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Schools & Libraries Cybersecurity Pilot Program: Annual Reporting

Universal Service Administrative Co.

Housekeeping

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Pilot Program:
Annual Reporting Overview

Annual Reporting Overview

- To fulfill annual reporting requirements, Pilot participants must complete the Pilot FCC Form 484 Part 3.
- The Pilot FCC Form 484 Part 3 requests additional detail about participants' cybersecurity expertise and/or any cybersecurity events that have taken place during the reporting period.
- The Pilot FCC Form 484 Part 3 also gives participants the opportunity to update the information previously provided in Parts 1 and 2 of the form.
- The data gathered from the Pilot will help the FCC evaluate whether, and to what extent, it should use the Universal Service Fund to support the cybersecurity needs of eligible schools and libraries going forward.

Annual Reporting Dates

- The due date for a participant's Pilot FCC Form 484 Part 3 is one year after the date the participant received its first Funding Commitment Decision Letter (FCDL), plus 60 days.
- For example, for participants who received an FCDL in the first wave, released December 17, 2025, the due date is February 15, 2027.

Answering for a Consortium

- If you are completing the Pilot FCC Form 484 Part 3 for a consortium, review each question carefully for directions about how to answer on behalf of your consortium members.
- You may be asked to:
  - Provide an **average** for your consortium members,
  - Answer based on the **majority** of your consortium members, or
  - Answer based on **any** of your consortium members.

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Questions?

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Pilot Program:
Pilot FCC Form 484 Part 3 Walkthrough

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Pilot FCC Form 484 Part 3 Walkthrough: Getting Started

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User Permissions

- ○ EPC User Permissions
- ◉ CBR User Permissions

In the table below, you can designate the permissions that you wish to give to each of your users for the va
continue to grow as more functionality comes online.

- Full rights users can start, complete, submit and certify forms.
- Partial rights users can start and enter data in the form, but cannot submit and certify them.
- View Only users can only see forms created by other people in your organization but cannot create forms themselves.
- No Access users cannot perform any activity in the CBR module and may request access.

Assign user permissions in the **CBR Annual Reporting Permission** column.

Name	Email	Apply All	CBR 484 Permission	CBR 470 Permission	CBR 471 Permission	CBR BEAR/472 Permission	CBR 488 Permission	CBR Appeals Permission	CBR Annual Reporting Permission
Name 1	example@example.org	-- Select a Value --	View Only	View Only	View Only	View Only	View Only	View Only	No Access
Name 2	example@example.org	-- Select a Value --	Full	Full	Full	Full	Full	Full	Full
Name 3	example@example.org	-- Select a Value --	No Access	Full	Full	View Only	No Access	No Access	No Access

CANCEL

SUBMIT

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My Applicant Landing Page

Universal Service Administrative Co.

Welcome, NAME!

Pending Inquiries

Type -- Select a Type --

Application/Request -- Enter an Application/Request ID or Nickname --

Funding Year -- Select a Funding Year --

APPLY FILTERS | CLEAR FILTERS

Pending COMAD Inquiries are not included.

Application/Request Number	Type	Nickname	Inquiry Name	Outreach Type	Date Sent	Due Date	Extn.	Status
No items available								

Notifications

Notification Type Please select a value

Funding Year -- Select a Funding Year --

Status All | Generated | Not Generated

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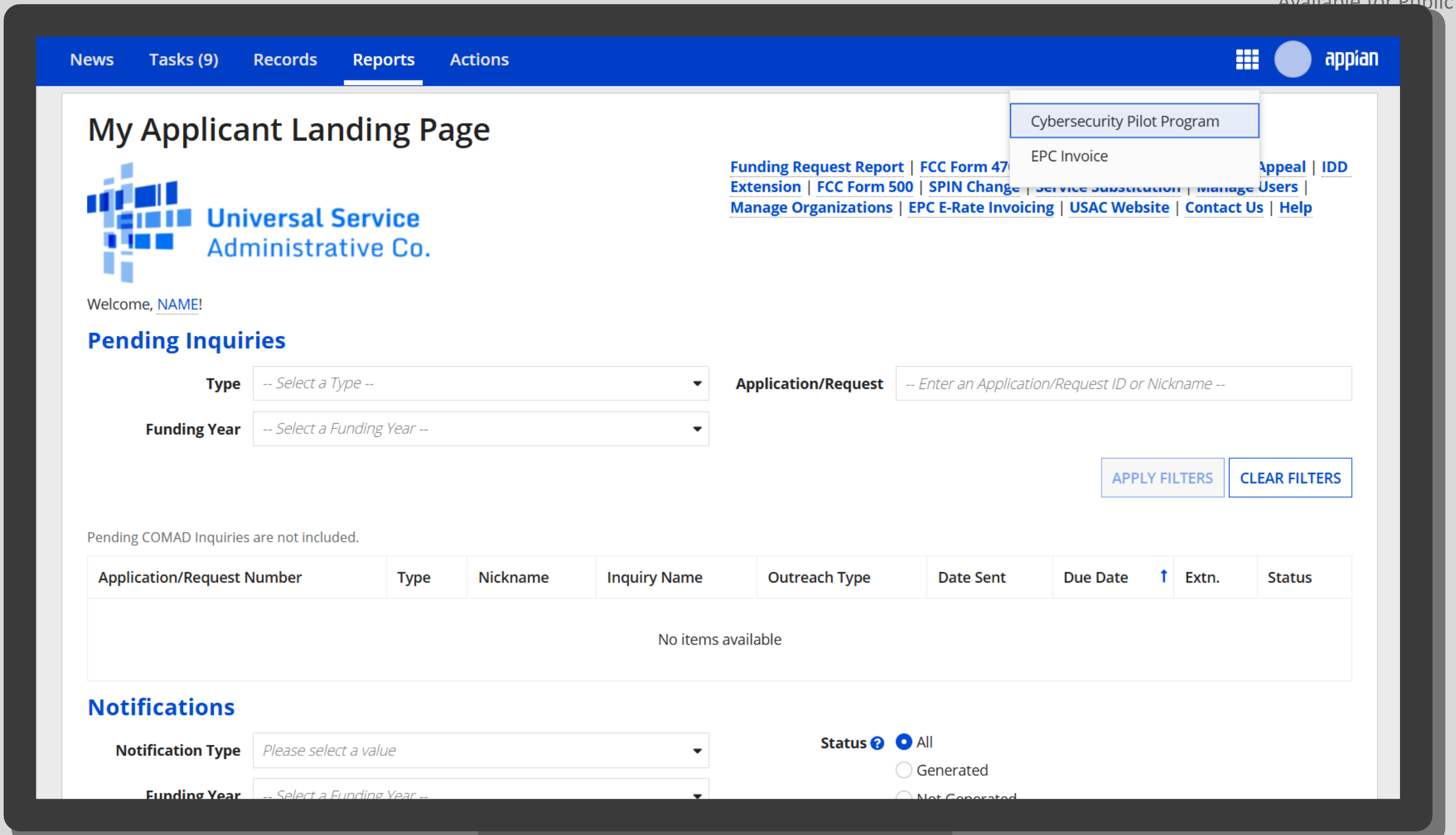

