



Schools & Libraries Committee

Briefing Book

Monday, October 24, 2022

11:25 a.m. – 12:05 p.m. Eastern Time

Available for Public Use

USAC Offices

700 12th Street NW, Suite 900

Washington, D.C. 20005

**Universal Service Administrative Company
Schools & Libraries Committee
Quarterly Meeting
Agenda**

<p>Monday, October 24, 2022 11:25 a.m. – 12:05 p.m. Eastern Time USAC Offices 700 12th Street, N.W., Suite 900 Washington, D.C. 20005</p>
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OPEN SESSION		<i>Estimated Duration in Minutes</i>
Chair	<p>a1. Consent Items (each available for discussion upon request):</p> <p style="padding-left: 20px;">A. Approval of Schools and Libraries Committee Meeting Minutes of July 25, 2022</p> <p style="padding-left: 20px;">B. Approval of moving all <i>Executive Session</i> items into <i>Executive Session</i></p> <p style="padding-left: 20px;">C. Consideration and Approval of One Routine Procurement</p>	5
Craig	<p>a2. Approval of Schools and Libraries Support Mechanism 1st Quarter 2023 Programmatic Budget and Demand Projection for the November 2, 2022 FCC Filing</p>	5
Craig	<p>a3. Consideration of Funding Year 2023 Filing Window Dates</p>	5
Teleshia	<p>i1. Information on Six USAC Audit and Assurance Division Schools and Libraries Support Mechanism Beneficiary Audit Reports</p> <p style="text-align: center;"><i>(For Information Only)</i></p>	–
Craig	<p>i2. E-Rate Business Update</p> <ul style="list-style-type: none"> • Accomplishments • Fiber Trends • Funding Year 2023 Readiness • Legacy Consolidation Project Update • Plans for Next Quarter • Roadmap • Appendix: Program Metrics 	20

EXECUTIVE SESSION		
Confidential – Executive Session Recommended		
Craig	<p>i3. E-Rate Business Update <i>(Continued, if needed)</i></p>	5
Chris	<p>a4. Consideration to Exercise the Fourth and Final Option Year of the Schools & Libraries Program Business Process Outsourcing Services</p>	–

Next Scheduled USAC Schools & Libraries Committee Meeting

**Monday, January 30, 2023
USAC Offices, Washington, D.C.**

Universal Service Administrative Company
Schools & Libraries Committee Meeting

ACTION ITEM

Consent Items

Action Requested

The Schools & Libraries Committee (Committee) of the USAC Board of Directors (Board) is requested to approve the consent items listed below.

Discussion

The Committee is requested to approve the following items using the consent resolution below:

A. Approval of Committee meeting minutes of July 25, 2022 (*see Attachment A-1*).

B. Approval of moving all *Executive Session* items into *Executive Session*:

- (1) **i3** – E-rate Business Update (*Continued, if needed*). USAC management recommends that this item be discussed in *Executive Session* because it may relate to *specific internal controls or confidential company data* and *internal rules and procedures* concerning the administration of the universal service support mechanisms, where discussion of the matter in open session would result in *disclosure of confidential techniques and procedures* that would compromise program integrity.
- (2) **a4** – Consideration to Exercise the Fourth and Final Option Year of the Schools & Libraries Program Business Process Outsourcing Services. USAC management recommends that this item be discussed in *Executive Session* because this matter relates to USAC's *procurement strategy and contract administration*.

C. Consideration and Approval of One Routine Procurement

- (1) Approval of the Consideration to Exercise the Fourth and Final Option Year of the Schools & Libraries Program Business Process Outsourcing Services. The resolution is provided in **aSL04cf**. If discussion is needed, it will be conducted in *Executive Session*.

Upon request of a Committee member, the above items are available for discussion by the Committee.

Recommended USAC Schools & Libraries Committee Action

APPROVAL OF THE FOLLOWING RESOLUTION:

RESOLVED, that the Schools & Libraries Committee of the USAC Board of Directors hereby approves: (1) the Committee meeting minutes of July 25, 2022; (2) discussion in *Executive Session* of the items noted above; and (3) the approval of one routine procurement as presented in item aSL04cf.

