

**Universal Service Administrative Company
Schools & Libraries Committee
Quarterly Meeting
Agenda**

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| Monday, January 24, 2022 10:00 a.m. – 10:55 a.m. Eastern Time USAC Offices 700 12th Street, N.W., Suite 900 Washington, D.C. 20005 |
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| OPEN SESSION | | <i>Estimated Duration in Minutes</i> |
|---------------------|--|--|
| Chair | a1. Consent Items (each available for discussion upon request): A. Approval of Schools & Libraries Committee Meeting Minutes of October 25, 2021 B. Approval of moving all <i>Executive Session</i> items into <i>Executive Session</i> | 5 |
| Chair | a2. Recommendation for Election of Committee Chair and Vice Chair | 5 |
| Craig | a3. Approval of Schools and Libraries Support Mechanism 2nd Quarter 2022 Programmatic Budget and Demand Projection for the January 31, 2022 FCC Filing | 5 |
| Teleshia | i1. Information on Twelve USAC Audit and Assurance Division Schools and Libraries Support Mechanism Beneficiary Audit Reports (<i>For Information Only</i>) | — |
| Craig | i2. E-Rate Business Update <ul style="list-style-type: none"> • Funding Year 2021 Accomplishments • Funding Year 2022 Window • System Update • Roadmap | 20 |

| EXECUTIVE SESSION | | |
|---|--|----|
| Confidential – Executive Session Recommended | | |
| Craig | i3. E-Rate Business Update (<i>Continued, if needed</i>) | 5 |
| Craig | a4. Approval of Schools and Libraries Support Mechanism 2022 Annual Programmatic Budget | 10 |

Next Scheduled USAC Schools & Libraries Committee Meeting

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|--|
| Monday, April 25, 2022 USAC Offices, Washington, D.C. |
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UNIVERSAL SERVICE ADMINISTRATIVE COMPANY
700 12th Street, N.W., Suite 900
Washington, D.C. 20005

SCHOOLS & LIBRARIES COMMITTEE MEETING
Monday, January 24, 2022

MINUTES¹

The quarterly meeting of the Schools & Libraries Committee (Committee) of the USAC Board of Directors (Board) was held at USAC's offices in Washington, D.C. on Monday, January 24, 2022. A virtual meeting platform was available to the general public for ***Open Session*** to accommodate the need for increased physical distancing on site due to the COVID-19 pandemic. Dr. Dan Domenech, Committee Chair, called the meeting to order at 10:00 a.m. Eastern Time, with a quorum of eight of nine Committee members present:

| | |
|--------------------------------------|--|
| Buzacott, Alan – <i>by telephone</i> | Gregory, Amber – <i>by telephone</i> |
| Choroser, Beth – <i>by telephone</i> | Schell, Julie Tritt – Vice Chair – <i>by telephone</i> |
| Domenech, Dr. Dan – Chair | Sekar, Radha – Chief Executive Officer |
| Fontana, Brent – <i>by telephone</i> | Wade, Dr. Joan – <i>by telephone</i> |

Due to technical difficulties, Mr. Ken Mason joined the meeting by telephone at 10:04 a.m. Eastern Time. He did not participate in the discussion of or vote on item a1.

Other Board members and officers of the corporation present:

Beyerhelm, Chris – Chief Administrative Officer– *by telephone*
Butler, Stephen – Vice President of Shared Services – *by telephone*
Chalk, Indra – Member of the Board – *by telephone*
Davis, Craig – Vice President of Schools and Libraries
Delmar, Teleshia – Vice President of Audit and Assurance – *by telephone*
Freeman, Sarah – Member of the Board
Garber, Michelle – Vice President of Finance and Chief Financial Officer
Gaither, Victor – Vice President of High Cost – *by telephone*
Gillan, Joe – Member of the Board
Hughet, Pamela – Vice President of Lifeline – *by telephone*
Hutchinson, Kyle – Vice President of IT and Chief Information Officer – *by telephone*
Skrivan, Michael – Member of the Board – *by telephone*
Sweeney, Mark – Vice President of Rural Health Care – *by telephone*

¹ Draft resolutions were presented to the Committee prior to the Committee meeting. Where appropriate, non-substantive changes have been made to the resolutions set forth herein to clarify language, where necessary, or to correct grammatical or spelling errors.

Waller, Jeff – Member of the Board – *by telephone*
Wein, Olivia – Member of the Board
Wibberly, Dr. Kathy – Member of the Board

Others present:

| <u>NAME</u> | <u>COMPANY</u> |
|---|-------------------------------------|
| Augustino, Steven – <i>by telephone</i> | Kelley Drye & Warren LLP |
| Benham, Cathy – <i>by telephone</i> | CSM Consulting, Inc. |
| Glisson, Connor – <i>by telephone</i> | USAC |
| Harken, Michelle – <i>by telephone</i> | CSM Consulting, Inc. |
| Kriete, Debra – <i>by telephone</i> | State E-Rate Coordinators' Alliance |
| LeNard, David – <i>by telephone</i> | E-Rate Elite Services, Inc. |
| Nuzzo, Patsy | USAC |
| Pace, Regina – <i>by telephone</i> | USAC |
| Phillippi, Megan | USAC |
| Schrader, Theresa – <i>by telephone</i> | Broadband Legal Strategies, LLC |
| Tiwari, Tanya | USAC |
| Williams, Erin | USAC |
| Willis, Catherine – <i>by telephone</i> | USAC |

OPEN SESSION

All materials from ***Open Session*** can be found on the [USAC website](#).

a1. Consent Items. Dr. Domenech presented this item for consideration.

A. Approval of Committee meeting minutes of October 25, 2021.

B. Approval of moving all ***Executive Session*** items into ***Executive Session***:

- (1) **i3** – E-rate Business Update (*Continued, if needed*). USAC management recommended that this item be discussed in ***Executive Session*** because it may relate to ***specific internal controls or confidential company data*** and ***internal rules and procedures*** concerning the administration of the universal service support mechanisms, where discussion of the matter in ***Open Session*** would result in ***disclosure of confidential techniques and procedures*** that would compromise program integrity.
- (2) **a4** – Approval of Schools and Libraries Support Mechanism 2022 Annual Programmatic Budget. USAC management recommended that this item be discussed in ***Executive Session*** because this matter relates to USAC's ***procurement strategy and contract administration***.

On a motion duly made and seconded, and after discussion, the Committee

adopted the following resolution:

RESOLVED, that the Schools & Libraries Committee of the USAC Board of Directors hereby approves: (1) the Committee meeting minutes of October 25, 2021; and (2) discussion in *Executive Session* of the items noted above.

