

# Service Provider Selection and FCC Form 471

E-rate Office Hour Webinar

February 27, 2020



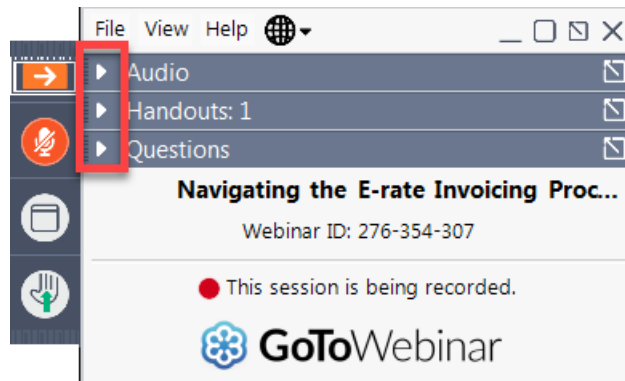
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## HOUSEKEEPING – WEBINAR PANEL

- The webinar panel is located on the right-hand side of the screen.
- Open the panel by clicking the orange arrow.

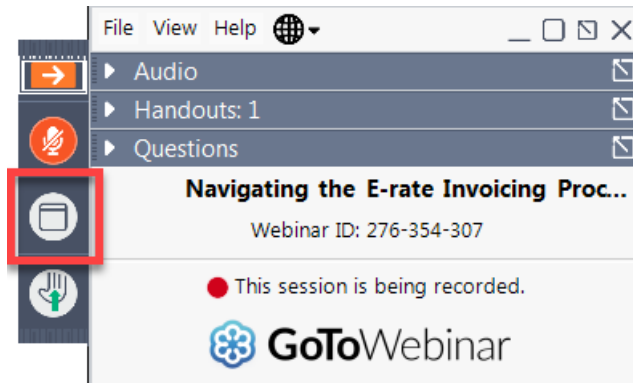


- Use the white arrows to open the sections in the panel.

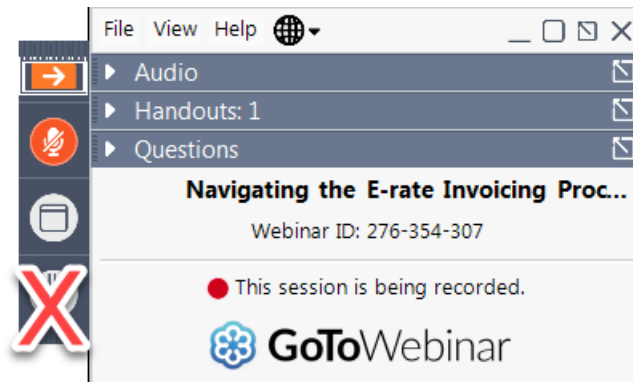


# HOUSEKEEPING – WEBINAR PANEL

- You can use the panel to view the presentation in full screen or window mode.