UNIVERSAL SERVICE ADMINISTRATIVE COMPANY
700 12th Street, N.W., Suite 900
Washington, D.C. 20005

SCHOOLS & LIBRARIES COMMITTEE MEETING
Monday, July 25, 2022

(DRAFT) MINUTES¹

The quarterly meeting of the Schools & Libraries Committee (Committee) of the USAC Board of Directors (Board) was held at USAC's offices in Washington, D.C. on Monday, July 25, 2022. A virtual meeting platform was available to the general public for *Open Session* to accommodate the need for increased physical distancing on site due to the COVID-19 pandemic. Ms. Julie Tritt Schell, Committee Vice Chair, chaired the meeting on behalf of Dr. Dan Domenech, Committee Chair. Ms. Schell called the meeting to order at 12:56 p.m. Eastern Time, with a quorum of seven of nine Committee members present:

Buzacott, Alan	Schell, Julie Tritt – Vice Chair
Choroser, Beth – <i>by telephone</i>	Sekar, Radha – Chief Executive Officer
Gregory, Amber	Wade, Dr. Joan
Mason, Ken	

Member of the Committee not present:

Domenech, Dr. Dan – Chair	Fontana, Brent
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Other Board members and officers of the corporation present:

Beyerhelm, Chris – Vice President and Chief Administrative Officer – *by telephone*
Chalk, Indra – Member of the Board
Davis, Craig – Vice President of Schools and Libraries
Delmar, Teleshia – Vice President of Audit and Assurance – *by telephone*
Feiss, Geoff – Member of the Board
Freeman, Sarah – Member of the Board
Garber, Michelle – Vice President of Finance, Chief Financial Officer, and
Assistant Treasurer – *by telephone*
Gaither, Victor – Vice President of High Cost – *by telephone*
Gillan, Joe – Member of the Board

¹ Draft resolutions were presented to the Committee prior to the Committee meeting. Where appropriate, non-substantive changes have been made to the resolutions set forth herein to clarify language, where necessary, or to correct grammatical or spelling errors.

Hughet, Pam – Vice President of Lifeline – *by telephone*
Hutchinson, Kyle – Vice President of IT and Chief Information Officer
Skrivan, Michael – Member of the Board
Sweeney, Mark – Vice President of Rural Health Care
Waller, Jeff – Member of the Board – *by telephone*
Wein, Olivia – Member of the Board
Wibberly, Dr. Kathy – Member of the Board
Williams, Erin – Vice President and General Counsel and Assistant Secretary

Others present:

<u>NAME</u>	<u>COMPANY</u>
Augustino, Steven – <i>by telephone</i>	Nelson Mullins
Bolling, Christopher – <i>by telephone</i>	USAC
Borg, Jeanenne – <i>by telephone</i>	USAC
Case, Kevin – <i>by telephone</i>	USAC
Evirgen, Danielle – <i>by telephone</i>	Frontier Communications
Faunce, Donna – <i>by telephone</i>	USAC
Glisson, Connor – <i>by telephone</i>	USAC
Goode, Vernell	USAC
LeNard, Dave – <i>by telephone</i>	CDW-G
Little, Christopher – <i>by telephone</i>	USAC
McIntosh, Denise – <i>by telephone</i>	Frontier Communications
Nuzzo, Patsy	USAC
Parsons, Laura – <i>by telephone</i>	Maximus
Phillippi, Megan	USAC
Rios, Estee – <i>by telephone</i>	USAC
Rovetto, Ed – <i>by telephone</i>	USAC
Sadirkhanova, Sabina – <i>by telephone</i>	USAC
Schrader, Theresa – <i>by telephone</i>	Broadband Legal Strategies, LLC
Tiwari, Tanya – <i>by telephone</i>	Morgan Lewis
Truong, Huy – <i>by telephone</i>	USAC
Voth, Cara – <i>by telephone</i>	FCC
Wilson Jr., Jerusa Carl	USAC

OPEN SESSION

All materials from *Open Session* can be found on the [USAC website](#).

a1. Consent Items. Ms. Schell presented this item for consideration.

