

**Universal Service Administrative Company
Schools & Libraries Committee
Quarterly Meeting
Agenda**

**Monday, January 26, 2026
11:00 a.m.– 12:00 p.m. Eastern Time
VIRTUAL MEETING
USAC Offices
700 12th Street NW, Suite 900
Washington, DC 20005**

<u>OPEN SESSION</u> Available for Public Use		<i>Estimated Duration in Minutes</i>
Chair	a1. Consent Items (each available for discussion upon request): A. Approval of Schools & Libraries Committee Meeting Minutes of October 27, 2025 B. Approval of moving all <i>Executive Session</i> items into <i>Executive Session</i>	2
Chair	a2. Recommendation for Election of Committee Chair and Vice Chair	5
Craig	a3. Approval of Schools and Libraries Support Mechanism 2nd Quarter 2026 Programmatic Budget and Demand Projection for January 30, 2026, FCC Filing	5
Craig Steve	i1. E-Rate Business Update <ul style="list-style-type: none"> • 2025 Accomplishments • 2026 Program Plans • Cybersecurity Pilot Program Update • Tribal Library E-Rate Advocacy Program (T-LEAP) Update 	25
<u>INFORMATION ONLY</u> Available for Public Use		<i>Estimated Duration in Minutes</i>
Craig	i2. E-Rate Business Update (<i>Continued</i>) <ul style="list-style-type: none"> • Q4 2025 Accomplishments • Q1 2026 Program Plans • Roadmap • Appendix A. Program Metrics • Appendix B. Glossary of Terms 	–
Teleshia	i3. Information on Nine USAC Audit and Assurance Division Schools and Libraries Support Mechanism Beneficiary Audit Reports	–
<u>EXECUTIVE SESSION</u> <i>Executive Session Recommended</i>		<i>Estimated Duration in Minutes</i>
Craig	i4. E-Rate Business Update (<i>Continued, if needed</i>)	–

	<u>EXECUTIVE SESSION</u> <i>Executive Session Recommended</i>	<i>Estimated Duration in Minutes</i>
Craig	a4. Approval of Schools and Libraries Support Mechanism 2026 Annual Programmatic Budget	10

	<u>EXECUTIVE SESSION – INFORMATION ONLY</u> <i>Executive Session Recommended</i>	<i>Estimated Duration in Minutes</i>
Craig	i5. Information on One USAC Audit and Assurance Division Schools and Libraries Support Mechanism Beneficiary Audit Reports	–

Next Scheduled USAC Schools & Libraries Committee Meeting

<p>Monday, April 27, 2026 USAC Offices, Washington, D.C.</p>
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UNIVERSAL SERVICE ADMINISTRATIVE COMPANY
700 12th Street, N.W., Suite 900
Washington, D.C. 20005

SCHOOLS & LIBRARIES COMMITTEE MEETING
Monday, January 26, 2026

MINUTES¹

Due to inclement weather the USAC office was closed Monday, January 26, 2026. The quarterly meeting of the Schools & Libraries Committee (Committee) of the USAC Board of Directors (Board) was conducted virtually. The USAC website was updated to allow the public to join the Open Session portion of the meeting virtually. Amber Gregory, Committee Chair, called the meeting to order at 11:09 a.m. Eastern Time, with a quorum of eight Committee members present (there were two vacancies):

Chacko, Sheba
Dalhover, Brian
Garber, Michelle, Chief Executive Officer (Interim), and Assistant
Treasurer
Gregory, Amber – Chair
Schell, Julie Tritt
Schuler, Dr. David
Thompson, Mona
Wade, Dr. Joan – Vice Chair

Mr. Dalhover left the meeting at 12:09 p.m. Eastern Time. He did not participate in the discussion or voted on item a4.

Other Board members and officers of the corporation present:

Beyerhelm, Chris – Vice President and Chief Administrative Officer
Butler, Stephen – Vice President of Shared Services
Davis, Craig – Vice President of Schools and Libraries
Delmar, Teleshia – Vice President of Audit and Assurance
Francisco, Dale – Chief Financial Officer (Interim)
Gaither, Victor – Vice President of High Cost
Green, Anisa – Member of the Board
Hutchinson, Kyle – Vice President and Chief Information Officer

¹ Draft resolutions were presented to the Committee prior to the Committee meeting. Where appropriate, non-substantive changes have been made to the resolutions set forth herein to clarify language, or to correct grammatical or spelling errors.