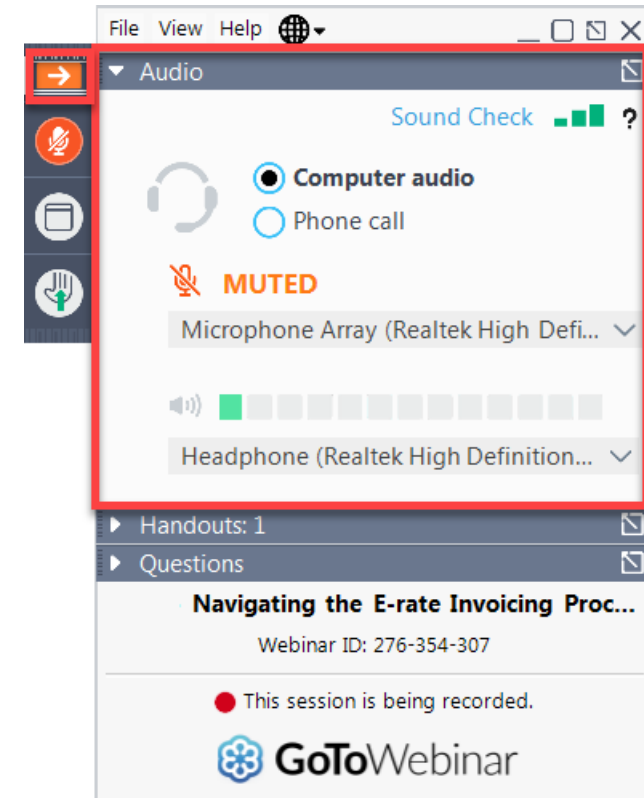


- We are not using the hand raise function.



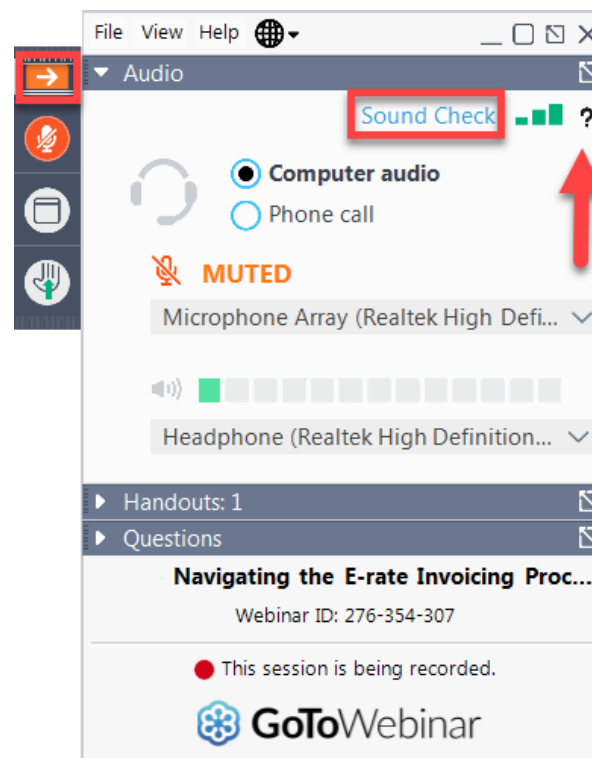
# HOUSEKEEPING - AUDIO

- Use the “Audio” section of your control panel to select an audio source.
- Choose one of the audio options:
  - Your computer's audio
  - Call in using an access code and audio PIN.
- The audience will remain on mute.

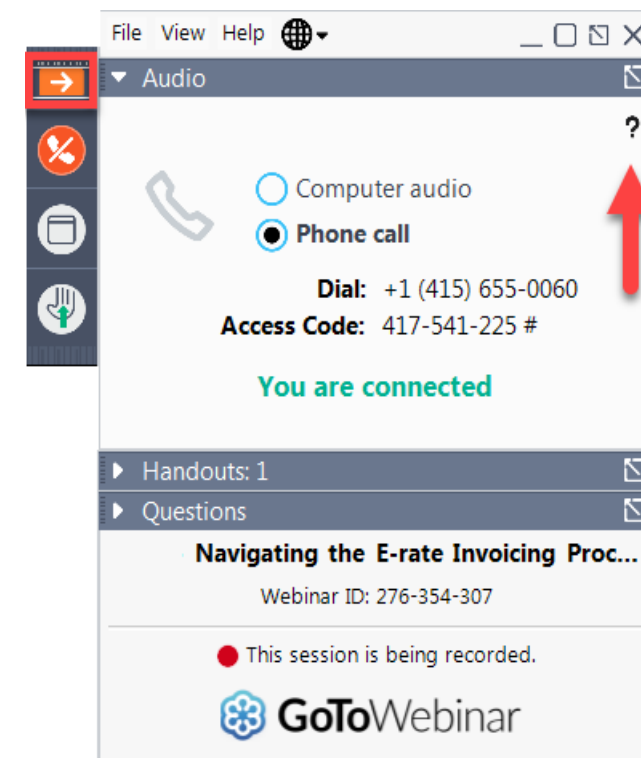


# HOUSEKEEPING – TECHNICAL ISSUES

- Use the “Sound Check” link and click question mark icon for audio help.
- Exit webinar, and click the ["check system requirements" link](#) in the event confirmation email to determine whether your computer meets the requirements to see and hear the webinar.
- If issues persist, call 877-582-7011 to [troubleshoot with GoToWebinar](#).