- a2. Recommendation for Election of Committee Chair and Vice Chair.** Dr. Domenech introduced Dr. Wade. As Chair of the Nominating Committee, Dr. Wade reported on the election recommendations for the Schools and Libraries Committee.

On a motion duly made and seconded, and after discussion, the Committee adopted the following resolution:

RESOLVED, that the USAC Schools and Libraries Committee recommends that the USAC Board of Directors elect **Dr. Dan Domenech** as Chair and **Julie Tritt Schell** as Vice Chair of the Committee. The term for each position begins immediately upon the election to such position by the Board and ends at such time as the Chair or Vice Chair (as the case may be): (i) is replaced by a successor selected by the Board, (ii) resigns from the Committee or the Board, (iii) is removed by resolution of the Board, or (iv) is no longer a member of the Board (whichever comes first).

- a3. Approval of Schools and Libraries Support Mechanism 2nd Quarter 2022 Programmatic Budget and Demand Projection for the January 31, 2022 Federal Communications Commission (FCC) Filing.** Mr. Davis presented this item for consideration. The presentation included a written report on USAC management's recommendations for the Schools and Libraries Support Mechanism 2nd Quarter 2022 programmatic budget and demand projection for the January 31, 2022 FCC Filing.

On a motion duly made and seconded, and after discussion, the Committee adopted the following resolutions:

RESOLVED, that the USAC Schools and Libraries Committee approves a 2nd Quarter 2022 Schools and Libraries Support Mechanism direct program budget of \$11.44 million; and

RESOLVED FURTHER, that the USAC Schools and Libraries Committee directs USAC staff to submit a collection requirement of \$11.44 million for Schools and Libraries Support Mechanism administrative costs in the required January 31, 2022 filing to the Federal Communications Commission on behalf of the Committee; and

RESOLVED FURTHER, that the USAC Schools and

Libraries Committee, having reviewed at its meeting on January 24, 2022 the 2nd Quarter 2022 Schools and Libraries Support Mechanism demand estimate of \$563.22 million, hereby directs USAC staff to proceed with the required January 31, 2022 filing to the Federal Communications Commission on behalf of the Committee. USAC staff may make adjustments if the total variance for the Schools and Libraries Support Mechanism is equal to or less than \$10 million, or may seek approval from the Committee Chair to make adjustments if the total variance is greater than \$10 million, but not more than \$15 million.

- i1. **Information on Twelve USAC Audit and Assurance Division Schools and Libraries Support Mechanism Beneficiary Audit Reports.** This item was provided for *information purposes only*. Dr. Domenech noted that the Schools and Libraries Audit Briefing Book would be made public and posted to the USAC website.
- i2. **E-Rate Business Update.** Mr. Davis presented PowerPoint slides to the Committee covering the following items:
- Funding Year 2021 Accomplishments
 - Funding Year 2022 Window
 - Systems Update
 - Roadmap

At 10:25 a.m. Eastern Time, on a motion duly made and seconded, the Committee moved into ***Executive Session*** for the purpose of discussing confidential items. Only members of the Board and USAC staff were present.

EXECUTIVE SESSION

- i3. **E-Rate Business Update (Continued).** The Committee determined that continued discussion in ***Executive Session*** was not needed.
- a4. **Approval of Schools and Libraries Support Mechanism 2022 Annual Programmatic Budget.** Mr. Davis presented this item to the Committee for consideration. The presentation included a written report on the Schools and Libraries Support Mechanism annual budget.

On a motion duly made and seconded, and after discussion, the Committee adopted the following resolution:

RESOLVED, that the Schools and Libraries Committee approves a 2022 annual programmatic budget for the Schools and Libraries Support Mechanism of \$45.28 million.

OPEN SESSION

At 10:30 a.m. Eastern Time, the Committee moved out of *Executive Session* and immediately reconvened in *Open Session*, at which time Dr. Domenech reported that, in *Executive Session*, the Committee took action on item a4.

On a motion duly made and seconded, the Committee adjourned at 10:31 a.m. Eastern Time.

/s/ Olivia Wein
Secretary

**Universal Service Administrative Company
Schools & Libraries Committee
Quarterly Meeting
Agenda**

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|---|
| Monday, April 25, 2022 11:05 a.m. – 11:40 a.m. Eastern Time USAC Offices 700 12th Street, N.W., Suite 900 Washington, D.C. 20005 |
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| OPEN SESSION | | <i>Estimated Duration in Minutes</i> |
|---------------------|--|--|
| Chair | a1. Consent Items (each available for discussion upon request): A. Approval of Schools & Libraries Committee Meeting Minutes of January 24, 2022 B. Approval of moving all <i>Executive Session</i> items into <i>Executive Session</i> | 5 |
| Craig | a2. Approval of Schools and Libraries Support Mechanism 3 rd Quarter 2022 Programmatic Budget and Demand Projection for the May 2, 2022 FCC Filing | 5 |
| Teleshia | i1. Information on Eight USAC Audit and Assurance Division Schools and Libraries Support Mechanism Beneficiary Audit Reports <i>(For Information Only)</i> | — |
| Craig | i2. E-Rate Business Update <ul style="list-style-type: none"> • Accomplishments • Funding Year 2022 Filing Window Overview • Roadmap • Appendix: Metrics | 20 |

| EXECUTIVE SESSION | | |
|---|--|---|
| Confidential – Executive Session Recommended | | |
| Craig | i3. E-Rate Business Update <i>(Continued)</i> <ul style="list-style-type: none"> • Call Center Metrics | 5 |

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| Next Scheduled USAC Schools & Libraries Committee Meeting Monday, July 25, 2022 USAC Offices, Washington, D.C. |
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UNIVERSAL SERVICE ADMINISTRATIVE COMPANY
700 12th Street, N.W., Suite 900
Washington, D.C. 20005

SCHOOLS & LIBRARIES COMMITTEE MEETING
Monday, April 25, 2022

MINUTES¹

The quarterly meeting of the Schools & Libraries Committee (Committee) of the USAC Board of Directors (Board) was held at USAC's offices in Washington, D.C. on Monday, April 25, 2022. A virtual meeting platform was available to the general public for ***Open Session*** to accommodate the need for increased physical distancing on site due to the COVID-19 pandemic. Dr. Dan Domenech, Committee Chair, called the meeting to order at 11:14 a.m. Eastern Time, with a quorum of eight of nine Committee members present:

Buzacott, Alan – *by telephone*
Choroser, Beth
Domenech, Dr. Dan – Chair
Fontana, Brent

Gregory, Amber – *by telephone*
Mason, Ken
Schell, Julie Tritt – Vice Chair
Wade, Dr. Joan

Ms. Radha Sekar joined the meeting at 11:22 a.m. Eastern Time. She did not participate in the discussion of or vote on item a1.

