

Service Provider Selection and the FCC Form 471 (Beginner/Intermediate Session)

E-Rate Office Hour Webinar

February 17, 2021



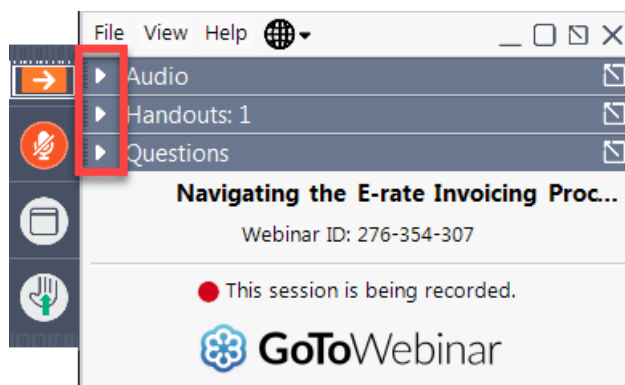
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HOUSEKEEPING – WEBINAR PANEL

- The webinar panel is located on the right-hand side of the screen.
- Open the panel by clicking the orange arrow.

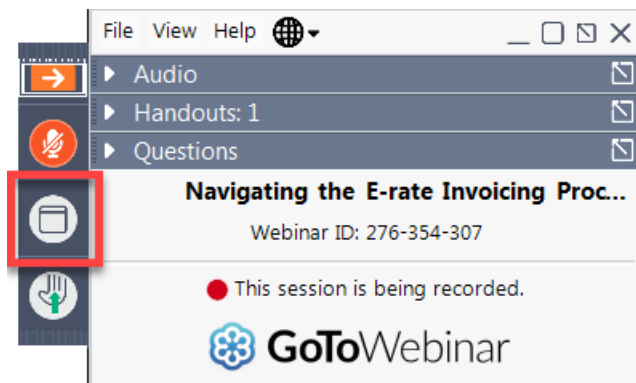


- Use the white arrows to open the sections in the panel.

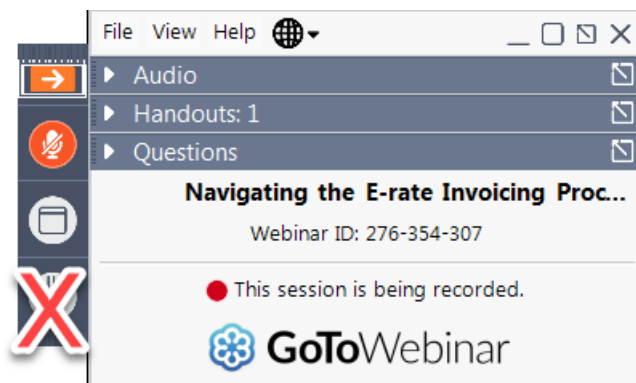


HOUSEKEEPING – WEBINAR PANEL

- You can use the panel to view the presentation in full screen or window mode.

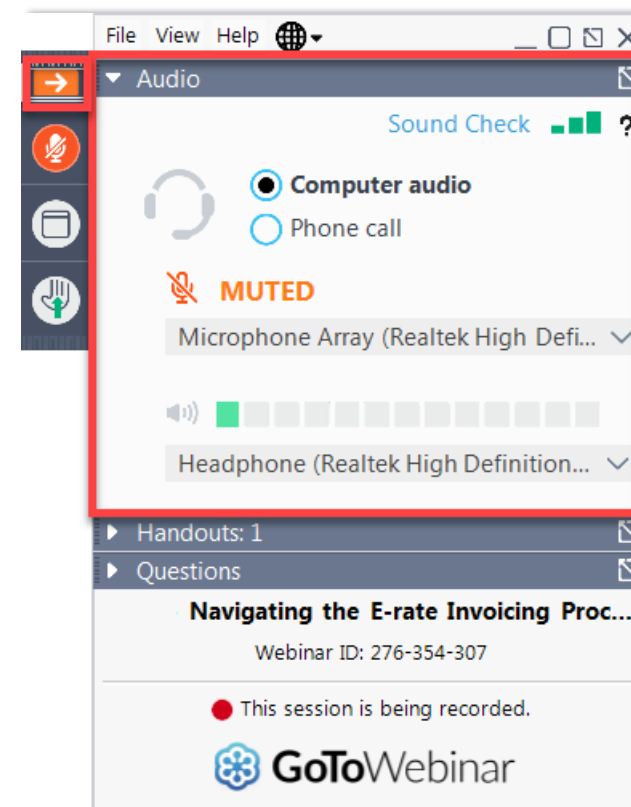


- We are not using the hand raise function.