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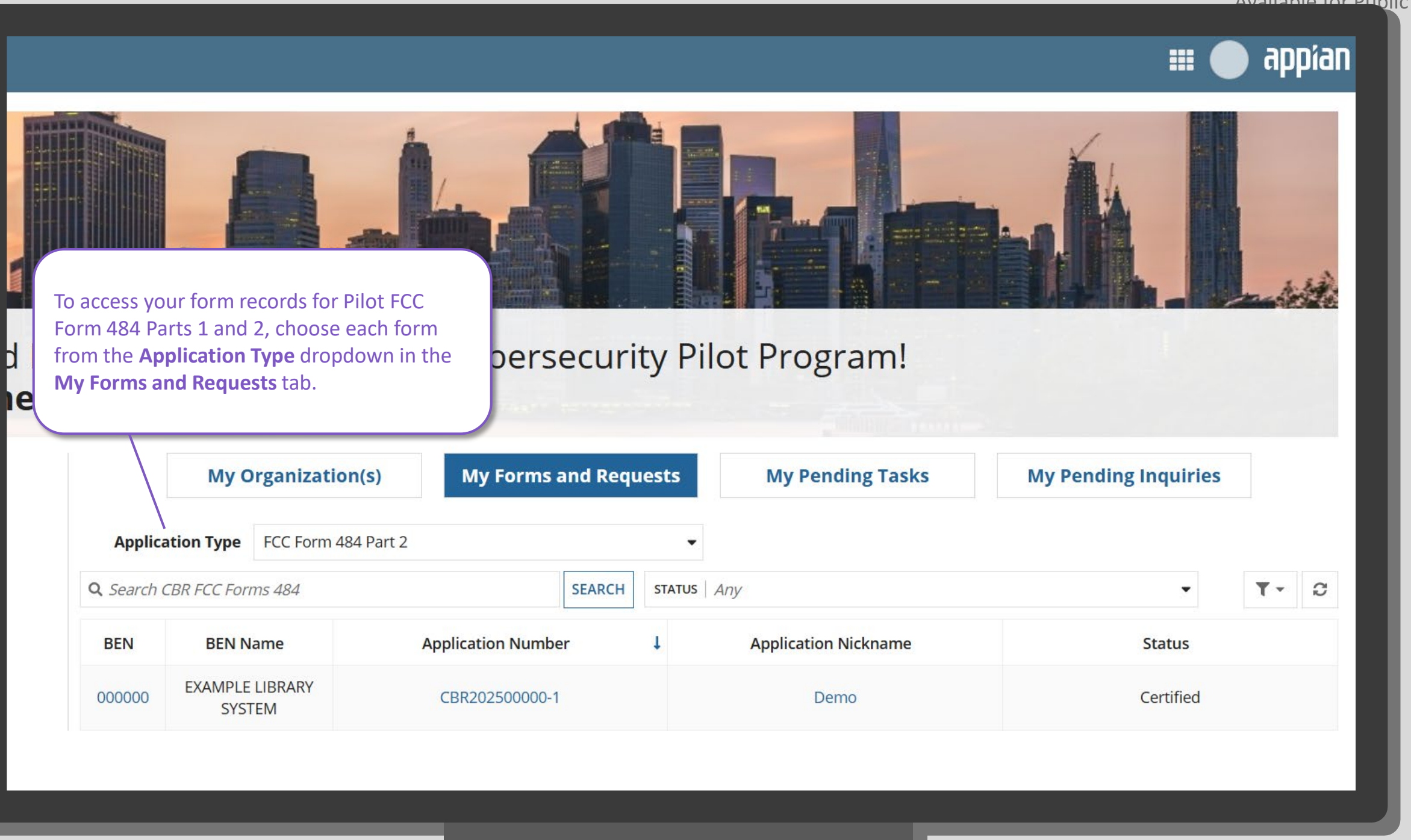