Other Board members and officers of the corporation present:

Beyerhelm, Chris – Chief Administrative Officer – *by telephone*
Butler, Stephen – Vice President of Shared Services – *by telephone*
Chalk, Indra – Member of the Board
Davis, Craig – Vice President of Schools and Libraries
Delmar, Teleshia – Vice President of Audit and Assurance – *by telephone*
Feiss, Geoff – Member of the Board
Garber, Michelle – Vice President of Finance, Chief Financial Officer, and
Assistant Treasurer – *by telephone*
Gillan, Joe – Member of the Board
Hughes, Pamela – Vice President of Lifeline – *by telephone*
Hutchinson, Kyle – Vice President of IT and Chief Information Officer – *by telephone*
Skrivan, Michael – Member of the Board
Sweeney, Mark – Vice President of Rural Health Care – *by telephone*
Waller, Jeff – Member of the Board – *by telephone*

¹ Draft resolutions were presented to the Committee prior to the Committee meeting. Where appropriate, non-substantive changes have been made to the resolutions set forth herein to clarify language, where necessary, or to correct grammatical or spelling errors.

Wein, Olivia – Member of the Board
Williams, Erin – Acting Vice President and General Counsel and Assistant Secretary

Others present:

| <u>NAME</u> | <u>COMPANY</u> |
|---|-------------------------------------|
| Augustino, Steven – <i>by telephone</i> | Nelson Mullins |
| Bolling, Christopher – <i>by telephone</i> | USAC |
| Glisson, Connor – <i>by telephone</i> | USAC |
| Goode, Vernell | USAC |
| Kriete, Debra – <i>by telephone</i> | State E-Rate Coordinators' Alliance |
| Little, Christopher – <i>by telephone</i> | USAC |
| Morning, Kimberly – <i>by telephone</i> | Morgan Lewis |
| Nuzzo, Patsy | USAC |
| Pace, Regina – <i>by telephone</i> | USAC |
| Phillippi, Megan | USAC |
| Rovetto, Ed – <i>by telephone</i> | USAC |
| Sadirkhanova, Sabina – <i>by telephone</i> | USAC |
| Schrader, Theresa – <i>by telephone</i> | Broadband Legal Strategies, LLC |
| Tiwari, Tanya – <i>by telephone</i> | Morgan Lewis |
| Wilson Jr., Jerusa Carl – <i>by telephone</i> | USAC |

OPEN SESSION

All materials from **Open Session** can be found on the [USAC website](#).

a1. Consent Items. Dr. Domenech presented this item for consideration.

A. Approval of Committee meeting minutes of January 24, 2022.

B. Approval of moving all **Executive Session** items into **Executive Session**:

- (1) **i3** – E-rate Business Update (*Continued*). USAC management recommended that this item be discussed in **Executive Session** because it may involve discussion of **specific internal controls or confidential company data** or **internal rules and procedures** concerning the administration of the universal service support mechanisms, where discussion of the matter in open session would result in **disclosure of confidential techniques and procedures** that would compromise program integrity.

On a motion duly made and seconded, and after discussion, the Committee adopted the following resolution:

RESOLVED, that the Schools & Libraries Committee of the USAC Board of Directors hereby approves: (1) the Committee meeting minutes of January 24, 2022; and (2) discussion in *Executive Session* of the items noted above.

- a2. Approval of Schools and Libraries Support Mechanism 3rd Quarter 2022 Programmatic Budget and Demand Projection for the May 2, 2022 Federal Communications Commission (FCC) Filing.** Mr. Davis presented this item for consideration. The presentation included a written report on USAC management's recommendations for the Schools and Libraries Support Mechanism 3rd Quarter 2022 programmatic budget and demand projection for the May 2, 2022 FCC Filing.

On a motion duly made and seconded, and after discussion, the Committee adopted the following resolutions:

RESOLVED, that the USAC Schools & Libraries Committee approves a 3rd Quarter 2022 Schools and Libraries Support Mechanism direct program budget of \$11.46 million; and

RESOLVED FURTHER that the USAC Schools & Libraries Committee directs USAC staff to submit a collection requirement of \$11.46 million for Schools and Libraries Support Mechanism administrative costs in the required May 2, 2022 filing to the Federal Communications Commission on behalf of the Committee; and

RESOLVED FURTHER, that the USAC Schools & Libraries Committee, having reviewed at its meeting on April 25, 2022 the 3rd Quarter 2022 Schools and Libraries Support Mechanism demand estimate of \$606.99 million, hereby directs USAC staff to proceed with the required May 2, 2022 filing to the Federal Communications Commission on behalf of the Committee. USAC staff may make adjustments if the total variance for the Schools and Libraries Support Mechanism is equal to or less than \$10 million, or may seek approval from the Committee Chair to make adjustments if the total variance is greater than \$10 million, but not more than \$15 million.

- i1. Information on Eight USAC Audit and Assurance Division Schools and Libraries Support Mechanism Beneficiary Audit Reports.** This item was provided for *information purposes only*. Dr. Domenech noted that the Schools and Libraries Audit Briefing Book would be made public and posted to the USAC website.
- i2. E-Rate Business Update.** Mr. Davis presented PowerPoint slides to the Committee covering the following items:
- Accomplishments
 - Funding Year 2022 Filing Window Overview

- Roadmap

At 11:49 a.m. Eastern Time, on a motion duly made and seconded, the Committee moved into ***Executive Session*** for the purpose of discussing confidential items. Only members of the Board and USAC staff were present.

EXECUTIVE SESSION

i3. **E-Rate Business Update** (*Continued*). Mr. Davis presented PowerPoint slides to the Committee covering the following item:

- Call Center Metrics

OPEN SESSION

At 12:00 p.m. Eastern Time, the Committee moved out of ***Executive Session*** and immediately reconvened in ***Open Session***, at which time Dr. Domenech reported that, in ***Executive Session***, the Committee discussed item i3.

On a motion duly made and seconded, the Committee adjourned at 12:01 p.m. Eastern Time.