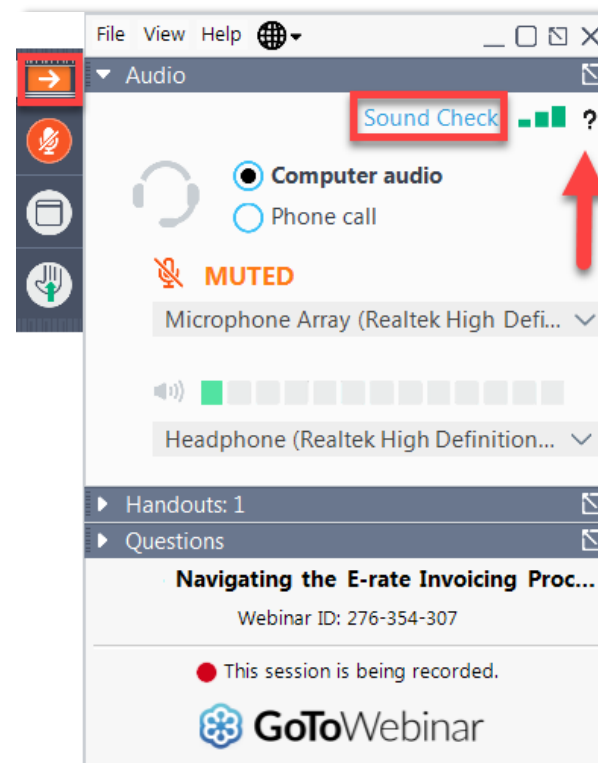
HOUSEKEEPING – AUDIO

- Use the “Audio” section of your control panel to select an audio source.
- Choose one of the audio options:
 - Your computer's audio
 - Call in using an access code and audio PIN.
- The audience will remain on mute.

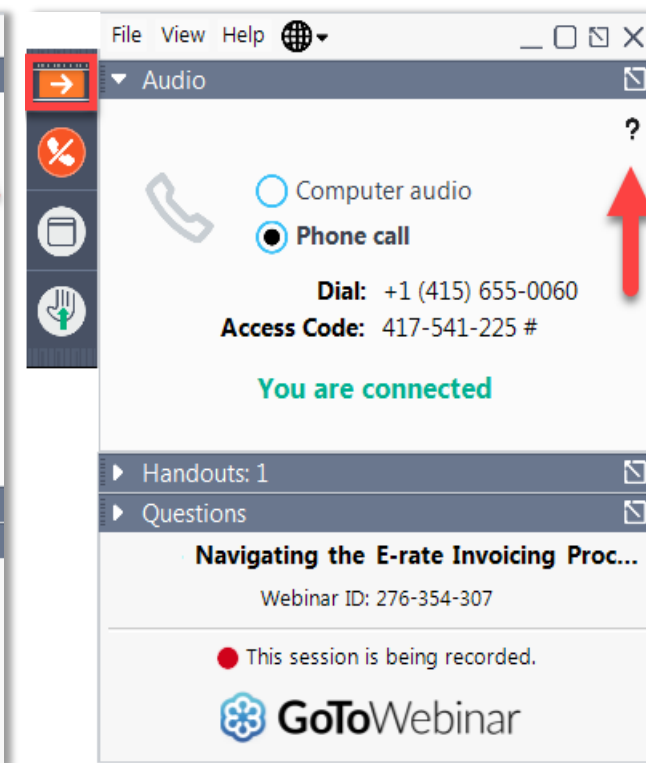


HOUSEKEEPING – TECHNICAL ISSUES

- Use the “Sound Check” link and click question mark icon for audio help.
- Exit webinar and click the [check system requirements](#) link in the event confirmation email to determine whether your computer meets the requirements to see and hear the webinar.
- If issues persist, call 833-851-8340 to [troubleshoot with GoToWebinar](#).