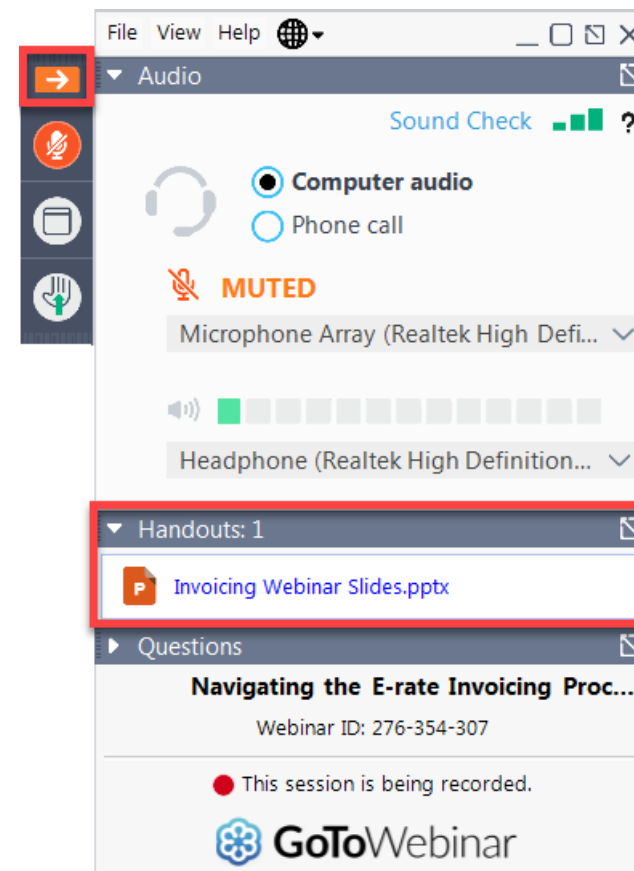
Computer Audio



Phone Call

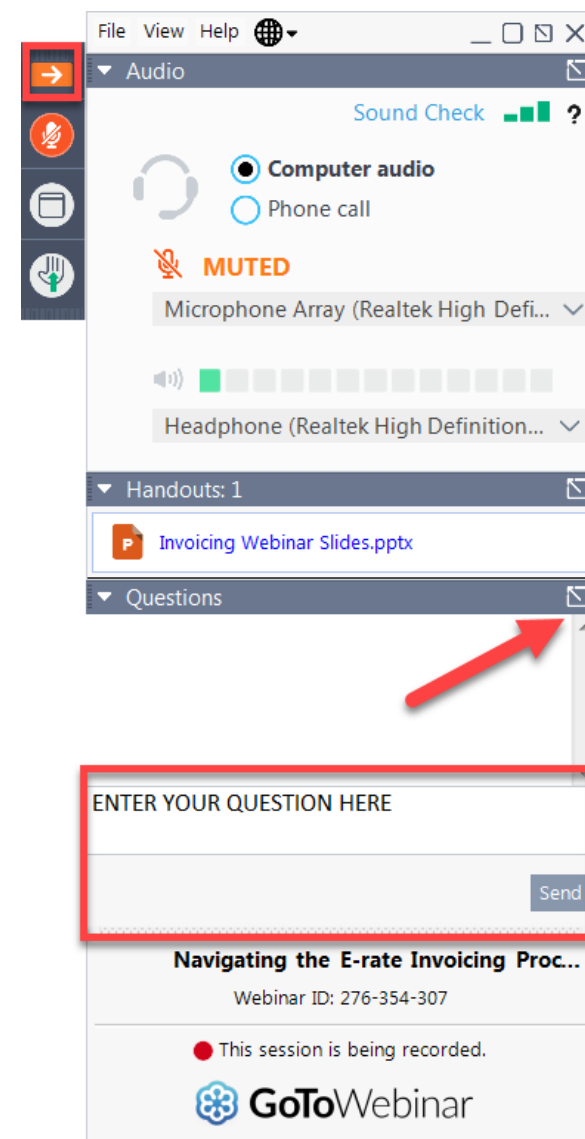
# HOUSEKEEPING - RESOURCES

- **Slide deck and other resources** are available when you click the arrow to expand the “**Handouts**” tab.
- This recording will be available after the event via the registration link.



# HOUSEKEEPING – Q&A

- **There will be a live Q&A session focused on today's topics.**
- Tips for submitting questions:
  - Use the “Questions” box in your webinar control panel anytime during the presentation.
  - Click the box with the arrow above the questions box to expand it and see all written answers.
  - Write in full sentences.
  - Ask one question at a time.
  - Ask questions related to webinar content.



The screenshot displays a webinar control panel with several sections:

- Audio:** Includes a "Sound Check" indicator, radio buttons for "Computer audio" (selected) and "Phone call", a "MUTED" status, and dropdown menus for "Microphone Array (Realtek High Defi...)" and "Headphone (Realtek High Definition...)" with a volume slider.
- Handouts:** Shows a list with one item: "Invoicing Webinar Slides.pptx".
- Questions:** A section with a red arrow pointing to a small box containing a right-pointing arrow, which is used to expand the list of questions.
- Question Submission:** A text input field with the placeholder "ENTER YOUR QUESTION HERE" and a "Send" button.
- Webinar Information:** Displays the title "Navigating the E-rate Invoicing Proc...", the ID "Webinar ID: 276-354-307", and a recording status "This session is being recorded." with a red dot icon.
- Logo:** The GoToWebinar logo is at the bottom.

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2. Select the **Contact Us** link from the upper right menu on your landing page.





