Schools & Libraries Committee

Briefing Book

Monday, April 28, 2025

11:00 a.m. – 11:45 a.m. Eastern Time

Available for Public Use

Universal Service Administrative Company Offices

700 12th Street, N.W., Suite 900

Washington, D.C. 20005

Universal Service Administrative Company
Schools & Libraries Committee
Quarterly Meeting
Agenda

Monday, April 28, 2025
11:00 – 11:45 a.m. Eastern Time
USAC Offices
700 12th Street NW, Suite 900
Washington, DC 20005

	OPEN SESSION Available for Public Use	*Estimated Duration in Minutes*
Chair	**a1.** Consent Items (each available for discussion upon request): **A.** Approval of Schools & Libraries Committee Meeting Minutes of January 27, 2025 **B.** Approval of moving all ***Executive Session*** items into ***Executive Session***	5
Craig	**a2.** Approval of Schools and Libraries Support Mechanism 3rd Quarter 2025 Programmatic Budget and Demand Projection for the May 2, 2025, FCC Filing	5
Craig	**i1.** E-Rate Business Update • Q1 2025 Accomplishment • Funding Year 2025 Filing Window Overview • Q2 2025 Plans • Cybersecurity Pilot Program Update	20

	INFORMATION ONLY Available for Public Use	*Estimated Duration in Minutes*
Craig	**i2.** E-Rate Business Update (*Continued*) • Roadmap • Appendix A. Program Metrics • Appendix B. Glossary of Terms	–
Teleshia	**i3.** Information on Six USAC Audit and Assurance Division Schools and Libraries Support Mechanism Beneficiary Audit Report	–

	EXECUTIVE SESSION **Confidential – *Executive Session Recommended***	*Estimated Duration in Minutes*
Craig	**i4.** E-Rate Business Update (*Continued, if needed*)	–

Next Scheduled USAC Schools & Libraries Committee Meeting

Monday, July 28, 2025 **USAC Offices, Washington, D.C.**

Universal Service Administrative Company
Schools & Libraries Committee Meeting

ACTION ITEM

Consent Items

Action Requested

The Schools & Libraries Committee (Committee) of the USAC Board of Directors (Board) is requested to approve the consent items listed below.

Discussion

The Committee is requested to approve the following items using the consent resolution below:

A. Approval of Committee meeting minutes of January 27, 2025 (*see* **Attachment A**).

B. Approval of moving the following item into ***Executive Session***:

(1) **i4.** E-Rate Business Update *(Continued, if needed).* USAC management recommends that this matter be discussed in ***Executive Session*** because it relates to ***specific internal controls and/or confidential company data*** that would constitute a discussion of ***internal rules and procedures***. Additionally, this matter includes ***pre-decisional matters pending before a governmental agency or instrumentality, where discussion in open session would risk undermining the agency's deliberative process and/or disclosing the agency's conclusions or rationales prior to final decision-making.***

Upon request of a Committee member, any one or more of the above items are available for discussion by the Committee.

Recommended USAC Schools & Libraries Committee Action

APPROVAL OF THE FOLLOWING RESOLUTIONS:

RESOLVED, that the Schools & Libraries Committee of the USAC Board of Directors hereby approves: (1) the Committee meeting minutes of January 27, 2025; and (2) discussion in ***Executive Session*** of the item note above.

UNIVERSAL SERVICE ADMINISTRATIVE COMPANY
700 12th Street, N.W., Suite 900
Washington, D.C. 20005

SCHOOLS & LIBRARIES COMMITTEE MEETING
Monday, January 27, 2025

MINUTES[1]

The quarterly meeting of the Schools & Libraries Committee (Committee) of the USAC Board of Directors (Board) was held at USAC's offices in Washington, D.C. on Monday, January 27,2025. Amber Gregory, Committee Chair, called the meeting to order at 11:00 a.m. Eastern Time, with a quorum of seven of the 10 Committee members present (there were two vacancies):

Chalk, Indra
Gregory, Amber – Acting Chair & Vice Chair
Sanquist, Christine
Schell, Julie Tritt
Sekar, Radha
Thompson, Mona
Wade, Dr. Joan