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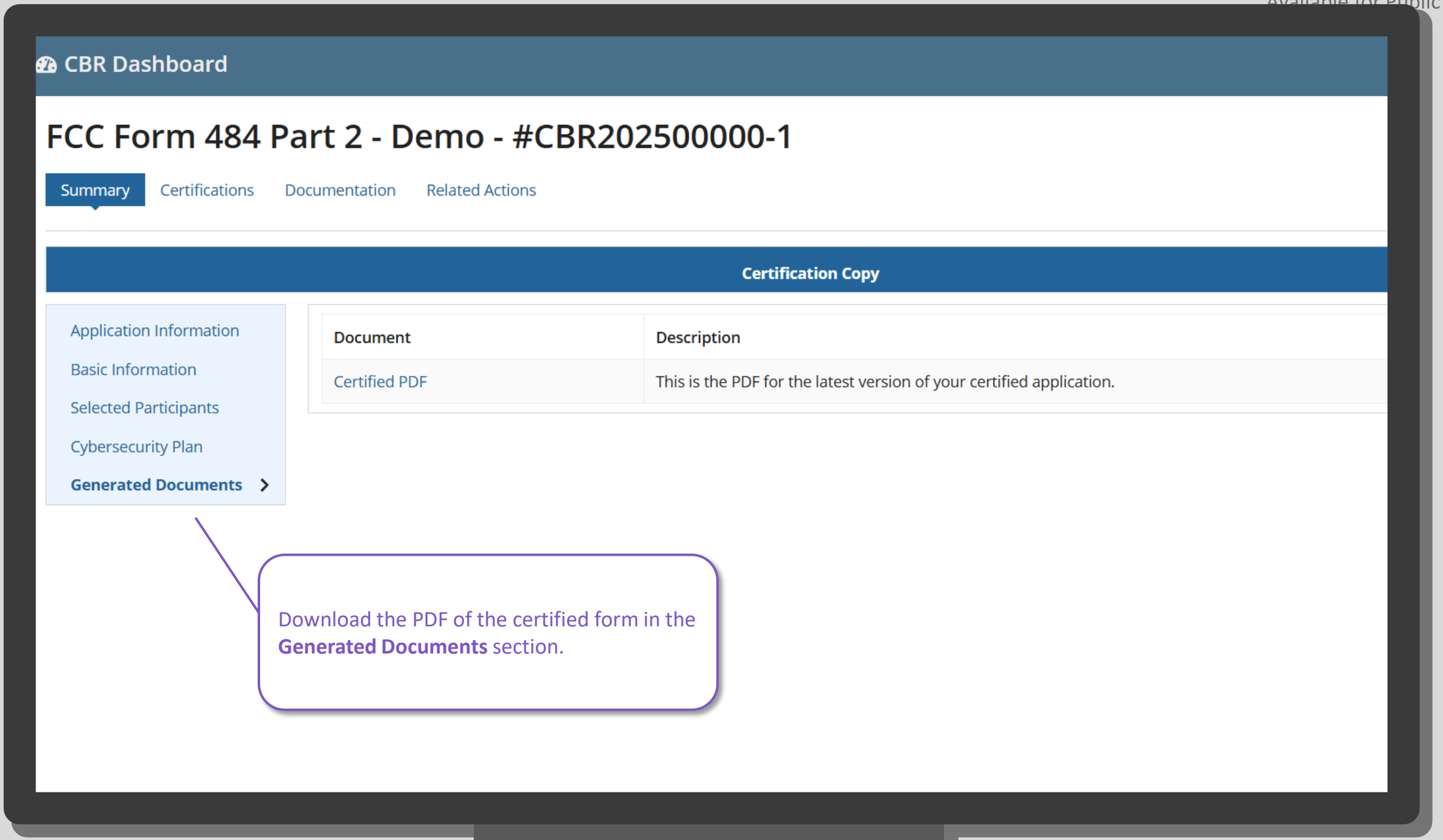

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CBR Dashboard

appian



Good Morning, Welcome to the Cybersecurity Pilot Program!

Name

My Organization(s) | My Forms and Requests | My Pending Tasks | My Pending Inquiries

Search SL Applicant Entities | SEARCH

BEN	BEN Name	City	State	Entity Type	Action
00000000	EXAMPLE LIBRARY SYSTEM	CITY	STATE	Library System	ACTIONS