# MEET OUR WEBINAR STAFF



**Nkeshi Free**  
Moderator

Communications Specialist



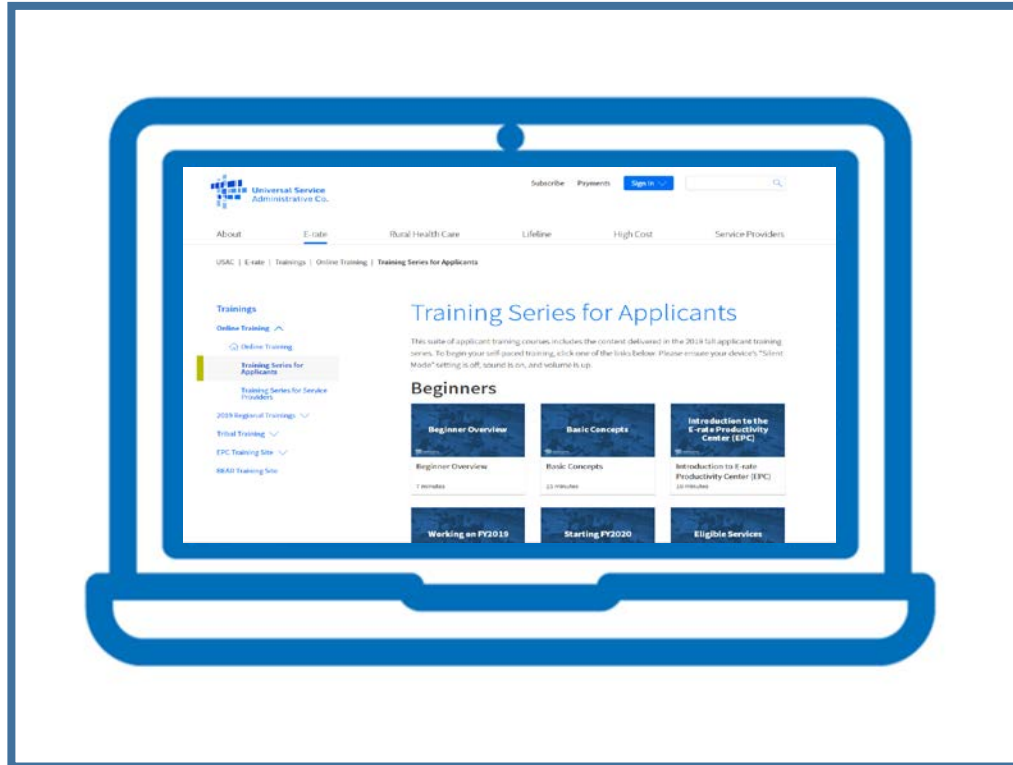
**John Noran**  
Presenter

Senior Manager

## **AGENDA**

1. Office Hours Overview and Purpose
2. Application Process (Beginner or Advanced)
3. FCC Form 471 Videos
4. Q&A

# OFFICE HOUR WEBINARS & TRAINING SERIES



- Assist program participants in formulating pertinent questions.
- Provide targeted program information.
- Help program participants.

## OFFICE HOUR WEBINARS

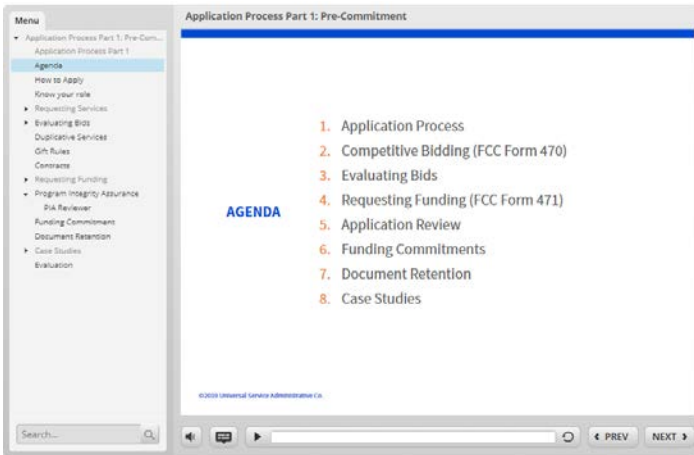