Members of the Committee not present:
Schuler, Dr, David

Other Board members and officers of the corporation present:

Beyerhelm, Chris – Vice President and Chief Administrative Officer
Butler, Stephen – Vice President of Shared Services
Chacko, Sheba – Member of the Board
Dalhover, Brian – Member of the Board
Davis, Craig – Vice President of Schools and Libraries
Delmar, Teleshia – Vice President of Audit and Assurance
Freeman, Sarah – Member of the Board
Gaither, Victor – Vice President of High Cost
Garber, Michelle – Vice President of Finance, Chief Financial Officer, and Assistant Treasurer
Green, Anisa – Member of the Board
Hutchinson, Kyle – Vice President of IT and Chief Information Officer
Kettwich, Dan – Member of the Board

[1] Draft resolutions were presented to the Committee prior to the Committee meeting. Where appropriate, non-substantive changes have been made to the resolutions set forth herein to clarify language, or to correct grammatical or spelling errors.

Mason, Ken – Member of the Board
Semmler, Kara – Member of the Board – *by telephone*
Sweeney, Mark – Vice President of Rural Health Care
Waller, Jeffery – Member of the Board – *by telephone*
Wein, Olivia – Member of the Board
Wibberly, Dr. Kathy – Member of the Board
Williams, Erin – Vice President, General Counsel, and Assistant Secretary

Others present:

NAME	**COMPANY**
Brady, Jair	USAC
Braxton, Carolyn	USAC
Calhoun, Mitch	USAC
Cardile, Christina – *by telephone*	USAC
Claxton, Naomi	USAC
Curtis, Jessamy	USAC
Estrella, Giulianna	USAC
Faunce, Donna – *by telephone*	USAC
Francisco, Dale	USAC
Goode, Vernell	USAC
Green, Kevin	USAC
King, Ryan	USAC
Kriete, Debra – *by telephone*	South Dakota Department of Education
Little, Chris	USAC
Lloyd, Pamela	USAC
Michell, Katherine	USAC
Morgan, Meredith	USAC
Nuzzo, Patsy	USAC
Rovetto, Ed	USAC
Sadirkhanova, Sabina – *by telephone*	USAC
Santana-Gonzalez, Jeanette	USAC
Schrader, Theresa - *by telephone*	Broadband Legal Strategies
Smith, Chris	USAC
Smith, Christopher	USAC
Smith, Zack	USAC
Staurulakis, Chresanthe	USAC
White, Stacy	USAC
Wilkins, Jonathan	USAC
Willis, Catherine – *by telephone*	USAC

OPEN SESSION

All materials from ***Open Session*** can be found on the USAC website**.**

a1. **Consent Items.** Ms. Gregory presented this item for consideration.

A. Approval of Schools and Libraries Committee meeting minutes of October 28, 2024.

B. Approval of moving all ***Executive Session*** items into ***Executive Session***:

(1) **i4.** E-Rate Business Update *(Continued, if needed).* USAC management recommends that this matter be discussed in ***Executive Session*** because it relates to ***specific internal controls or confidential company data*** that would constitute a discussion of ***internal rules and procedures*** concerning the administration of the universal service support mechanisms, where discussion of the matter in open session would result in ***disclosure of confidential techniques and procedures*** that would compromise program integrity. In addition, this includes ***pre-decisional matters pending before the FCC***.

(2) **a4.** Approval of Schools and Libraries Support Mechanism 2025 Annual Programmatic Budget. USAC management recommends that this item be discussed in ***Executive Session*** because it relates to USAC's ***procurement strategy and contract administration,*** as well ***as internal rules and procedures*** concerning the administration of the universal service support mechanisms where discussion of the matter in open session would result in ***disclosure of confidential techniques and procedures*** that would compromise program integrity. In addition, this includes ***pre-decisional matters pending before the FCC***.