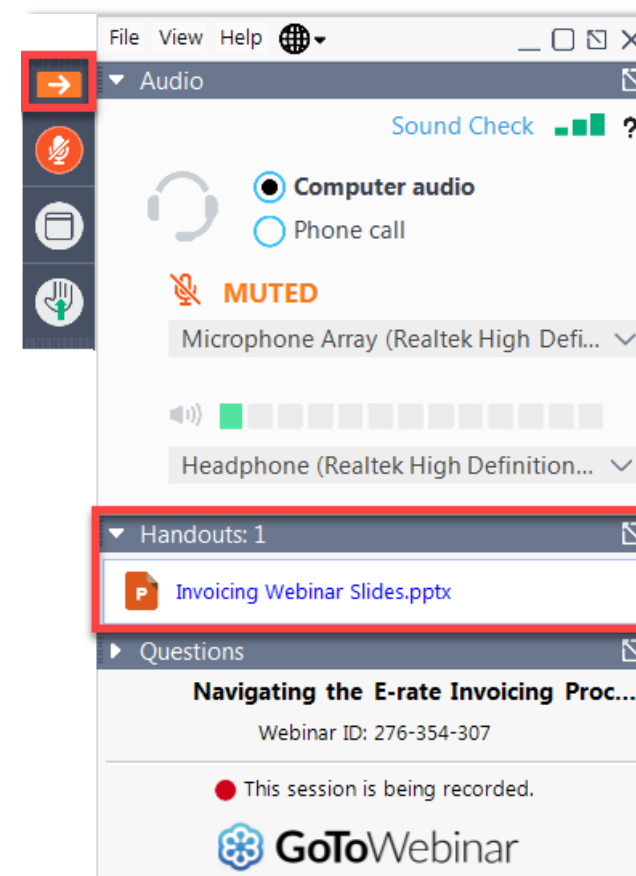
Computer Audio



Phone Call

HOUSEKEEPING – RESOURCES

- The **slide deck** is available when you click the arrow to expand the “**Handouts**” tab.
- A recording of this webinar will be available after the event via the registration link.



HOUSEKEEPING – Q&A

- **There will be a live Q&A session focused on today's topics.**
- Tips for submitting questions:
 - Use the “Questions” box in your webinar control panel anytime during the presentation.
 - Click the box with the arrow above the questions box to expand it and see all written answers.
 - Write in full sentences.
 - Ask one question at a time.
 - Ask questions related to webinar content.

The screenshot displays a webinar control panel with several sections:

- Audio:** Includes a "Sound Check" indicator, "Computer audio" (selected) and "Phone call" options, a "MUTED" status, and dropdown menus for "Microphone Array (Realtek High Defi...)" and "Headphone (Realtek High Definition...)".
- Handouts:** Shows a list with "Invoicing Webinar Slides.pptx".
- Questions:** A section with a red arrow pointing to a box containing the text "ENTER YOUR QUESTION HERE" and a "Send" button.
- Webinar Information:** Displays the title "Navigating the E-rate Invoicing Proc...", the ID "Webinar ID: 276-354-307", and a recording status "This session is being recorded." with a red dot icon.
- Logo:** The GoToWebinar logo is at the bottom.

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Call us at (888) 203-8100

Monday – Friday 8:00 a.m. to 8:00 p.m. ET



Create a customer service case in the E-Rate Productivity Center (EPC):

1. Log in to EPC.
2. Select the **Contact Us** link from the upper right menu on your landing page.



MEET OUR TEAM



Dusan Stamenkovic
Manager

E-Rate Program



John Noran
Senior Manager

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Latoya Anderson
Senior Manager

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Nkeshi Free
Communications Specialist

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AGENDA

1. Office Hours Overview and Purpose
2. FCC Form 471 Video Series
3. 2020 E-Rate Pre-Commitment Process Webinar
4. Q&A

OFFICE HOUR WEBINARS & TRAINING SERIES



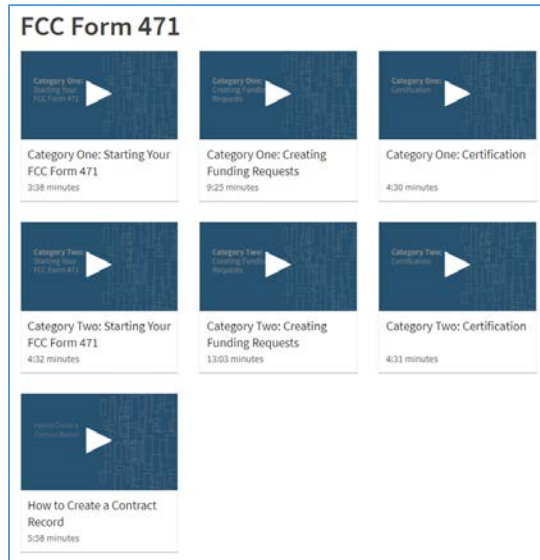
- Assist program participants in formulating pertinent questions.
- Provide targeted program information.
- Help program participants.

