



Schools & Libraries Cybersecurity Pilot Program: Pilot FCC Forms 472 & 474

Housekeeping

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Pilot Program: Invoicing Overview

Invoicing Overview

- Once a Pilot participant receives a Funding Commitment Decision Letter (FCDL) committing funding for the requested eligible services and/or equipment, the participant or service provider may begin to submit requests for reimbursement (i.e., the Pilot FCC Form(s) 472/474) after the receipt or delivery of the services and/or equipment.
- Requests for reimbursement must be submitted through the Cybersecurity Pilot Program Portal within 90 days after the last date to receive equipment/services as set forth in the first FCDL for each FRN.
- Pilot participants or service providers may request a one-time extension of the invoice filing deadline, if the request is timely filed (i.e., before the invoice filing deadline date).
- As in the E-Rate program, USAC will review and process requests for reimbursement in waves and submit them for approval to the FCC. Disbursements are then made through the U.S. Department of Treasury.

Two Methods of Invoicing

- There are two methods of invoicing under the Pilot Program:
 - Billed Entity Applicant Reimbursement (BEAR) method: Participant files Pilot FCC Form 472.
 - Service Provider Invoice (SPI) method: Service provider files Pilot FCC Form 474.
- Consistent with the E-Rate program, the **Pilot participants** may select which invoicing method they prefer to use on a particular Funding Request Number (FRN). Pilot participants should have made this selection on the Pilot FCC Form 471 for each FRN. Check the invoicing method for an FRN using the [Cybersecurity Pilot Program FCC Form 471 Download Tool](#).
- USAC will not process invoices that do not use the invoicing mode already selected for an FRN unless a formal invoicing mode change is requested and granted by USAC using the Pilot FCC Form 488.

Invoicing Method 1: Pilot FCC Form 472 (BEAR Form)

- Participants file the Pilot FCC Form 472 (Billed Entity Applicant Reimbursement (BEAR) Form) to request reimbursement from USAC for the discounted cost of eligible equipment and services that have been approved on the Pilot FCC Form 471, received by the participant/delivered by the service provider, and for which the participant has paid the costs in full to its service provider.

Invoicing Method 1: Pilot FCC Form 472 (BEAR Form)

- Under the BEAR method:
 - **The participant pays the service provider in full** for eligible equipment and services approved on the Pilot FCC Form 471.
 - The participant invoices USAC for the discounted portion of the bill using the Pilot FCC Form 472 after receiving the equipment/services.
 - USAC reviews the BEAR Form, and if approved, reimburses the participant directly.
 - Billed entities receive payment directly to the bank account specified on their FCC Form 498.
- Participants must have an FCC Form 498 ID on file with USAC to receive BEAR payments directly to their bank accounts. To obtain an [applicant 498 ID](#), participants must file the FCC Form 498 (Service Provider and Billed Entity Identification Number and General Contact Information Form) in the [E-Rate Productivity Center \(EPC\)](#).
- To complete or update the FCC Form 498, Pilot Program participants must have an active [SAM.gov](#) unique entity identifier (UEI) and include that number in their FCC Form 498. It may take an estimated 10-20 days for your SAM.gov registration to become active.

Invoicing Method 2: Pilot FCC Form 474 (SPI Form)

- Service providers file the Pilot FCC Form 474 (Service Provider Invoice (SPI) Form) after billing the participant only for the non-discounted portion of the costs of the eligible equipment and services that have been approved on the Pilot FCC Form 471.
- Under Pilot Program rules, the non-discounted portion of these costs is the participant's sole responsibility.
- Service providers are only reimbursed by USAC for the discounted portion of the eligible costs.

Invoicing Method 2: Pilot FCC Form 474 (SPI Form)

- Under the SPI method:
 - Participants are **billed by the service provider only for the non-discounted portion** of the costs of the eligible equipment and services listed on the SPI Form. Participants who select the SPI invoicing method on their Pilot FCC Form 471 **do not** pay the service provider for the discounted portion of the costs of the eligible equipment and services invoiced to USAC.
 - After the service provider has provided the equipment and services and billed the participant for the non-discounted portion of the costs of the eligible equipment and services, the service provider submits a SPI Form to USAC to receive reimbursement for the discounted portion of the costs of the eligible equipment and services.
 - USAC reviews the SPI Form, and if approved, reimburses the service provider directly.
 - **Participants are obligated to pay the non-discounted portion** of the cost of the eligible equipment and services, plus the costs of any ineligible equipment and/or services to the service provider. USAC may require proof that the participant has paid the non-discounted portion of the bill to the service provider before reimbursing a participant.

Invoice Filing Deadline

- Regardless of invoicing method, BEAR or SPI, the invoice must be filed by the Invoice Deadline Date (IDD), which is no later than 90 days after the last day to receive service.
- To view your IDD, review your FCDL in the Cybersecurity Pilot Program Portal. The IDD is included for each funding request number (FRN).
- Participants and service providers may request and automatically receive a [one-time, 90-day extension](#) of the deadline to submit an invoice for the BEAR Form or the SPI Form, if the request is timely filed.
- Invoice deadline extension requests must be submitted on or before the IDD for the request to be considered timely filed.

Questions?