On a motion duly made and seconded, and after discussion, the Committee adopted the following resolutions:

RESOLVED, that the Schools & Libraries Committee of the USAC Board of Directors hereby approves: (1) the Committee meeting minutes of October 28, 2024; and (2) discussion in ***Executive Session*** of the items noted above.

a2. **Recommendation for Election of Committee Chair and Vice Chair.** Mr. Mason introduced this item to the Board requesting that Ms. Freeman, Chair of the Nominating Committee, report on the Nominating Committee's recommendations for the election of the Schools & Libraries Committee Chair and Vice Chair.

On a motion duly made and seconded, and after discussion, the Committee adopted the following resolution:

RESOLVED, that the USAC Schools & Libraries Committee recommends that the USAC Board of Directors elect **Amber Gregory** as Chair and **Dr. Joan Wade** as Vice Chair of the Committee. The term for each position begins immediately upon the election to such position by the Board and ends at such time as the Chair or Vice Chair (as the case may be): (i) is replaced by a successor selected by the Board, (ii) resigns from the Committee or the Board, (iii) is removed by resolution of the Board, or (iv) is no longer a member of the Board (whichever comes first).

a3. Approval of Schools and Libraries Support Mechanism 2nd Quarter 2025 Programmatic Budget and Demand Projection for the January 31, 2025, FCC Filing. Mr. Davis presented this item for consideration. The presentation included a written report on USAC management's recommendations for the Schools and Libraries Mechanism 2nd Quarter 2025 programmatic budget and demand projection for the January 31, 2025 quarterly FCC Filing.

On a motion duly made and seconded, and after discussion, the Committee adopted the following resolutions:

RESOLVED, that the USAC Schools & Libraries Committee approves a 2nd Quarter 2025 Schools and Libraries Support Mechanism direct program budget of $11.20 million and

RESOLVED FURTHER, that the USAC Schools & Libraries Committee directs USAC staff to submit a collection requirement of $11.20 million for Schools and Libraries Support Mechanism administrative costs in the required January 31, 2025 filing to the Federal Communications Commission on behalf of the Committee; and

RESOLVED FURTHER, that the USAC Schools & Libraries Committee, having reviewed at its meeting on January 27, 2025, the 2nd Quarter 2025 Schools and Libraries Support Mechanism demand estimate of $653.04 million, hereby directs USAC staff to proceed with the required January 31, 2025, filing to the Federal Communications Commission on behalf of the Committee. USAC staff may make adjustments if the total variance for the Schools and Libraries Support Mechanism is equal to or less than $10 million or may seek approval from the Committee Chair to make adjustments if the total variance is greater than $10 million, but not more than $25 million.

i1. E-Rate Business Update. Mr. Davis presented PowerPoint slides to the Committee covering the following items:

- 2024 Accomplishments
- 2025 Plans
- Cybersecurity Pilot Program Update

i2. E-Rate Business Update (*Continued*). This item was provided for *information purposes only*. No discussion was held. Ms. Gregory noted that the Schools and Libraries materials listed below would be made public and posted to the USAC website.

- Q4 2024 Accomplishments
- Q1 2025 Plans
- Roadmap
- Appendices: Program Metrics and Glossary of Terms

i3. Information on Seven USAC Audit and Assurance Division Schools and Libraries Support Mechanism Beneficiary Audit Reports. This item was provided for *information purposes only*. No discussion was held. Ms. Gregory noted that the Schools and Libraries Audit Briefing Book would be made public and posted to the USAC website.

At 11:46 a.m. Eastern Time, on a motion duly made and seconded, the Committee moved into ***Executive Session*** for the purpose of discussing confidential items. Only members of the Board and USAC staff were present.

EXECUTIVE SESSION

i4. E-Rate Business Update. This item was a placeholder, should questions arise in *Open Session*, requiring responses in *Executive Session*. No discussion was held.

a4. Approval of Schools and Libraries Support Mechanism 2025 Annual Programmatic Budget. Mr. Davis presented this item for consideration. The presentation included a written report on USAC management's recommendations for the Schools and Libraries Support Mechanism 2025 Annual Programmatic Budget.