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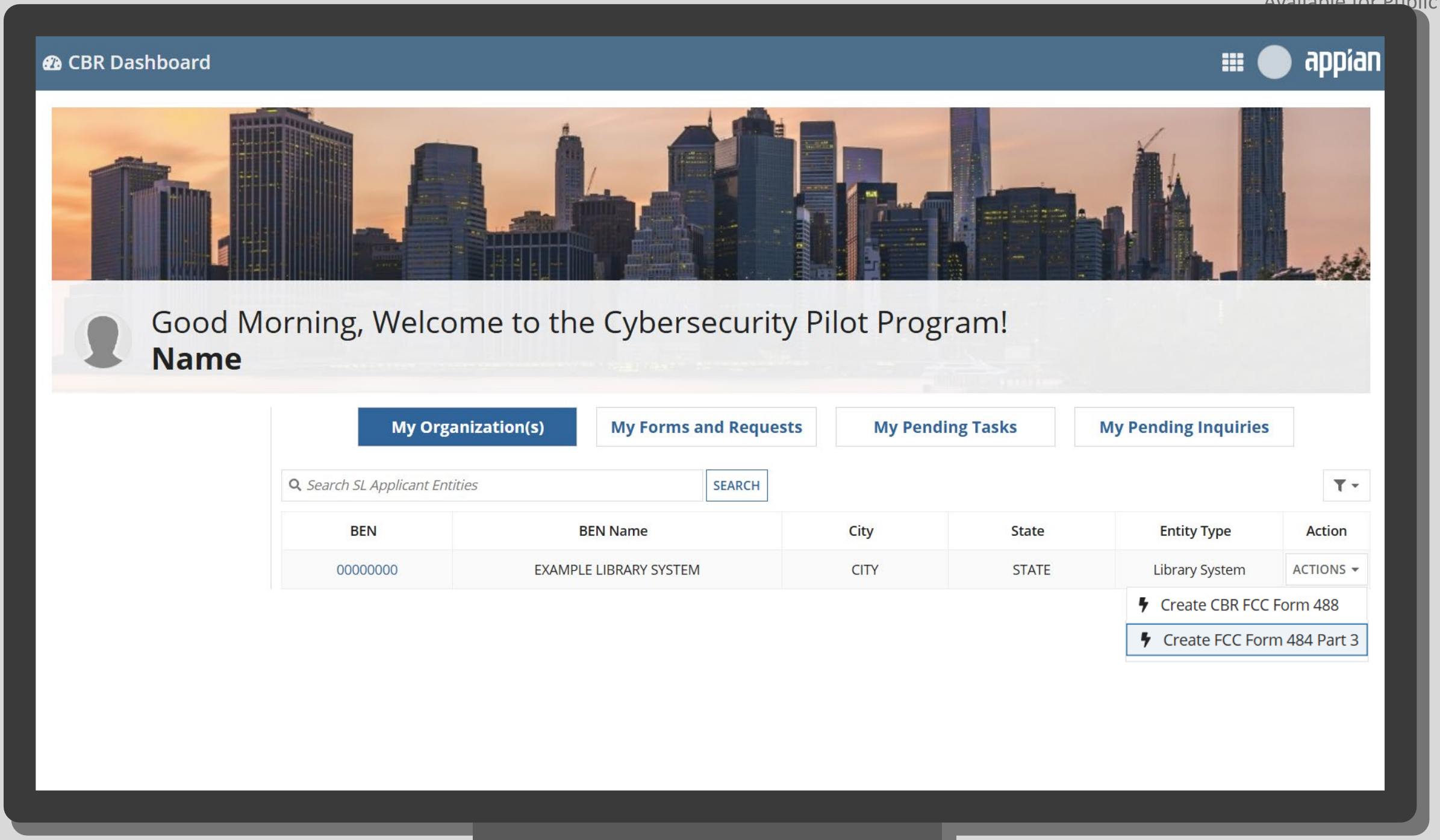

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Pilot FCC Form 484 Part 3 Walkthrough: Form Navigation

