

**Universal Service Administrative Company  
Rural Health Care Committee  
Quarterly Meeting Agenda**

**Monday, January 26, 2026  
12:00 – 1:35 p.m. Eastern Time  
VIRTUAL MEETING  
USAC Offices  
700 12th Street, N.W., Suite 900  
Washington, D.C. 20005**

<b><u>OPEN SESSION</u></b> Available for Public Use		<i>Estimated Duration in Minutes</i>
Chair	<b>a1.</b> Consent Items (each available for discussion upon request): <b>A.</b> Approval of Rural Health Care Committee Meeting Minutes of October 27, 2025 <b>B.</b> Approval of moving all <i>Executive Session</i> items into <i>Executive Session</i>	5
Chair	<b>a2.</b> Recommendation for Election of Committee Chair and Vice Chair	5
Mark	<b>a3.</b> Approval of Rural Health Care Support Mechanism 2nd Quarter 2026 Programmatic Budget and Demand Projection for the January 30, 2026, FCC Filing	5
Mark	<b>i1.</b> Rural Health Care Business Update <ul style="list-style-type: none"> <li>• 2025 Accomplishments</li> <li>• 2026 Program Plans</li> </ul>	20

<b><u>INFORMATION ONLY</u></b> Available for Public Use		<i>Estimated Duration in Minutes</i>
Mark	<b>i2.</b> Rural Health Care Business Update ( <i>Continued</i> ) <ul style="list-style-type: none"> <li>• Q4 2025 Accomplishments</li> <li>• Q1 2026 Program Plans</li> <li>• Roadmap</li> <li>• Appendix A: Program Metrics</li> </ul>	–
Teleshia	<b>i3.</b> Information on One USAC Audit and Assurance Division Rural Health Care Support Mechanism Beneficiary Audit Reports	–

<b><u>EXECUTIVE SESSION</u></b>		<i>Estimated Duration in Minutes</i>
<b>Confidential – Executive Session Recommended</b>		
Mark Erin  Mark	<b>i4.</b> Rural Health Care Business Update <i>(Continued)</i> <ul style="list-style-type: none"> <li>• Stakeholder Engagement</li> <li>• Update on Privacy</li> <li>• Identifying Incidents and Breaches</li> <li>• Incident Investigation Process</li> <li>• RHC Listening Session</li> </ul>	20
Mark	<b>a4</b> Approval of Rural Health Care Support Mechanism 2026 Annual Programmatic Budget	10

**Next Scheduled USAC Rural Health Care Committee Meeting**

<p><b>Monday, April 27, 2026</b>  <b>USAC Offices, Washington, D.C.</b></p>
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**UNIVERSAL SERVICE ADMINISTRATIVE COMPANY**  
**700 12th Street, N.W., Suite 900**  
**Washington, D.C. 20005**

**RURAL HEALTH CARE COMMITTEE MEETING**  
**Monday, January 26, 2026**

**MINUTES<sup>1</sup>**

Due to inclement weather the USAC office was closed on Monday, January 26, 2026. The quarterly meeting of the Rural Health Care Committee (Committee) of the USAC Board of Directors (Board) was conducted virtually. The USAC website was updated to allow the public to join the Open Session portion of the meeting virtually. Dr. Kathy Wibberly, Committee Chair, called the meeting to order at 12:13 p.m. Eastern Time, with a quorum of all eight committee members present.

Garber, Michelle – Chief Executive Officer (Interim), and Assistant Treasurer  
Green, Anisa  
Kettwich, Dan – Vice Chair  
Sanborn, Heather  
Schram, Tim  
Semmler, Kara  
Thompson, Mona  
Wibberly, Dr. Kathy

Ms. Sanborn left the call at 12:15 p.m. She did not vote on items a2-a4 or participate in the discussion of items i1 and i4.