On a motion duly made and seconded, the Board adopted the following resolution:

RESOLVED, that the Schools and Libraries Committee approves a 2025 annual programmatic budget for the Schools and Libraries Support Mechanism of $38.86 million.

OPEN SESSION

At 11:52 a.m. Eastern Time, the Committee moved out of ***Executive Session*** and immediately reconvened in ***Open Session***, at which time Ms. Gregory reported that, in ***Executive Session***, the Committee acted on item a4.

On a motion duly made and seconded, the Committee adjourned at 11:52 a.m. Eastern Time.

/s/ Erin Williams
Assistant Secretary

Universal Service Administrative Company
Schools & Libraries Committee Meeting

ACTION ITEM

Approval of Schools and Libraries Support Mechanism 3rd Quarter 2025 Programmatic Budget and Demand Projection for May 2, 2025, FCC Filing

Action Requested

The Schools & Libraries Committee (Committee) of the USAC Board of Directors (Board) is requested to approve a 3rd Quarter 2025 (Q3 2025) programmatic budget and demand projection for the Schools and Libraries Support Mechanism for submission to the Federal Communications Commission (FCC) in USAC's May 2, 2025, quarterly filing.

Discussion

On a quarterly basis, USAC is required to submit to the FCC each program's budget[1] and projected demand for the upcoming quarter.[2]

Funding Requirement

USAC estimates the Q3 2025 funding requirement for the Schools and Libraries Support Mechanism as follows:

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[1] *See* 47 C.F.R. § 54.715(c).
[2] *See* 47 C.F.R. § 54.709(a)(3).

Table A. Program Funding Requirement

(in millions)	**Q2 2025**	**Increase/ (Decrease)**	**Q3 2025**	**Notes**
Steady State:				
Program Funding Requirement	$631.83	($3.15)	$628.68	See Notes 1 and 2, and Table B
New Requirements:				
N/A	0.00	0.00	0.00	
Total Program Funding Requirement	**$631.83**	**($3.15)**	**$628.68**	
Prior Period Adjustments (difference between projections and actuals):				
Billings	6.24	($9.32)	(3.08)	
Interest Income	0.00	($0.13)	(0.13)	
Bad Debt Expense	(8.84)	$1.16	(7.68)	
Total Prior Period Adjustments	**($2.60)**	**($8.29)**	**($10.89)**	
USAC Administrative Expenses	**$23.81**	**($2.42)**	**$21.39**	See Table C
Total Funding Requirement	**$653.04**	**($13.86)**	**$639.18**	

Note 1: The Program Funding Requirement represents one-quarter of the collections required to meet the projected demand for Funding Year 2025 of $3,014.72 million, net of adjustments for denials and cancellations. Per FCC guidance, USAC will carry forward $500 million to Funding Year 2025. *See* Table B below for additional details.

Note 2: Table B is an annual schedule that is updated once a year for the April Board meeting.

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Table B. Funding Year 2025 Program Funding Requirement and Roll Forward

(in millions)	**Fund Year 2025**
Total Requested (In Window)	$3,224.72
Decrease for Denials/Cancellations (based on 5 yr. average)	(303.71)
Increase for Out of Window Apps (based on 5 yr. average)	93.71
Estimated Demand	**$3,014.72**
Less Roll Forward Available to Offset Collections	
Remaining Available Funds from Prior Fund Year	$550.12
Reserved Funds, Net Change	
a. Pending Applications to Process	(132.47)
b. Unliquidated Obligations (ULOs)	57.97
c. Appeals Reserve - USAC Appeals	47.24
d. Appeals Reserve - FCC Appeals	(22.87)
e. Reserve for future use (per FCC guidance)	0.00
f. Unpaid Invoices	0.00
Total Roll Forward	**$500.00**
Funding Year 2025 Collection Requirement	**$2,514.72**

Based on the projected burn rate, USAC estimates the following Q3 2025 programmatic budget:

Table C. Quarterly Programmatic Budget

(in millions)	**Q2 2025 Budget**	**Increase/ (Decrease)**	**Q3 2025 Budget**	**Notes**
Direct Program Costs				
Employee Expenses	$2.43	($0.04)	$2.39	
Professional Services	6.01	(2.46)	3.55	
General & Administrative	0.01	(0.01)	0.00	See Note 3
Total Direct Program Costs	**$8.45**	**($2.51)**	**$5.94**	
Direct Assigned Costs				
Employee Expenses	$0.90	$0.00	$0.90	
Professional Services	1.40	0.30	1.70	
General & Administrative	0.45	0.14	0.59	See Note 3
Total Direct Assigned Costs	**$2.75**	**$0.44**	**$3.19**	
Total Direct Program & Direct Assigned Costs	**$11.20**	**($2.07)**	**$9.13**	
Common Allocated Costs	**$12.61**	**($0.35)**	**$12.26**	
Total Programmatic Budget	**$23.81**	**($2.42)**	**$21.39**	

Note 3: General & Administrative expenses include computer support & maintenance and meetings & conferences.

A comparison of actual expenditures to the budget for the three months ending March 31, 2025, is provided in **Attachment 1.**

Recommendation

USAC management recommends that the Committee approve the Q3 2025 budget and projection of demand as proposed.

Recommended Schools & Libraries Committee Actions

APPROVAL OF THE FOLLOWING RESOLUTIONS:

RESOLVED, that the USAC Schools & Libraries Committee approves a 3rd Quarter 2025 Schools and Libraries Support Mechanism direct program budget of $9.13 million and

RESOLVED FURTHER, that the USAC Schools & Libraries Committee directs USAC staff to submit a collection requirement of $9.13 million for Schools and Libraries Support Mechanism administrative costs in the required May 2, 2025 filing to the Federal Communications Commission on behalf of the Committee; and

RESOLVED FURTHER, that the USAC Schools & Libraries Committee, having reviewed at its meeting on April 28, 2025, the 3rd Quarter 2025 Schools and Libraries Support Mechanism demand estimate of $639.18 million, hereby directs USAC staff to proceed with the required May 2, 2025, filing to the Federal Communications Commission on behalf of the Committee. USAC staff may make adjustments if the total variance for the Schools and Libraries Support Mechanism is equal to or less than $10 million or may seek approval from the Committee Chair to make adjustments if the total variance is greater than $10 million, but not more than $25 million.

ATTACHMENT 1

Schools and Libraries Administrative Costs and Headcount
Comparison of Actual Expenditures and Headcount to the Budget for the
Three Months Ending March 31, 2025

($ in millions)	FTE Actual	FTE Budget	FTE Variance	YTD Actual	YTD Budget	Variance
Direct Program Costs						
Employee Expenses	61	67	6	$2.22	$2.33	$0.11
Professional Services (Note 4)				2.48	3.23	0.75
General & Administrative (Note 5)				0.01	0.00	(0.01)
Total Direct Program Costs				**$4.71**	**$5.56**	**$0.85**
Direct Assigned Costs						
Employee Expenses	19	18	(1)	$0.91	$0.88	($0.03)
Professional Services (Note 4)				2.22	1.73	(0.49)
General & Administrative (Note 5)				0.73	0.50	(0.23)
Total Direct Assigned Costs				**$3.86**	**$3.11**	**($0.75)**
Total Direct Program & Direct Assigned Costs	**80**	**85**	**5**	**$8.57**	**$8.67**	**$0.10**
Common Allocated Costs (Note 6)				**$10.61**	**$11.65**	**$1.04**
Total Programmatic Budget				**$19.18**	**$20.32**	**$1.14**

Note 4: Direct Program Professional Services include business process outsourcing (BPO). Direct Assigned Professional Services include E-Rate Productivity Center (EPC) operations & maintenance, beneficiary & contributor audit program audits, and IT contract labor.

Note 5: General & Administrative expenses include computer support & maintenance, printing & postage, and meetings & conferences.

Note 6: Common costs include costs not directly attributable to a program and are allocated based on the Cost Allocation Methodology, which allocates costs based 50% on direct program costs in the prior year and 50% on program demand in the prior year. Actual common allocated costs reflect a reduction for costs allocated to the appropriated programs.