- Participants should watch the assigned training module in advanced of the webinar and come prepared to ask questions during the Q&A.
- USAC team members will provide a high level overview of the materials.
- Questions related to the topics and experience level will be given priority.

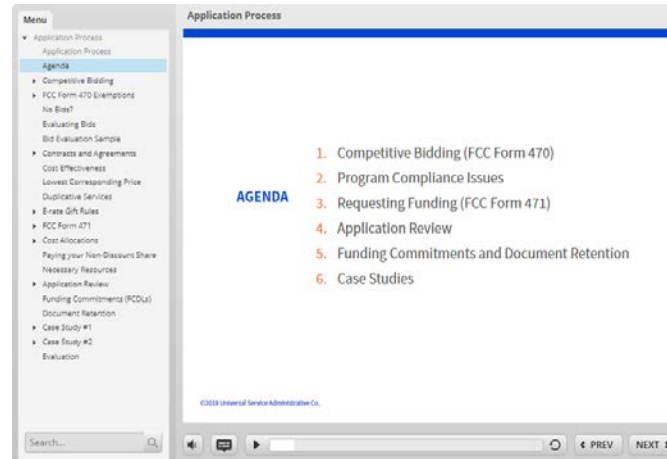
# Service Provider Selection and FCC Form 471 Office Hour

- **Recommended for:** Applicants and service providers
- **E-rate experience level: All**
- **Prerequisites for this webinar – Review any of these items:**