Other Board members and officers of the corporation present:

Beyerhelm, Chris – Vice President and Chief Administrative Officer  
Butler, Stephen – Vice President of Shared Services  
Chacko, Sheba – Member of the Board  
Davis, Craig – Vice President of Schools and Libraries  
Delmar, Teleshia – Vice President of Audit and Assurance  
Francisco, Dale – Chief Financial Officer (Interim)  
Gaither, Victor – Vice President of High Cost  
Hutchinson, Kyle – Vice President and Chief Information Office  
Mason, Ken – Member of the Board  
Minard, Alex – Member of the Board  
Minnock, Stephanie – Member of the Board  
O'Brien, Tim – Vice President of Lifeline

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<sup>1</sup> Draft resolutions were presented to the Committee prior to the Committee meeting. Where appropriate, non-substantive changes have been made to the resolutions set forth herein to clarify language, or to correct grammatical or spelling errors.

Schell, Julie Tritt – Member of the Board  
 Sweeney, Mark – Vice President of Rural Health Care  
 Wade, Dr. Joan – Member of the Board  
 Wein, Olivia – Member of the Board  
 Williams, Erin – Vice President, General Counsel, and Assistant Secretary

Others present:

<u>NAME</u>	<u>COMPANY</u>
Allison, Sarah	USAC
Ayer, Catriona	USAC
Blythe, Albert	USAC
Brown, Daniel	Nelson Mullins
Corriher, Kim	SOHCN
Dodoo, Shar	Kellogg and Sovereign
Brown, Daniel	Nelson Mullins
Campos, Rosy	Federal Funding Advisors, LLC
Claxton, Naomi	USAC
Cole, Kelleigh	UETN
Corra, Kristen	Schools, Health & Libraries Broadband Coalition
Crawford, Katherine	USAC
Goode, Vernell	USAC
Green, Kevin	USAC
James, Christine	USAC
King, Ryan	USAC
Loveless, Nikole	Kellogg and Sovereign Consulting
Markarian, Lehna	CSM Central
McCornac, Carolyn	USAC
Mitchell, Katherine	USAC
Corriher, Kim	SOHCN
Morgan, Meredith	USAC
Nuzzo, Patsy	USAC
Old Crow, Alexa	Funds For Learning
Ritter, Kristy	Espy Services
Rovetto, Edward	USAC
Smith, Christopher	USAC
Rodwich, Denise	Espy Services
Sadirkhanova, Sabina	USAC
Schrader, Theresa	Broadband Legal Strategies, LLC
Smith, Christopher	USAC
Staurulakis, Chresanthe	USAC
Terry, D'wana	FCC
Walsh, Jeff	USAC
Whalen, Taylor	HealthConnect Networks

**OPEN SESSION**

All materials from *Open Session* can be found on the [USAC website](#).

- a1. Consent Items.** Dr. Wibberly presented this item to the Committee.
- A.** Approval of the Rural Health Care Committee meeting minutes of October 27, 2025.
- B.** Approval of moving one *Executive Session* item into *Executive Session*:
- (1) **i4.** Rural Health Care Business Update (*Continued*). USAC management recommends that this item be discussed in *Executive Session* because it may involve discussion of *specific internal controls or confidential company data* or *internal rules and procedures* concerning the administration of the universal service support mechanisms, where discussion of the matter in open session would result in *disclosure of confidential techniques and procedures* that would compromise program integrity
  - (2) **a4.** Approval of Rural Health Care Support Mechanism 2026 Annual Programmatic Budget. USAC management recommends that this item be discussed in *Executive Session* because it relates to USAC's *procurement strategy and contract administration*, as well as *internal rules and procedures* concerning the administration of the universal service support mechanisms where discussion of the matter in open session would result in *disclosure of confidential techniques and procedures* that would compromise program integrity. In addition, this includes *pre-decisional matters pending before the FCC*.

On a motion duly made and seconded, and after discussion, the Committee adopted the following resolutions:

**RESOLVED**, that the Rural Health Care Committee of the USAC Board of Directors hereby approves: (1) the Committee meeting minutes of October 27, 2025; and (2) discussion in *Executive Session* of the items noted above.

- a2. Recommendation for Election of Committee Chair and Vice Chair.** Dr. Wibberly, in her role as Nominating Committee Chair, presented this item to the Committee.