/s/ Erin Williams

Assistant Secretary

**Universal Service Administrative Company
Joint Meeting of the Board of Directors,
High Cost & Low Income Committee, and Schools & Libraries
Committee Meeting Agenda**

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| Wednesday, May 18, 2022 1:00 p.m. – 2:00 p.m. ET Virtual Meeting USAC Offices 700 12th Street, N.W., Suite 900 Washington, D.C. 20005 |
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| BOARD OF DIRECTORS ACTION ITEMS <i>Executive Session Recommended – Confidential</i> | | <i>Estimated Duration in Minutes</i> |
|---|--|--|
| Chris | a1. Consideration of a Contract Award for Coupa Licenses and Support | 5 |
| Chris | a2. Consideration of Contract Award for Redundant Telecom Circuits and Related Service | 5 |
| Chris | a3. Consideration of a Contract Award for Amazon Web Services and GovCloud Hosting | 5 |
| Chris | a4. Consideration of a Contract Modification for Cisco Smartnet Support | 5 |
| Chris | a5. Consideration of a Task Order Modification for Enterprise Architecture Assessment and Support Services | 5 |
| Chris | a6. Consideration of a Contract Modification for Long-Term Project Management Office Services for Emergency Connectivity Fund (ECF) | 5 |
| Chris | a7. Consideration of a Contract Modification for Call Center Services and Customer Relationship Management System | 5 |
| Chris | a8. Consideration of Contract Award for Computer Matching Program Operations and Maintenance Services (aHCLI01) | 5 |
| HIGH COST & LOW INCOME COMMITTEE ACTION ITEMS <i>Executive Session Recommended – Confidential</i> | | <i>Estimated Duration in Minutes</i> |
| Chris | a1. Consideration of Contract Award for Computer Matching Program Operations and Maintenance Services (aBOD08) | 5 |
| Chris | a2. Consideration of a Task Order Award for High Cost System Modernization Project Management Office | 5 |

Available For Public Use

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|--|--|--|
| | Services | |
| SCHOOLS & LIBRARIES COMMITTEE ACTION ITEMS <i>Executive Session Recommended – Confidential</i> | | <i>Estimated Duration in Minutes</i> |
| Chris | a1. Consideration of a Task Order Award for E-Rate Legacy Systems and Future Enhancement Project Management Office Services | 5 |

UNIVERSAL SERVICE ADMINISTRATIVE COMPANY
700 12th Street, N.W., Suite 900
Washington, D.C. 20005

SCHOOLS & LIBRARIES COMMITTEE MEETING
Wednesday, May 18, 2022

MINUTES¹

The non-quarterly meeting of the Schools & Libraries Committee (Committee) was conducted by web conference on Wednesday, May 18, 2022. At the requested of Dr. Dan Domenech, Committee Chair, Joe Gillan, Board Chair, chaired the meeting. The meeting was called to order at 1:01 p.m. Eastern Time, with a quorum of seven of the nine Committee members present:

Buzacott, Alan
Choroser, Beth
Fontana, Brent
Gregory, Amber

Mason, Ken
Schell, Julie Tritt – Vice Chair
Sekar, Radha – Chief Executive Officer

Member of the Committee not present:

Domenech, Dr. Dan – Chair

Wade, Dr. Joan

Officers of the corporation present:

Beyerhelm, Chris – Chief Administrative Officer
Butler, Stephen – Vice President of Shared Services
Chalk, Indra – Member of the Board
Davis, Craig – Vice President of Schools and Libraries
Feiss, Geoff – Member of the Board
Freeman, Sarah – Member of the Board
Gaither, Victor – Vice President of High Cost
Garber, Michelle – Vice President of Finance, Chief Financial Officer, and
Assistant Treasurer
Gillan, Joe – Member of the Board
Hughes, Pamela – Vice President of Lifeline
Hutchinson, Kyle – Vice President of IT and Chief Information Officer
Skrivan, Michael – Member of the Board
Wein, Olivia – Member of the Board
Williams, Erin – Acting Vice President and General Counsel, and Assistant
Secretary

¹ Draft resolutions were presented to the Committee prior to the Committee meeting. Where appropriate, non-substantive changes have been made to the resolutions set forth herein to clarify language, where necessary, or to correct grammatical or spelling errors.

Others present by telephone:

| <u>NAME</u> | <u>COMPANY</u> |
|------------------|----------------|
| Nuzzo, Patsy | USAC |
| Pace, Regina | USAC |
| Phillippi, Megan | USAC |
| Wilson, Carl | USAC |

OPEN SESSION

- a1. **Consideration of a Task Order Award for E-Rate Legacy Systems and Future Enhancement Project Management Office Services.** USAC management recommended that discussion of this item be conducted in *Executive Session* because this matter relates to USAC's *procurement strategy and contract administration*.

On a motion duly made and seconded, the Committee adopted the following resolution:

RESOLVED, that the Schools & Libraries Committee approves discussion of this item in *Executive Session*.

At 1:02 p.m. Eastern Time, on a motion duly made and seconded, the Committee moved into *Executive Session* for the purpose of discussing the confidential item listed above.

EXECUTIVE SESSION

- a1. **Consideration of a Task Order Award for E-Rate Legacy Systems and Future Enhancement Project Management Office Services.** Mr. Beyerhelm presented this item to the Committee. The presentation included a written summary and report detailing USAC management's recommendation to award a task order for E-Rate Legacy Systems and future enhancement project management office services.

On a motion duly made, seconded, and after discussion, the Committee adopted the following resolution, with Ms. Schell voting no:

RESOLVED, that the USAC Schools & Libraries Committee, having reviewed the recommendation of USAC management, hereby authorizes USAC management, subject to required Federal Communications Commission approval, to award a time and material task order under the USAC Professional Services Indefinite Delivery/Indefinite Quantity contract (Contract No. USAC 20-015) to Deloitte Consulting, LLP for E-Rate Legacy Systems and future enhancements PMO Services for a not-to-exceed amount of \$4,499.826.67 (plus applicable taxes) over a twelve (12) month base period and two (2) additional one-year option terms for a three (3) year total period of performance. Exercise of option terms to extend the contract beyond the initial twelve (12) month base period is subject to FCC approval.

OPEN SESSION

At 2:15 p.m. Eastern Time, on a motion duly made and seconded, the Committee moved out of *Executive Session* and immediately reconvened in *Open Session*, at which time Mr. Gillan reported that, in *Executive Session*, the Committee discussed and took action on item a1.

On a motion duly made and seconded, the Committee adjourned at 2:16 p.m. Eastern Time.

