Competitive Bidding (FCC Form 470) and Guiding Statements

E-Rate Office Hour

January 18, 2022
Disclaimer

To accommodate all attendees, real-time closed captions will be present during this presentation. This is a new feature we are testing out to improve webinar accessibility for all. We understand it is a significant change and appreciate your patience. We apologize in advance for any transcription errors or perceived distractions. Thank you for your support.
Housekeeping – Webinar Panel

• The webinar panel is located on the right-hand side of the screen.
• Open the panel by clicking the orange arrow.

• Use the white arrows to open the sections in the panel.
Housekeeping – Webinar Panel

• You can use the panel to view the presentation in full screen or window mode.

• We are not using the hand raise function.
Housekeeping – Audio

- Use the “Audio” section of your control panel to select an audio source.
- Choose one of the audio options:
  - Your computer's audio
  - Call in using an access code and audio PIN.
- The audience will remain on mute.
Housekeeping – Technical Issues

• Use the “Sound Check” link and click question mark icon for audio help.

• Exit webinar and click the check system requirements link in the event confirmation email to determine whether your computer meets the requirements to see and hear the webinar.

• If issues persist, call 833-851-8340 to troubleshoot with GoToWebinar.
Housekeeping- Resources

• The *slide deck* is available when you click the arrow to expand the “Handouts” tab.

• A recording of this webinar will be available after the event via the registration link.
Housekeeping Q & A

• **There will be a live Q&A session focused on today’s topics.**

• **Tips for submitting questions:**
  • Use the “Questions” box in your webinar control panel anytime during the presentation.
  • Click the box with the arrow above the questions box to expand it and see all written answers.
  • Write in full sentences.
  • Ask one question at a time.
  • Ask questions related to webinar content.
Client Support Center (CSC)

Call us at (888) 203-8100

Monday – Friday 8 a.m. to 8 p.m. ET

Create a customer service case in the E-Rate Productivity Center (EPC):

1. Log in to EPC.
2. Select the Contact Us link from the upper right menu on your landing page.
MEET THE TEAM

Bernie Manns
Director | E-Rate program

Nkeshi Free
Communications Specialist | E-Rate program
Agenda

• Office Hours Overview and Purpose
• FCC Form 470 Videos
• E-Rate Pre-Commitment Process Webinar
• FCC Form 470 Filing EPC System Guide
• FCC Form 470 Services Guiding Statement Table
• Lowest Corresponding Price
• FCC Form 470 Search User Guide
• Q & A
Office Hours Overview
Office Hour Webinar and Training Series

• Provide targeted program information.

• Assist program participants with timely and topic relevant questions.

• Equip program participants with knowledge about E-Rate resources.

• Recommended for: Applicants and service providers

• E-Rate experience level: All
Office Hour Webinar and Training Series

- USAC team members will provide a high level overview of the topic materials.
- Participants should read the assigned materials and watch assigned videos in advance of the webinar event and come prepared with questions to ask during the Q & A session.
- Questions related to the topics and experience level will be given priority.
Office Hour: Prerequisites

FCC Form 470 Videos

E-Rate Pre-Commitment Process Webinar
Office Hour: Prerequisites

FCC 470 Filing EPC System Guide

FCC Form 470 Guiding Statements Table

Available for Public Use

Available for Public Use

Form Assistance

Program applicants file the FCC Form 470 (Description of Services, Requested and Certification Form) in USA's E-Sprint Production Center (EPD). You can find information about this form on the EPD web page.

If you have any questions about completing the form, please contact the Schools and Libraries E-Grant program Client Service Center (CSC) at (800) 786-6466 between 9:00 a.m. and 8:00 p.m. ET Monday through Friday.

You can also create a customer service case in EPC by selecting the Contact Us link on your EPC landing page or by calling the Applicant Help.

One Portal

To file an FCC Form 470, all applications filed in the One Portal, USA's E-Sprint Production Center (EPD) system, HI is a method of authenticating a computer user during the login process by requiring the user to enter two or more separations of information, such as a password known to the user and a code generated and sent to the user by email or text. USA helps safeguard access to data and applications, and provides additional security. One Portal complements USA's federal and state communication Commission's (FCC) information security guidelines.

To learn more about USA's MSS and to find a list of all Universal Service Fund (USF) applications included in the single portal, visit USA's website.

If you are also an EPC user, USA has already set up an account for you in One Portal. To set up your credentials in One Portal, click the Blue Sign In button at the top of any USA page and follow the instructions.

FCC Form 470 Guiding Statements Table

Table: FY22 FCC Form 470 Services Guiding Statements Table

<table>
<thead>
<tr>
<th>Category</th>
<th>Conditions</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Internet Access and Data Transmission Service</td>
<td>The applicant requests Internet access and data transmission service, whether offered by one service provider or offered by more than one service provider, as described in the FCC Form 470 Statement.</td>
<td>New fees for Internet access and data transmission services, whether offered by one service provider or offered by more than one service provider, as described in the FCC Form 470 Statement.</td>
</tr>
</tbody>
</table>

1. Applicants can use the narrative field on the FCC Form 470 and/or their IHP. If applicable, to provide additional details regarding their service needs.
2. Cellular data plans and air cards for mobile devices are eligible only when the applicant seeking support demonstrates that the individual data plans are the most cost-effective option for granting broadband access to federal devices at schools and/or libraries.
Office Hour: Prerequisites

Lowest Corresponding Price Page

FCC Form 470 Search Guide
FCC Form 470 and Competitive Bidding Videos

• How to File an FCC Form 470
• How to Search for FCC Forms 470
• E-Rate Competitive Bidding Process
E-Rate Pre-Commitment Process Webinar: 11/16/2021

- Application Process
- Competitive Bidding (FCC Form 470)
- Evaluating Bids
- Requesting Funding (FCC Form 471)
- Application review
- Funding commitments
- Document retention
FCC Form 470 Filing EPC System Guide

• Form Assistance
• One Portal
• Begin the form: Basics
• Categories of services
• Certifications
• Signatures
FCC Form 470 Guiding Statements Table

- Category One vs Category Two
- Leased Dark and Lit Fibers
- Internet Access
- Data Transmission
Lowest Corresponding Price

- Ensures that
  - Service Providers do not charge applicants more than they would charge their other customers for the same services.
  - Any lack of experience in negotiating in a service market does no prevent applicants from receiving competitive prices.
FCC Form 470 Search User Guide

• How to search for certified FCC Form 470s in EPC
• Search and Export Certified FCC Forms 470
• Exporting Search Results
Housekeeping – Q&A

• Use the “Questions” box in your webinar control panel to submit your question in writing.
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Questions?
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• We appreciate your feedback!
Thank You!