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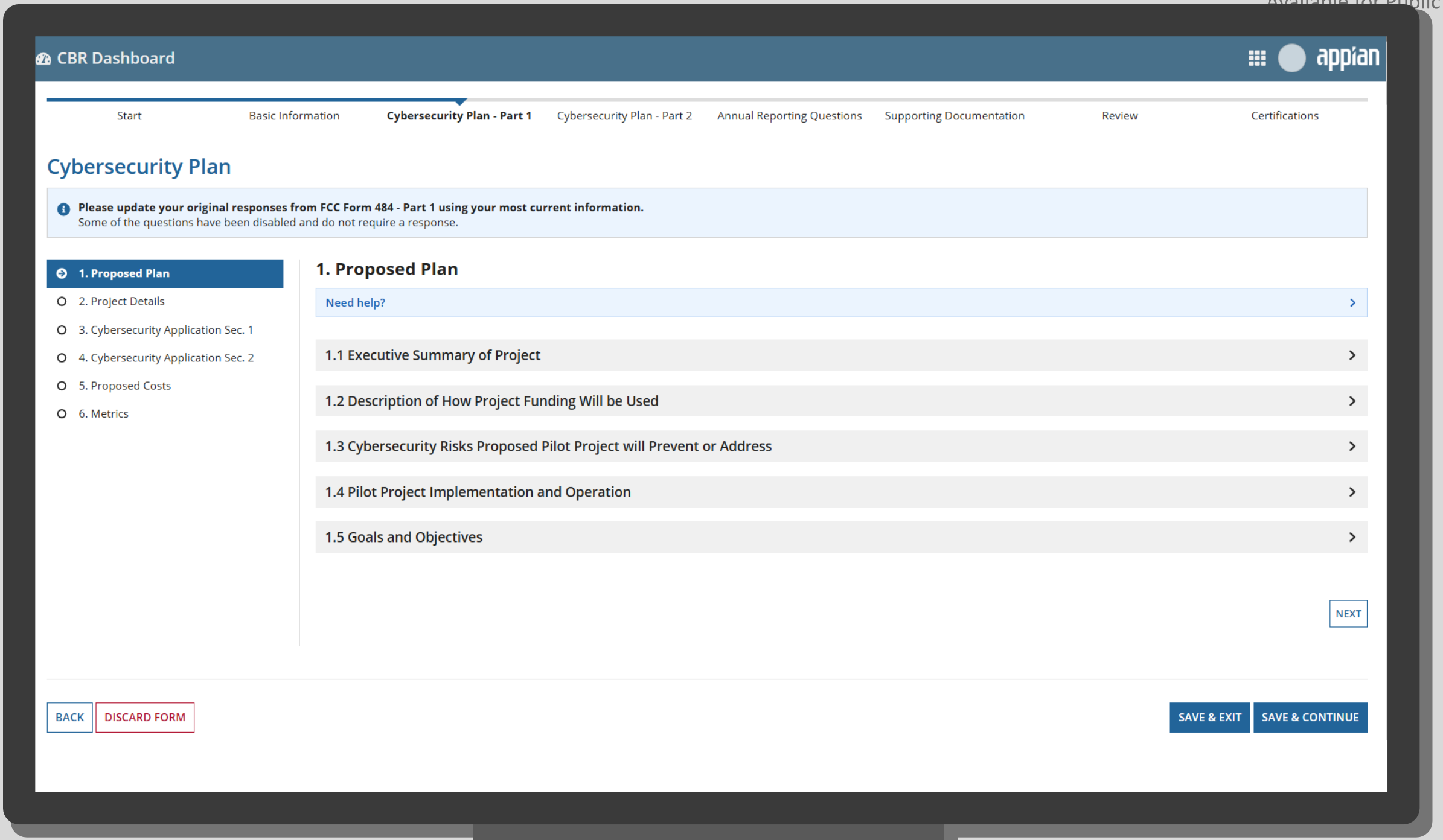

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Cybersecurity Plan

Please update your original responses from FCC Form 484 - Part 1 using your most current information.
Some of the questions have been disabled and do not require a response.

- 1. Proposed Plan
- **2. Project Details**
- 3. Cybersecurity Application Sec. 1
- 4. Cybersecurity Application Sec. 2
- 5. Proposed Costs
- 6. Metrics

2. Project Details

Need help? >

2.1 Recommended Cybersecurity Best Practices >

2.2 Ability of Proposed Pilot Project to be Self-sustaining >

2.3 Network Equipment, Hardware and Software Services >

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Pilot FCC Form 484 Part 3 Walkthrough: Cybersecurity Plan – Part 1

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Cybersecurity Plan

Please update your original responses from FCC Form 484 - Part 1 using your most current information.
Some of the questions have been disabled and do not require a response.

- 1. Proposed Plan
- 2. Project Details
- **3. Cybersecurity Application Sec. 1**
- 4. Cybersecurity Application Sec. 2
- 5. Proposed Costs
- 6. Metrics

3. Cybersecurity Application Sec. 1

Need help? >

3.1 Previous Cybersecurity Experience

a. Do you/Does any member of your consortium have previous experience implementing cybersecurity protections/measures?

Yes (selected) | No

b. Select those protections/measures from the list of services/equipment below.

Category	Equipment & Services
Advanced/Next-Generation Firewalls	Advanced Threat Detection and Prevention or similar

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Authentication	
Monitoring, Detection, and Response	Data Loss Prevention or similar
Training	Basic instruction on the use of eligible equipment and services

c. On average, how many years of prior experience with the protections/measures do you/the members of your consortium have? (For consortia, answer this question using an average of all your consortium members.)

Less than a year

3.2 Current Cybersecurity Resources

a. Do you/Does any member of your consortium currently receive, or expect to receive, cybersecurity funding from any other federal, state, local, Tribal, or other cybersecurity program or source? *

Yes (selected) | No

b. From which sources do you/your consortium members receive or expect to receive cybersecurity funding? *

State

Select all that apply

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Pilot FCC Form 484 Part 3 Walkthrough: Cybersecurity Plan – Part 2

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Cybersecurity Plan

Please update your original responses from FCC Form 484 - Part 2 using your most current information.
Some of the questions have been disabled and do not require a response.

- 1. Proposed Plan
- 2. Project Details
- 3. Cybersecurity Application Sec. 1
- **4. Cybersecurity Application Sec. 2**
- 5. Cybersecurity Application Sec. 3
- 6. Cybersecurity Challenges

4. Cybersecurity Application Sec. 2

Need help? >

4.1 History of Cyber Threats and Attacks

a. How many cybersecurity incidents have you/your consortium members experienced in the last year? (For consortia, answer this question using an average of all your consortium members.) *

1-3

What was the type and/or nature of the most recent cybersecurity incident/threat/attack? (For consortia, respond for the member with the most recent incident.) *

Email and Web Security Threats (e.g., phishing, pass...

