

## Service Provider Electronic Notification File Formats FCC Form 486 Notification Letter (\*.486)

Each time USAC issues a group of FCC Form 486 Notification Letters (486NLs), it will also create electronic files that contain the information in the FCC Form 486 Notification Letter Funding Commitment Reports from those letters. For FY 2015 and prior, USAC will email these files – one email per Service Provider Identification Number (SPIN) and funding year – to the email address specified by the service provider that signed up for electronic notifications. Starting with FY2016, these files are not emailed but are available to the service provider in the E-rate Productivity Center (EPC).

Each file contains one or more FRN records. Each record ends in a carriage return and contains fields of information which are pipe-delimited (separated by a vertical bar "|"). These fields are described in the table below.

If there is more than one FRN record in the file, the service provider's SPIN will be repeated for each record. Also, if more than one FRN on an FCC Form 471 application features the same SPIN, the FCC Form 471 application data will be repeated for each applicable FRN record. If a field in the FRN record is blank ("|"), this means there is no data for that field (e.g., a Contact Phone Extension value).

NOTE: If a value is not required in a field, the text "no value" or "or no value" is included in the data column. If the field is specifically programmed with a null character (an invisible character that prevents an entry in the field), the word "Null" appears.

### Layout of the File for Electronic 486NLs

| Field # | Field Name                                    | Description  | FY2015 and prior data       | FY2016 and beyond data |
|---------|---|--|-----------------------------|------------------------|
| 1       | SPIN (Service Provider Identification Number) | The service provider for the FRNs included in this FCDL. There is only one SPIN per notification.  | 9-digit numeric             | No change              |
| 2       | Funding Request Number (FRN)                  | The unique number that identifies this FCC Form 471 funding request. The funding request is specific to a SPIN, an FCC Form 470, and the service type. | 1-digit to 10-digit numeric | No change              |

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| <b>Field #</b> | <b>Field Name</b>  | <b>Description</b>   | <b>FY2015 and prior data</b>   | <b>FY2016 and beyond data</b>   |
|----------------|--|--|--|---|
| 3              | 471 Application Number<br>(based on Funding Request Number)        | The unique number that identifies the FCC Form 471 application that contains this FRN.   | 1-digit to 10-digit numeric  | 10-digit numeric. First two digits identify the funding year, third digit will always be "1" to indicate that this is a 471. The rest of the numbers are sequential.  |
| 4              | 470 Application Number   | The FCC Form 470 cited on this FRN. NOTE: For FY2015 only, if this field has no value, the entire FRN record will not be included in the file. | 15-digit numeric   | 15-digit numeric (citing FY2015 or prior year FCC Form 470); 9-digit numeric (citing FY2016 and forward FCC Form 470). First two digits identify the funding year, the rest of the numbers are sequential. Or no value. |
| 5              | Applicant name (of school, school district, library or consortium) | The name of the applicant on the FCC Form 471.   | Alphanumeric   | No change   |
| 6              | Contact name   | The name of the contact person on the FCC Form 471.  | Alphanumeric   | No change   |
| 7              | Contact preferred mode   | For funding years before FY2015, the contact person could specify how he or she wanted to be contacted by USAC.                                | MAIL<br>PHONE<br>FAX<br>EMAIL<br>Or no value.<br><br>EMAIL only for FY2015 | EMAIL   |
| 8              | Contact street address   | The street address of the contact person.  | Alphanumeric<br>Or no value.   | No change   |
| 9              | Contact city name  | The city of the contact person.  | Alphanumeric<br>Or no value.   | No change   |
| 10             | Contact state code   | The state of the contact person.   | 2-character alphabetic<br>Or no value.                                     | No change   |

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| <b>Field #</b> | <b>Field Name</b>             | <b>Description</b>  | <b>FY2015 and prior data</b>  | <b>FY2016 and beyond data</b>                  |
|----------------|-------------------------------|---|---|--|
| 11             | Contact zip5 code             | The 5-digit zip code of the contact person.   | 5-digit numeric<br>Or no value.   | No change                                      |
| 12             | Contact zip4 code             | The 4-digit zip code extension of the contact person.   | 4-digit numeric<br>Or no value.   | No change                                      |
| 13             | Contact fax area code         | The area code of the fax number of the contact person.  | 3-digit numeric<br>Or no value.   | No value (fax numbers are no longer collected) |
| 14             | Contact fax number            | The 7-digit fax number of the contact person.   | 7-digit numeric<br>Or no value.   | No value (fax numbers are no longer collected) |
| 15             | Contact fax extension         | The extension of the fax number of the contact person.  | Numeric<br>Or no value.   | No value (fax numbers are no longer collected) |
| 16             | Contact phone area code       | The area code of the phone number of the contact person.  | 3-digit numeric<br>Or no value.   | No change                                      |
| 17             | Contact phone number          | The 7-digit phone number of the contact person.   | 7-digit numeric<br>Or no value.   | No change                                      |
| 18             | Contact phone extension       | The extension of the phone number of the contact person.  | Numeric<br>Or no value.   | No change                                      |
| 19             | Contact e-mail address        | The email address of the contact person.  | Alphanumeric<br>N/A<br>Or no value.   | Alphanumeric                                   |
| 20             | FRN Funding Commitment Status | The commitment status of the FRN. Note: For previous funding years, entries in this field may be either uppercase or sentence case. | CANCELED<br>Funded<br>Partially Funded<br>Not Funded<br>PENDING<br>Unfunded – FCC Rules of Priority<br>UNFUNDED-FUNDS EXHAUSTED | FUNDED<br>NOT FUNDED                           |
| 21             | Contract Number               | For contracted services, the  | Alphanumeric (or MTM or T or  | No change                                      |

