

Select an Invoicing Method in E-Rate

Applicants in the E-Rate program can choose how to receive reimbursement from USAC for the discounted portion of the cost of their approved, eligible services and/or equipment.

Choose an Invoicing Path

In the **BEAR (Billed Entity Applicant Reimbursement)** method, the applicant invoices USAC directly.

Before invoicing, the applicant must have:

- Filed an FCC Form 498 and obtained a 498 ID/SPIN
- Paid the service provider in full for approved eligible equipment and service costs
- Filed FCC Form 486 to certify service start and CIPA compliance

The service provider must have:

- Filed an FCC Form 473
- Installed all purchased equipment before the Service Delivery Deadline

Applicant

Invoice via BEAR

Applicant files the FCC Form 472

Service Provider

Invoice via SPI

Service provider files the FCC Form 474

In the **SPI (Service Provider Invoicing)** method, the service provider invoices USAC.

Before invoicing, the service provider must have:

- Filed an FCC Form 498 and obtained a 498 ID/SPIN
- Certified an FCC Form 473
- Billed the applicant for the non-discounted portion of approved eligible equipment and service costs
- Delivered all equipment/services

The applicant must have:

- Filed an FCC Form 486 to certify service start and CIPA compliance

Regardless of method chosen, the invoice must be filed by the Invoice Delivery Deadline (the later of 120 days after the last day to receive service or 120 days after the FCC Form 486 Notification Letter date).

Invoice submitters are entitled to a one-time 120-day extension of the deadline upon request.