Pilot Program: Pilot FCC Forms 472 and 474 Walkthrough

Pilot FCC Forms 472 and 474 Walkthrough: Getting Started

My Applicant Landing Page



[Funding Request Report](#) | [FCC Form 470](#) | [FCC Form 471](#) | [FCC Form 486](#) | [Appeal](#) | [IDD Extension](#) | [FCC Form 500](#) | [SPIN Change](#) | [Service Substitution](#) | [Manage Users](#) | [Manage Organizations](#) | [EPC E-Rate Invoicing](#) | [USAC Website](#) | [Contact Us](#) | [Help](#)

Welcome, [NAME!](#)

Pending Inquiries

Type

-- Select a Type --

Application/Request

-- Enter an Application/Request ID or Nickname --

Funding Year

-- Select a Funding Year --

APPLY FILTERS

CLEAR FILTERS

Pending COMAD Inquiries are not included.

Application/Request Number	Type	Nickname	Inquiry Name	Outreach Type	Date Sent	Due Date	↑	Extn.	Status
No items available									

Notifications

Notification Type

Please select a value

Status ? ☒ All

☐ Generated

☐ Not Generated

Funding Year

-- Select a Funding Year --

My Applicant Landing Page



Welcome, NAME!

Pending Inquiries

Type -- Select a Type --

Funding Year -- Select a Funding Year --

Application/Request -- Enter an Application/Request ID or Nickname --

APPLY FILTERS

CLEAR FILTERS

Pending COMAD Inquiries are not included.

Application/Request Number	Type	Nickname	Inquiry Name	Outreach Type	Date Sent	Due Date	↑	Extn.	Status
No items available									

Notifications

Notification Type Please select a value

Funding Year -- Select a Funding Year --

Status ? ☒ All

☐ Generated

☐ Not Generated

Cybersecurity Pilot Program

EPC Invoice

[Funding Request Report](#) | [FCC Form 47](#) | [Appeal](#) | [IDD](#)
[Extension](#) | [FCC Form 500](#) | [SPIN Change](#) | [Service Substitution](#) | [Manage Users](#) |
[Manage Organizations](#) | [EPC E-Rate Invoicing](#) | [USAC Website](#) | [Contact Us](#) | [Help](#)



Good Morning, Welcome to the Cybersecurity Pilot Program!
Name

My Organization(s)

My Forms and Requests

My Pending Tasks

My Pending Inquiries

Q Search SL Applicant Entities

SEARCH



BEN	BEN Name	City	State	Entity Type	Action
00000000	EXAMPLE LIBRARY SYSTEM	CITY	STATE	Library System	ACTIONS ▾



Good Morning, Welcome to the Cybersecurity Pilot Program!
Name

My Organization(s)

My Forms and Requests

My Pending Tasks

My Pending Inquiries

🔍 Search SL Applicant Entities

SEARCH



BEN	BEN Name	City	State	Entity Type	Action
00000000	EXAMPLE LIBRARY SYSTEM	CITY	STATE	Library System	ACTIONS ▾

- ⚡ Create CBR FCC Form 470
- ⚡ Create CBR FCC Form 484 Part 2
- ⚡ Create CBR FCC Form 471
- ⚡ Create CBR FCC Form 472
- ⚡ Create CBR FCC Form 488

Pilot FCC Forms 472 and 474 Walkthrough: Basic Information

EXAMPLE LIBRARY SYSTEM (BEN: 00000000) -
#BEAR202500000

OMB Number 3060-1323

Basic Information	Invoice Line Item Summary	Review	Certify
FCC Notice Required By The Paperwork Reduction Act (OMB Control Number: 3060-1323) >			
Privacy Act Statement >			

Billed Entity Information

Entity Name	EXAMPLE LIBRARY SYSTEM	Entity Address	ADDRESS
Entity Number	00000000	City	CITY
FCC Registration Number		State	STATE
Participant Type	Library System	Zip Code	12345
Participant FCC Form 498 ID *		Entity Email Address	
<div>Please select a value ▼</div>		Entity Phone Number	555-555-5555

On the Pilot FCC Form 474, this section is **Service Provider Information**.

Invoice Nickname

Please enter an invoicing form nickname here: *

0/255

Nicknames are helpful ways for you to easily identify specific invoicing forms. Use a unique but concise name so that you can distinguish your invoicing forms.

Consultant Information

If you are using a consultant or other representative to assist you with the completion/ submission of this form, please identify the person(s) using the User Management section of the E-Rate Productivity Center and identify the consultant(s) below.

Consulting Firms

The consulting firms associated with your organization are listed below.

Invoice Nickname

Please enter an invoicing form nickname here: *

0/255

Nicknames are helpful ways for you to easily identify specific invoicing forms. Use a unique but concise name so that you can distinguish your invoicing forms.

Consultant Information

If you are using a consultant or other representative to assist you with the completion/ submission of this form, please identify the person(s) using the User Management section of the E-Rate Productivity Center and identify the consultant(s) below.

Consulting Firms

The consulting firms associated with your organization are listed below.

Name	Consultant Registration Number	Phone Number	Email Address
Example Consulting	000000000	555-555-5555	email@exampleconsulting.com

Contact Information

Are you the main contact person? *

YES

NO

Summer/Holiday Contact Information

0/4000

Please provide any alternate contact information to use during holiday/ vacation periods, including the name of any alternate contact person and how best to reach them.

DISCARD FORM

SAVE & CONTINUE

Summer/Holiday Contact Information is not on the Pilot FCC Form 474.