- [Application Process-Beginner](#) (15 minutes)



- [Application Process-Advanced](#) (25 minutes)

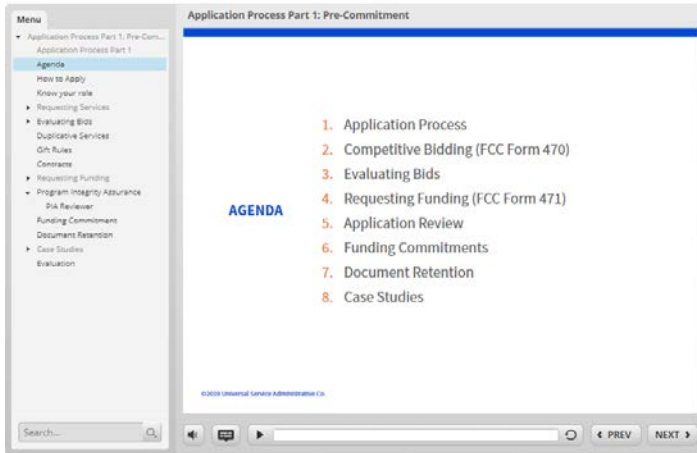


- [FCC Form 471 Video Series](#)

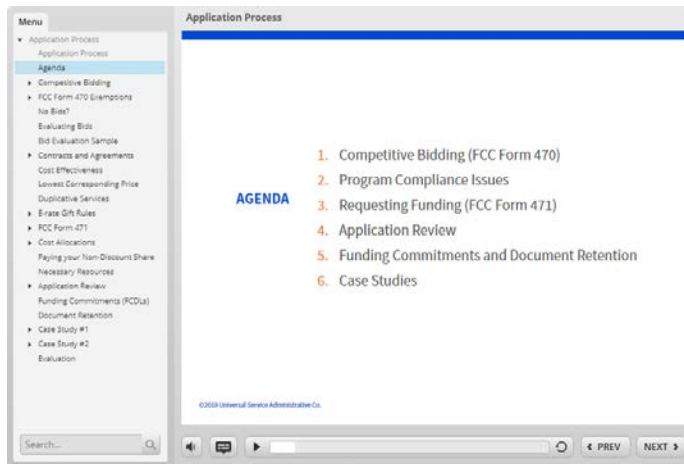
## FCC Form 471

Category One: Starting Your FCC Form 471 3:09 minutes	Category One: Creating Funding Requests 6:38 minutes	Category One: Certification 3:51 minutes
Category Two: Starting Your FCC Form 471 4:02 minutes	Category Two: Creating Funding Requests 14:53 minutes	Category Two: Certification 3:48 minutes

# Application Process Training Module (Beginner and Advanced)

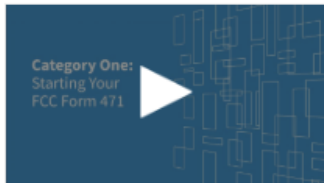


- Competitive Bidding (FCC Form 470)
- Requesting Funding (FCC Form 471)
- Application Review
- Funding Commitments
- Document Retention
- Case Studies

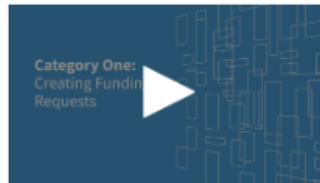


# FCC Form 471 Video Series

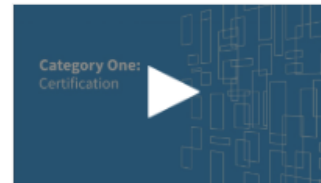
## FCC Form 471



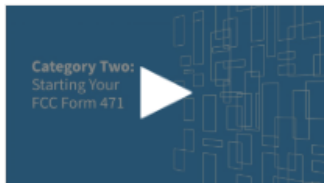
Category One: Starting Your FCC Form 471  
3:09 minutes