/s/ Erin Williams
Assistant Secretary

**Universal Service Administrative Company
Joint Meeting of the Schools & Libraries Committee and
Board of Directors Meeting Agenda**

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|---|
| Monday, June 27, 2022 12:00 p.m. – 1:00 p.m. ET Virtual Meeting USAC Offices 700 12th Street, N.W., Suite 900 Washington, D.C. 20005 |
|---|

| SCHOOLS & LIBRARIES COMMITTEE ACTION ITEMS <i>Executive Session Recommended – Confidential</i> | | <i>Estimated Duration in Minutes</i> |
|--|--|--|
| Chris | a1. Consideration of a Contract Modification for E-Rate Productivity Center Systems Integrator Services | 5 |

| BOARD ACTION ITEMS <i>Executive Session Recommended – Confidential</i> | | <i>Estimated Duration in Minutes</i> |
|--|---|--|
| Chris | a1. Consideration of a Contract Award for Splunk Cloud and Enterprise Security Subscription | 5 |
| Chris | a2. Consideration of a Contract Award for Proofpoint Licenses and Support Services | 5 |
| Chris | a3. Consideration of a Modification to Task Order for Long Term Affordable Connectivity Program Project Management Office Services | 5 |

UNIVERSAL SERVICE ADMINISTRATIVE COMPANY
700 12th Street, N.W., Suite 900
Washington, D.C. 20005

SCHOOLS & LIBRARIES COMMITTEE MEETING
Monday, June 27, 2022

MINUTES¹

The non-quarterly meeting of the Schools & Libraries Committee (Committee) was conducted by web conference on Monday, June 27, 2022. At the request of Dr. Dan Domenech, Committee Chair, Joe Gillan, Board Chair, chaired the meeting. The meeting was called to order at 12:02 p.m. Eastern Time, with a quorum of seven of the nine Committee members present:

| | |
|---------------------------|--|
| Buzacott, Alan | Gregory, Amber |
| Choroser, Beth | Mason, Ken |
| Domenech, Dr. Dan – Chair | Sekar, Radha – Chief Executive Officer |
| Fontana, Brent | |

Member of the Committee not present:

| | |
|----------------------------------|----------------|
| Schell, Julie Tritt – Vice Chair | Wade, Dr. Joan |
|----------------------------------|----------------|

Officers of the corporation present:

Beyerhelm, Chris – Chief Administrative Officer
Chalk, Indra – Member of the Board
Davis, Craig – Vice President of Schools and Libraries
Feiss, Geoff – Member of the Board
Freeman, Sarah – Member of the Board
Garber, Michelle – Vice President of Finance, Chief Financial Officer, and
Assistant Treasurer
Gillan, Joe – Member of the Board
Hughes, Pamela – Vice President of Lifeline
Hutchinson, Kyle – Vice President of IT and Chief Information Officer
Jacobs, Ellis – Member of the Board
Skrivan, Michael – Member of the Board
Wibberly, Dr. Kathy – Member of the Board
Williams, Erin – Vice President and General Counsel, and Assistant
Secretary

¹ Draft resolutions were presented to the Committee prior to the Committee meeting. Where appropriate, non-substantive changes have been made to the resolutions set forth herein to clarify language, where necessary, or to correct grammatical or spelling errors.

Others present by telephone:

| <u>NAME</u> | <u>COMPANY</u> |
|------------------|----------------|
| Nuzzo, Patsy | USAC |
| Phillippi, Megan | USAC |
| Wilson, Carl | USAC |

OPEN SESSION

- a1. **Consideration of a Contract Modification for E-Rate Productivity Center Systems Integrator Services.** USAC management recommended that discussion of this item be conducted in *Executive Session* because this matter relates to USAC's *procurement strategy and contract administration*.

On a motion duly made and seconded, the Committee adopted the following resolution:

RESOLVED, that the Schools & Libraries Committee approves discussion of this item in *Executive Session*.

At 12:03 p.m. Eastern Time, on a motion duly made and seconded, the Committee moved into *Executive Session* for the purpose of discussing the confidential item listed above.

EXECUTIVE SESSION

- a1. **Consideration of a Contract Modification for E-Rate Productivity Center Systems Integrator Services.** Mr. Beyerhelm presented this item to the Committee. The presentation included a written summary and report detailing USAC management's recommendation modify and extend the third and final one year option for systems development and technical services supporting the E-Rate Productivity Center.

On a motion duly made, seconded, and after discussion, the Committee adopted the following resolution:

RESOLVED, that the Schools and Libraries Committee of the USAC Board of Directors, having reviewed the recommendation of USAC management, subject to required Federal Communications Commission approval, hereby authorizes management to modify and extend the third and final one year option for systems development and technical services supporting the E-Rate Productivity Center (EPC) (Task 1) under its time and material, task order based contract with ICF Incorporated, LLC, increasing the not-to-exceed amount by \$3,000,000.00 (plus applicable taxes) so that USAC can re-compete these services under a new contract.

OPEN SESSION

At 12:19 p.m. Eastern Time, on a motion duly made and seconded, the Committee moved out of *Executive Session* and immediately reconvened in *Open Session*, at which time Mr. Gillan reported that, in *Executive Session*, the Committee discussed and took action on item a1.

On a motion duly made and seconded, the Committee adjourned at 12:21 p.m. Eastern Time.

/s/ Erin Williams
Assistant Secretary

**Universal Service Administrative Company
Schools & Libraries Committee
Quarterly Meeting
Agenda**

| |
|---|
| Monday, July 25, 2022 12:55 p.m. – 1:35 p.m. Eastern Time USAC Offices 700 12th Street, N.W., Suite 900 Washington, D.C. 20005 |
|---|

| OPEN SESSION | | <i>Estimated Duration in Minutes</i> |
|---------------------|---|--|
| Chair | a1. Consent Items (each available for discussion upon request): A. Approval of Schools & Libraries Committee Meeting Minutes of April 25, May 18, and June 27, 2022 B. Approval of moving all <i>Executive Session</i> items into <i>Executive Session</i> | 5 |
| Craig | a2. Approval of Schools and Libraries Support Mechanism 4 th Quarter 2022 Programmatic Budget and Demand Projection for the August 2, 2022 FCC Filing | 5 |
| Teleshia | i1. Information on Four USAC Audit and Assurance Division Schools and Libraries Support Mechanism Beneficiary Audit Reports <i>(For Information Only)</i> | — |
| Craig | i2. E-Rate Business Update <ul style="list-style-type: none"> • Accomplishments • Funding Year 2022 Observations • Plans For Next Quarter • Roadmap • Appendix: Program Metrics | 20 |

| EXECUTIVE SESSION Confidential – Executive Session Recommended | | |
|---|--|----|
| Craig | i3. E-Rate Business Update <ul style="list-style-type: none"> • Legacy Systems Overview • Modernization • Migration Project Status | 10 |