Pilot FCC Forms 472 and 474 Walkthrough: Add Line Items

000000 - EXAMPLE LIBRARY SYSTEM

- Summary
- Customer Service
- Modifications
- Additional Information
- Related Actions

FCC Form 472

EXAMPLE LIBRARY SYSTEM (BEN: 00000000) - Webinar Demo - #BEAR202500000

OMB Number 3060-1323

- Basic Information
- Invoice Line Item Summary
- Review
- Certify

Invoice Line Items on this Form

	Invoice Line Item Number	Pilot FCC Form 471 Application Number	Funding Request Number (FRN)	FRN Line Item Number	Discounted Amount Billed to USAC
No items available					

Total Discounted Amount Billed to USAC:

- ADD LINE ITEM
- EDIT LINE ITEM
- REMOVE LINE ITEM

- BACK
- DISCARD FORM
- SAVE & CONTINUE

Basic Information

Invoice Line Item Summary

Review

Certify

Add Invoice Line Item

Pilot FCC Form 471 Application Number

Funding Request Number (FRN)

FRN Line Item Number

SPIN

-- Select 471 Application Number --

-- Select FRN --

-- Select Line Item Number --

-- Select SPIN --

CLEAR FILTERS

Select FRN Line Item *

Please select a row to auto-populate the form details below.

Pilot FCC Form 471 Application Number	FRN ?	FRN Line Item Number	SPIN	Service Provider Name	Category of Service Type	Type of Equipment or Service	Total Pre-Discount Eligible Line Item Cost ?
CBR253000001	CBR9900000010	CBR9900000010.001	143030001	Example Service Provider	Monitoring, Detection, and Response	Maturity models or similar	\$600.00
CBR253000002	CBR9900000011	CBR9900000011.001	143030001	Example Service Provider	Monitoring, Detection, and Response	Bug bounty solutions & services or similar	\$10.00
CBR253000003	CBR9900000012	CBR9900000012.001	143030001	Example Service Provider	Monitoring, Detection, and Response	Internal/external vulnerability scanning or similar	\$10.00
CBR253000004	CBR9900000013	CBR9900000013.001	143000002	Example Service Provider	Advanced/Next-Generation Firewalls	Distributed-denial-of-service (DDoS) protection or similar	\$120.00
CBR253000005	CBR9900000014	CBR9900000014.001	143000002	Example Service Provider	Advanced/Next-Generation Firewalls	Distributed-denial-of-service (DDoS) protection or similar	\$120.00
							5 items

CANCEL

SAVE INVOICE LINE ITEM

Basic Information

Invoice Line Item Summary

Review

Certify

Add Invoice Line Item

Pilot FCC Form 471 Application Number

-- Select 471 Application Number --

Funding Request Number (FRN)

-- Select FRN --

FRN Line Item Number

-- Select Line Item Number --

SPIN

-- Select SPIN --

Select FRN Line Item *

Please select a row to auto-populate the form details below.

Pilot FCC Form 471 Application Number	FRN ?	FRN Line Item Number	SPIN	Service Provider Name	Category of Service Type		
CBR253000001	CBR9900000010	CBR9900000010.001	143030001	Example Service Provider	Monitoring, Detection, and Response	Maturity models or similar	\$600.00
CBR253000002	CBR9900000011	CBR9900000011.001	143030001	Example Service Provider	Monitoring, Detection, and Response	Bug bounty solutions & services or similar	\$10.00
CBR253000003	CBR9900000012	CBR9900000012.001	143030001	Example Service Provider	Monitoring, Detection, and Response	Internal/external vulnerability scanning or similar	\$10.00
CBR253000004	CBR9900000013	CBR9900000013.001	143000002	Example Service Provider	Advanced/Next-Generation Firewalls	Distributed-denial-of-service (DDoS) protection or similar	\$120.00
CBR253000005	CBR9900000014	CBR9900000014.001	143000002	Example Service Provider	Advanced/Next-Generation Firewalls	Distributed-denial-of-service (DDoS) protection or similar	\$120.00
							5 items

On the Pilot FCC Form 472, you'll have the option to filter by SPIN. On the Pilot FCC Form 474, you can filter by BEN.

CANCEL

SAVE INVOICE LINE ITEM

Basic Information

Invoice Line Item Summary

Review

Certify

Add Invoice Line Item

Pilot FCC Form 471 Application Number

Funding Request Number (FRN)

FRN Line Item Number

SPIN

-- Select 471 Application Number --

-- Select FRN --

-- Select Line Item Number --

-- Select SPIN --

CLEAR FILTERS

Select FRN Line Item *

Please select a row to auto-populate the form details below.

Pilot FCC Form 471 Application Number	FRN ?	FRN Line Item Number	SPIN	Service Provider Name	Category of Service Type	Type of Equipment or Service	Total Pre-Discount Eligible Line Item Cost ?
CBR253000001	CBR9900000010	CBR9900000010.001	143030001	Example Service Provider	Monitoring, Detection, and Response	Maturity models or similar	\$600.00
CBR253000002	CBR9900000011	CBR9900000011.001	143030001	Example Service Provider	Monitoring, Detection, and Response	Bug bounty solutions & services or similar	\$10.00
CBR253000003	CBR9900000012	CBR9900000012.001	143030001	Example Service Provider	Monitoring, Detection, and Response	Internal/external vulnerability scanning or similar	\$10.00
CBR253000004	CBR9900000013	CBR9900000013.001	143000002	Example Service Provider	Advanced/Next-Generation Firev		
CBR253000005	CBR9900000014	CBR9900000014.001	143000002	Example Service Provider	Advanced/Next-Generation Firev		

Only FRN line items available for reimbursement using the current form are available to select. If an FRN line item has not been committed or is set to the other invoicing method, it will not appear on this page.

CANCEL

SAVE INVOICE LINE ITEM

Basic Information

Invoice Line Item Summary

Review

Certify

Add Invoice Line Item

Pilot FCC Form 471 Application Number

Funding Request Number (FRN)

FRN Line Item Number

SPIN

-- Select 471 Application Number --

-- Select FRN --

-- Select Line Item Number --

-- Select SPIN --

CLEAR FILTERS

Select FRN Line Item *

Please select a row to auto-populate the form details below.

