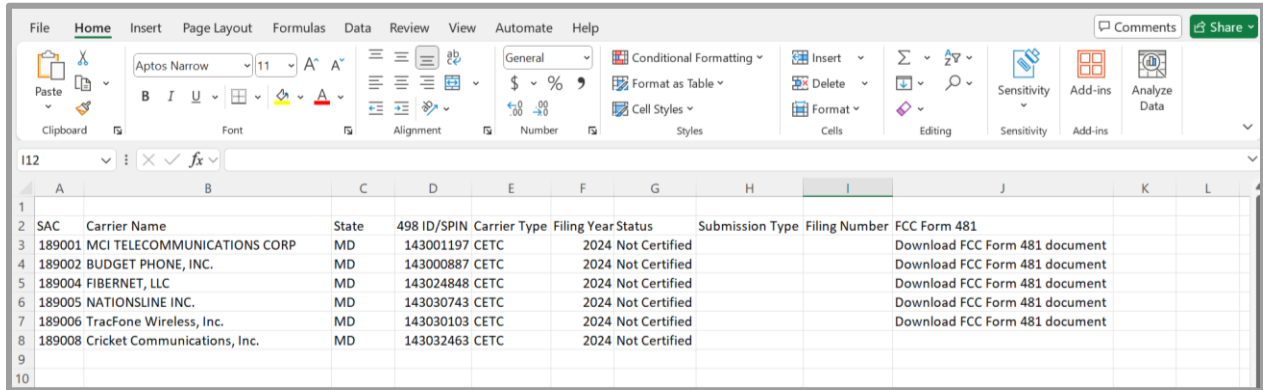
Translate selection to English

Inspect

Figure 11 | Highlight and right-clicking to copy text from the Study Area Code (SAC) List

Right-click into an Excel spreadsheet and use ctrl + v to paste. Use the paste options to select 'Match Destination Formatting.' It is not recommended to paste with source formatting as it may make results

difficult to read. After adjusting the spacing of the columns and removing extra text (header content), the results will appear as the example below. Experiences may vary browser to browser. This example uses Chrome.



SAC	Carrier Name	State	498 ID/SPIN	Carrier Type	Filing Year	Status	Submission Type	Filing Number	FCC Form 481
189001	MCI TELECOMMUNICATIONS CORP	MD	143001197	CETC	2024	Not Certified			Download FCC Form 481 document
189002	BUDGET PHONE, INC.	MD	143000887	CETC	2024	Not Certified			Download FCC Form 481 document
189004	FIBERNET, LLC	MD	143024848	CETC	2024	Not Certified			Download FCC Form 481 document
189005	NATIONSLINE INC.	MD	143030743	CETC	2024	Not Certified			Download FCC Form 481 document
189006	TracFone Wireless, Inc.	MD	143030103	CETC	2024	Not Certified			Download FCC Form 481 document
189008	Cricket Communications, Inc.	MD	143032463	CETC	2024	Not Certified			Download FCC Form 481 document

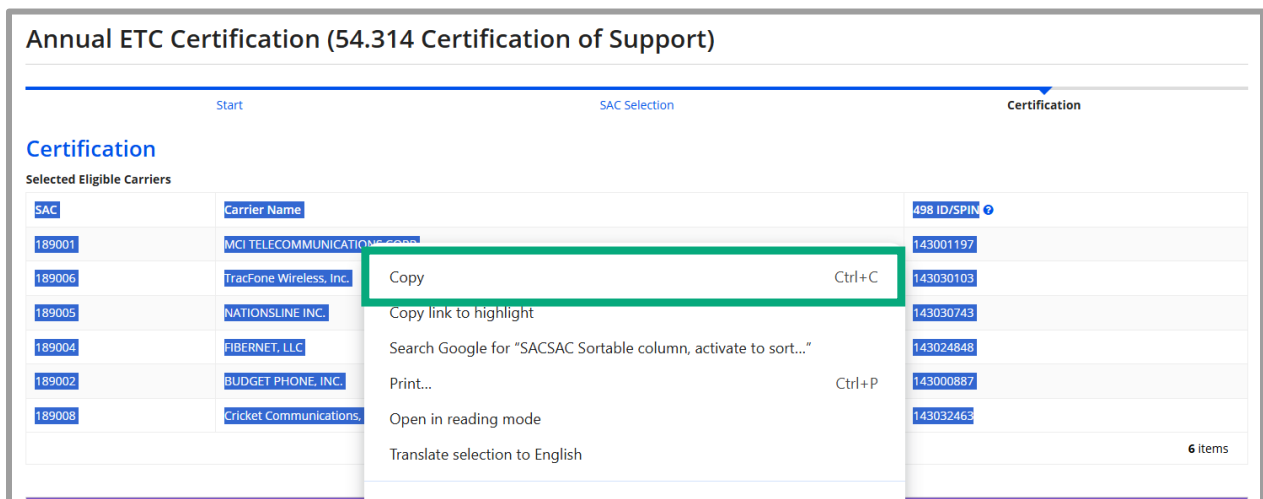
Figure 12 | Values from the 54.314 Home Page after pasting into an Excel worksheet

If using 'Source Formatting', due to the font colors within the browser, some values under the Status column will be copied as white text and will need to be selected and have the font color changed back to automatic.

This process may be repeated until all desired SACs are in the Excel spreadsheet.

Copy from Certification Process

On the SAC Certification page, highlight the entire table to select it. After highlighting, copy by selecting ctrl + c or right-click and select 'Copy.' Right-click into an Excel spreadsheet. Use the paste options to select 'Match Destination Formatting' as above.



Annual ETC Certification (54.314 Certification of Support)

Start SAC Selection Certification

Certification

Selected Eligible Carriers

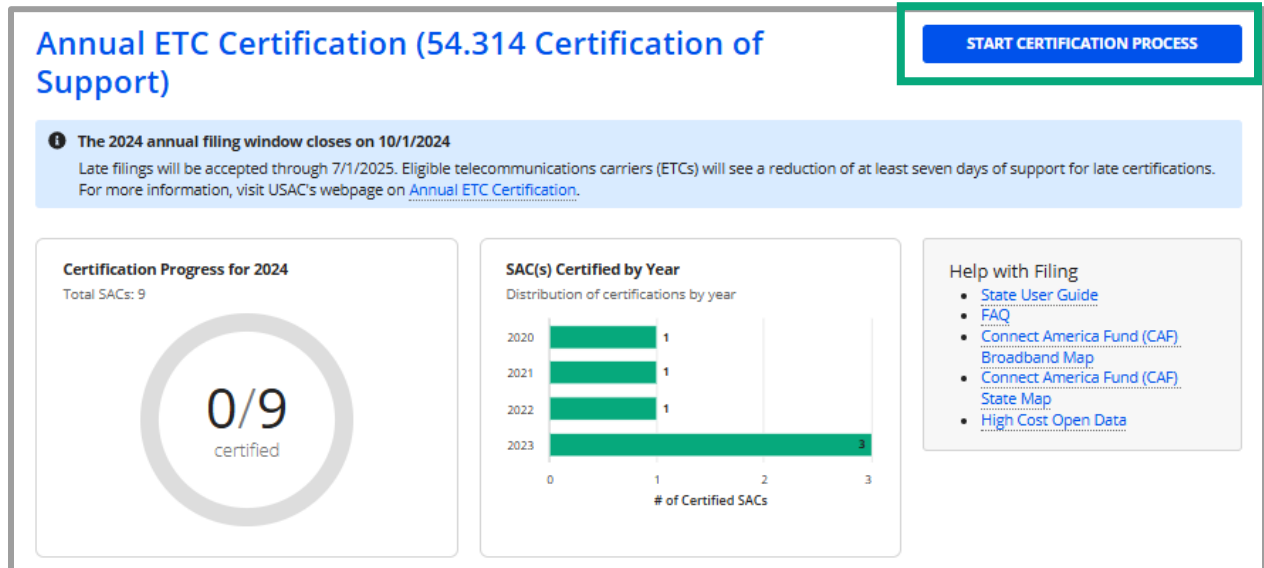
SAC	Carrier Name	498 ID/SPIN
189001	MCI TELECOMMUNICATIONS CORP	143001197
189006	TracFone Wireless, Inc.	143030103
189005	NATIONSLINE INC.	143030743
189004	FIBERNET, LLC	143024848
189002	BUDGET PHONE, INC.	143000887
189008	Cricket Communications, Inc.	143032463

6 items

Figure 13 | Demonstration of right-clicking to copy SACs selected for certification

54.314 Certification Process

To begin the process of certification, click 'Start Certification Process' in the top right corner.