Category One: Creating Funding Requests  
6:38 minutes



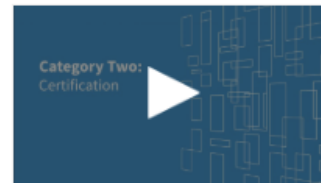
Category One: Certification  
3:51 minutes



Category Two: Starting Your FCC Form 471  
4:02 minutes



Category Two: Creating Funding Requests  
14:53 minutes

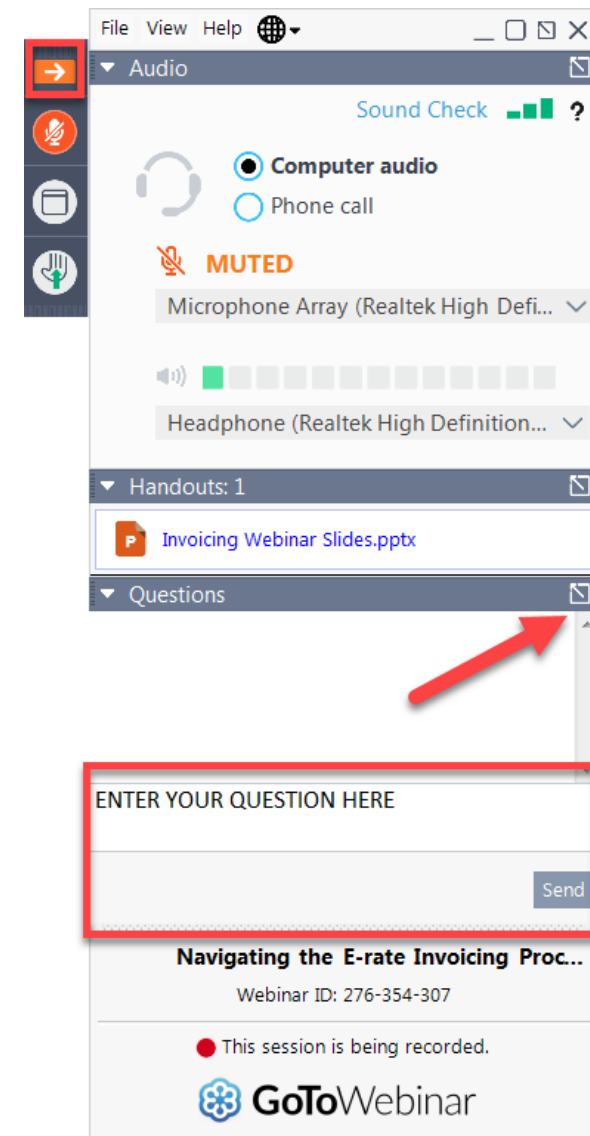


Category Two: Certification  
3:48 minutes

- Category One: Starting Your FCC Form 471
- Category One: Creating Funding Requests
- Category One: Certification
  
- Category Two: Starting Your FCC Form 471
- Category Two: Creating Funding Requests
- Category Two: Certification

# HOUSEKEEPING – Q&A

- Use the “Questions” box in your webinar control panel to submit your question in writing.
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# Q&A SESSION

SUBMIT YOUR QUESTIONS DURING THE LIVE WEBINAR

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# Spring Webinar Schedule Coming Soon!

Visit the [E-rate Webinars](#) page  
for more information on  
webinars.

# WEBINAR SURVEY

We would like your feedback on today's webinar.

Please fill out the pop-up survey after the webinar ends or use the link emailed to you after the event.

