E-rate Office Hour and Demo: FY2021+ Category Two Budget Tool

2020 Applicant and Service Provider Training

November 5, 2020
HOUSEKEEPING – WEBINAR PANEL

- The webinar panel is located on the right-hand side of the screen.
- Open the panel by clicking the orange arrow.

- Use the white arrows to open the sections in the panel.
HOUSEKEEPING – WEBINAR PANEL

• You can use the panel to view the presentation in full screen or window mode.

• We are not using the hand raise function.
HOUSEKEEPING – AUDIO

- Use the “Audio” section of your control panel to select an audio source.
- Choose one of the audio options:
  - Your computer's audio
  - Call in using an access code and audio PIN.
- The audience will remain on mute.
HOUSEKEEPING – TECHNICAL ISSUES

• Use the “Sound Check” link and click question mark icon for audio help.

• Exit webinar and click the check system requirements link in the event confirmation email to determine whether your computer meets the requirements to see and hear the webinar.

• If issues persist, call 833-851-8340 to troubleshoot with GoToWebinar.
HOUSEKEEPING – RESOURCES

• The **slide deck** is available when you click the arrow to expand the “**Handouts**” tab.

• A recording of this webinar will be available after the event via the registration link.
HOUSEKEEPING – Q&A

• There will be a live Q&A session focused on today’s topics.

• Tips for submitting questions:
  • Use the “Questions” box in your webinar control panel anytime during the presentation.
  • Click the box with the arrow above the questions box to expand it and see all written answers.
  • Write in full sentences.
  • Ask one question at a time.
  • Ask questions related to webinar content.
Create a customer service case in the E-rate Productivity Center (EPC):

1. Log in to EPC.
2. Select the Contact Us link from the upper right menu on your landing page.
MEET OUR TEAM

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AGENDA

1. Office Hours Overview and Purpose
2. Overview of Training Materials
3. Category Two Budget Tool Live Demo
4. Q&A
OFFICE HOUR WEBINARS

• Assist program participants in formulating pertinent questions.
• Provide targeted program information.
• Help program participants.
OFFICE HOUR WEBINARS

• Participants should review the assigned training materials in advance of the webinar and come prepared to ask questions during the Q&A.
• USAC team members will provide a high-level overview of the materials.
• Questions related to the topic will be given priority.
Overview of Training Materials
Training Materials

• **August 14, 2020 SL News Brief:**
  • "Update on Category Two Budget Tool for FY2021-FY2025"

• **E-rate FY2021 + Category Two Budget Tool Data Glossary**
  • Last Updated Date October 14, 2020
• Definitions of terms:
  • Budgeted entity
  • Child entity count
  • C2 budget algorithms
  • Forecast, preliminary, and confirmed budget versions

• Five-year budget cycle
## FY2021+ C2 Budget Tool Dataset Glossary

The C2 Budget Tool Data FY2021+ Dataset is designed to assist applicants in determining their C2 budgets for each five-year cycle beginning with the first budget cycle, which starts in FY021 and ends in FY025. This tool and data set provides information about applicants’ C2 budgets based on the most recent entity profile and commitment data available, but does not capture all data points that may be relevant for determining an applicant’s actual available C2 budget at a certain point in time during each five-year cycle, such as pending appeals and FCC Form 500. It should therefore be used for informational purposes only.

Use this dataset to answer questions like:
- What is my C2 budget?
- How much C2 funding have I used?
- How much C2 funding is pending renewal?
- How much C2 funding do I have available?

USAC is committed to sharing the highest quality data possible. We conduct a full analysis of all datasets to determine if they are complete prior to publishing. Each dataset field is described with a “Field completeness” metric that ranges from 0 to 100 percent. Any value less than 100 percent indicates a field with missing values. In most cases, missing values are the result of “not required” fields or are fields that do not apply.

<table>
<thead>
<tr>
<th>Field Name</th>
<th>Field Description</th>
<th>Field Completeness</th>
</tr>
</thead>
<tbody>
<tr>
<td>BEN</td>
<td>Billed Entity Number (BEN) for organization with the C2 budget.</td>
<td>100%</td>
</tr>
<tr>
<td>Billed Entity Name</td>
<td>Organization name associated with the Billed Entity Number.</td>
<td>100%</td>
</tr>
<tr>
<td>City</td>
<td>City where the billed entity is located.</td>
<td>100%</td>
</tr>
<tr>
<td>State</td>
<td>State where the billed entity is located.</td>
<td>100%</td>
</tr>
<tr>
<td>Applicant Type</td>
<td>Applicant type including School District, School, Library System, or Library. Consent a billed entity does not get a C2 budget so they are excluded.</td>
<td>100%</td>
</tr>
<tr>
<td>Consulting Firm Name (CNM)</td>
<td>A consulting firm name will be listed if the billed entity has an established relationship with a consulting firm on the entity profile or if consulting firms are listed on the FCC form 471. The consulting firm name will be listed in the CNM (Consultant Registration Number) and in parentheses. This field can be searched based on the consulting firm name or CNM. If there is more than one consulting firm they are separated with a semi colon.</td>
<td>50%</td>
</tr>
<tr>
<td>C2 Budget Cycle</td>
<td>The 5 year C2 Budget Cycle for the C2 budget (e.g. FY2021-2025, FY2016-2020).</td>
<td>100%</td>
</tr>
</tbody>
</table>
DEMO

We will now demonstrate the FY2021+ Category Two Budget Tool.
HOUSEKEEPING – Q&A

• Review for the Q&A session

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Q&A SESSION

SUBMIT YOUR QUESTIONS DURING THE LIVE WEBINAR
CLIENT SERVICE BUREAU (CSB)

Call us at (888) 203-8100
Monday – Friday 8:00 a.m. to 8:00 p.m. ET

Create a customer service case in EPC:

1. Log in to EPC.
2. Select the Contact Us link from the upper right menu on your landing page.
UPCOMING WEBINARS

Go to the E-rate Webinars page for additional information.

Our next webinar is:
November 6 at 11 a.m. EST

E-rate Post-Commitment Process

Recommended for: Applicant and Service Providers
E-rate Experience Level: All levels
WEBINAR SURVEY

We would like your feedback on today’s webinar. Please fill out the pop-up survey after the webinar ends or use the link emailed to you after the event.
Thank You!