Annual ETC Certification (54.314 Certification of Support)

START CERTIFICATION PROCESS

The 2024 annual filing window closes on 10/1/2024
Late filings will be accepted through 7/1/2025. Eligible telecommunications carriers (ETCs) will see a reduction of at least seven days of support for late certifications. For more information, visit USAC's webpage on [Annual ETC Certification](#).

Certification Progress for 2024
Total SACs: 9

0/9
certified

SAC(s) Certified by Year
Distribution of certifications by year

Year	# of Certified SACs
2020	1
2021	1
2022	1
2023	3

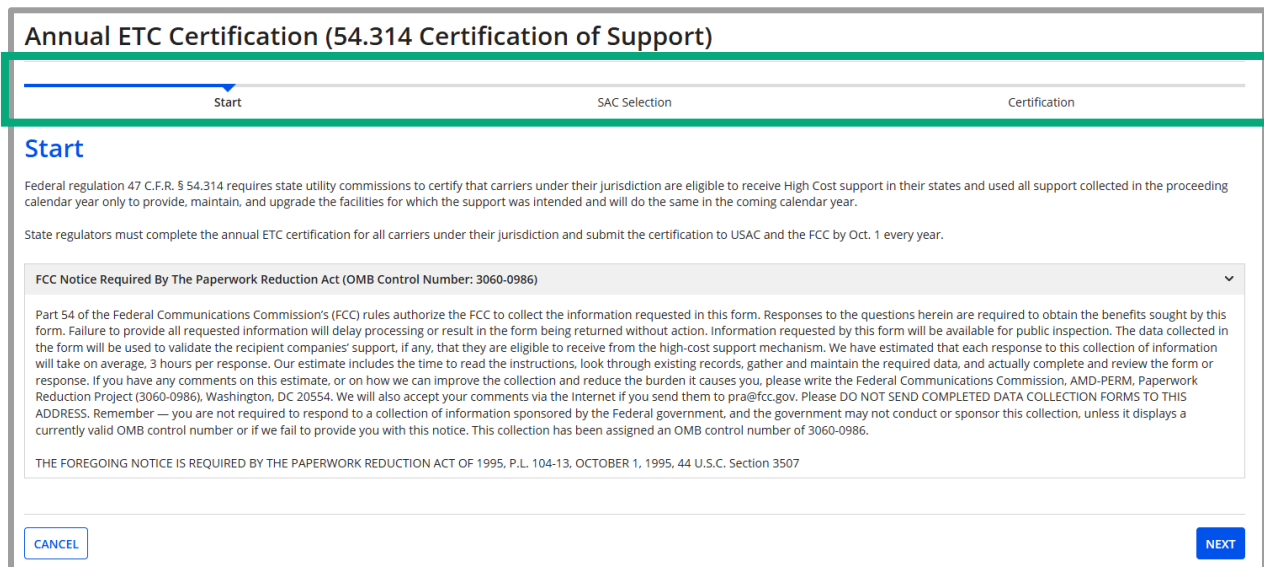
Help with Filing

- [State User Guide](#)
- [FAQ](#)
- [Connect America Fund \(CAF\) Broadband Map](#)
- [Connect America Fund \(CAF\) State Map](#)
- [High Cost Open Data](#)

Figure 14 | Clicking 'Start Certification Process' to begin the annual certification process

Selecting SACs for Certification

Once selected, the page below is loaded. The bar at the top will indicate the stage of certification.



Annual ETC Certification (54.314 Certification of Support)

Start SAC Selection Certification

Start

Federal regulation 47 C.F.R. § 54.314 requires state utility commissions to certify that carriers under their jurisdiction are eligible to receive High Cost support in their states and used all support collected in the proceeding calendar year only to provide, maintain, and upgrade the facilities for which the support was intended and will do the same in the coming calendar year.

State regulators must complete the annual ETC certification for all carriers under their jurisdiction and submit the certification to USAC and the FCC by Oct. 1 every year.

FCC Notice Required By The Paperwork Reduction Act (OMB Control Number: 3060-0986)

Part 54 of the Federal Communications Commission's (FCC) rules authorize the FCC to collect the information requested in this form. Responses to the questions herein are required to obtain the benefits sought by this form. Failure to provide all requested information will delay processing or result in the form being returned without action. Information requested by this form will be available for public inspection. The data collected in the form will be used to validate the recipient companies' support, if any, that they are eligible to receive from the high-cost support mechanism. We have estimated that each response to this collection of information will take on average, 3 hours per response. Our estimate includes the time to read the instructions, look through existing records, gather and maintain the required data, and actually complete and review the form or response. If you have any comments on this estimate, or on how we can improve the collection and reduce the burden it causes you, please write the Federal Communications Commission, AMD-PERM, Paperwork Reduction Project (3060-0986), Washington, DC 20554. We will also accept your comments via the Internet if you send them to pra@fcc.gov. Please DO NOT SEND COMPLETED DATA COLLECTION FORMS TO THIS ADDRESS. Remember — you are not required to respond to a collection of information sponsored by the Federal government, and the government may not conduct or sponsor this collection, unless it displays a currently valid OMB control number or if we fail to provide you with this notice. This collection has been assigned an OMB control number of 3060-0986.

THE FOREGOING NOTICE IS REQUIRED BY THE PAPERWORK REDUCTION ACT OF 1995, P.L. 104-13, OCTOBER 1, 1995, 44 U.S.C. Section 3507

CANCEL **NEXT**

Figure 15 | Start Page and PRA Notice after starting the certification process

The certification process starts with an introduction about using the system and the FCC Notice. This page will populate each time you start certification.

Click 'Next' to continue to SAC Selection.

Select SACs for certification for the current filing year by checking the box for the desired row. Only SACs that are not certified for the current filing year are shown for selection. The data here may also be sorted and filtered to select all SACs that you need for this filing.

Annual ETC Certification (54.314 Certification of Support)

Start
SAC Selection
Certification

Study Area Code (SAC) Selection

Need help?

The table below displays information about the Study Area Codes (SAC) in the state's jurisdiction. Not all SACs require certification by the state utility commission. State commissioners can reference the Carrier Annual Reporting Data Collection Form (FCC Form 481) for individual carriers for the current filing year by clicking the "Download" link in the far-right column.

For more broadband deployment data, visit the [Connect America Fund Broadband Map \(CAF MAP\)](#), the [Connect America Fund State Map](#), or [High Cost Open Data](#).

Select the SACs you would like to certify for the 2024 filing year *

The table below only displays uncertified SACs for the current filing year. Please reference historical data on the homepage.