Next Scheduled USAC Schools & Libraries Committee Meeting

| |
|--|
| Monday, October 24, 2022 USAC Offices, Washington, D.C. |
|--|

UNIVERSAL SERVICE ADMINISTRATIVE COMPANY
700 12th Street, N.W., Suite 900
Washington, D.C. 20005

SCHOOLS & LIBRARIES COMMITTEE MEETING
Monday, July 25, 2022

MINUTES¹

The quarterly meeting of the Schools & Libraries Committee (Committee) of the USAC Board of Directors (Board) was held at USAC's offices in Washington, D.C. on Monday, July 25, 2022. A virtual meeting platform was available to the general public for ***Open Session*** to accommodate the need for increased physical distancing on site due to the COVID-19 pandemic. Ms. Julie Tritt Schell, Committee Vice Chair, chaired the meeting on behalf of Dr. Dan Domenech, Committee Chair. Ms. Schell called the meeting to order at 12:56 p.m. Eastern Time, with a quorum of seven of nine Committee members present:

Buzacott, Alan
Choroser, Beth – *by telephone*
Gregory, Amber
Mason, Ken

Schell, Julie Tritt – Vice Chair
Sekar, Radha – Chief Executive Officer
Wade, Dr. Joan

Member of the Committee not present:

Domenech, Dr. Dan – Chair

Fontana, Brent

Other Board members and officers of the corporation present:

Beyerhelm, Chris – Vice President and Chief Administrative Officer – *by telephone*
Chalk, Indra – Member of the Board
Davis, Craig – Vice President of Schools and Libraries
Delmar, Teleshia – Vice President of Audit and Assurance – *by telephone*
Feiss, Geoff – Member of the Board
Freeman, Sarah – Member of the Board
Garber, Michelle – Vice President of Finance, Chief Financial Officer, and
Assistant Treasurer – *by telephone*
Gaither, Victor – Vice President of High Cost – *by telephone*
Gillan, Joe – Member of the Board

Hughet, Pam – Vice President of Lifeline – *by telephone*

¹ Draft resolutions were presented to the Committee prior to the Committee meeting. Where appropriate, non-substantive changes have been made to the resolutions set forth herein to clarify language, where necessary, or to correct grammatical or spelling errors.

Hutchinson, Kyle – Vice President of IT and Chief Information Officer
 Skrivan, Michael – Member of the Board
 Sweeney, Mark – Vice President of Rural Health Care
 Waller, Jeff – Member of the Board – *by telephone*
 Wein, Olivia – Member of the Board
 Wibberly, Dr. Kathy – Member of the Board
 Williams, Erin – Vice President and General Counsel and Assistant Secretary

Others present:

| <u>NAME</u> | <u>COMPANY</u> |
|--|---------------------------------|
| Augustino, Steven – <i>by telephone</i> | Nelson Mullins |
| Bolling, Christopher – <i>by telephone</i> | USAC |
| Borg, Jeanenne – <i>by telephone</i> | USAC |
| Case, Kevin – <i>by telephone</i> | USAC |
| Evirgen, Danielle – <i>by telephone</i> | Frontier Communications |
| Faunce, Donna – <i>by telephone</i> | USAC |
| Glisson, Connor – <i>by telephone</i> | USAC |
| Goode, Vernell | USAC |
| LeNard, Dave – <i>by telephone</i> | CDW-G |
| Little, Christopher – <i>by telephone</i> | USAC |
| McIntosh, Denise – <i>by telephone</i> | Frontier Communications |
| Nuzzo, Patsy | USAC |
| Parsons, Laura – <i>by telephone</i> | Maximus |
| Phillippi, Megan | USAC |
| Rios, Estee – <i>by telephone</i> | USAC |
| Rovetto, Ed – <i>by telephone</i> | USAC |
| Sadirkhanova, Sabina – <i>by telephone</i> | USAC |
| Schrader, Theresa – <i>by telephone</i> | Broadband Legal Strategies, LLC |
| Tiwari, Tanya – <i>by telephone</i> | Morgan Lewis |
| Truong, Huy – <i>by telephone</i> | USAC |
| Voth, Cara – <i>by telephone</i> | FCC |
| Wilson Jr., Jerusa Carl | USAC |

OPEN SESSION

All materials from **Open Session** can be found on the [USAC website](#).

a1. Consent Items. Ms. Schell presented this item for consideration.

A. Approval of Committee meeting minutes of April 25, May 18, and June 27, 2022.

B. Approval of moving all **Executive Session** items into **Executive Session**:

- (1) **i3** – E-Rate Business Update (*Continued*). USAC management recommended that this item be discussed in ***Executive Session*** because it may involve discussion of ***specific internal controls or confidential company data*** or ***internal rules and procedures*** concerning the administration of the universal service support mechanisms, where discussion of the matter in open session would result in ***disclosure of confidential techniques and procedures*** that would compromise program integrity.

On a motion duly made and seconded, and after discussion, the Committee adopted the following resolution:

RESOLVED, that the Schools & Libraries Committee of the USAC Board of Directors hereby approves: (1) the Committee meeting minutes of April 25, May 18, and June 27, 2022; and (2) discussion in ***Executive Session*** of the items noted above.

- a2. Approval of Schools and Libraries Support Mechanism 4th Quarter 2022 Programmatic Budget and Demand Projection for the August 2, 2022 Federal Communications Commission (FCC) Filing.** Mr. Davis presented this item for consideration. The presentation included a written report on USAC management's recommendations for the Schools and Libraries Support Mechanism 4th Quarter 2022 programmatic budget and demand projection for the August 2, 2022 FCC Filing.