Pilot FCC Form 471 Application Number	FRN ?	FRN Line Item Number	SPIN	Service Provider Name	Category of Service Type	Type of Equipment or Service	Total Pre-Discount Eligible Line Item Cost ?
CBR253000001	CBR9900000010	CBR9900000010.001	143030001	Example Service Provider	Monitoring, Detection, and Response	Maturity models or similar	\$600.00
CBR253000002	CBR9900000011	CBR9900000011.001	143030001	Example Service Provider	Monitoring, Detection, and Response	Bug bounty solutions & services or similar	\$10.00
CBR253000003	CBR9900000012	CBR9900000012.001	143030001	Example Service Provider	Monitoring, Detection, and Response	Internal/external vulnerability scanning or similar	\$10.00
CBR253000004	CBR9900000013	CBR9900000013.001	143000002	Example Service Provider	Advanced/Next-Generation Firewalls	Distributed-denial-of-service (DDoS) protection or similar	\$120.00
CBR253000005	CBR9900000014	CBR9900000014.001	143000002	Example Service Provider	Advanced/Next-Generation Firewalls	Distributed-denial-of-service (DDoS) protection or similar	\$120.00

5 items

Information for FRN Line Item #CBR9900000010.001

Discount Rate

90%

Requested Amount for this FRN Line Item ?

\$600.00

Information for FRN Line Item #CBR9900000010.001

Discount Rate 90%	Requested Amount for this FRN Line Item ? \$600.00
Committed Total Pre-Discount Eligible Line Item Cost \$600.00	Disbursement Amount for this FRN Line Item ? (\$0.00)

Invoice Line Item Details

Billing Details

Are you invoicing for a monthly cost or a one-time cost?*



Monthly Cost

One-Time Cost

You may only invoice for one type of cost (monthly or one-time) for each invoice Line Item.

Supporting Documentation

Please upload the invoices and documentation that support the eligible cybersecurity equipment and services you seek reimbursement for on this form. This also includes documentation to show the eligible products/services were received or delivered. *

<input type="checkbox"/>	Document ID	File Name	
<input type="checkbox"/>		<div>UPLOAD  Drop or paste file here</div>	

Accepted Formats include .pdf, .jpg,. png, . docx., .xlsx and .doc

UPLOAD DOCUMENT

REMOVE DOCUMENT(S)

Acceptable documentation includes (but is not limited to):

- A bill that that contains the charges, recipients of service, and/or participant details
- Shipping and/or delivery documentation
- Any other documentation that supports the amounts you seek to be reimbursed for on this invoicing form

Information for FRN Line Item #CBR9900000010.001

Discount Rate 90%	Requested Amount for this FRN Line Item ? \$600.00
Committed Total Pre-Discount Eligible Line Item Cost \$600.00	Disbursement Amount for this FRN Line Item ? (\$0.00)

Invoice Line Item Details

Billing Details

Are you invoicing for a monthly cost or a one-time cost? *

Monthly Cost

One-Time Cost

You may only invoice for one type of cost (monthly or one-time) for each invoice Line Item.

Are you invoicing for the same make and model indicated on your Pilot FCC Form 471 for the FRN Line Item? *

Yes

No

Make


Model

example

example

Supporting Documentation

Please upload the invoices and documentation that support the eligible cybersecurity equipment and services you seek reimbursement for on this form. This also includes documentation to show the eligible products/services were received or delivered. *

<input type="checkbox"/>	Document ID	File Name	
<input type="checkbox"/>		<div>UPLOAD  Drop or paste file here</div>	<div>×</div>

Accepted Formats include .pdf, .jpg, .png, .docx, .xlsx and .doc

Acceptable documentation includes (but is not limited to):

- A bill that that contains the charges, recipients of service, and/or participant details
- Shipping and/or delivery documentation
- Any other documentation that supports the amounts you seek to be reimbursed for on this invoicing form

Information for FRN Line Item #CBR9900000010.001

Discount Rate 90%	Requested Amount for this FRN Line Item ? \$600.00
Committed Total Pre-Discount Eligible Line Item Cost \$600.00	Disbursement Amount for this FRN Line Item ? (\$0.00)

Invoice Line Item Details

Billing Details

Are you invoicing for a monthly cost or a one-time cost? *

Monthly Cost☒

One-Time Cost☐

You may only invoice for one type of cost (monthly or one-time) for each invoice Line Item.

Are you invoicing for the same make and model indicated on your Pilot FCC Form 471 for the FRN Line Item? *

Yes☐

No☐

Make
example

Model
example

Supporting Documentation

Please upload the invoices and documentation that support the eligible cybersecurity equipment and services you seek reimbursement for on this form. This also includes documentation to show the eligible products/services were received or delivered. *

<input type="checkbox"/>	Document ID	File Name	
<input type="checkbox"/>		<div>UPLOAD Drop or paste file here</div>	<div>×</div>

Accepted Formats include .pdf, .jpg, .png, .docx, .xlsx and .doc

Acceptable documentation includes (but is not limited to):

- A bill that that contains the charges, recipients of service, and/or participant details
- Shipping and/or delivery documentation
- Any other documentation that supports the amounts you seek to be reimbursed for on this invoicing form

Information for FRN Line Item #CBR9900000010.001

Discount Rate	Requested Amount for this FRN Line Item ?
90%	\$600.00
Committed Total Pre-Discount Eligible Line Item Cost	Disbursement Amount for this FRN Line Item ?
\$600.00	(\$0.00)

Invoice Line Item Details

Billing Details

Are you invoicing for a monthly cost or a one-time cost? *

Monthly Cost

One-Time Cost

You may only invoice for one type of cost (monthly or one-time) for each invoice Line Item.