SAC

Carrier Name

498 ID/SPIN

Type to select one or more SACs
Type to select one or more Carrier Names
Select one or more 498 IDs

<input type="checkbox"/> SAC	Carrier Name	State	498 ID/SPIN	Carrier Type	Filing Year	FCC Form 481
<input type="checkbox"/> 189001	MCI TELECOMMUNICATIONS CORP	MD	143001197	CETC	2024	Download
<input type="checkbox"/> 189002	BUDGET PHONE, INC.	MD	143000887	CETC	2024	Download
<input type="checkbox"/> 189004	FIBERNET, LLC	MD	143024848	CETC	2024	Download
<input type="checkbox"/> 189005	NATIONSLINE INC.	MD	143030743	CETC	2024	Download
<input type="checkbox"/> 189006	TracFone Wireless, Inc.	MD	143030103	CETC	2024	Download
<input type="checkbox"/> 189008	Crickiet Communications, Inc.	MD	143032463	CETC	2024	Download
<input type="checkbox"/> 189009	Sprint Prepaid/Virgin Mobile	MD	143033426	CETC	2024	Download
<input type="checkbox"/> 189011	Terracom, Inc.	MD	143028661	CETC	2024	Download
<input type="checkbox"/> 189012	Conexions, LLC	MD	143035468	CETC	2024	Download
<input type="checkbox"/> 189013	Assurance Home Phone Service, Inc.	MD	143035208	CETC	2024	Download

0 selected
1 - 10 of 31

SELECT ALL
UNSELECT ALL

BACK
CANCEL
CONTINUE

Figure 16 | SAC Selection Page filters for annual certification

The select button at the top of the column can be used to select every SAC seen **only** on the visible page. Additionally, there is also a Select All or Unselect All button as well; this will select **all** SACs across all pages.

Annual ETC Certification (54.314 Certification of Support)

Start
SAC Selection
Certification

Study Area Code (SAC) Selection

Need help?

The table below displays information about the Study Area Codes (SAC) in the state's jurisdiction. Not all SACs require certification by the state utility commission. State commissioners can reference the Carrier Annual Reporting Data Collection Form (FCC Form 481) for individual carriers for the current filing year by clicking the "Download" link in the far-right column.

For more broadband deployment data, visit the [Connect America Fund Broadband Map \(CAF MAP\)](#), the [Connect America Fund State Map](#), or [High Cost Open Data](#).

Select the SACs you would like to certify for the 2024 filing year *

The table below only displays uncertified SACs for the current filing year. Please reference historical data on the homepage.

SAC

Carrier Name

498 ID/SPIN

Type to select one or more SACs

Type to select one or more Carrier Names

Select one or more 498 IDs

<input type="checkbox"/> SAC	Carrier Name	State	498 ID/SPIN	Carrier Type	Filing Year	FCC Form 481
<input type="checkbox"/> 189001	MCI TELECOMMUNICATIONS CORP	MD	143001197	CETC	2024	Download
<input type="checkbox"/> 189002	BUDGET PHONE, INC.	MD	143000887	CETC	2024	Download
<input type="checkbox"/> 189004	FIBERNET, LLC	MD	143024848	CETC	2024	Download
<input type="checkbox"/> 189005	NATIONSLINE INC.	MD	143030743	CETC	2024	Download
<input type="checkbox"/> 189006	TracFone Wireless, Inc.	MD	143030103	CETC	2024	Download
<input type="checkbox"/> 189008	Cricknet Communications, Inc.	MD	143032463	CETC	2024	Download
<input type="checkbox"/> 189009	Sprint Prepaid/Virgin Mobile	MD	143033426	CETC	2024	Download
<input type="checkbox"/> 189011	Terracom, Inc.	MD	143028661	CETC	2024	Download
<input type="checkbox"/> 189012	Conexions, LLC	MD	143035468	CETC	2024	Download
<input type="checkbox"/> 189013	Assurance Home Phone Service, Inc.	MD	143035208	CETC	2024	Download

0 selected

SELECT ALL

UNSELECT ALL

BACK

CANCEL

CONTINUE

Figure 17 | SAC selection options to continue certification

Once SACs have been selected, you may click the 'Continue' button to continue to certification. You must select at least one SAC to be able to proceed.

Annual ETC Certification (54.314 Certification of Support)

Start

SAC Selection

Certification

Study Area Code (SAC) Selection

Need help?

The table below displays information about the Study Area Codes (SAC) in the state's jurisdiction. Not all SACs require certification by the state utility commission. State commissioners can reference the Carrier Annual Reporting Data Collection Form (FCC Form 481) for individual carriers for the current filing year by clicking the "Download" link in the far-right column.

For more broadband deployment data, visit the [Connect America Fund Broadband Map \(CAF MAP\)](#), the [Connect America Fund State Map](#), or [High Cost Open Data](#).

Select the SACs you would like to certify for the 2024 filing year *

The table below only displays uncertified SACs for the current filing year. Please reference historical data on the homepage.

SAC

Carrier Name

498 ID/SPIN

Type to select one or more SACs

Type to select one or more Carrier Names

Select one or more 498 IDs

<input type="checkbox"/>	SAC	Carrier Name	State	498 ID/SPIN	Carrier Type	Filing Year	FCC Form 481
<input checked="" type="checkbox"/>	189001	MCI TELECOMMUNICATIONS CORP	MD	143001197	CETC	2024	Download
<input checked="" type="checkbox"/>	189002	BUDGET PHONE, INC.	MD	143000887	CETC	2024	Download
<input checked="" type="checkbox"/>	189004	FIBERNET, LLC	MD	143024848	CETC	2024	Download
<input checked="" type="checkbox"/>	189005	NATIONSLINE INC.	MD	143030743	CETC	2024	Download
<input type="checkbox"/>	189006	TracFone Wireless, Inc.	MD	143030103	CETC	2024	Download
<input type="checkbox"/>	189008	Cricket Communications, Inc.	MD	143032463	CETC	2024	Download
<input type="checkbox"/>	189009	Sprint Prepaid/Virgin Mobile	MD	143033426	CETC	2024	Download
<input type="checkbox"/>	189011	Terracom, Inc.	MD	143028661	CETC	2024	Download
<input type="checkbox"/>	189012	Conexions, LLC	MD	143035468	CETC	2024	Download
<input type="checkbox"/>	189013	Assurance Home Phone Service, Inc.	MD	143035208	CETC	2024	Download

4 selected

1 - 10 of 31

SELECT ALL

UNSELECT ALL

BACK

CANCEL

CONTINUE

Figure 18 | SACs selected for certification

Certifying the 54.314

After selecting SACs for the current certification and proceeding to the next screen, you will be presented with a page that summarizes your selection and allows you to complete the 54.314 Certification.

Annual ETC Certification (54.314 Certification of Support)

Start

SAC Selection

Certification

Certification

Selected Eligible Carriers

SAC	Carrier Name	498 ID/SPIN
189001	MCI TELECOMMUNICATIONS CORP	143001197
189002	BUDGET PHONE, INC.	143000887
189004	FIBERNET, LLC	143024848
189005	NATIONSLINE INC.	143030743

State Commission Representative Certification

Pursuant to the requirements of 47 C.F.R. § 54.314, the **Maryland Public Service Commission** hereby certifies to the Federal Communications Commission (FCC) and the Universal Service Administrative Company (USAC) that the eligible telecommunications carriers (ETCs) listed above are eligible to receive federal High Cost support for the program years cited.

The **Maryland Public Service Commission** certifies that for the carriers listed above, all federal High Cost support provided to such carriers within **MARYLAND** was used in the preceding calendar year (2023) and will be used in the coming calendar year (2025) only for the provision, maintenance, and upgrading of facilities and services for which the support is intended.

Full Name*

0/255

Title or Position *

0/255

SCD INT User ID

Telephone Number *

0/14

Ext.