Schools and Libraries Committee

E-Rate Business Update

Open Session

April 28, 2025

Universal Service Administrative Co.

Agenda

- Q1 2025 Accomplishments
- Funding Year (FY) 2025 Filing Window Overview
- Q2 2025 Plans
- Cybersecurity Pilot Program Update

Q1 2025 Accomplishments

- Successfully closed the FY2025 application filing window on March 26, 2025 (opened January 15, 2025)
  - 37,436 applications received
  - $3,224 million requested

Application Type	FY2024 Received	FY2024 Dollars Requested (millions)	FY2025 Received	FY2025 Dollars Requested (millions)
C1 Applications	23,348	$1,970	23,708	$ 1,806
C2 Applications	12,744	$ 1,358	13,728	$ 1,418
Fiber Applications	1,317	$ 366.7	1,240	$ 305.2
Consortia Applications	1,803	$ 419.5	1,930	$ 384.9

Data as of March 31, 2025.

Q1 2025 Accomplishments (Continued)

- Training and Outreach
  - USAC staff attended the “Computers in Libraries 2025 Conference” to provide library applicants with opportunities to ask questions about program requirements for FY2025.
  - USAC held four question-and-answer training sessions, covering eligible services, competitive bidding, service provider selection, and the pre-commitment process to assist applicants during the FY 2025 application filing window. There were over 360 attendees across the four sessions.
- Authorized disbursements of $556.2 million for all funding years in Q1 2025 compared with $671 million in Q1 2024, down 17 percent year-over-year.
  - The average amount of days to process invoice lines decreased by 42 percent, from 14.8 days in Q1 2024 to 8.5 days in Q1 2025.

Data as of March 31, 2025.

FY2025 Filing Window Overview

- FY2025 requested dollars decreased 3.1 percent and applications rose 3.7 percent compared to FY 2024 at window close.
  - Category One (C1) requests rose by 1.5 percent, and dollars requested fell by 8.3 percent.
    - FY2025 – 23,708 requests for $1.80 billion
    - FY2024 – 23,348 requests for $1.97 billion
  - Category Two (C2) requests rose by 7.7 percent and demand increased by 4.4 percent.
- Median cost for 1 Gbps service fell 13 percent from $1.00 per megabit in FY2024 to $0.87 per megabit in FY2025.

	FY2024	FY2025	% Change
Requested Dollars (billions)	$ 3.32	$ 3.23	- 2.7%
Applications Submitted	36,092	37,436	+ 3.7%
Funding Requests	54,605	55,900	+ 2.4%
Billed Entities	21,304	21,200	- 0.5%
Recipients of Service	133,190	132,710	- 0.36%

Data as of March 31, 2025.

Q2 2025 Plans

- Issue the first FY2025 funding commitment wave in late April and continue FY2025 application processing to complete 95 percent of all FY2025 workable FCC Form 471 applications by September 1.
- Continue processing prior-year applications, appeals, commitment adjustments, and other program transactions.
- Deliver on 2025 E-Rate training plan, including conference attendance, webinars, live in-person training sessions, and participating and staffing vendor booths at the Council of the Great City Schools Chief Information Officers Conference (June 10-13) in Chicago and the American Library Association Annual Conference (June 26-30) in Philadelphia.
- Assist Tribal library applicants throughout FY2025 by providing direct support in navigating the E-Rate application process, including one-on-one assistance when preparing applications, applying to the program, and receiving E-Rate support through the newly established Tribal Library E-Rate Assistance Program (T-LEAP).

Cybersecurity Pilot Program (Pilot) Update

- The FCC Form 484 Part 1 application filing window was open from Sep. 17 to Nov. 1, 2024.
  - USAC received 2,729 applications requesting more than $3.8 billion.
- The FCC selected 707 applicants to proceed to the next phase of the Pilot Program.
  - Pilot FCC Form 484 Part 2 is available for participants to complete by or before Sep. 15, 2025. As of Mar. 31, 2025, 107 Pilot FCC Form 484 Part 2 applications have been submitted.
- The FCC Form 470 (competitive bidding/description of services) is available and can be timely filed until Aug. 18, 2025.
  - As of Mar. 31, 2025, 82 Pilot FCC Forms 470 have been submitted and posted for potential bidders.
- The Pilot FCC Form 471 application filing window opened Mar. 18 and will close Sep. 15, 2025.