Are you invoicing for the same make and model indicated on your Pilot FCC Form 471 for the FRN Line Item? *

Yes

No

Make

Model

example

example

If the make or model on this invoicing form has changed from the make and model on your certified Pilot FCC Form 471, you will need to submit a service substitution request prior to invoicing for this FRN Line Item. Please select another FRN Line Item from the approved Pilot FCC Form 471 for this Invoice Line Item.

Supporting Documentation

Please upload the invoices and documentation that support the eligible cybersecurity equipment and services you seek reimbursement for on this form. This also includes documentation to show the eligible products/services were received or delivered. *

Document ID

File Name

UPLOAD

Drop or paste file here

Acceptable documentation includes (but is not limited to):

- A bill that that contains the charges, recipients of service, and/or participant details
- Shipping and/or delivery documentation
- Any other documentation that supports the amounts you seek to be reimbursed for on this invoicing form

Information for FRN Line Item #CBR9900000010.001

Discount Rate 90%	Requested Amount for this FRN Line Item ? \$600.00
Committed Total Pre-Discount Eligible Line Item Cost \$600.00	Disbursement Amount for this FRN Line Item ? \$50.00

Invoice Line Item Details

Billing Details

Are you invoicing for a monthly cost or a one-time cost? *

Monthly Cost☒

One-Time Cost☐

You may only invoice for one type of cost (monthly or one-time) for each invoice Line Item.

Are you invoicing for the same make and model indicated on your Pilot FCC Form 471 for the FRN Line Item? *

Yes☒

No☐

Make
example

Model
example

Customer Billed Date/Delivery Date ?

mm/dd/yyyy

Billing Frequency *

Select A Frequency

Date Shipped or Last Day of Work Performed ?

mm/dd/yyyy

Monthly Product/Service Costs

You must complete all fields in the grid below. If there are no costs associated with a field, please enter 0 in that field.

Monthly Product/Service Cost	
Monthly Tax Cost	

Monthly Cost ☒

One-Time Cost ☐

You may only invoice for one type of cost (monthly or one-time) for each invoice Line Item.

Are you invoicing for the same make and model indicated on your Pilot FCC Form 471 for the FRN Line Item? *

Yes ☒

No ☐

Make
example

Model
example

Customer Billed Date/Delivery Date ?

mm/dd/yyyy

Billing Frequency *

Select A Frequency

Date Shipped or Last Day of Work Performed ?

mm/dd/yyyy

Monthly Product/Service Costs

You must complete all fields in the grid below. If there are no costs associated with a field, please enter 0 in that field.

Monthly Product/Service Cost	
Monthly Tax Cost	
Monthly Installation Cost	
Monthly Activation Cost	
Monthly Configuration Cost	
Number of Months Being Invoiced	
Quantity	
Total Undiscounted Amount for Products/Services	=
Discounted Amount	=

Monthly Cost ☒

One-Time Cost ☐

You may only invoice for one type of cost (monthly or one-time) for each invoice Line Item.

Are you invoicing for the same make and model indicated on your Pilot FCC Form 471 for the FRN Line Item? *

Yes ☒

No ☐

Make
example

Model
example

Customer Billed Date/Delivery Date ?

11/03/2025

Billing Frequency *

Every Two Months

Date Shipped or Last Day of Work Performed ?

12/14/2026

Monthly Product/Service Costs

You must complete all fields in the grid below. If there are no costs associated with a field, please enter 0 in that field.

Monthly Product/Service Cost	\$50.00
Monthly Tax Cost	\$10.00
Monthly Installation Cost	\$0.00
Monthly Activation Cost	\$0.00
Monthly Configuration Cost	\$0.00
Number of Months Being Invoiced	2
Quantity	1
Total Undiscounted Amount for Products/Services	= \$120.00
Discounted Amount	= \$108.00

Monthly Cost ☒

One-Time Cost ☐

You may only invoice for one type of cost (monthly or one-time) for each invoice Line Item.

Are you invoicing for the same make and model indicated on your Pilot FCC Form 471 for the FRN Line Item? *

Yes ☒

No ☐

Make
example

Model
example

Customer Billed Date/Delivery Date ?

11/03/2025

Billing Frequency *

Every Two Months

▼

Date Shipped or Last Day of Work Performed ?

12/14/2026

Monthly Product/Service Costs

You must complete all fields in the grid below. If there are no costs associated with a field, please enter 0 in that field.

Monthly Product/Service Cost		\$50.00
Monthly Tax Cost		\$10.00
Monthly Installation Cost		\$0.00
Monthly Activation Cost		\$0.00
Monthly Configuration Cost		\$0.00
Number of Months Being Invoiced		2
Quantity		1
Total Undiscounted Amount for Products/Services		= \$120.00
Discounted Amount		= \$108.00

For recurring costs, no matter the billing frequency, enter costs for one month in each row of the costs grid. Enter the total number of months you are invoicing for in the **Number of Months Being Invoiced** row.

Monthly Cost ☒

One-Time Cost ☐

You may only invoice for one type of cost (monthly or one-time) for each invoice Line Item.

Are you invoicing for the same make and model indicated on your Pilot FCC Form 471 for the FRN Line Item? *


Make example

Model example


Yes ☒

No ☐

Customer Billed Date/Delivery Date ?

11/03/2025 

Billing Frequency *

Every Two Months 

Date Shipped or Last Day of Work Performed ?