0/5

Email Address *

0/255

☐ I understand this is a digital signature, and is the same as if I signed my name with a pen.

BACK

CANCEL

SUBMIT

Figure 19 | Certification acknowledgment and required fields for completion

State Representatives should complete this page by completing the following required fields:

Full Name: name of the State Representative

Note: Your name is presented under the Name field to show the input and format expected; if the name does not match the name on the Online Filing Request Form, a validation will appear.

Title or Position: the role of the user (State Representative)

Telephone Number: phone number from the Online Filing Request Form

Note: If any input outside of numbers is entered, this field will clear itself when you click out of the field; if the incorrect format is used, a validation will appear to indicate this error.

Extension: if the phone number has an extension, it will be included here

Email: email address of certifying State Representative

Note: The confirmation email is sent to this email after successfully confirming certification.

While autofill is an option for browsers to save and populate data into the form, **do not use autofill** as it will trigger the validations that would prevent you from continuing to certification. If you do use autofill and a validation is triggered, it may clear the validation if you click into and then out of each box that autofill completed or you can backspace the autofill content and enter your own.

As part of the certification, note the language from the 54.314 provided on the certification form screen. Additionally, note the carriers/SACs selected on the prior screen as they appear at the top of the form screen.

Annual ETC Certification (54.314 Certification of Support)

Start

SAC Selection

Certification

Certification

Selected Eligible Carriers

SAC	Carrier Name	498 ID/SPIN
189001	MCI TELECOMMUNICATIONS CORP	143001197
189002	BUDGET PHONE, INC.	143000887
189004	FIBERNET, LLC	143024848
189005	NATIONSLINE INC.	143030743

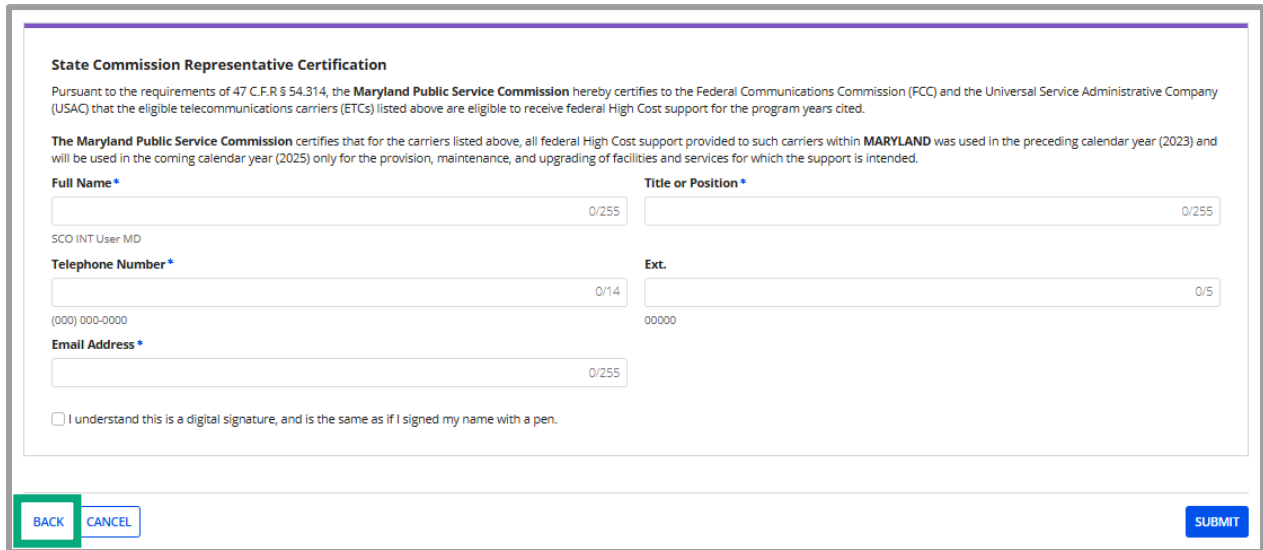
State Commission Representative Certification

Pursuant to the requirements of 47 C.F.R. § 54.314, the **Maryland Public Service Commission** hereby certifies to the Federal Communications Commission (FCC) and the Universal Service Administrative Company (USAC) that the eligible telecommunications carriers (ETCs) listed above are eligible to receive federal High Cost support for the program years cited.

The Maryland Public Service Commission certifies that for the carriers listed above, all federal High Cost support provided to such carriers within **MARYLAND** was used in the preceding calendar year (2023) and will be used in the coming calendar year (2025) only for the provision, maintenance, and upgrading of facilities and services for which the support is intended.

Figure 20 | SACs selected for certification table for review

During review of the selection, if any SACs are missing or need to be removed, click on the 'Back' button to be returned to the previous screen. There, use the select buttons to edit your selection.



State Commission Representative Certification

Pursuant to the requirements of 47 C.F.R. § 54.314, the **Maryland Public Service Commission** hereby certifies to the Federal Communications Commission (FCC) and the Universal Service Administrative Company (USAC) that the eligible telecommunications carriers (ETCs) listed above are eligible to receive federal High Cost support for the program years cited.

The **Maryland Public Service Commission** certifies that for the carriers listed above, all federal High Cost support provided to such carriers within **MARYLAND** was used in the preceding calendar year (2023) and will be used in the coming calendar year (2025) only for the provision, maintenance, and upgrading of facilities and services for which the support is intended.

Full Name * 0/255 **Title or Position *** 0/255

SCO INT User MD

Telephone Number * 0/14 **Ext.** 0/5

(000) 000-0000 00000

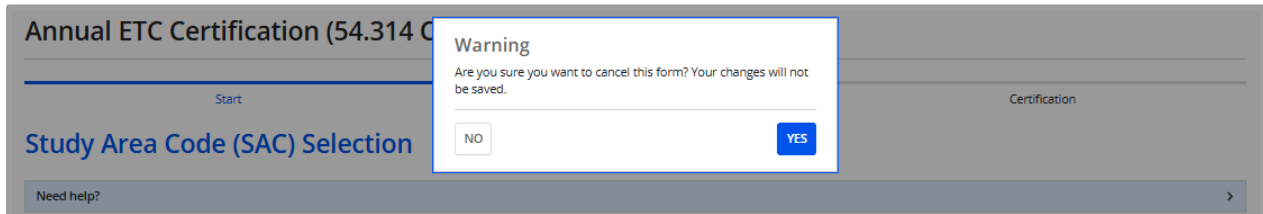
Email Address * 0/255

☐ I understand this is a digital signature, and is the same as if I signed my name with a pen.

BACK **CANCEL** **SUBMIT**

Figure 21 | Display of how to go back to reselect SACs for certification

If you would like to leave the certification process entirely, click 'Cancel' to be returned to the home page. A dialog box will appear to confirm leaving the certification process. Your progress will not be saved.



