



## E-Rate Extends Customer Service Center Hours for Today's Tribal Library Application Deadline

May 26, 2022

Dear Tribal Partner,

The FY2022 application filing window for Tribal Libraries closes **today, May 26 at 11:59:59 p.m. ET.**

We continue to support applicants during the extended FY2022 E-Rate application filing window for new Tribal library applicants and for **applications that include at least one new Tribal library listed as a recipient of service.**

The **Customer Service Center (CSC)** will be open additional hours today until the window closes at 11:59:59 ET. Please do not wait until the last minute to complete and certify your form, especially if you have questions or need additional assistance. You can reach the **CSC at (888) 203-8100.**

### Next Steps

The required 28-day (minimum) competitive bidding process should have been initiated by filing the FCC Form 470 on or before April 28, in order for applicants to wait at least 28 days before submitting and certifying an FCC Form 471 before the window closes on May 26, 2022 at 11:59:59 p.m. ET. The FCC Form 470 is used by applicants to request bids for the eligible equipment and services that are needed and is posted on USAC's website for service providers to review and submit responsive bids to the applicants.

As a reminder, the FCC Form 471 is the funding application form that provides USAC with information about the services and/or equipment you are requesting and the entities that will receive the services and/or equipment during the upcoming funding year.

We encourage you to review the following FCC Form 471 materials as you prepare to file and certify the form.

- Learn about the [FCC Form 471](#).
  - Review the steps in the application process:
    - Step 3: [Applying for Discounts](#)
  - Resources
    - Download the [E-Rate Program FCC Form 471 Submission Checklist](#)
    - Training Sample 2: [FCC Form 471 \(Category 1\)](#)
    - Training Sample 3: [FCC Form 471 \(Category 2\)](#)
    - Follow the step-by-step guides offered in the [instructional video series for FCC Form 471 and creating a contract record](#).

## FCC Waiver Required for Out-of-Window Applications

FY2022 application cycle has two filing window deadlines set for two types of applications:

- The first filing window closed on March 22, 2022 for applications without at least one new Tribal library listed as a recipient of service.
- The FCC issued an order ([DA 22-231](#)) to waive the application filing deadline and extended the deadline to May 26, 2022 for new Tribal library applicants and applications with at least one new Tribal library listed as a recipient of service.

If an FCC Form 471 is filed after May 26, 2022, the applicant will need to file a waiver with the FCC regarding the application filing deadline. If granted by the FCC, then USAC will change the application status from out-of-window to in-window status, meaning that USAC can process the application as if it was submitted on time.

Please note: USAC cannot approve appeals or waiver requests that ask for a waiver of the E-Rate program rules—applicants must file a request for waiver with the FCC. View the [basic instructions](#) for filing the FCC Out-of-Window Waiver Requests.

## More Announcements

### Job Announcement: USAC Tribal Liaison

The [job description](#) for the USAC Tribal Liaison position is now posted on the USAC Careers Portal. The responsibilities for this position include supporting the E-Rate program's Tribal training initiative and coordinating Tribal outreach across USAC. We encourage you to review and share this exciting professional opportunity with your networks.

The outgoing USAC Tribal Liaison will be available until May 27, 2022 to answer your

questions. During the transition period, [TribalLiaison@usac.org](mailto:TribalLiaison@usac.org) and [TribalTraining@usac.org](mailto:TribalTraining@usac.org) will continue to be monitored regularly, but you should direct all E-Rate application questions to the CSC agents on May 26 to ensure a timely response.

## E-Rate Tribal e-Newsletter Page Launched

The E-Rate program launched the [E-Rate Tribal e-Newsletter](#) page as an online archive for every issue dating back to January 2020. The E-Rate Tribal e-Newsletter is a Tribal outreach effort that supports USAC's Tribal Training initiative to help Tribal schools and libraries (E-Rate) program applicants learn about and successfully participate in the E-Rate program.

## Resources

### E-Rate Program News Brief

The E-Rate program [News Brief](#) is a monthly publication. During the busier times of the E-Rate calendar, additional issues and special editions will be published to provide important program information and deadline reminders. We encourage you to [subscribe](#) to the E-Rate program News Brief for helpful information and timely announcements. Below is a link to the recent E-Rate News Brief.

#### **News Brief: [May 19, 2022](#)**

- Children's Internet Protection Act (CIPA)
- Responding to Program Integrity Assurance (PIA) Review
- Questions in EPC
- Selective Review Overview
- Summer Contact Period ("Summer Deferral") Starts May 27
- Getting Ready for Invoicing
- E-Rate Training-Recordings Available on Demand

#### **Questions or Suggestions?**

Contact USAC Tribal Liaison at [TribalTraining@usac.org](mailto:TribalTraining@usac.org).