On a motion duly made and seconded, and after discussion, the Committee adopted the following resolutions:

RESOLVED, that the USAC Schools & Libraries Committee approves a 4th Quarter 2022 Schools and Libraries Support Mechanism direct program budget of \$11.59 million; and

RESOLVED FURTHER, that the USAC Schools & Libraries Committee directs USAC staff to submit a collection requirement of \$11.59 million for Schools and Libraries Support Mechanism administrative costs in the required August 2, 2022 filing to the Federal Communications Commission on behalf of the Committee; and

RESOLVED FURTHER, that the USAC Schools & Libraries Committee, having reviewed at its meeting on July 25, 2022 the 4th Quarter 2022 Schools and Libraries Support Mechanism demand estimate of \$609.07 million, hereby directs USAC staff to proceed with the required August 2, 2022 filing to the Federal Communications Commission on behalf of the Committee. USAC staff may make adjustments if the total variance for the Schools and Libraries Support Mechanism is equal to or less than \$10 million, or may seek approval from the Committee Chair to make adjustments if the total

variance is greater than \$10 million, but not more than \$15 million.

- i1. **Information on Four USAC Audit and Assurance Division Schools and Libraries Support Mechanism Beneficiary Audit Reports.** This item was provided for *information purposes only*. Ms. Schell noted that the Schools and Libraries Audit Briefing Book would be made public and posted to the USAC website.
- i2. **E-Rate Business Update.** Mr. Davis presented PowerPoint slides to the Committee covering the following items:
- Accomplishments
 - Funding Year 2022 Observations
 - Plans for Next Quarter
 - Roadmap

At 1:42 p.m. Eastern Time, on a motion duly made and seconded, the Committee moved into ***Executive Session*** for the purpose of discussing confidential items. Only members of the Board and USAC staff were present.

EXECUTIVE SESSION

- i3. **E-Rate Business Update (Continued).** Mr. Davis presented PowerPoint slides to the Committee covering the following items:
- Legacy Systems Overview
 - Modernization
 - Migration Project Status

OPEN SESSION

At 1:57 p.m. Eastern Time, the Committee moved out of ***Executive Session*** and immediately reconvened in ***Open Session***, at which time Ms. Schell reported that, in ***Executive Session***, the Committee discussed item i3.

On a motion duly made and seconded, the Committee adjourned at 1:58 p.m. Eastern Time.

/s/ Erin Williams
Assistant Secretary

**Universal Service Administrative Company
Schools & Libraries Committee
Quarterly Meeting
Agenda**

**Monday, October 24, 2022
11:25 a.m. – 12:05 p.m. Eastern Time
USAC Offices
700 12th Street, N.W., Suite 900
Washington, D.C. 20005**

| OPEN SESSION | | <i>Estimated Duration in Minutes</i> |
|---------------------|--|--|
| Chair | a1. Consent Items (each available for discussion upon request): A. Approval of Schools and Libraries Committee Meeting Minutes of July 25, 2022 B. Approval of moving all <i>Executive Session</i> items into <i>Executive Session</i> C. Consideration and Approval of One Routine Procurement | 5 |
| Craig | a2. Approval of Schools and Libraries Support Mechanism 1st Quarter 2023 Programmatic Budget and Demand Projection for the November 2, 2022 FCC Filing | 5 |
| Craig | a3. Consideration of Funding Year 2023 Filing Window Dates | 5 |
| Teleshia | i1. Information on Six USAC Audit and Assurance Division Schools and Libraries Support Mechanism Beneficiary Audit Reports <i>(For Information Only)</i> | — |
| Craig | i2. E-Rate Business Update <ul style="list-style-type: none"> • Accomplishments • Fiber Trends • Funding Year 2023 Readiness • Legacy Consolidation Project Update • Plans for Next Quarter • Roadmap • Appendix: Program Metrics | 20 |

| EXECUTIVE SESSION | | |
|---|--|---|
| Confidential – Executive Session Recommended | | |
| Craig | i3. E-Rate Business Update <i>(Continued, if needed)</i> | 5 |
| Chris | a4. Consideration to Exercise the Fourth and Final Option Year of the Schools & Libraries Program Business Process Outsourcing Services | — |

Next Scheduled USAC Schools & Libraries Committee Meeting

**Monday, January 30, 2023
USAC Offices, Washington, D.C.**

UNIVERSAL SERVICE ADMINISTRATIVE COMPANY
700 12th Street, N.W., Suite 900
Washington, D.C. 20005

SCHOOLS & LIBRARIES COMMITTEE MEETING
Monday, October 24, 2022

MINUTES¹

The quarterly meeting of the Schools & Libraries Committee (Committee) of the USAC Board of Directors (Board) was held at USAC's offices in Washington, D.C. on Monday, October 24, 2022. Dr. Dan Domenech, Committee Chair called the meeting to order at 11:51 a.m. Eastern Time, with a quorum of eight of nine Committee members present:

| | |
|--------------------------------------|--|
| Buzacott, Alan | Mason, Ken |
| Fontana, Brent – <i>by telephone</i> | Schell, Julie Tritt – Vice Chair |
| Domenech, Dr. Dan – Chair | Sekar, Radha – Chief Executive Officer |
| Gregory, Amber | Wade, Dr. Joan |

Member of the Committee not present:

Choroser, Beth

Other Board members and officers of the corporation present:

Beyerhelm, Chris – Vice President and Chief Administrative Officer
Butler, Stephen – Vice President of Shared Services
Chalk, Indra – Member of the Board
Davis, Craig – Vice President of Schools and Libraries
Delmar, Teleshia – Vice President of Audit and Assurance – *by telephone*
Feiss, Geoff – Member of the Board
Freeman, Sarah – Member of the Board
Garber, Michelle – Vice President of Finance, Chief Financial Officer, and
Assistant Treasurer
Gillan, Joe – Member of the Board
Skrivan, Michael – Member of the Board
Sweeney, Mark – Vice President of Rural Health Care
Waller, Jeff – Member of the Board – *by telephone*
Wein, Olivia – Member of the Board
Wibberly, Dr. Kathy – Member of the Board – *by telephone*
Williams, Erin – Vice President, General Counsel, and Assistant Secretary

¹ Draft resolutions were presented to the Committee prior to the Committee meeting. Where appropriate, non-substantive changes have been made to the resolutions set forth herein to clarify language, where necessary, or to correct grammatical or spelling errors.