12/14/2026 

Monthly Product/Service Costs

You must complete all fields in the grid below. If there are no costs associated with a field, please enter 0 in that field.

Monthly Product/Service Cost	\$50.00
Monthly Tax Cost	\$10.00
Monthly Installation Cost	\$0.00
Monthly Activation Cost	\$0.00
Monthly Configuration Cost	\$0.00
Number of Months Being Invoiced	2
Quantity	1
Total Undiscounted Amount for Products/Services	= \$120.00
Discounted Amount	= \$108.00

Monthly Installation Cost		\$0.00
Monthly Activation Cost		\$0.00
Monthly Configuration Cost		\$0.00
Number of Months Being Invoiced		2
Quantity		1
Total Undiscounted Amount for Products/Services		= \$120.00
Discounted Amount		= \$108.00

Supporting Documentation

Please upload the invoices and documentation that support the eligible cybersecurity equipment and services you seek reimbursement for on this form. This also includes documentation to show the eligible products/services were received or delivered. *

<input type="checkbox"/>	Document ID	File Name	
<input type="checkbox"/>		<div>UPLOAD<div>Drop or paste file here</div></div>	✕

Accepted Formats include .pdf, .jpg, .png, .docx, .xlsx and .doc

UPLOAD DOCUMENT

REMOVE DOCUMENT(S)

Acceptable documentation includes (but is not limited to):

- A bill that that contains the charges, recipients of service, and/or participant details
- Shipping and/or delivery documentation
- Any other documentation that supports the amounts you seek to be reimbursed for on this invoicing form


CANCEL

SAVE INVOICE LINE ITEM

Monthly Installation Cost	\$0.00
Monthly Activation Cost	\$0.00
Monthly Configuration Cost	\$0.00
Number of Months Being Invoiced	2
Quantity	1
Total Undiscounted Amount for Products/Services	= \$120.00
Discounted Amount	= \$108.00

Supporting Documentation

Please upload the invoices and documentation that support the eligible cybersecurity equipment and services you seek reimbursement for on this form. This also includes documentation to show the eligible products/services were received or delivered. *

<input type="checkbox"/>	Document ID	File Name	
<input type="checkbox"/>	00000000	 Invoice PDF – 31.28 KB	✖

Accepted Formats include .pdf, .jpg, .png, .docx, .xlsx and .doc

UPLOAD DOCUMENT

REMOVE DOCUMENT(S)

Acceptable documentation includes (but is not limited to):

- A bill that that contains the charges, recipients of service, and/or participant details
- Shipping and/or delivery documentation
- Any other documentation that supports the amounts you seek to be reimbursed for on this invoicing form

CANCEL

SAVE INVOICE LINE ITEM

FCC Form 472

EXAMPLE LIBRARY SYSTEM (BEN: 00000000) -
Webinar Demo - #BEAR202500000

OMB Number 3060-1323

- Basic Information
- Invoice Line Item Summary
- Review
- Certify

Invoice Line Items on this Form

	Invoice Line Item Number	Pilot FCC Form 471 Application Number	Funding Request Number (FRN)	FRN Line Item Number	Discounted Amount Billed to USAC
<input type="checkbox"/>	BEAR202500010.1001	CBR253000001	CBR9900000010	CBR9900000010.001	\$108.00

Total Discounted Amount Billed to USAC: \$108.00

- ADD LINE ITEM
- EDIT LINE ITEM
- REMOVE LINE ITEM

- BACK
- DISCARD FORM

SAVE & CONTINUE

FCC Form 472

EXAMPLE LIBRARY SYSTEM (BEN: 00000000) -
Webinar Demo - #BEAR202500000

OMB Number 3060-1323

Basic Information

Invoice Line Item Summary

Review

Certify

Invoice Line Items on this Form

	Invoice Line Item Number	Pilot FCC Form 471 Application Number	Funding Request Number (FRN)	FRN Line Item Number	Discounted Amount Billed to USAC
<input checked="" type="checkbox"/>	BEAR202500010.1001	CBR253000001	CBR9900000010	CBR9900000010.001	\$108.00

Total Discounted Amount Billed to USAC: \$108.00

ADD LINE ITEM

EDIT LINE ITEM

REMOVE LINE ITEM

BACK

DISCARD FORM

SAVE & CONTINUE

Pilot FCC Forms 472 and 474 Walkthrough: Review and Certify

FCC Form 472

EXAMPLE LIBRARY SYSTEM (BEN: 00000000) - User Guide Demo - #BEAR202500000

OMB Number 3060-1323

Basic Information

Invoice Line Item Summary

Review

Certify

Review

Please click on the form link below and carefully review this Cybersecurity Pilot Program FCC Form 472 before certifying.

[FCC Form 472 Record - BEAR202500000](#)

☐ By checking this box, I certify that the information in the Cybersecurity Pilot Program FCC Form 472 record above is accurate and correct.

[BACK](#)[DISCARD FORM](#)[SEND FOR CERTIFICATION](#)[CONTINUE TO CERTIFICATION](#)

FCC Form 472

EXAMPLE LIBRARY SYSTEM (BEN: 00000000) - User Guide Demo - #BEAR202500000

OMB Number 3060-1323

Basic Information

Invoice Line Item Summary

Review

Certify

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[FCC Form 472 Record - BEAR202500000](#)

☒ By checking this box, I certify that the information in the Cybersecurity Pilot Program FCC Form 472 record above is accurate and correct.