Kettwich, Dan – Member of the Board
 Mason, Ken – Member of the Board
 Minard, Alexander, Member of the Board
 Minnock, Stephanie, Member of the Board
 O'Brien, Tim – Vice President of Lifeline
 Sanborn, Heather – Member of the Board
 Schram, Tim – Member of the Board
 Semmler, Kara – Member of the Board
 Sweeney, Mark – Vice President of Rural Health Care
 Wein, Olivia – Member of the Board
 Wibberly, Dr. Kathy – Member of the Board
 Williams, Erin – Vice President, General Counsel, and Assistant Secretary

Others present:

<u>NAME</u>	<u>COMPANY</u>
Allison, Sarah	USAC
Ayer, Catriona	USAC
Benham, Cathy	CSM Central
Blythe, Albert	USAC
Broadnax, Folasade	USAC
Brown, Daniel	Nelson Mullins
Bui, Brandon	USAC
Campos, Rosy	Federal Funding Advisors, LLC
Cichella, Sami	CSM
Claxton, Naomi	USAC
Cole, Kelleigh	UETN
Corra, Kristen	Schools, Health & Libraries Broadband Coalition
Corriher, Kim	SOHCN
Dodoo, Shar	Kellogg and Sovereign
Fecarotta Steven	FCC
Flood, Michael	Alpine Frog, LLC
Goode, Vernell	USAC
Green, Kevin	USAC
James, Christine	USAC
Kaplan, Peter	Fortinet
Kerr, Mia	KB & Associates LLC
King, Ryan	USAC
Kriete, Debra	South Dakota DOE and State E- Rate Coordinators' Alliance
LeNard, David	CDW-G
Loveless, Nikole	Kellogg and Sovereign
Markarian, Lehna	CSM Consulting, Inc.
Mitchell, Katherine	USAC

<u>NAME</u>	<u>COMPANY</u>
Morgan, Meredith	USAC
Nuzzo, Patsy	USAC
Riordan, Dan	On-Tech Consulting, Inc.
Rodwich, Denise	Espy Services
Rovetto, Ed	USAC
Sadirkhanova, Sabina	USAC
Schrader, Theresa	Broadband Legal Strategies, LLC
Smith, Chris	USAC
Smith, Zackary	Espy Services
Staurulakis, Chresanthe	USAC
Terry, Dwana	FCC
Whalen, Taylor	HealthConnect Networks

OPEN SESSION

All materials from *Open Session* can be found on the [USAC website](#).

- a1. Consent Items.** Ms. Gregory presented this item for consideration.
- A. Approval of Schools and Libraries Committee meeting minutes of October 27, 2025.
 - B. Approval of moving all *Executive Session* items into *Executive Session*:
 - (1) **i4.** E-Rate Business Update (*Continued*). USAC management recommends that this item be discussed in *Executive Session* because it relates to *specific internal controls and/or confidential company data* that would constitute a discussion of internal rules and procedures.
 - (2) **a4.** Approval of Schools and Libraries Support Mechanism 2026 Annual Programmatic Budget. USAC management recommends that this item be discussed in *Executive Session* because it relates to USAC's *procurement strategy and contract administration*, as well as *internal rules and procedures* concerning the administration of the universal service support mechanisms where discussion of the matter in open session would result in *disclosure of confidential techniques and procedures* that would compromise program integrity. In addition, this includes *pre-decisional matters pending before the FCC*.
 - (3) **i5.** Information on One USAC Audit and Assurance Audit Division Schools and Libraries Support Mechanism Beneficiary Audit Report. USAC management recommends that this item be

discussed in *Executive Session* because it relates to *specific internal controls or confidential company data* that would constitute a discussion of internal rules and procedures. In addition, this item relates to *eligibility, payment status, request for funding, or other issue regarding a specific participant* in any of the universal service support mechanisms where discussion of the matter in open session could reveal trade secrets or commercial or financial information obtained from a person or entity.

On a motion duly made and seconded, and after discussion, the Committee adopted the following resolutions:

RESOLVED, that the Schools & Libraries Committee of the USAC Board of Directors hereby approves: (1) the Committee meeting minutes of October 27, 2025; and (2) discussion in *Executive Session* of the items noted above.

- a2. Recommendation for Election of Committee Chair and Vice Chair.** Ms. Gregory requested that Dr. Wiberly, Chair of the Nominating Committee, present this item to the Committee.