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| Field # | Field Name                       | Description  | FY2015 and prior data   | FY2016 and beyond data   |
|---------|----------------------------------|--|---|--|
|         |                                  | identifying number of the underlying contract.   | N/A)<br>Or no value.  |  |
| 22      | Service Type                     | The heading in the Eligible Services List that identifies the general type of service being requested.   | Telecommunications Service;<br>Internal Connections;<br>Internet Access;<br>Dedicated Services;<br>Internal Connections (Shared);<br>Basic Maintenance of Internal Connections;<br>Voice Services;<br>Internal Connections-Managed<br>Internal Broadband Services | Voice;<br>Data Transmission and/or<br>Internet Access;<br>Basic Maintenance of Internal Connections;<br>Internal Connections;<br>Managed Internal Broadband Services |
| 23      | Service Shared                   | For FY2015 and previous funding years, this field indicates whether the service is shared by more than one entity. Default is "Not Shared."      | Shared<br>Not Shared  | No change  |
| 24      | Billed Entity Number (BEN)       | For FY2014 and previous funding years, this field shows the single recipient of service or, if there are multiple recipients, the applicant BEN. | 1-digit to 10-digit numeric<br>FY2015: Null   | Null   |
| 25      | Entity Name                      | For FY2014 and previous funding years, this field can show the name of the entity from field #24.  | Alphanumeric (if field #24 contains a value; represents name of the entity)<br>Or no value.<br><br>FY2015: Null   | Null   |
| 26      | Service Actual Start Date (SASD) | The date services actually start, as reported on the FCC   | Date (MM/DD/YYYY format)<br>Or no value.  | No change  |

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| Field # | Field Name                           | Description  | FY2015 and prior data                    | FY2016 and beyond data  |
|---------|--------------------------------------|--|--|---|
|         |                                      | Form 486.  |  |   |
| 27      | Contract Expiration Date (CED)       | For contracted services, the expiration date of the contract.  | Date (MM/DD/YYYY format)<br>Or no value. | No change   |
| 28      | Total Annual Pre-Discount Cost       | This field indicates the total pre-discount cost of the services during the funding year.                      | Numeric to two decimal places            | No change   |
| 29      | Discount Percentage Approved by USAC | The discount level approved by USAC for this applicant for this FRN.   | 2-digit numeric<br>Or no value.          | No change   |
| 30      | FRN Actual Committed Amount          | The value in field #28 multiplied by the value in field #29.   | Numeric to two decimal places            | No change   |
| 31      | Retro Payment Indicator              | In FY1998 and FY1999, this field indicates whether the applicant will request reimbursement for past expenses. | Yes<br>No                                | No  |
| 32      | FRN Cancel Indicator                 | This field indicates if the FRN was canceled.  | Yes<br>No                                | No<br><br>USAC will update the logic to allow Yes or No to match the appropriate field in the EPC database. |
| 33      | Report Date                          | The date of the FCC Form 4876 Notification Letter.   | Date (MM/DD/YYYY format)                 | No change   |
| 34      | Billing Account Number               | The account number listed by the applicant on the FCC Form 471 for this FRN.                                   | Alphanumeric (maximum - 25)              | Alphanumeric (maximum - 225)  |
| 35      | Fund Year                            | The funding year is always listed as the calendar year in  | 4-digit numeric                          | No change   |

| Field # | Field Name                            | Description   | FY2015 and prior data  | FY2016 and beyond data   |
|---------|---------------------------------------|---|--|--|
|         |                                       | which the funding year starts.  |  |  |
| 36      | Fund Year Start Date                  | The funding year always starts on July 1.   | MM/DD/YYYY format  | No change  |
| 37      | Fund Year End Date                    | The funding year always ends on June 30.  | MM/DD/YYYY format  | No change  |
| 38      | Service Start Date Change Indicator   | This field indicates whether the service start date reported by the applicant was adjusted by USAC due to a program rule violation (e.g., the FCC Form 486 was filed late). | Y<br>N   | N<br><br>USAC will update the logic to allow Y or N before the earliest FCC Form 486 deadline passes for FY2016.                         |
| 39      | Service Start Date Change Explanation | If field #38 is Y, this field contains an explanation of the reason USAC adjusted the date.   | ACD VIOLATION – TPA<br>CIPA FILING VIOLATION<br>CIPA FILING VIOLATION - TPA<br>120 DAY VIOLATION<br>120 DAY VIOLATION –TPA<br>ACD VIOLATION<br>TPA VIOLATION<br>Or no value. | Null<br><br>USAC will update the logic to allow the appropriate reason text before the earliest FCC Form 486 deadline passes for FY2016. |
| 40      | Funding Commitment Change Indicator   | This field indicates if the funding commitment amount in field #30 has been modified by USAC.   | Y<br>N   | N<br><br>USAC will update the logic to allow Y or N before the earliest FCC Form 486 deadline passes for FY2016.                         |

**At the bottom of the file will be the text:**

"SLD 486 to Service Provider; Total Records: [record count]"

39 extra pipe delimiters will be removed from the end of the file.