BACK

DISCARD FORM

SEND FOR CERTIFICATION

CONTINUE TO CERTIFICATION

FCC Form 472

**EXAMPLE LIBRARY SYSTEM (BEN: 00000000) - User
Guide Demo - #BEAR202500000**

OMB Number 3060-1323

Basic Information

Invoice Line Item Summary

Review

Certify**Billed Entity Certifications and Signature****I certify under oath that**

- ☐ I am authorized to submit this request for reimbursement on behalf of the above-named school, library, or consortium and that based on information known to me or provided to me by employees responsible for the data being submitted, I hereby certify that the data set forth in this request for reimbursement has been examined and is true, accurate, and complete. I acknowledge that any false statement on this request for reimbursement or on other documents submitted by this school, library, or consortium can be punished by fine or forfeiture under the Communications Act (47 U.S.C. §§ 502, 503(b)), or fine or imprisonment under Title 18 of the United States Code (18 U.S.C. § 1001), or can lead to liability under the False Claims Act (31 U.S.C. §§ 3729-3733).
- ☐ In addition to the foregoing, the school, library, or consortium is in compliance with the rules and orders governing the Schools and Libraries Cybersecurity Pilot Program, and I acknowledge that failure to be in compliance and remain in compliance with those rules and orders may result in the denial of funding, cancellation of funding commitments, and/or recoupment of past disbursements. I acknowledge that failure to comply with the rules and orders governing the Schools and Libraries Cybersecurity Pilot Program could result in civil or criminal prosecution by law enforcement authorities.
- ☐ By signing this request for reimbursement, I certify that the information contained in this request for reimbursement is true, complete, and accurate, and the expenditures, disbursements, and cash receipts are for the purposes and objectives set forth in the terms and conditions of the federal award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil, or administrative penalties for fraud, false statements, false claims, or otherwise. (U.S. Code Title 18, §§ 1001, 286-287, and 1341, and Title 31, §§ 3729-3730 and 3801-3812).
- ☐ The funds sought in the request for reimbursement are for eligible services and/or equipment that were purchased in accordance with the Schools and Libraries Cybersecurity Pilot Program rules and requirements in this subpart and received by the school, library, or consortium. The equipment and/or services being requested for reimbursement were determined to be eligible and approved by the Administrator.
- ☐ The non-discounted share of costs amount(s) was billed by the Service Provider and paid in full by the Billed Entity Applicant on behalf of the eligible schools, libraries, and consortia of those entities.
- ☐ The school, library, or consortium is not seeking Schools and Libraries Cybersecurity Pilot Program reimbursement for the portion of eligible services and/or equipment that have been purchased and reimbursed in full or in part with other federal, state, Tribal, or local funding or are eligible for discounts from the schools and libraries universal service support mechanism or other universal service support mechanisms.
- ☐ The school, library, or consortium acknowledges that it must submit invoices detailing the items purchased and received along with the submission of its request for reimbursement as required by § 54.2008(b).
- ☐ The equipment and/or services the school, library, or consortium purchased will not be sold, resold, or transferred in consideration for money or any other thing of value, except as allowed by § 54.2003(b).

FCC Form 472

EXAMPLE LIBRARY SYSTEM (BEN: 00000000) - User
Guide Demo - #BEAR202500000

OMB Number 3060-1323

Basic Information

Invoice Line Item Summary

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- ☐ The non-discounted share of costs amount(s) was billed by the Service Provider and paid in full by the Billed Entity Applicant on behalf of the eligible entities.
- ☐ The school, library, or consortium is not seeking Schools and Libraries Cybersecurity Pilot Program reimbursement for the portion of eligible services purchased and reimbursed in full or in part with other federal, state, Tribal, or local funding or are eligible for discounts from the schools and libraries through other universal service support mechanisms.
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There are different **Certifications** on the Pilot FCC Form 474. Please see the user guide for complete certifications.

FCC Form 472

EXAMPLE LIBRARY SYSTEM (BEN: 00000000) - User Guide Demo - #BEAR202500000

OMB Number 3060-1323

Basic Information

Invoice Line Item Summary

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- ☒ The non-discounted share of costs amount(s) was billed by the Service Provider and paid in full by the Billed Entity Applicant on behalf of the eligible schools, libraries, and consortia of those entities.
- ☒ The school, library, or consortium is not seeking Schools and Libraries Cybersecurity Pilot Program reimbursement for the portion of eligible services and/or equipment that have been purchased and reimbursed in full or in part with other federal, state, Tribal, or local funding or are eligible for discounts from the schools and libraries universal service support mechanism or other universal service support mechanisms.
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- ✓ The non-discounted share of costs amount(s) was billed by the Service Provider and paid in full by the Billed Entity Applicant on behalf of the eligible schools, libraries, and consortia of those entities.
- ✓ The school, library, or consortium is not seeking Schools and Libraries Cybersecurity Pilot Program reimbursement for the portion of eligible services and/or equipment that have been purchased and reimbursed in full or in part with other federal, state, Tribal, or local funding or are eligible for discounts from the schools and libraries universal service support mechanism or other universal service support mechanisms.
- ✓ The school, library, or consortium acknowledges that it must submit invoices detailing the items purchased and received along with the submission of its request for reimbursement as required by § 54.2008(b).
- ✓ The equipment and/or services the school, library, or consortium purchased will not be sold, resold, or transferred in consideration for money or any other thing of value, except as allowed by § 54.2003(b).
- ✓ The school, library, or consortium acknowledges that it may be subject to an audit, inspection, or investigation pursuant to its request for reimbursement, that it will retain for ten years any and all records related to its request for reimbursement, and will make such records and equipment purchased with Schools and Libraries Cybersecurity Pilot Program reimbursement available at the request of any representative (including any auditor) appointed by a state education department, the Administrator, the Commission and its Office of Inspector General, or any local, state, or federal agency with jurisdiction over the entity.
- ✓ No kickbacks, as defined in 41 U.S.C. § 8701, were paid to or received by the participant, including, but not limited to, their employees, officers, representatives, agents, independent contractors, consultants, family members, and individuals who are on the governing boards, from anyone in connection with the Schools and Libraries Cybersecurity Pilot Program or the schools and libraries universal service support mechanism.
- ✓ The school, library, or consortium acknowledges that Commission rules provide that persons who have been convicted of criminal violations or held civilly liable for certain acts arising from their participation in the universal service support mechanisms are subject to suspension and debarment from the program. The school, library, or consortium will institute reasonable measures to be informed, and will notify the Administrator should it be informed or become aware that any of the entities listed on this application, or any person associated in any way with this entity and/or the entities listed on this application, is convicted of a criminal violation or held civilly liable for acts arising from their participation in the universal service support mechanisms.
- ✓ No universal service support has been or will be used to purchase, obtain, maintain, improve, modify, or otherwise support any equipment or services produced or provided by any company designated by the Commission as posing a national security threat to the integrity of communications networks or the communications supply chain since the effective date of the designations.
- ✓ No federal subsidy made available through a program administered by the Commission that provides funds to be used for the capital expenditures necessary for the provision of advanced communications services has been or will be used to purchase, rent, lease, or otherwise obtain, any covered communications equipment or service, or maintain any covered communications equipment or service, or maintain any covered communications equipment or service previously purchased, rented, leased, or otherwise obtained, as required by § 54.10.