On a motion duly made and seconded, and after discussion, the Committee adopted the following resolution:

**RESOLVED**, that the USAC Rural Health Care Committee recommends that the USAC Board of Directors reelect **Kathy Wibberly** as Chair and **Dan Kettwich** as Vice Chair of the Committee. The term for each position begins immediately upon the election to such position by the Board and ends at such time as the Chair or Vice Chair (as the case may be): (i) is replaced by a successor selected by the Board, (ii) resigns from the Committee or the Board, (iii) is removed by resolution of the Board, or (iv) is no longer a member of the Board (whichever comes first).

- a3. Approval of Rural Health Care Support Mechanism 2nd Quarter 2026 Programmatic Budget and Demand Projection for January 30, 2026, FCC Filing.** Mr. Sweeney presented this item for consideration. The presentation included a written report on USAC management's recommendations for the Rural Health Care Mechanism 2nd Quarter 2026 programmatic budget and demand projection for the January 30, 2026 quarterly FCC Filing.

On a motion duly made and seconded, and after discussion, the Committee adopted the following resolutions:

**RESOLVED**, that the USAC Rural Health Care Committee approves a 2nd Quarter 2026 Rural Health Care Support Mechanism direct program budget of \$4.21 million; and

**RESOLVED FURTHER**, that the USAC Rural Health Care Committee directs USAC staff to submit a collection requirement of \$4.21 million for Rural Health Care Support Mechanism administrative costs in the required January 30, 2026, filing to the Federal Communications Commission on behalf of the Committee; and

**RESOLVED FURTHER**, that the USAC Rural Health Care Committee, having reviewed at its meeting on January 26, 2026, the 2nd Quarter 2026 Rural Health Care Support Mechanism demand estimate of \$178.84 million, hereby directs USAC staff to proceed with the required January 30, 2026 filing to the Federal Communications Commission on behalf of the Committee. USAC staff may make adjustments if the total variance for the Rural Health Care Support Mechanism is equal to or less than \$1 million or may seek approval from the Committee Chair to make adjustments if the total variance is greater than \$1 million, but not more than \$2 million.

- ii. Rural Health Care Business Update.** Mr. Sweeney presented PowerPoint slides to the Committee providing an update on the following:
- 2025 Accomplishments
  - 2026 Program Plans

- i2. **Rural Health Care Business Update (Continued).** This item was provided for *information purposes only*. No discussion was held. Dr. Wibberly noted that the Rural Health Care materials listed below would be made public and posted to the USAC website.
- Q4 2025 Accomplishments
  - Q1 2026 Program Plans
  - Roadmap
  - Appendix A: Program Metrics
- i3. **Information on One USAC Internal Audit Division Rural Health Care Support Mechanism Beneficiary Audit Report.** This item was provided for *information purposes only*. No discussion was held. Dr. Wibberly noted that the Rural Health Care Audit Briefing Book would be made public and posted to the USAC website.

At 12:47 p.m. Eastern Time, on a motion duly made and seconded, the Committee moved into ***Executive Session*** for the purpose of discussing confidential items. The Committee recessed and reconvened at 1:18 p.m. Eastern Time with only members of the Board and USAC staff were present.

### **EXECUTIVE SESSION**

- i4. **Rural Health Care Business Update (Continued).** Mr. Sweeney presented PowerPoint slides to the Committee providing an update on the following:
- Stakeholder Engagement
  - Privacy Update
  - Identifying Incidents and Breaches
  - Incident Investigation Process
  - RHC Listening Session.

- a4. **Approval of Rural Health Care Support Mechanism 2026 Annual Programmatic Budget.** Mr. Sweeney presented this item to the Committee.

On a motion duly made and seconded, and after discussion, the Committee adopted the following resolution:

**RESOLVED**, that the Rural Health Care Committee approves a 2026 annual programmatic budget for the Rural Health Care Support Mechanism of \$14.63 million.

### **OPEN SESSION**

At 2:04 p.m. Eastern Time, the Committee moved out of *Executive Session* and immediately reconvened in *Open Session*, at which time Dr. Wibberly reported that, in *Executive Session*, the Committee discussed item i4 and voted on item a4.

On a motion duly made and seconded, the Committee adjourned at 2:04 p.m. Eastern Time.

/s/ Erin Williams

Assistant Secretary