OFFICE HOUR WEBINARS

- Participants should read the assigned materials and watch assigned videos in advanced of the webinar and come prepared to ask questions during the Q&A.
- USAC team members will provide a high level overview of the materials.
- Questions related to the topics and experience level will be given priority.

Service Provider Selection and the FCC Form 471 Office Hour

- **Recommended for:** Applicants and service providers
- **E-Rate experience level:** Beginner/Intermediate
- **Prerequisites for this webinar – Review one or more of these items:**
- [FCC Form 471 Video Series](#)
- [E-Rate Pre-Commitment Process webinar](#)



FCC Form 471 Video Series

FCC Form 471

Category One: Starting Your FCC Form 471
3:38 minutes

Category One: Creating Funding Requests
9:25 minutes

Category One: Certification
4:30 minutes

Category Two: Starting Your FCC Form 471
4:32 minutes

Category Two: Creating Funding Requests
13:03 minutes

Category Two: Certification
4:31 minutes

How to Create a Contract Record
5:58 minutes

- Category One: Starting Your FCC Form 471
- Category One: Creating Funding Requests
- Category One: Certification

- Category Two: Starting Your FCC Form 471
- Category Two: Creating Funding Requests
- Category Two: Certification

- How to Create a Contract Record

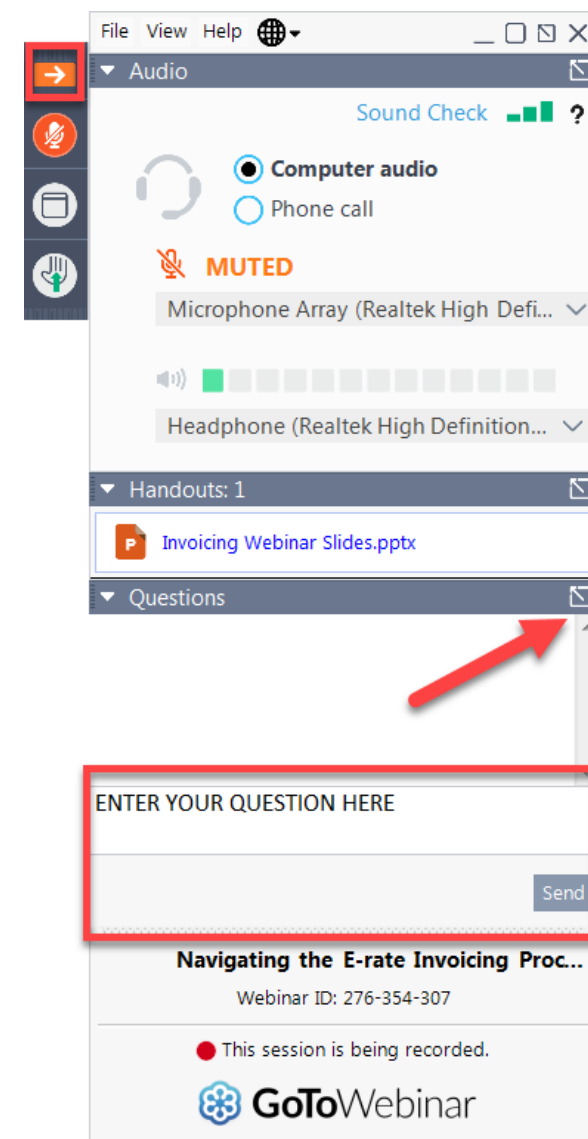
E-Rate Pre-Commitment Process Webinar Recording (11/5/2020)



- Application Process
- Competitive Bidding (FCC Form 470)
- Evaluating Bids
- Requesting Funding (FCC Form 471)
- Application Review
- Funding Commitments
- Document Retention

HOUSEKEEPING – Q&A

- Use the “Questions” box in your webinar control panel to submit your question in writing.
- Click the box with the arrow above the questions box to expand it.
- Ask questions related to webinar content.



The screenshot displays a webinar control panel with several sections. At the top, there is a 'File View Help' menu and a globe icon. Below this is a 'Questions' section, which is currently expanded. A red box highlights the 'Questions' header, and a red arrow points to the 'Questions' section. The 'Questions' section contains a text input field with the placeholder text 'ENTER YOUR QUESTION HERE' and a 'Send' button. Below the input field, there is a section titled 'Navigating the E-rate Invoicing Proc...' with the text 'Webinar ID: 276-354-307' and a red dot icon followed by the text 'This session is being recorded.' At the bottom, the GoToWebinar logo is visible.

Q&A SESSION

SUBMIT YOUR QUESTIONS DURING THE LIVE WEBINAR

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Spring Webinar Schedule Coming Soon!