[BACK](#)[DISCARD FORM](#)[CERTIFY & SUBMIT](#)

Check FRN and FRN Line Item Status and Monitor Disbursements

My Organization(s)

My Forms and Requests

My Pending Tasks

My Pending Inquiries

Application Type

FCC Form 472

Invoice Level

Invoice Line Item

Search Invoice Line Items

SEARCH

STATUS | Any

Filter

Refresh

BEN	BEN Name	Invoice Number	Invoice Line Item Number	FCC Form 471 Application Number	FRN	FRN Line Item Number	Discounted Amount Billed to USAC	Status
00000000	EXAMPLE LIBRARY SYSTEM	BEAR202500014	BEAR202500014.1001	CBR253001041	CBR9900001051	CBR9900001051.001	\$9.00	Incomplete
00000000	EXAMPLE LIBRARY SYSTEM	BEAR202500021	BEAR202500021.1001	CBR253001041	CBR9900001051	CBR9900001051.001	\$9.00	Certified
00000000	EXAMPLE LIBRARY SYSTEM	BEAR202500023	BEAR202500023.1001	CBR253001041	CBR9900001051	CBR9900001051.001	\$4.50	Approved
00000000	EXAMPLE LIBRARY SYSTEM	BEAR202500883	BEAR202500883.1001	CBR253001107	CBR9900001219	CBR9900001219.001	\$72.00	Partially Approved
00000000	EXAMPLE LIBRARY SYSTEM	BEAR202500898	BEAR202500898.1001	CBR253001110	CBR9900001225	CBR9900001225.001	\$90.00	Partially Approved
00000000	EXAMPLE LIBRARY SYSTEM	BEAR202500909	BEAR202500909.1001	CBR253001025	CBR9900001028	CBR9900001028.001	\$185.40	Incomplete
00000000	EXAMPLE LIBRARY SYSTEM	BEAR202500114	BEAR202500114.1001	CBR253001107	CBR9900001219	CBR9900001219.001	\$108.00	Incomplete

7 items

[My Organization\(s\)](#)[My Forms and Requests](#)[My Pending Tasks](#)[My Pending Inquiries](#)

Application Type

FCC Form 472

Invoice Level

Invoice Line Item

SEARCH

STATUS | Any

T



BEN	BEN Name	Invoice Number	Invoice Line Item Number	FCC Form 471 Application Number	FRN	FRN Line Item Number	Discounted Amount Billed to USAC	Status
00000000	EXAMPLE LIBRARY SYSTEM	BEAR202500014	BEAR202500014.1001	CBR253001041	CBR9900001051	CBR9900001051.001	\$9.00	Incomplete
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00000000	EXAMPLE LIBRARY SYSTEM	BEAR202500023	BEAR202500023.1001	CBR253001041	CBR9900001051	CBR9900001051.001	\$4.50	Approved
00000000	EXAMPLE LIBRARY SYSTEM	BEAR202500883	BEAR202500883.1001				\$72.00	Partially Approved
00000000	EXAMPLE LIBRARY SYSTEM	BEAR202500898	BEAR202500898.1001				\$90.00	Partially Approved
00000000	EXAMPLE LIBRARY SYSTEM	BEAR202500909	BEAR202500909.1001	CBR253001023	CBR9900001028	CBR9900001028.001	\$185.40	Incomplete
00000000	EXAMPLE LIBRARY SYSTEM	BEAR202500114	BEAR202500114.1001	CBR253001107	CBR9900001219	CBR9900001219.001	\$108.00	Incomplete
7 items								

Open the summary page for a line item. If the line has been processed, you can view the **Disbursed Copy**.

Questions?

Pilot Program: Resources and Training

Pilot Program: Resources

- [Pilot Program trainings](#)
- If you haven't already done so, sign up for Pilot Program [participant emails](#)
- User Guides:
 - [Pilot FCC Form 472](#)
 - [Pilot FCC Form 474](#)
- [FCC Cybersecurity Pilot Program Website](#)
- [USAC Cybersecurity Pilot Program Website](#)

Thank You!





Universal Service
Administrative Co.