A. Approval of Committee meeting minutes of April 25, May 18, and June 27, 2022.

Available For Public Use

B. Approval of moving all *Executive Session* items into *Executive Session*:

- (1) **i3** – E-Rate Business Update (*Continued*). USAC management recommended that this item be discussed in *Executive Session* because it may involve discussion of *specific internal controls or confidential company data* or *internal rules and procedures* concerning the administration of the universal service support mechanisms, where discussion of the matter in open session would result in *disclosure of confidential techniques and procedures* that would compromise program integrity.

On a motion duly made and seconded, and after discussion, the Committee adopted the following resolution:

RESOLVED, that the Schools & Libraries Committee of the USAC Board of Directors hereby approves: (1) the Committee meeting minutes of April 25, May 18, and June 27, 2022; and (2) discussion in *Executive Session* of the items noted above.

- a2.** **Approval of Schools and Libraries Support Mechanism 4th Quarter 2022 Programmatic Budget and Demand Projection for the August 2, 2022 Federal Communications Commission (FCC) Filing.** Mr. Davis presented this item for consideration. The presentation included a written report on USAC management’s recommendations for the Schools and Libraries Support Mechanism 4th Quarter 2022 programmatic budget and demand projection for the August 2, 2022 FCC Filing.

On a motion duly made and seconded, and after discussion, the Committee adopted the following resolutions:

RESOLVED, that the USAC Schools & Libraries Committee approves a 4th Quarter 2022 Schools and Libraries Support Mechanism direct program budget of \$11.59 million; and

RESOLVED FURTHER, that the USAC Schools & Libraries Committee directs USAC staff to submit a collection requirement of \$11.59 million for Schools and Libraries Support Mechanism administrative costs in the required August 2, 2022 filing to the Federal Communications Commission on behalf of the Committee; and

RESOLVED FURTHER, that the USAC Schools & Libraries Committee, having reviewed at its meeting on July 25, 2022 the 4th Quarter 2022 Schools and Libraries Support Mechanism demand estimate of \$609.07 million, hereby directs USAC staff to proceed with the required August 2, 2022 filing to the Federal Communications Commission on behalf of the

Committee. USAC staff may make adjustments if the total variance for the Schools and Libraries Support Mechanism is equal to or less than \$10 million, or may seek approval from the Committee Chair to make adjustments if the total variance is greater than \$10 million, but not more than \$15 million.

- i1. **Information on Four USAC Audit and Assurance Division Schools and Libraries Support Mechanism Beneficiary Audit Reports.** This item was provided for *information purposes only*. Ms. Schell noted that the Schools and Libraries Audit Briefing Book would be made public and posted to the USAC website.
- i2. **E-Rate Business Update.** Mr. Davis presented PowerPoint slides to the Committee covering the following items:
 - Accomplishments
 - Funding Year 2022 Observations
 - Plans for Next Quarter
 - Roadmap

At 1:42 p.m. Eastern Time, on a motion duly made and seconded, the Committee moved into ***Executive Session*** for the purpose of discussing confidential items. Only members of the Board and USAC staff were present.

EXECUTIVE SESSION

- i3. **E-Rate Business Update (Continued).** Mr. Davis presented PowerPoint slides to the Committee covering the following items:
 - Legacy Systems Overview
 - Modernization
 - Migration Project Status

OPEN SESSION

At 1:57 p.m. Eastern Time, the Committee moved out of ***Executive Session*** and immediately reconvened in ***Open Session***, at which time Ms. Schell reported that, in ***Executive Session***, the Committee discussed item i3.

On a motion duly made and seconded, the Committee adjourned at 1:58 p.m. Eastern Time.

/s/ Erin Williams
Assistant Secretary

**Universal Service Administrative Company
Schools & Libraries Committee Meeting**

ACTION ITEM

**Approval of Schools and Libraries Support Mechanism
1st Quarter 2023 Programmatic Budget and
Demand Projection for the November 2, 2022 FCC Filing**

Action Requested

The Schools & Libraries Committee (Committee) of the USAC Board of Directors (Board) is requested to approve the 1st Quarter 2023 (1Q2023) programmatic budget and demand projection for the Schools and Libraries Support Mechanism for submission to the Federal Communications Commission (FCC) in USAC's November 2, 2022 quarterly filing.