On a motion duly made and seconded, and after discussion, the Committee adopted the following resolutions.

RESOLVED, that the USAC Schools & Libraries Committee recommends that the USAC Board of Directors re-elect **Amber Gregory** as Chair and **Joan Wade**, as Vice Chair of the Committee. The term for each position begins immediately upon the election to such position by the Board and ends at such time as the Chair or Vice Chair (as the case may be): (i) is replaced by a successor selected by the Board, (ii) resigns from the Committee or the Board, (iii) is removed by resolution of the Board, or (iv) is no longer a member of the Board (whichever comes first).

- a3. Approval of Schools and Libraries Support Mechanism 2nd Quarter 2026 Programmatic Budget and Demand Projection for January 30, 2026, FCC Filing.** Mr. Davis presented this item for consideration. The presentation included a written report on USAC management's recommendations for the Schools and Libraries Mechanism 2nd Quarter 2026 programmatic budget and demand projection for the January 30, 2026 FCC Filing.

On a motion duly made and seconded, and after discussion, the Committee adopted the following resolutions:

RESOLVED, that the USAC Schools & Libraries Committee approves a 2nd Quarter 2026 Schools and Libraries Support Mechanism direct program budget of \$9.81 million and

RESOLVED FURTHER, that the USAC Schools & Libraries Committee directs USAC staff to submit a collection requirement of \$9.81 million for Schools and Libraries Support Mechanism administrative costs in the required January 30, 2026 filing to the Federal Communications Commission on behalf of the Committee; and

RESOLVED FURTHER, that the USAC Schools & Libraries Committee, having reviewed at its meeting on January 26, 2026, the 2nd Quarter 2026 Schools and Libraries Support Mechanism demand estimate of \$641.92 million, hereby directs USAC staff to proceed with the required January 30, 2026, filing to the Federal Communications Commission on behalf of the Committee. USAC staff may make adjustments if the total variance for the Schools and Libraries Support Mechanism is equal to or less than \$10 million or may seek approval from the Committee Chair to make adjustments if the total variance is greater than \$10 million, but not more than \$25 million.

- i1. E-Rate Business Update.** Mr. Davis presented PowerPoint slides to the Committee covering the following items:
- 2025 Accomplishments
 - 2026 Program Plans
 - Cybersecurity Pilot Program Update
 - Tribal Library E-Rate Advocacy Program (T-LEAP) Update
- i2. E-Rate Business Update (*Continued*).** This item was provided for *information purposes only*. No discussion was held. Ms. Gregory noted that the Schools and Libraries materials listed below would be made public and posted to the USAC website.
- Q4 2025 Accomplishments
 - Q1 2026 Program Plans
 - Roadmap
 - Appendix A: Program Metrics
 - Appendix B: Glossary of Terms
- i3. Information on Nine USAC Audit and Assurance Division Schools and Libraries Support Mechanism Beneficiary Audit Reports.** This item was provided for *information purposes only*. No discussion was held. Ms. Gregory noted that the Schools and Libraries Audit Briefing Book would be made public and posted to the USAC website.

At 12:02 p.m. Eastern Time, on a motion duly made and seconded, the Committee moved into *Executive Session* for the purpose of discussing confidential items. Only members of the Board and FCC and USAC staff were present.

EXECUTIVE SESSION

- i4. **E-Rate Business Update (*Continued, if needed*)**. The Committee had no additional discussion that required responses in *Executive Session*.

- a4. **Approval of Schools and Libraries Support Mechanism 2026 Annual Programmatic Budget**. Mr. Davis presented this item to the Committee providing an overview of the 2026 Annual Programmatic Budget.

On a motion duly made and seconded, and after discussion, the Committee adopted the following resolution:

RESOLVED, that the Schools and Libraries Committee approves a 2026 annual programmatic budget for the Schools and Libraries Support Mechanism of \$37.57 million.

- i5. **Information on One USAC Audit and Assurance Division Schools and Libraries Support Mechanism Beneficiary Audit Report**. This item was provided for *information purposes only*. No discussion was held.

OPEN SESSION

At 12:11 p.m. Eastern Time, the Committee moved out of *Executive Session* and immediately reconvened in *Open Session*, at which time Ms. Gregory reported that, in *Executive Session*, the Committee discussed and voted on item a4.

On a motion duly made and seconded, the Committee adjourned at 12:12 p.m. Eastern Time.

/s/ Erin Williams
Assistant Secretary