Annual ETC Certification (54.314)

Start

Study Area Code (SAC) Selection

Need help? >

Warning

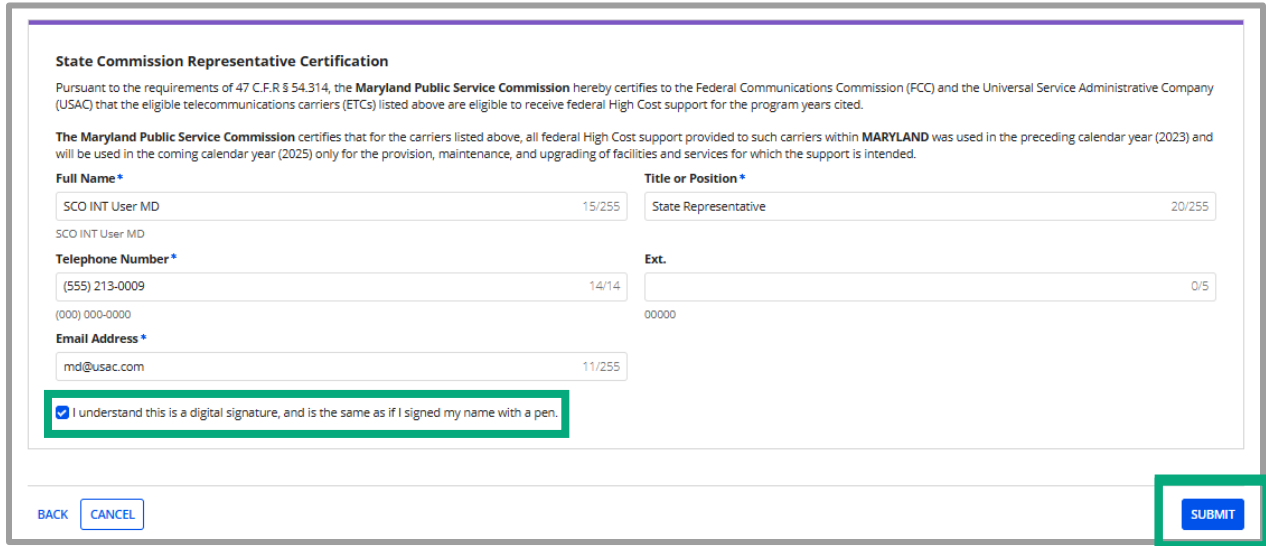
Are you sure you want to cancel this form? Your changes will not be saved.

NO **YES**

Certification

Figure 22 | Dialog box to confirm leaving the certification process

Once ready to certify your selection, agree to the use of digital signature and click the 'Submit' button on the bottom right side of the screen.



State Commission Representative Certification

Pursuant to the requirements of 47 C.F.R. § 54.314, the **Maryland Public Service Commission** hereby certifies to the Federal Communications Commission (FCC) and the Universal Service Administrative Company (USAC) that the eligible telecommunications carriers (ETCs) listed above are eligible to receive federal High Cost support for the program years cited.

The **Maryland Public Service Commission** certifies that for the carriers listed above, all federal High Cost support provided to such carriers within **MARYLAND** was used in the preceding calendar year (2023) and will be used in the coming calendar year (2025) only for the provision, maintenance, and upgrading of facilities and services for which the support is intended.

Full Name *
SCO INT User MD 15/255

Title or Position *
State Representative 20/255

Telephone Number *
(555) 213-0009 14/14
(000) 000-0000 00000

Ext.
0/5

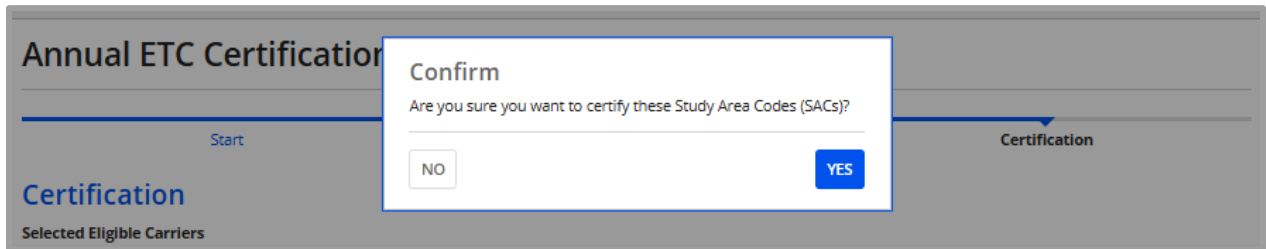
Email Address *
md@usac.com 11/255

☒ I understand this is a digital signature, and is the same as if I signed my name with a pen.

[BACK](#) [CANCEL](#) [SUBMIT](#)

Figure 23 | Completed required fields and the 'Submit' button to certify SACs

A dialog box will appear that asks 'Are you sure you want to certify these Study Area Codes (SACs)?' Click 'Yes' to proceed. Clicking 'No' will close the dialog box and bring you back to the SAC Certification page.



Annual ETC Certification

Start Certification

Selected Eligible Carriers

Confirm
Are you sure you want to certify these Study Area Codes (SACs)?

[NO](#) [YES](#)

Figure 24 | Dialog box to confirm SACs for certification

Clicking 'Yes' will reload the system and bring you to the certification confirmation page.

54.314 Certification Confirmation

The Confirmation screen identifies a filing number, certification date, who created the filing, type of certification, and where the confirmation email was sent. The email confirmation is sent to the email provided on the SAC Certification page. The page will also display which SACs were certified.

Annual ETC Certification (54.314 Certification of Support)

Start
SAC Selection
Certification

Certification Confirmation

✔ Successfully Certified

Congratulations. The SACs you selected for this filing have been successfully certified. [Share your feedback \(2-question survey\)](#)

Filing Year
2024

Filing Status
Certified - Late

Filing Number
006

Certification Date and Time
06/06/2025 12:41 PM ET

Filing Created By
Alice SCO

Certification Type
54.314: State-Certified

Submission Type
Online

A confirmation email has been sent to alice@usac.com. To download a PDF of this filing, click the following link: [Virginia_State_Corporation_Commission_2024_006.pdf](#).

Certified Carriers

SAC	Carrier Name	498 ID/SPIN
000029	Carrier 29	000000030

RETURN HOME

Figure 25 | Confirmation page for a successful certification filing

Click the PDF link to download a certification confirmation for your records (this PDF will also be available on the homepage for future downloads). This page may also be printed and saved for your records by selecting the print option from within the browser and selecting to save to PDF or to print locally (settings may vary browser to browser):

6/3/25, 11:02 AM

Certification - FCC Form 54.314

Annual ETC Certification (54.314 Certification of Support)

Start

SAC Selection

Certification

Certification Confirmation

Successfully Certified

Congratulations. The SACs you selected for this filing have been successfully certified. [Share your feedback \(2-question survey\)](#)

Filing Year

2024

Filing Status

Certified - On Time

Filing Number

007

Certification Date and Time

06/03/2025 11:01 AM ET

Filing Created By

Mary SCO

Certification Type

54.314: State-Certified

Submission Type

Online

A confirmation email has been sent to email@test.us. To download a PDF of this filing, click the following link: [Maryland_Public_Service_Commission_2024_007.pdf](#)

Certified Carriers

SAC	Carrier Name	498 ID/SPN
0000028	Carrier 28	000000028

RETURN HOME

Print

1 sheet of paper

Destination

Microsoft Print to PDF

Pages

All

Layout

Portrait

Color

Color

More settings

Print

Cancel

Figure 26 | Confirmation page for print options from the browser

22



Privileged and Contains Confidential Information

**Universal Service
Administrative Co.**

Annual ETC Certification (54.314 Certification of Support)

Re: CC Docket No. 96-45/WC Docket No. 14-58, Annual State Certification of support for Eligible Telecommunications Carriers Pursuant to 47 C.F.R. & 54.314

Pursuant to the requirements of 47 C.F.R § 54.314, the **Virginia State Corporation Commission** hereby certifies to the Federal Communications Commission (FCC) and the Universal Service Administrative Company (USAC) that the eligible telecommunications carriers (ETCs) listed below are eligible to receive federal high-cost support for the program years cited.

The **Virginia State Corporation Commission** certifies that for the carriers listed below all federal high-cost support provided to such carriers within **VIRGINIA** was used in the preceding calendar year (2023) and will be used in the coming calendar year (2025) only for the provision, maintenance, and upgrading of facilities and services for which the support is intended.¹

☒ I understand that this is a digital signature, and is the same as if I had signed with a pen.