Others present:

| <u>NAME</u> | <u>COMPANY</u> |
|---|-----------------------------------|
| Augustino, Steven – <i>by telephone</i> | Nelson Mullins |
| Benham, Cathy | CSM |
| Bolling, Christopher – <i>by telephone</i> | USAC |
| Braxton, Carolyn | USAC |
| Carlin, Tyler – <i>by telephone</i> | KPMG |
| Case, Kevin – <i>by telephone</i> | USAC |
| Evirgen, Danielle – <i>by telephone</i> | Frontier Communications |
| Glisson, Connor – <i>by telephone</i> | USAC |
| Goode, Vernell | USAC |
| Hernandez, Katie – <i>by telephone</i> | Montana Public Service Commission |
| Lacey-Morning, Kimberly – <i>by telephone</i> | Morgan Lewis |
| LeNard, Dave – <i>by telephone</i> | CDW-G |
| Little, Christopher | USAC |
| Nuzzo, Patsy | USAC |
| Phillippi, Megan | USAC |
| Rovetto, Ed – <i>by telephone</i> | USAC |
| Sadirkhanova, Sabina – <i>by telephone</i> | USAC |
| Spade, Gina – <i>by telephone</i> | Broadband Legal Strategies, LLC |
| Wilson Jr., Jerusa Carl | USAC |

OPEN SESSION

All materials from *Open Session* can be found on the [USAC website](#).

a1. Consent Items. Dr. Domenech presented this item for consideration.

A. Approval of Committee meeting minutes of July 25, 2022.

B. Approval of moving all *Executive Session* items into *Executive Session*:

- (1) **i3** – E-Rate Business Update (*Continued, if needed*). USAC management recommended that this item be discussed in **Executive Session** because it may relate to *specific internal controls or confidential company data* and *internal rules and procedures* concerning the administration of the universal service support mechanisms, where discussion of the matter in open session would result in *disclosure of confidential techniques and procedures* that would compromise program integrity.
- (2) **a4** – Consideration to Exercise the Fourth and Final Option Year of the Schools & Libraries Program Business Process Outsourcing Services. USAC management recommended that this item be

discussed in *Executive Session* because this matter relates to USAC's *procurement strategy and contract administration*.

C. Consideration and Approval of One Routine Procurement.

- (1) Approval of the Consideration to Exercise the Fourth and Final Option Year of the Schools & Libraries Program Business Process Outsourcing Services. The resolution is provided in aSL04cf.

On a motion duly made and seconded, and after discussion, the Committee adopted the following resolution:

RESOLVED, that the Schools & Libraries Committee of the USAC Board of Directors hereby approves: (1) the Committee meeting minutes of July 25, 2022; (2) discussion in *Executive Session* of the items noted above; and (3) the approval of one routine procurement as presented in item aSL04cf.

- a2. **Approval of Schools and Libraries Support Mechanism 1st Quarter 2023 Programmatic Budget and Demand Projection for the November 2, 2022 Federal Communications Commission (FCC) Filing.** Mr. Davis presented this item for consideration. The presentation included a written report on USAC management's recommendations for the Schools and Libraries Support Mechanism 1st Quarter 2023 programmatic budget and demand projection for the November 2, 2022 FCC Filing.

On a motion duly made and seconded, and after discussion, the Committee adopted the following resolutions:

RESOLVED, that the USAC Schools & Libraries Committee approves a 1st Quarter 2023 Schools and Libraries Support Mechanism direct program budget of \$8.90 million; and

RESOLVED FURTHER, that the USAC Schools & Libraries Committee directs USAC staff to submit a collection requirement of \$8.90 million for Schools and Libraries Support Mechanism administrative costs in the required November 2, 2022 filing to the Federal Communications Commission on behalf of the Committee; and

RESOLVED FURTHER, that the USAC Schools & Libraries Committee, having reviewed at its meeting on October 24, 2022 the 1st Quarter 2023 Schools and Libraries Support Mechanism demand estimate of \$697.13 million, hereby directs USAC staff to proceed with the required November 2, 2022 filing to the Federal Communications Commission on behalf of the Committee. USAC staff may make adjustments if the total variance for the Schools and Libraries Support Mechanism is equal to or less than \$10 million or may seek approval from the Committee Chair to make adjustments if the total

variance is greater than \$10 million, but not more than \$15 million.

- a3. Consideration of Funding Year 2023 Filing Window Dates.** Mr. Davis presented this item for consideration. He requested authorization for USAC to open the Funding Year (FY) 2023 application filing window no earlier than January 2023, and to close the window no earlier than March 2023.

On a motion duly made and seconded, and after discussion, the Committee adopted the following resolutions:

RESOLVED, that the USAC Schools & Libraries Committee accepts the recommendation of USAC management to open the Funding Year 2023 filing window open no earlier than January 2023 and to close the Funding Year 2023 filing window no earlier than March 2023, subject to the requirements of Section 54.502 of the Commission's rules; and

RESOLVED FURTHER, that upon consultation with the Committee Chair, USAC management is authorized to adjust the Funding Year 2023 filing window opening and closing dates, as circumstances may warrant.

- i1. Information on Six USAC Audit and Assurance Division Schools and Libraries Support Mechanism Beneficiary Audit Reports.** This item was provided for *information purposes only*. Dr. Domenech noted that the Schools and Libraries Audit Briefing Book would be made public and posted to the USAC website.
- i2. E-Rate Business Update.** Mr. Davis presented PowerPoint slides to the Committee covering the following items:
- Accomplishments
 - Fiber Trends
 - Funding Year 2023 Readiness
 - Legacy Consolidation Project Update
 - Plans for Next Quarter
 - Roadmap

At 12:23 p.m. Eastern Time, on a motion duly made and seconded, the Committee moved into ***Executive Session*** for the purpose of discussing confidential items. Only members of the Board and USAC staff were present.

EXECUTIVE SESSION

- i3. E-Rate Business Update (*Continued, if needed*).** The Committee determined that continued discussion in Executive Session was not needed.
- a4. Consideration to Exercise the Fourth and Final Option Year of the Schools & Libraries Program Business Process Outsourcing Services.** No additional

discussion was held on this item. The Committee adopted the following resolution as part of the Consent Items:

RESOLVED, that the Schools and Libraries Committee, having reviewed the recommendation of USAC management, hereby authorizes management to exercise the fourth and final one-year option term of the Schools and Libraries Division Business Process Outsourcing contract with Maximus Federal Services, Inc. for a total not-to-exceed amount of \$15,915,155.00 (plus applicable taxes), thereby increasing the total not-to-exceed amount of the contract from \$76,793,865.00 (plus applicable taxes) to \$92,709,020.00 (plus applicable taxes) over the remainder of the contract term, subject to required Federal Communications Commission approval.

OPEN SESSION

At 12:26 p.m. Eastern Time, the Committee moved out of *Executive Session* and immediately reconvened in *Open Session*, at which time Dr. Domenech reported that no items were discussed and no actions were taken in *Executive Session*.

On a motion duly made and seconded, the Committee adjourned at 12:26 p.m. Eastern Time.

/s/ Erin Williams
Assistant Secretary