How long did the most recent cybersecurity incident(s) last from time of detection to resolution? (For consortia, respond for the member with the most recent incident.) *

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What was the mean time to detect? (For consortia, respond for the member with the most recent incident.) *

- Hours
- Days
- Weeks
- Months
- Years

What was the mean time to restore/recover? (For consortia, respond for the member with the most recent incident.) *

- Hours
- Days
- Weeks
- Months
- Years

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Pilot FCC Form 484 Part 3 Walkthrough: Annual Reporting Questions

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Annual Reporting Questions

Questions not applicable to your entity type have been disabled.
You can disregard these questions.

- 1. Person Completing Questionnaire
- **2. Student, Library Patron, and Staff Data**
- 3. Current Cybersecurity Posture
- 4. Effectiveness: Advanced Firewalls
- 5. Effectiveness: Endpoint Protection
- 6. Effectiveness: Identity Protection and Authentication
- 7. Effectiveness: Monitoring, Protection, and Response
- 8. System Outage (Ransomware, DDOS, or other network-disabling attack)

2. Student, Library Patron, and Staff Data

Need help?

2.1 Student, Library Patron, and Staff Data

a. How many staff do you/your consortium members currently employ? (For consortia, respond with an average for your consortium members.) *

b. For libraries and library systems, how many patrons do you/your consortium members currently have? (For consortia, respond with an average for your consortium members.)

c. For how many current and former school staff and students do you have a record on file? (For consortia, respond with an average for your consortium members.) *

d. For how many current and former library staff and patrons do you have a record on file? (For consortia, respond with an average for your consortium members.)

PREVIOUS NEXT

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Pilot FCC Form 484 Part 3 Walkthrough: Supporting Documentation

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FCC Form 484 Part 3- Cybersecurity Pilot Program

Example School System (BEN: 000000) - User Guide Demo - Form #CBR202500000-1

Start | Basic Information | Cybersecurity Plan - Part 1 | Cybersecurity Plan - Part 2 | Annual Reporting Questions | **Supporting Documentation** | Review | Certifications

Supporting Documentation

Use this page to upload any documentation requested or required by the application, or to provide any documentation that will support or help us understand the information in the application.

Click "Add row" to add documentation to this table

Description	Category	Files	Actions
No items available			

Add row

BACK | DISCARD FORM | SAVE & EXIT | SAVE & CONTINUE

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Pilot FCC Form 484 Part 3 Walkthrough: Review and Certify

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FCC Form 484 Part 3- Cybersecurity Pilot Program

Example School District (BEN: 000000) - User Guide Demo - Form #CBR202500000-1

Start | Basic Information | Cybersecurity Plan - Part 1 | Cybersecurity Plan - Part 2 | Annual Reporting Questions | Supporting Documentation | **Review** | Certifications

Review

There are unanswered questions on this CBR FCC Form 484 Part 3. Please re-visit each section of the form using the "BACK" button before proceeding with certification.

Please click on the record link below and carefully review this Cybersecurity Pilot Program FCC Form 484 Part 3 before certifying

FCC Form 484 Part 3 Record - CBR202500000-1

☐ By checking this box, I certify that the information contained in this Cybersecurity Pilot Program FCC Form 484 Part 3 is accurate and correct.

BACK | DISCARD FORM | SEND FOR CERTIFICATION | CONTINUE TO CERTIFICATION

Available for Public Use

Start | Basic Information | Cybersecurity Plan - Part 1 | Cybersecurity Plan - Part 2 | **Annual Reporting Questions** | Supporting Documentation | Review | Certifications

Annual Reporting Questions

Questions not applicable to your entity type have been disabled.
You can disregard these questions.

- **1. Person Completing Questionnaire**
- 2. Student, Library Patron, and Staff Data
- 3. Current Cybersecurity Posture
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- 7. Effectiveness: Monitoring, Protection, and Response
- 8. System Outage (Ransomware, DDOS, or other network-disabling attack)

Pages with incomplete questions are indicated with a red x.

1. Pe

Nee

1.1 Person Completing Questionnaire

a. What is the name of the person who is providing the answers on this Pilot FCC Form 484 Part 3? *

0/255

b. What is your primary job title? *

0/255

c. Are you a consultant? *

Yes | No

d. Are you a consortium lead? *

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Annual Reporting Questions

Questions not applicable to your entity type have been disabled.
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- **1. Person Completing Questionnaire**
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1. Person Completing Questionnaire

Need help?

1.1 Person Completing Questionnaire

a. What is the name of the person who is providing the answers on this Pilot FCC Form 484 Part 3? *

Demo 4/255

b. What is your primary job title? *

Demo 4/255

c. Are you a consultant? *

Yes ○ No ◉

d. Are you a consortium lead? *

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Annual Reporting Questions

Questions not applicable to your entity type have been disabled.
You can disregard these questions.

Return to the review page to recheck for missing questions.

- **1. Person Completing Questionnaire**
- 2. Student, Library Patron, and Staff Data
- 3. Current Cybersecurity Posture
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1. Person Completing Questionnaire

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Demo 4/255

b. What is your primary job title? *

Demo 4/255

c. Are you a consultant? *

Yes ○ No ◉

d. Are you a consortium lead? *

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FCC Form 484 Part 3- Cybersecurity Pilot Program

Example School System (BEN: 000000) - User Guide Demo - Form #CBR202500000-1

Start | Basic Information | Cybersecurity Plan - Part 1 | Cybersecurity Plan - Part 2 | Annual Reporting Questions | Supporting Documentation | **Review** | Certifications

Review

Please click on the record link below and carefully review this Cybersecurity Pilot Program FCC Form 484 Part 3 before certifying

FCC Form 484 Part 3 Record - CBR202500000-1

☐ By checking this box, I certify that the information contained in this Cybersecurity Pilot Program FCC Form 484 Part 3 is accurate and correct.