Discussion

On a quarterly basis, USAC is required to submit to the FCC each program's budget¹ and projected demand for the upcoming quarter.²

Funding Requirement

USAC estimates the 1Q2023 funding requirement for the Schools and Libraries Support Mechanism as follows:

¹ See 47 C.F.R. § 54.715(c).

² See 47 C.F.R. § 54.709(a)(3).

Table A. Program Funding Requirement

<i>(in millions)</i>	4Q2022	Increase/ (Decrease)	1Q2023	Notes
Steady State:				
Program Funding Requirement	\$593.30	\$0.00	\$593.30	See Note 1 and Table B
New Requirements:				
N/A	0.00	0.00	0.00	
Total Program Funding Requirement	\$593.30	\$0.00	\$593.30	
Prior Period Adjustments (difference between projections and actuals):				
Billings	(\$0.19)	89.52	89.33	
Interest Income	(0.02)	(0.01)	(0.03)	
Bad Debt Expense	(5.71)	1.14	(4.57)	
Total Prior Period Adjustments	(\$5.92)	90.65	84.73	
USAC Administrative Expenses	\$21.69	(\$2.59)	\$19.10	See Table C
Total Funding Requirement	\$609.07	88.06	697.13	

Note 1: The Program Funding Requirement represents one quarter of the total funding requirement for Funding Year 2022 of \$2,873.18 million, less \$500.00 carried forward to meet demand for Funding Year 2022. See Table B below for additional detail.

Note 2: Table B is an annual schedule that is updated once a year for the July Board meeting.

Table B. Funding Year 2022 Program Funding Requirement and Roll Forward

<i>(in millions)</i>	Fund Year 2022
Total Requested (In Window)	\$3,153.12
Decrease for Denials/Cancellations (based on 5 yr average)	(405.51)
Increase for Out of Window Apps (based on 5 yr average)	125.57
Estimated Demand	\$2,873.18
Less Roll Forward	
Available Funds from Prior Fund Year	\$2,873.25
Disbursements	(2,207.65)
Reserved Funds, Net Change	
a. Pending Applications to Process	(11.70)
b. Unliquidated Obligations (ULOs)	(119.87)
c. Appeals Reserve - USAC Appeals	(15.50)
d. Appeals Reserve - FCC Appeals	(5.30)
e. Unpaid Invoices	(13.23)
Total Roll Forward	\$500.00
Funding Year 2022 Collection Requirement	\$2,373.18

Based on projected burn rate, USAC estimates the following 1Q2023 programmatic budget:

Table C. Quarterly Programmatic Budget

<i>(in millions)</i>	4Q2022 Budget	Increase/ (Decrease)	1Q2023 Budget	Notes
Direct Program Costs				
Employee Expenses	\$2.53	(\$0.52)	\$2.01	
Professional Services	3.95	(0.79)	3.16	
General & Administrative	0.00	0.00	0.00	See Note 3
Total Direct Program Costs	\$6.48	(\$1.31)	\$5.17	
Direct Assigned Costs				
Employee Expenses	\$0.94	(\$0.21)	\$0.73	
Professional Services	3.50	(1.16)	2.34	
General & Administrative	0.67	(0.01)	0.66	See Note 3
Total Direct Assigned Costs	\$5.11	(\$1.38)	\$3.73	
Total Direct Program & Direct Assigned Costs	\$11.59	(\$2.69)	\$8.90	
Common Allocated Costs	\$10.10	\$0.10	\$10.20	
Total Programmatic Budget	\$21.69	(\$2.59)	\$19.10	

Note 3: General & Administrative expenses include computer support & maintenance and meetings & conferences.

A comparison of actual expenditures to the budget for the nine months ending September 30, 2022 is provided in **Attachment 1**.

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Recommendation

USAC management recommends that the Committee approve the 1Q2023 budget and projection of demand as proposed.