Signed,

Full Name: Alice SCO

Title or Position: State Representative

Telephone Number: (123) 555-1234

Email Address: alice@usac.com

Certification Date and Time: 06/06/2025 12:41 PM ET

Filing Status: Certified - Late

Filing Year: 2024

Filing Number: 006

Certification Type: 54.314: State-Certified

Submission Type: Online

ETCs Certified by Virginia State Corporation Commission

SAC	Carrier Name	498 ID/SPIN
000029	Carrier 29	000000030

Figure 27 | PDF Certification confirmation after completion of the certification process

Once opened, the file may be saved or printed for your records.

The email sent will look like:

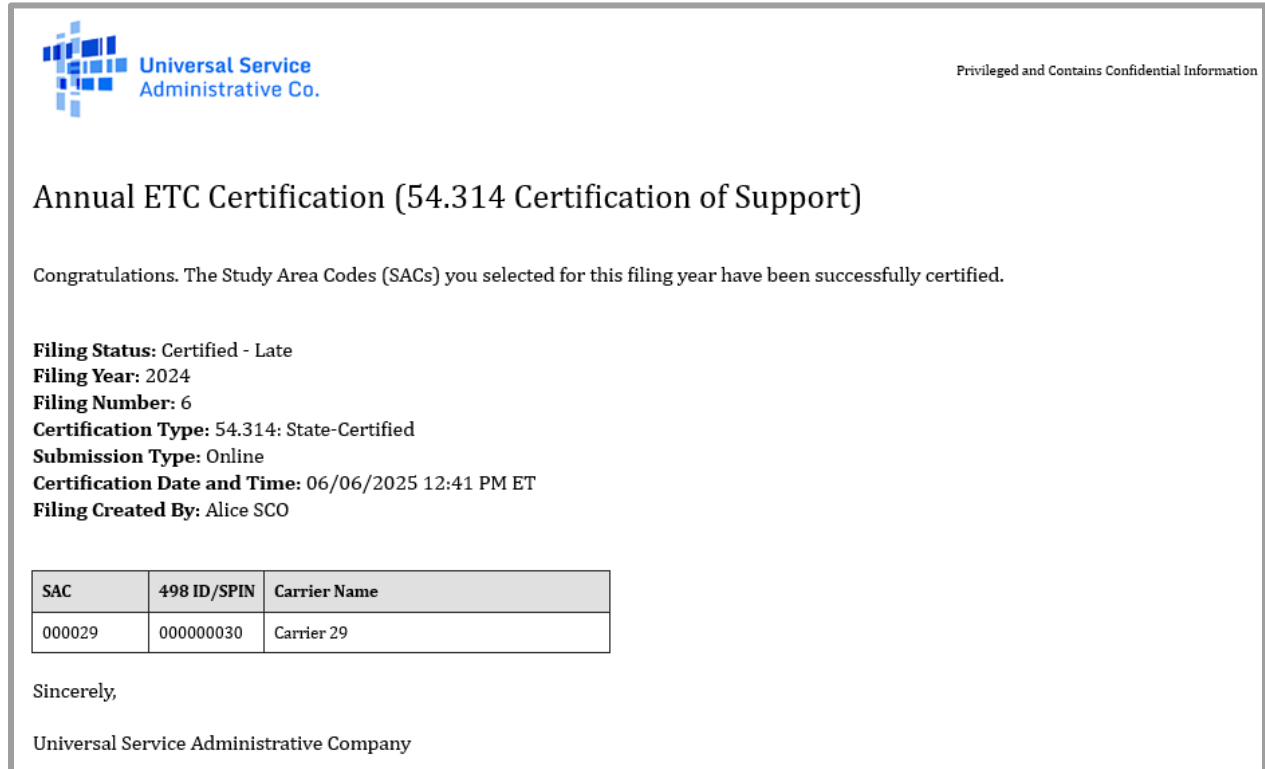


Figure 28 | Email confirmation of certification sent by the system

Note: if you certify a SAC that you should not have certified, you will be not be able to revert this action. Once a SAC is certified, it will appear so for the year. If you need to remove a certification for a SAC, please contact USAC at hccerts@usac.org.

To provide feedback on the certification process, follow the survey link at the top of the confirmation page.

Once completed with the process, click 'Return Home' to be returned to the home page. The home page is refreshed to reflect the newly filed certifications.

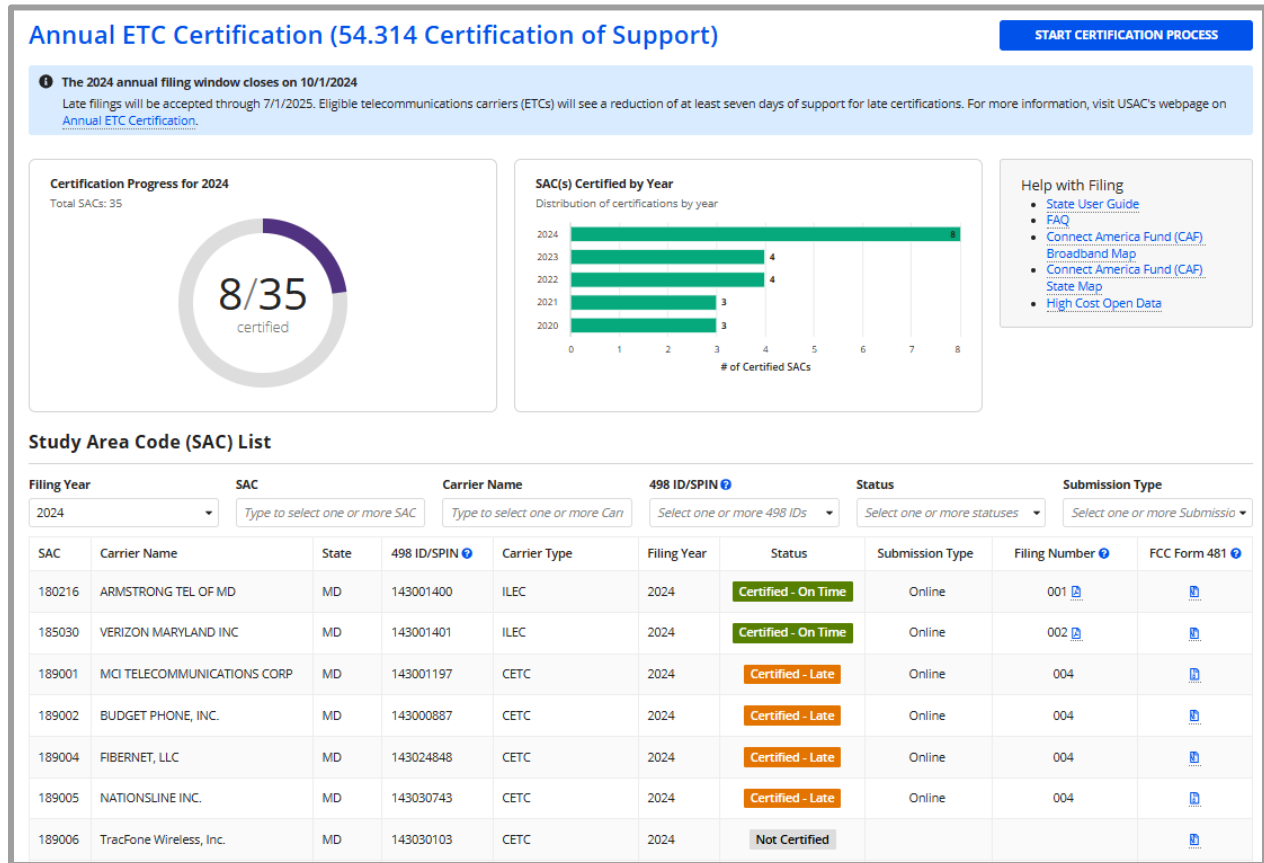


Figure 29 | Home page after a successful certification filing

Filing Multiple Certifications

If not all SACs are certified in one filing, additional filings may be made, as you can log back into the system to certify those remaining SACs. To certify additional SACs, complete the following steps:

Log into the system as for the first filing. The SAC selection screen will update with completed filings to show certified and non-certified SACs.