BACK | DISCARD FORM | SEND FOR CERTIFICATION | CONTINUE TO CERTIFICATION

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FCC Form 484 Part 3- Cybersecurity Pilot Program

Example School System (BEN: 000000) - User Guide Demo - Form #CBR202500000-1

Start | Basic Information | Cybersecurity Plan - Part 1 | Cybersecurity Plan - Part 2 | Annual Reporting Questions | Supporting Documentation | **Review** | Certifications

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FCC Form 484 Part 3 Record - CBR202500000-1

☑ By checking this box, I certify that the information contained in this Cybersecurity Pilot Program FCC Form 484 Part 3 is accurate and correct.

BACK | DISCARD FORM | SEND FOR CERTIFICATION | CONTINUE TO CERTIFICATION

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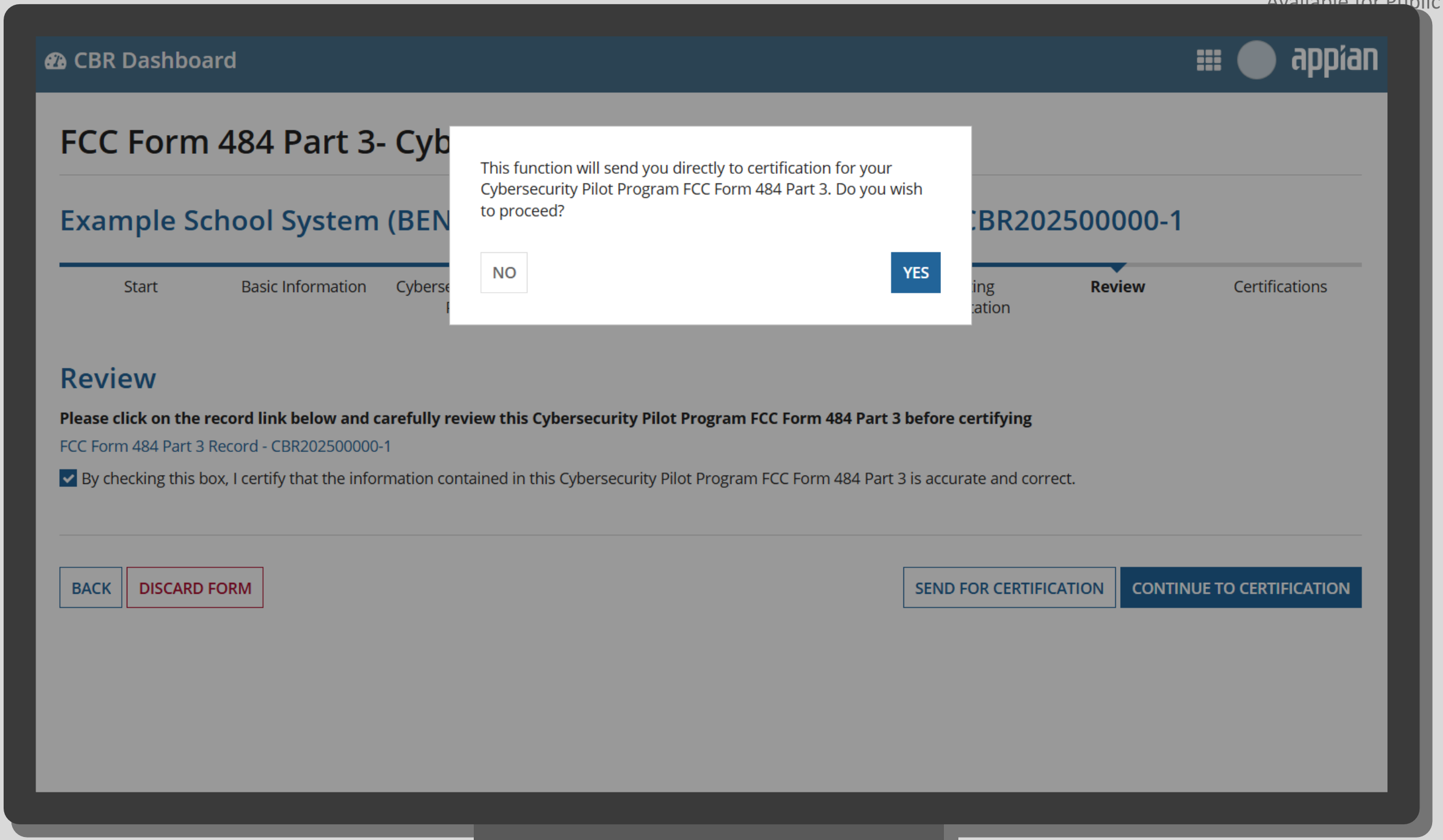

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Certify FCC Form 484 Part 3 - Cybersecurity Pilot Program

Example School System (BEN: 000000) - User Guide Demo - Form #CBR202500000-1

Certifications

I certify under oath that:

- [ ] I am authorized to submit this application on behalf of the above-named participant and that based on information known to me or provided to me by employees responsible for the data being submitted, I hereby certify that the data set forth in this form has been examined and is true, accurate, and complete. I acknowledge that any false statement on this application or on other documents submitted by this participant can be punished by fine or forfeiture under the Communications Act (47 U.S.C. §§ 502, 503(b)), or fine or imprisonment under Title 18 of the United States Code (18 U.S.C. § 1001), or can lead to liability under the False Claims Act (31 U.S.C. §§ 3729-3733).
- [ ] In addition to the foregoing, this participant is in compliance with the rules and orders governing the Schools and Libraries Cybersecurity Pilot Program, and I acknowledge that failure to be in compliance and remain in compliance with those rules and orders may result in the denial of funding, cancellation of funding commitments, and/or recoupment of past disbursements. I acknowledge that failure to comply with the rules and orders governing the Schools and Libraries Cybersecurity Pilot Program could result in civil or criminal prosecution by law enforcement authorities.
- [ ] By signing this application, I certify that the information contained in this form is true, complete, and accurate, and the projected expenditures, disbursements, and cash receipts are for the purposes and objectives set forth in the terms and conditions of the Federal award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil, or administrative penalties for fraud, false statements, false claims, or otherwise. (U.S. Code Title 18, §§ 1001, 286-287, and 1341, and Title 31, §§ 3729–3730 and 3801–3812).
- [ ] The participant recognizes that it may be audited pursuant to its application, that it will retain for ten years any and all records related to its application, and that, if audited, it shall produce such records at the request of any representative (including any auditor) appointed by a state education department, the Administrator, the Commission and its Office of Inspector General, or any local, state, or federal agency with jurisdiction over the entity.
- [ ] I certify and acknowledge, under penalty of perjury, that the schools, libraries, and/or consortia will comply with all applicable Schools and Libraries Cybersecurity Pilot Program rules, requirements, and procedures, including the competitive bidding rules and the requirement to pay the required share of the costs for the supported items from eligible sources.
- [ ] I certify under penalty of perjury, to the best of my knowledge, that the schools, libraries, and/or consortia are not already receiving or expecting to receive other funding (from any source, federal, state, Tribal, local, private, or other) that will pay for the same equipment and/or services, or the same portion of the equipment and/or services, for which I

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Certify FCC Form 484 Part 3 - Cybersecurity Pilot Program

Example School System (BEN: 000000) - User Guide Demo - Form #CBR202500000-1

Start | Basic Information | Cybersecurity Plan - Part 1 | Cybersecurity Plan - Part 2 | Annual Reporting Questions | Supporting Documentation | Review | **Certifications**

Certifications

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- [x] By signing this application, I certify that the information contained in this form is true, complete, and accurate, and the projected expenditures, disbursements, and cash receipts are for the purposes and objectives set forth in the terms and conditions of the Federal award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil, or administrative penalties for fraud, false statements, false claims, or otherwise. (U.S. Code Title 18, §§ 1001, 286-287, and 1341, and Title 31, §§ 3729–3730 and 3801–3812).
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- [x] I certify and acknowledge, under penalty of perjury, that the schools, libraries, and/or consortia will comply with all applicable Schools and Libraries Cybersecurity Pilot Program rules, requirements, and procedures, including the competitive bidding rules and the requirement to pay the required share of the costs for the supported items from eligible sources.
- [x] I certify under penalty of perjury, to the best of my knowledge, that the schools, libraries, and/or consortia are not already receiving or expecting to receive other funding (from any source, federal, state, Tribal, local, private, or other) that will pay for the same equipment and/or services, or the same portion of the equipment and/or services, for which I

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- [x] I certify under penalty of perjury, to the best of my knowledge, that the schools, libraries, and/or consortia are not already receiving or expecting to receive other funding (from any source, federal, state, Tribal, local, private, or other) that will pay for the same equipment and/or services, or the same portion of the equipment and/or services, for which I am seeking funding under the Schools and Libraries Cybersecurity Pilot Program.
- [x] I certify under penalty of perjury, to the best of my knowledge, that all requested equipment and services funded by the Schools and Libraries Cybersecurity Pilot Program will be used for their intended purposes.
- [x] I certify that I have complied with all responsibilities of participants regarding covered transactions doing business with other persons listed in 2 CFR § 180.300 et seq., including requirements to, among other things, verify that the persons with whom I intend to do business are not excluded or disqualified; and notify the FCC and USAC whether a principal to the transaction is presently excluded or disqualified, has an applicable criminal or civil judgment, is presently indicted for an applicable civil or criminal charge, or has had one or more public transactions terminated in the preceding three years for cause or default. I certify that I have either made the required notifications in writing to the FCC and USAC, or that no notification is required. I have communicated the requirement to comply with these laws to applicable contractors, subcontractors, suppliers, consultants, or their agents when these parties had a material role relating to this supported transaction, are considered a “principal,” or the amount of the transaction is at least $25,000.

BACK

CERTIFY

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Questions?

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Pilot Program: Resources and Training

Pilot Program: Resources

- Pilot Program trainings
- If you haven't already done so, sign up for Pilot Program participant emails
- Annual Reporting resources:
  - Annual Reporting User Guide (Pilot FCC Form 484 Part 3)
- FCC Cybersecurity Pilot Program Website
- USAC Cybersecurity Pilot Program Website

Thank You!



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Universal Service
Administrative Co.