Recommended Schools & Libraries Committee Actions

APPROVAL OF THE FOLLOWING RESOLUTIONS:

RESOLVED, that the USAC Schools & Libraries Committee approves a 1st Quarter 2023 Schools and Libraries Support Mechanism direct program budget of \$8.90 million; and

RESOLVED FURTHER, that the USAC Schools & Libraries Committee directs USAC staff to submit a collection requirement of \$8.90 million for Schools and Libraries Support Mechanism administrative costs in the required November 2, 2022 filing to the Federal Communications Commission on behalf of the Committee; and

RESOLVED FURTHER, that the USAC Schools & Libraries Committee, having reviewed at its meeting on October 24, 2022 the 1st Quarter 2023 Schools and Libraries Support Mechanism demand estimate of \$697.13 million, hereby directs USAC staff to proceed with the required November 2, 2022 filing to the Federal Communications Commission on behalf of the Committee. USAC staff may make adjustments if the total variance for the Schools and Libraries Support Mechanism is equal to or less than \$10 million or may seek approval from the Committee Chair to make adjustments if the total variance is greater than \$10 million, but not more than \$15 million.

ATTACHMENT 1

Schools and Libraries Administrative Costs and Headcount
Comparison of Actual Expenditures and Headcount to the Budget for the
Nine Months Ending September 30, 2022

<i>(\$ in millions)</i>	FTE Actual	FTE Budget	FTE Variance	YTD Actual	YTD Budget	Variance
Direct Program Costs						
Employee Expenses	55	65	10	\$5.33	\$6.63	\$1.30
Professional Services (Note 4)				11.16	12.64	1.48
General & Administrative (Note 5)				0.00	0.00	0.00
Total Direct Program Costs				\$16.49	\$19.27	\$2.78
Direct Assigned Costs						
Employee Expenses	15	18	3	\$1.90	\$2.46	\$0.56
Professional Services (Note 4)				8.22	10.01	1.79
General & Administrative (Note 5)				1.91	1.95	0.04
Total Direct Assigned Costs				\$12.03	\$14.42	\$2.39
Total Direct Program & Direct Assigned Costs	70	83	13	\$28.52	\$33.69	\$5.17
Common Allocated Costs (Note 6)				\$22.86	\$25.51	\$2.65
Total Programmatic Budget				\$51.38	\$59.20	\$7.82

Note 4: Direct Program Professional Services include business process outsourcing (BPO) and Project Management Office (PMO) contracts. Direct Assigned Professional Services include E-Rate Productivity Center (EPC) operations & maintenance, beneficiary & contributor audit program audits, and IT contract labor.

Note 5: General & Administrative expenses include computer support & maintenance, printing & postage, and meetings & conferences.

Note 6: Common costs include costs not directly attributable to a program and are allocated based on the Cost Allocation Methodology, which allocates costs based 50% on direct program costs in the prior year and 50% on program demand in the prior year. Actual common allocated costs reflect a reduction for costs allocated to the appropriated programs.

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**Universal Service Administrative Company
Schools & Libraries Committee Meeting**

ACTION ITEM

Consideration of Funding Year 2023 Filing Window Dates

Action Requested

The Schools & Libraries Committee (Committee) of the USAC Board of Directors (Board) is requested to authorize USAC to open the Funding Year (FY) 2023 application filing window no earlier than January 2023, and to close the window no earlier than March 2023.

Discussion

A Funding Year 2023 filing window opening no earlier than January 2023 and closing no earlier than March 2023 will provide a reasonable time period for applicants to submit their FCC Form 471 funding applications. The application filing window has typically been opened in the first quarter of the calendar year, which strikes a balance between giving applicants time to complete their competitive bidding reviews while providing USAC time to review the applications so that funding decisions can be issued before the school year starts. We used this same timeframe for FY 2022, and USAC was able to issue funding commitments for over 97.6 percent of workable applications by September 1, 2022. While many factors played a role in the timely issuance of decisions, a key factor in past funding years was opening and closing the application filing window in the first quarter.