Go to the E-Rate [Webinars](#) page
for additional information.

WEBINAR SURVEY

We would like your feedback on today's webinar.

Please fill out the webinar survey by using the link emailed to you after the event.

Webinar Survey

1. Are you an applicant, a service provider, or a consultant?

- Applicant
- Service provider
- Consultant
- Other

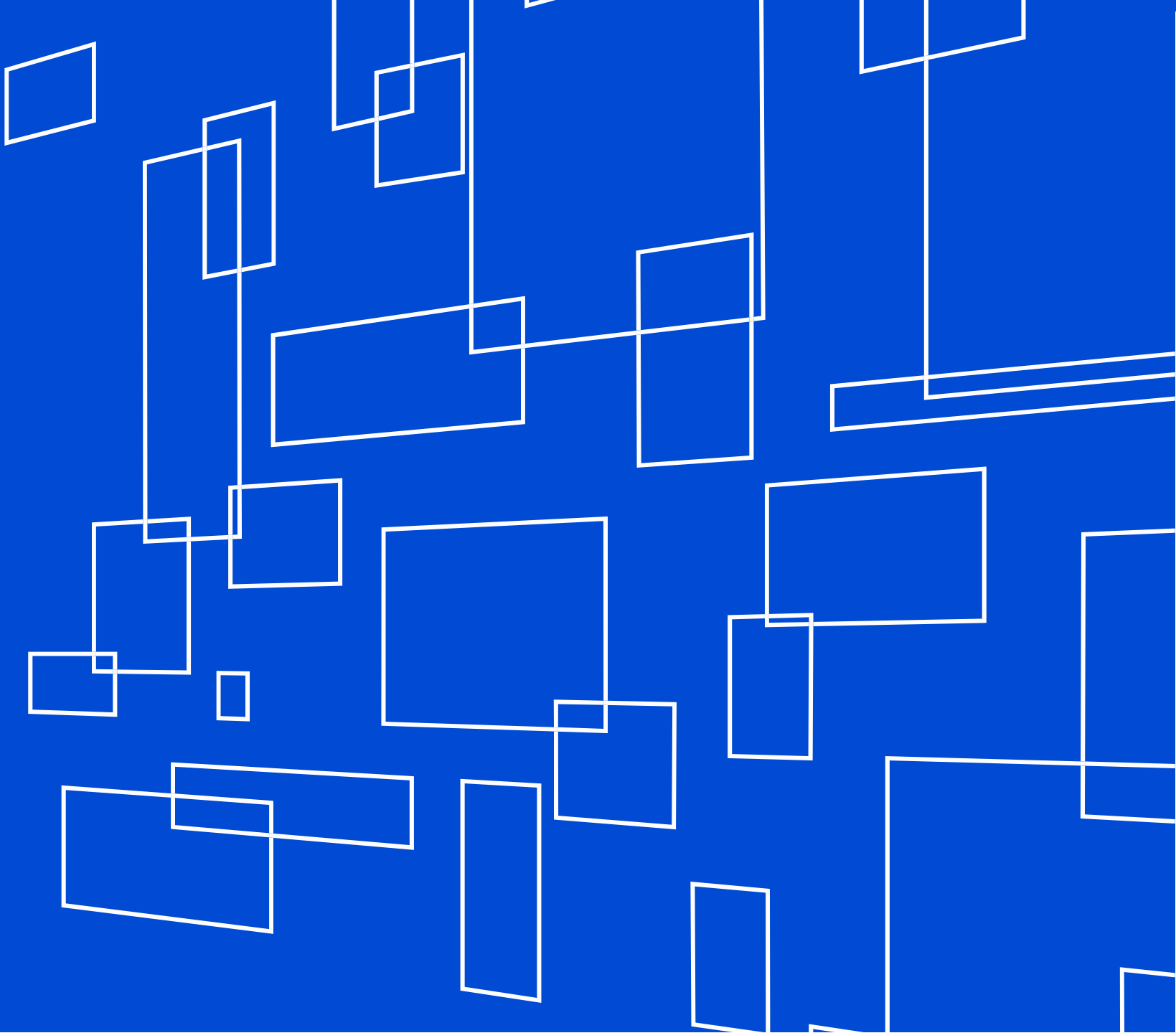
2. Please rate your overall webinar experience.

- Excellent
- Good
- Fair
- Poor

3. The content of the webinar was (select all that apply):

- What I expected when I signed up
- Relevant and useful to my work
- New information for me
- Easy to understand
- Other

THANK YOU!





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