Data as of March 31, 2025.

Universal Service
Administrative Co.

Schools and Libraries Committee

E-Rate Business Update

Open Session – Information Only

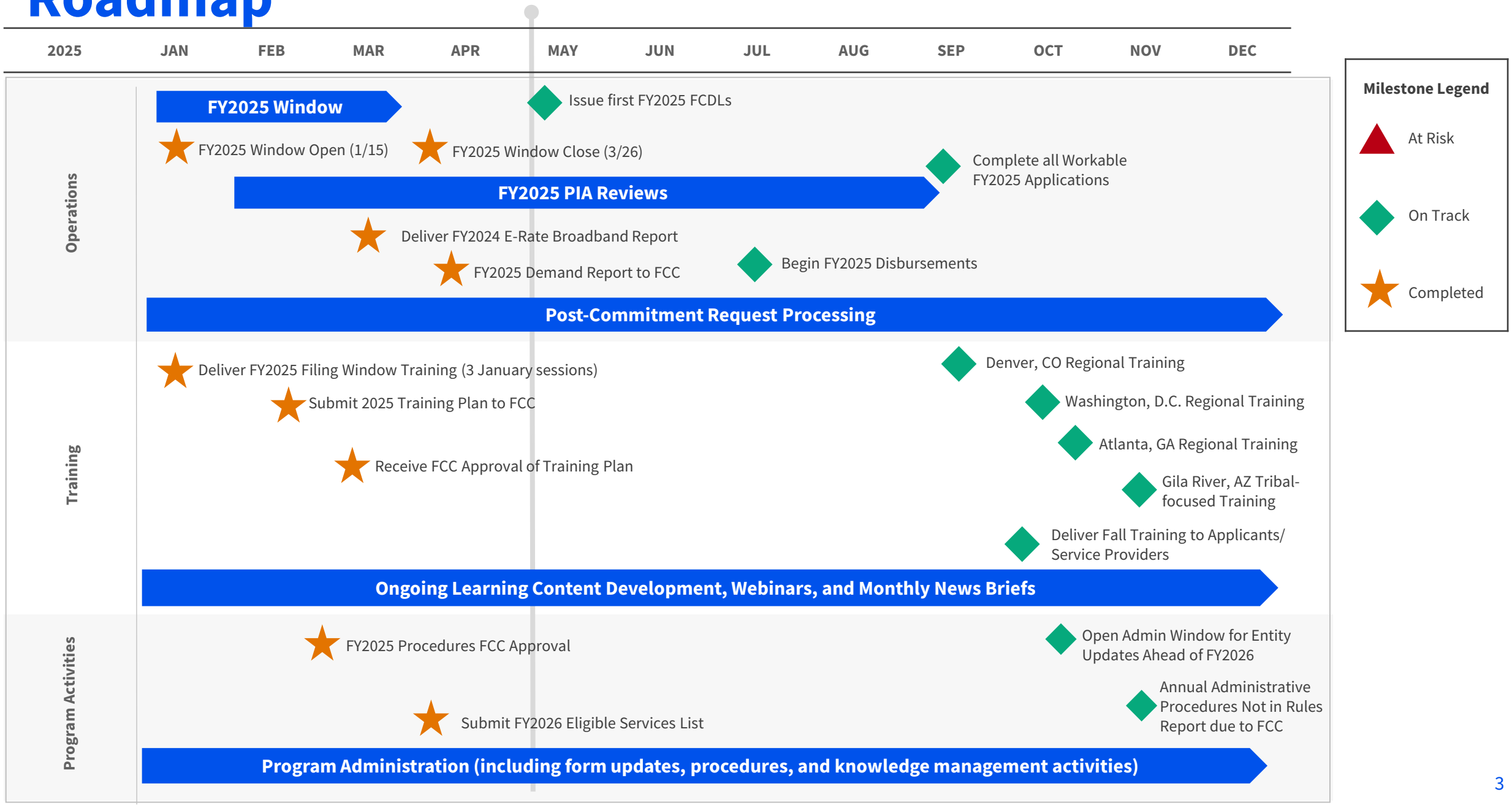
April 28, 2025

Universal Service Administrative Co.