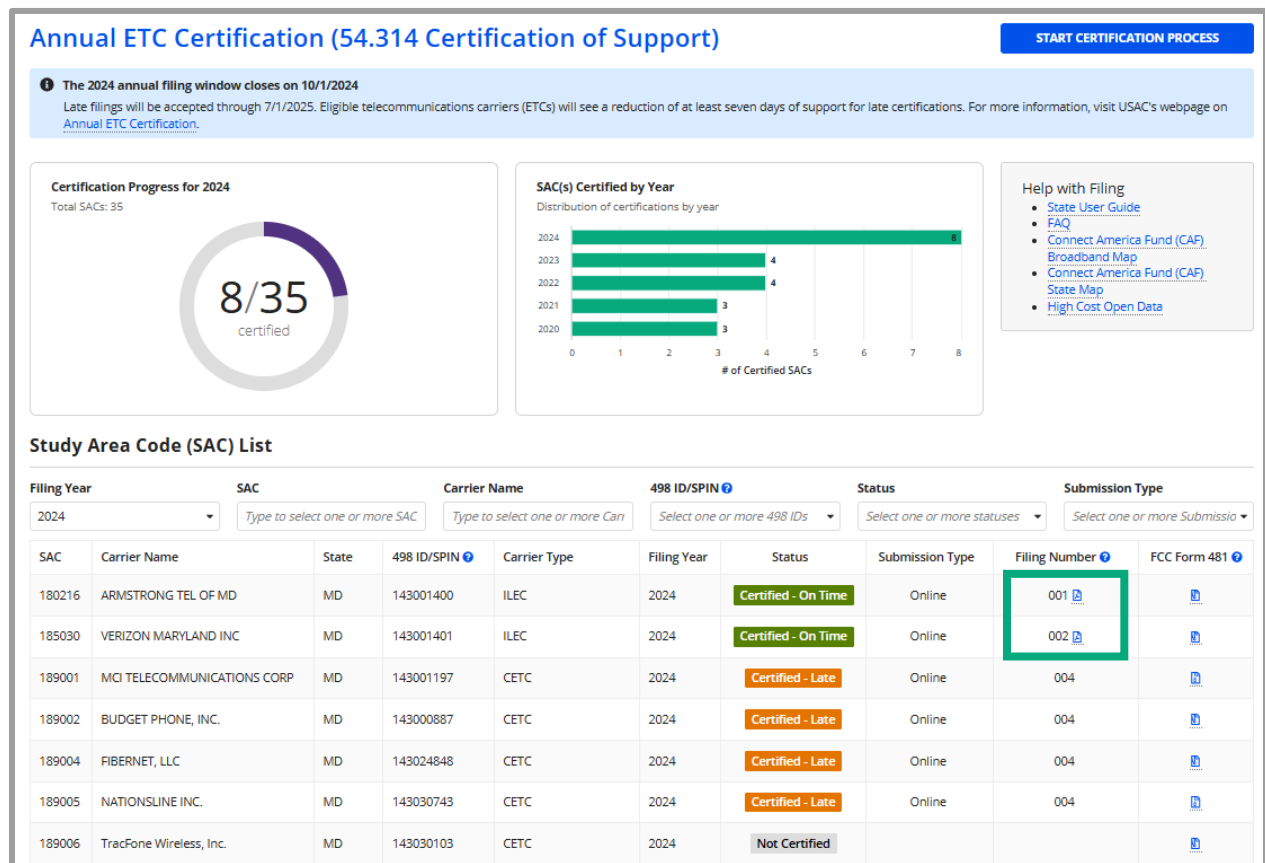


Figure 30 | SAC List updated with completed filings and PDF downloadable links

SACs that have been previously certified are indicated by status and cannot be selected for certification. For completed SACs, there will be a filing number populated for that row. Clicking on the PDF icon of a completed row will open the certification that was generated with that filing. The example below is for 2024, which will be in the below format:

54.314(a) State-Certification
Filing Year: 2024

Re: CC Docket No. 96-45/WC Docket No. 14-58, Annual State Certification of support for Eligible Telecommunications Carriers Pursuant to 47 C.F.R. & 54.314

Pursuant to the requirements of 47 C.F.R § 54.314, the **Maryland Public Service Commission** hereby certifies to the Federal Communications Commission (FCC) and the Universal Service Administrative Company (USAC) that the eligible telecommunications carriers (ETCs) listed below are eligible to receive federal high-cost support for the program years cited.

The **Maryland Public Service Commission** certifies that for the carriers listed all federal high-cost support provided to such carriers within **PUERTO RICO** was used in the preceding calendar year (**2023**) and will be used in the coming calendar year (**2025**) only for the provision, maintenance, and upgrading of facilities and services for which the support is intended.¹

ETCs CERTIFIED BY Maryland Public Service Commission

CARRIER	SAC
ARMSTRONG TEL OF MD	180216


Signed,

Signature of Certifying State Commission Representative: Certified On-Line
 Name of Certifying State Commission Representative: Andrew Johnston
 Title or Position of Certifying State Commission Representative: Executive Secretary
 Telephone Number of Certifying State Commission Representative: 4107678070 Ext
 Email Address of Certifying State Commission Representative: andrew.johnston@maryland.gov
 Date: 09/27/2024

Figure 31 | PDF Certification confirmation (old version) downloaded after clicking the Filing Number icon

For certified SACs for 2025 and after, the PDF format below is downloaded when clicking on the filing number icon:

Privileged and Contains Confidential Information



Universal Service
Administrative Co.

Annual ETC Certification (54.314 Certification of Support)

Re: CC Docket No. 96-45/WC Docket No. 14-58, Annual State Certification of support for Eligible Telecommunications Carriers Pursuant to 47 C.F.R. & 54.314

Pursuant to the requirements of 47 C.F.R § 54.314, the **Virginia State Corporation Commission** hereby certifies to the Federal Communications Commission (FCC) and the Universal Service Administrative Company (USAC) that the eligible telecommunications carriers (ETCs) listed below are eligible to receive federal high-cost support for the program years cited.

The **Virginia State Corporation Commission** certifies that for the carriers listed below all federal high-cost support provided to such carriers within **VIRGINIA** was used in the preceding calendar year (2023) and will be used in the coming calendar year (2025) only for the provision, maintenance, and upgrading of facilities and services for which the support is intended.¹

☒ I understand that this is a digital signature, and is the same as if I had signed with a pen.

Signed,

Full Name: Alice SCO

Title or Position: State Representative

Telephone Number: (123) 555-1234

Email Address: alice@usac.com

Certification Date and Time: 06/06/2025 12:41 PM ET

Filing Status: Certified - Late

Filing Year: 2024

Filing Number: 006

Certification Type: 54.314: State-Certified

Submission Type: Online

ETCs Certified by Virginia State Corporation Commission

SAC	Carrier Name	498 ID/SPIN
000029	Carrier 29	000000030

Figure 32 | PDF Certification confirmation (new version) downloaded after clicking the Filing Number icon

The 'Status' column will indicate if the SAC was certified 'Certified – On Time,' 'Certified – Late,' or 'Not Certified'. Certifications are due on October 1st of each year.

