Service Provider Electronic Notification Formats Invoice Status Report (*.isr)

Each time USAC performs invoice data validation (the initial automatic system processing of invoice data), it will also create electronic files that contain the status of each line of the invoices processed. USAC will email those files – one email per Service Provider Identification Number (SPIN) – to the email address specified by the service provider that signed up for electronic notifications.

Each file contains one or more invoice line-item records. Each record ends in a carriage return and contains fields of information which are pipe-delimited (separated by a vertical bar "|"). These fields are described in the table below.

If there is more than one invoice line-item record in the file, the service provider's SPIN will be repeated for each record. Also, if more than one line item on an invoice features the same FRN, the FRN data will be repeated for each applicable line-item record. If a field in the line-item record is blank ("||"), this means there is no data for that field (e.g., a status reason if the line item was fully approved)

Layout of the File for Electronic ISRs

Field #	Description	Valid Data
1	Service Provider Identification Number (SPIN)	9-digit numeric
2	Service Provider's Invoice Number	Alphanumeric
3	E-Rate's Invoice Number	1-digit to 10-digit numeric; This number is not unique unless paired with Invoice Type (field 11)
4	E-Rate's Line-Item Number	1-digit to 10-digit numeric
5	471 Application Number	1-digit to 10-digit numeric
6	Funding Request Number	1-digit to 10-digit numeric
7	Invoice Line Item Requested Amount	Numeric to two decimal places
8	Invoice Line-Item Status	"Passed Validation – Approved for Payment" or "Requires Review" or "Passed $0" or "Held For Form 486" or blank
9	Reason(s) for Invoice Line-Item Status	Printed if above field is "Passed $0" or "Held For Form 486" (if multiple reasons, separated by semicolon); also printed if above field is "Requires Review" AND the only reason is "Srvce Prov Invoice prior to Retro Appl Inv"; otherwise, blank
10	Invoice Status Report Date	Date (MM/DD/YYYY format)
11	Invoice Type	"SPI" (if invoice is from service provider) or "BEAR" if invoice is from E-Rate Applicant

At the bottom of the file will be the text: "Invoice Status Report to Service Provider; Total Records: [record count]"