Agenda

- Roadmap
- Appendix A: Program Metrics
- Appendix B: Glossary of Terms

Roadmap


2025
JAN
FEB
MAR
APR
MAY
JUN
JUL
AUG
SEP
OCT
NOV
DEC
Operations
FY2025 Window
Issue first FY2025 FCDLs
FY2025 Window Open (1/15)
FY2025 Window Close (3/26)
Complete all Workable FY2025 Applications
FY2025 PIA Reviews
Deliver FY2024 E-Rate Broadband Report
FY2025 Demand Report to FCC
Begin FY2025 Disbursements
Post-Commitment Request Processing
Training
Deliver FY2025 Filing Window Training (3 January sessions)
Denver, CO Regional Training
Submit 2025 Training Plan to FCC
Washington, D.C. Regional Training
Atlanta, GA Regional Training
Receive FCC Approval of Training Plan
Gila River, AZ Tribal-focused Training
Deliver Fall Training to Applicants/ Service Providers
Ongoing Learning Content Development, Webinars, and Monthly News Briefs
Program Activities
FY2025 Procedures FCC Approval
Open Admin Window for Entity Updates Ahead of FY2026
Annual Administrative Procedures Not in Rules Report due to FCC
Submit FY2026 Eligible Services List
Program Administration (including form updates, procedures, and knowledge management activities)
Milestone Legend
At Risk
On Track
Completed

Appendix A: Program Metrics

E-Rate Pre-Commitment (Data through March 31, 2025)

			Q1	Q2	Q3	Q4	Total
Requested	2025	Demand	37,436				37,436
		Requested Dollars	$3,224,733,049				$3,224,733,049
		Avg. Days Outstanding	N/A				N/A
	2024	Demand	35,382	692	11	3	36,088
		Requested Dollars	$3,242,546,522	$84,987,218	$226,451	$80,933	$3,327,841,123
		Avg. Days Outstanding	392	359	231	125	391
Committed	2024	Reviewed Applications		29,265	4,966	1,281	35,512
		Reviewed Dollars		$1,867,530,592	$734,118,461	$310,474,096	$2,912,123,149

Dollar values displayed have been rounded. Totals are calculated based on the original (not rounded) figures.

Appendix A: Program Metrics Continued)

E-Rate Post-Commitment (Data through March 31, 2025)

			Q1	Q2	Q3	Q4	Total
Submitted	2024	Invoice Counts	68,764	68,283	74,457	70,616	282,120
		Invoice Dollars	$796,018,074	$598,892,366	$850,304,021	$721,618,008	$2,966,832,468
	2023	Invoice Counts	67,944	64,282	79,322	73,416	284,964
		Invoice Dollars	$632,978,937	$650,245,525	$960,912,169	$799,633,038	$3,043,769,668
Disbursed	2024	Invoice Counts	70,456	66,453	71,641	73,323	281,873
		Invoice Dollars	$679,810,871	$555,841,135	$708,897,294	$670,355,634	$2,610,909,934
	2023	Invoice Counts	69,012	65,126	77,459	73,240	284,837
		Invoice Dollars	$544,218,326	$552,034,116	$734,841,356	$640,765,795	$2,471,859,592

Dollar values displayed have been rounded. Totals are calculated based on the original (not rounded) figures.

Appendix B: Glossary of Terms

Term	Definition
C1	Category One (Data transmission/internet access)
C2	Category Two (Internal Connections)
FCC	Federal Communications Commission
FY	Funding Year
PIA	Program Integrity Assurance
SL	Schools and Libraries

Universal Service
Administrative Co.