Study Area Code (SAC) List

Filing Year	SAC	Carrier Name	498 ID/SPIN	Status	Submission Type
2024	Type to select one or more SAC	Type to select one or more Carriers	Select one or more 498 IDs	Select one or more statuses	Select one or more Submission Types

SAC	Carrier Name	State	498 ID/SPIN	Carrier Type	Filing Year	Status	Submission Type	Filing Number	FCC Form 481
180216	ARMSTRONG TEL OF MD	MD	143001400	ILEC	2024	Certified - On Time	Online	001	
185030	VERIZON MARYLAND INC	MD	143001401	ILEC	2024	Certified - On Time	Online	002	
189001	MCI TELECOMMUNICATIONS CORP	MD	143001197	CETC	2024	Certified - Late	Online	004	
189002	BUDGET PHONE, INC.	MD	143000887	CETC	2024	Certified - Late	Online	004	
189004	FIBERNET, LLC	MD	143024848	CETC	2024	Certified - Late	Online	004	
189005	NATIONSLINE INC.	MD	143030743	CETC	2024	Certified - Late	Online	004	
189006	TracFone Wireless, Inc.	MD	143030103	CETC	2024	Not Certified			
189008	Cricket Communications, Inc.	MD	143032463	CETC	2024	Not Certified			
189009	Sprint Prepaid/Virgin Mobile	MD	143033426	CETC	2024	Not Certified			
189011	Terracom, Inc.	MD	143028661	CETC	2024	Not Certified			

<< < 1 - 10 of 35 > >>

Figure 33 | Updates to SAC List after certifications have been filed

To begin an additional filing, click the 'Start Certification Process' button, the same start page is loaded, and you will continue through the process as in the first filing.

Annual ETC Certification (54.314 Certification of Support)

Start

SAC Selection

Certification

Start

Federal regulation 47 C.F.R. § 54.314 requires state utility commissions to certify that carriers under their jurisdiction are eligible to receive High Cost support in their states and used all support collected in the proceeding calendar year only to provide, maintain, and upgrade the facilities for which the support was intended and will do the same in the coming calendar year.

State regulators must complete the annual ETC certification for all carriers under their jurisdiction and submit the certification to USAC and the FCC by Oct. 1 every year.

FCC Notice Required By The Paperwork Reduction Act (OMB Control Number: 3060-0986)

CANCEL

NEXT

Figure 34 | Starting the Certification Process after a successful filing

Click on the 'Next' button as for previous filings. The next screen will present the selection and will proceed as in the above instructions. The SAC Selection page will only display SACs that have yet to be certified within the given filing year.

Annual ETC Certification (54.314 Certification of Support)

Start

SAC Selection

Certification

Study Area Code (SAC) Selection

Need help?

The table below displays information about the Study Area Codes (SAC) in the state's jurisdiction. Not all SACs require certification by the state utility commission. State commissioners can reference the Carrier Annual Reporting Data Collection Form (FCC Form 481) for individual carriers for the current filing year by clicking the "Download" link in the far-right column.

For more broadband deployment data, visit the [Connect America Fund Broadband Map \(CAF MAP\)](#), the [Connect America Fund State Map](#), or [High Cost Open Data](#).

Select the SACs you would like to certify for the 2024 filing year *

The table below only displays uncertified SACs for the current filing year. Please reference historical data on the homepage.

SAC

Carrier Name

498 ID/SPIN

Type to select one or more SACs

Type to select one or more Carrier Names

Select one or more 498 IDs

<input type="checkbox"/>	SAC	Carrier Name	State	498 ID/SPIN	Carrier Type	Filing Year	FCC Form 481
<input type="checkbox"/>	189006	TracFone Wireless, Inc.	MD	143030103	CETC	2024	Download
<input type="checkbox"/>	189008	Cricket Communications, Inc.	MD	143032463	CETC	2024	Download
<input type="checkbox"/>	189009	Sprint Prepaid/Virgin Mobile	MD	143033426	CETC	2024	Download
<input type="checkbox"/>	189011	TerraCom, Inc.	MD	143028661	CETC	2024	Download
<input type="checkbox"/>	189012	Conexions, LLC	MD	143035468	CETC	2024	Download
<input type="checkbox"/>	189013	Assurance Home Phone Service, Inc.	MD	143035208	CETC	2024	Download
<input type="checkbox"/>	189014	Teirte Corporation	MD	143028229	CETC	2024	Download
<input type="checkbox"/>	189015	StandUp Wireless	MD	143034313	CETC	2024	Download
<input type="checkbox"/>	189016	Cintex Wireless, LLC	MD	143035526	CETC	2024	Download
<input type="checkbox"/>	189017	i-wireless, LLC	MD	143035427	CETC	2024	Download

0 selected

<< < 1 - 10 of 27 > >>

SELECT ALL

UNSELECT ALL

BACK

CANCEL

CONTINUE

Figure 35 | Updated SAC Selection page showing uncertified SACs

Upon completion of all SACs for certification, the process will still be available to select. However, if the filing window for certification has passed, you will not be able to certify.

Error Messages

If an issue arises, the 54.314 Certification System will provide error messages for commonly encountered problems. Below are common errors and corresponding screenshots:

No 481 Document Found – This occurs if the 481 documents do not exist or cannot be found in the 481 system. If you expect 481 documents to be available, contact hccerts@usac.org for support.



Figure 36 | Error displayed when no 481 documents can be found, or if download attempted for a Mobility Fund SAC

Submission Fails – This occurs when selecting 'Certify' and there is an error processing the submission. If this occurs, try again. If this issue continues to occur, contact hccerts@usac.org for support.

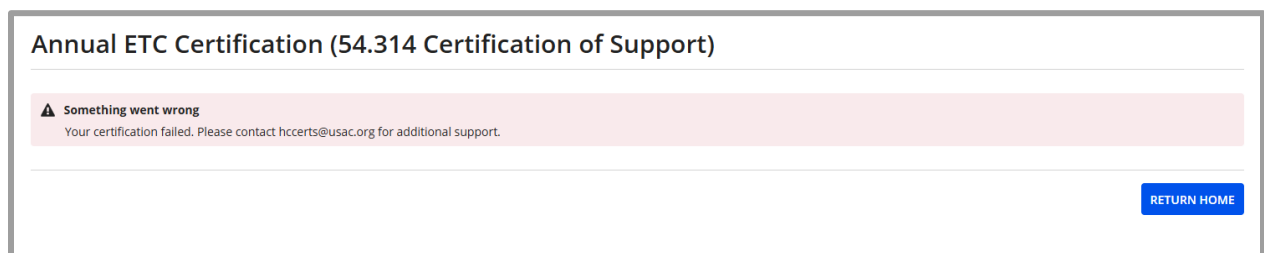


Figure 37 | Certification submission error

Submission Success, but email or Confirmation PDF fails – If this error occurs, the submission was successful and you do not need to certify again. However, to get a copy of the confirmation email or the PDF Confirmation for your records, please contact hccerts@usac.org.

Annual ETC Certification (54.314 Certification of Support)

Start

SAC Selection

Certification

⚠

Something went wrong

Your certification was successful but some error(s) were encountered. Please contact hccerts@usac.org for additional support.

Filing Year

2024

Filing Number

005

Certification Date and Time

5/2/2025 5:09 PM EDT

Filing Created By

Mary SCO

Certification Type

54.314: State-Certified

Submission Type

Online

Certified Carriers

SAC	Carrier Name	498 ID/SPIN ⓘ
000023	Carrier 23	000000023

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Figure 38 | Certification submission success with email or PDF error