Universal Service Administrative Company
Board of Directors Quarterly Meeting
Agenda

Tuesday, January 28, 2020
8:30 a.m. – 2:00 p.m. Eastern Time
USAC Offices
700 12th Street, N.W., Suite 900
Washington, D.C. 20005

	OPEN SESSION	*Estimated Duration in Minutes*
Chair	**a1.** Consent Items (each available for discussion upon request): **A.** Approval of Board of Directors Meeting Minutes of October 29, 2019, December 9, 2019, December 23, 2019, and January 2, 2020 **B.** Approval of moving all ***Executive Session*** Items into ***Executive Session*** **C.** Approval of April 2021- January 2022 Board of Directors Quarterly Meeting Schedule **D.** Approval of the 2020 Audit Committee Charter. *(Same as aAC01C)* **E.** Resolution Honoring Board Members Whose Service on the Board Has Recently Ended	10
Chair	**a2.** Annual Election of Committee At-Large Seats, Chairs and Vice Chairs and Election of Appointment of Corporate Officers	10
Chair	**a3.** Reports from the Committee Chairs: Audit Committee, Executive Committee, Executive Compensation Committee, High Cost & Low Income Committee, Rural Health Care Committee, and Schools & Libraries Committee	15
Pam	**a4.** Approval of USAC Common and Consolidated 2nd Quarter 2020 Budgets for the January 31, 2020 FCC Filing	10
Mark / Stephen	**i1.** Enterprise Business Updates **A.** Shared Services • USAC 2019 Annual Report Timeline	10
Radha Kyle	**B.** CEO Update • October 2019 Board and Committee Recaps • 2019 Major Accomplishments • 2020 Major Initiatives • Information Technology Update	40

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	EXECUTIVE SESSION **Confidential – *Executive Session Recommended***	
Radha Vic	**i1.** Enterprise Business Updates *(Continued)* **B.** CEO Update *(Continued)* • Protecting the Communications Supply Chain Order	15
Chris	**C.** Enterprise Risk Management • Q4 2019 Update • Risk Management Council Minutes	20
Craig	**D.** Procurement • Procurement Business Update • Competition Advocate Annual Report	10
Charlie	**E.** Information on Contribution Factor	15
Charlie	**a5.** Approval of 2020 Annual USAC Common and Consolidated Budgets	20
Jen Crowe	**i2.** Information on One UASC Audit and Assurance Division Universal Service Contributor Revenue Audit Reports	5
Tamika	**i3.** Personnel Matter – Human Resource Business Update • 2019 Accomplishments • 2019 HR Metrics • Employee Engagement	20
Ernesto	**a6.** Review of Statement of Ethical Conduct and Annual Disclosure Form for USAC Board Members	15
Ernesto	**a7.** Board Member Annual Training Module on Confidentiality and Acknowledgement of Confidentiality Agreement	15
Tamika	**a8.** Personnel Matter – Compensation Items	20
12:00 p.m.	**i5.** ***Executive Session*** – **Personnel Matter** – Board Only– (*Lunch*)	60

Next USAC Board of Directors Meeting

Tuesday, April 28, 2020
8:30 a.m. – 2:00 p.m. Eastern Time
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