## Webinar Survey

1. Are you an applicant, a service provider, or a consultant?

- Applicant
- Service provider
- Consultant
- Other

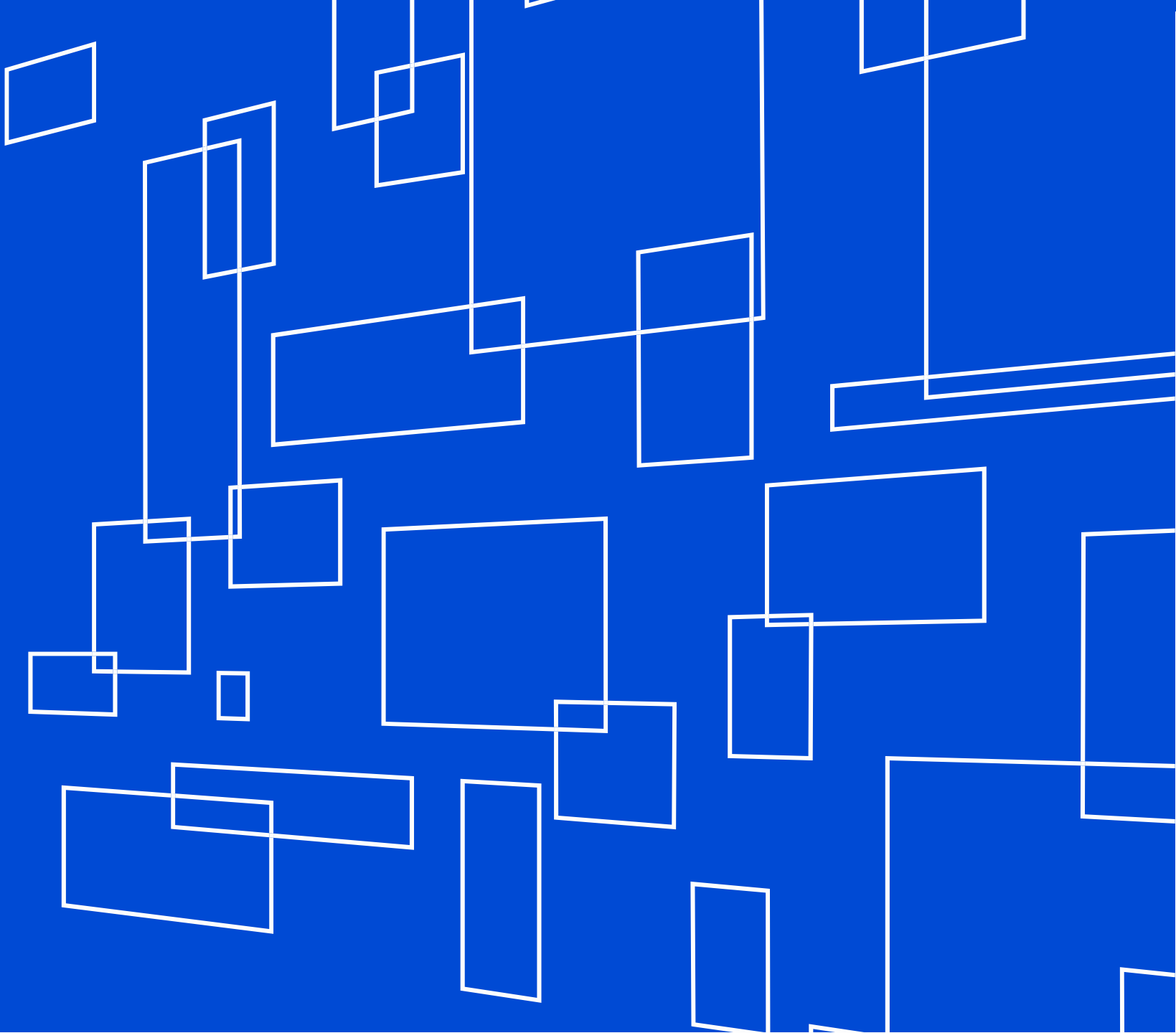
2. Please rate your overall webinar experience.

- Excellent
- Good
- Fair
- Poor

3. The content of the webinar was (select all that apply):

- What I expected when I signed up
- Relevant and useful to my work
- New information for me
- Easy to understand
- Other

**THANK YOU!**





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