

## Payment Quality Assurance (PQA) Program Schools and Libraries (E-Rate) Program

When selected for an invoice review under USAC's Payment Quality Assurance Program, E-Rate Program beneficiaries are required to provide the requested documents and information within 10 business days.

The materials requested can include the following:

- Any document indicating the beneficiary's eligibility status
- Service provider bills related to disbursement under review and documentation showing proof that discount services were received
- Consortium Letter of Agency (LOA) or similar authorization
- Documentation related to service provider selection
- Proof of payment to service provider
- List of entities that received services
- Library budget statement for funding year under review, if applicable
- Documentation supporting Children's Internet Protection Act (CIPA) compliance
- Completed and signed Beneficiary Confirmation Letter
- Fixed asset listing for funded Category 2 equipment
- Responses to non-traditional education inquiries

**Email:** [PQA@USACcms.i-sight.com](mailto:PQA@USACcms.i-sight.com)

**Phone:** (866) 348-5943

**Fax:** (877) 549-9036