USAC is requesting approval to open the FY 2023 application filing window no earlier than January 2023, and to close the window no earlier than March 2023. This timeframe aligns with the Application Filing Window dates over the past few years and will help USAC to issue timely funding commitments.

Section 54.502 of the Federal Communications Commission's (FCC) rules mandates that the filing window cannot open until sixty (60) days after the release of the Eligible Services List (ESL) by the FCC.¹ The FCC issued a public notice seeking comments on the proposed Funding Year 2023 ESL on August 22, 2022.² The FCC had not issued the FY 2023 ESL as of October 5, 2022.

USAC management recommends that the Committee approve the requests discussed in this briefing paper, subject to the requirements of Section 54.502 of the Commission's rules.

¹ See 47 C.F.R. § 54.502(e).

² See *Wireline Competition Bureau Seeks Comment on Proposed Eligible Services List for the E-Rate Program*, WC Docket No. 13-184, Public Notice, DA 22-878 (Aug. 22, 2022).

Recommended Schools & Libraries Committee Action

APPROVAL OF THE FOLLOWING RESOLUTIONS:

RESOLVED, that the USAC Schools & Libraries Committee accepts the recommendation of USAC management to open the Funding Year 2023 filing window open no earlier than January 2023 and to close the Funding Year 2023 filing window no earlier than March 2023, subject to the requirements of Section 54.502 of the Commission's rules; and

RESOLVED FURTHER, that upon consultation with the Committee Chair, USAC management is authorized to adjust the Funding Year 2023 filing window opening and closing dates, as circumstances may warrant.



Schools and Libraries Committee

E-Rate Business Update

Open Session

October 24, 2022



Agenda

- Accomplishments
- Fiber Trends
- Funding Year (FY) 2023 Readiness
- Legacy Consolidation Project Update
- Plans for Next Quarter
- Roadmap
- Appendix A: Program Metrics
- Appendix B: Glossary of Terms

Accomplishments

- FY2022 Administration: Processed 96.5 percent (34,500 of 35,760) of FY2022 applications and 85.1 percent of requested dollars (\$2,732 million of \$3,210 million) exceeding E-Rate's application review forecast and delivering funding request decisions in excess of 95% by September 1, 2022.
 - 19 new Tribal library applicants applied in FY2022; 77 Tribal applications submitted in FY2022 requesting \$20.4 million with commitment to date of \$13.8 million.
- FY2021 Administration: Substantially complete (132 applications remain requesting \$63.8 million).
 - Delayed processing due to pandemic response extensions.

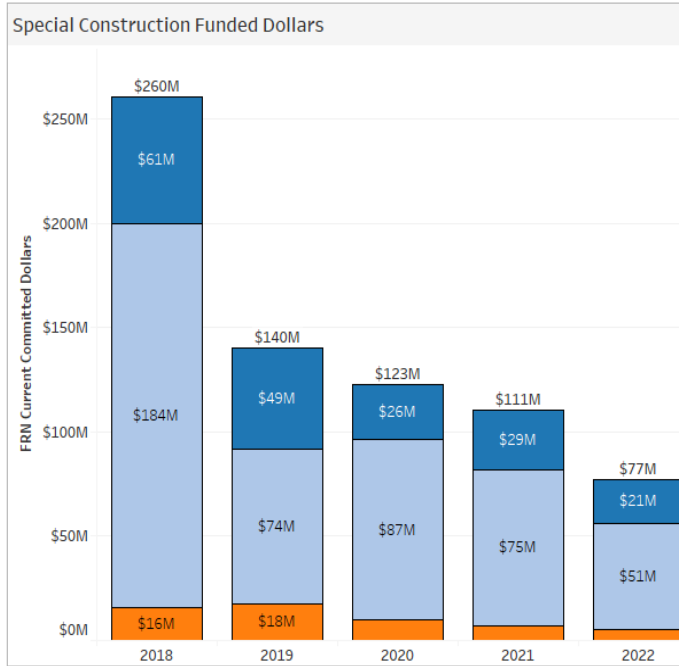
Accomplishments (Continued)

- FCC Form 470 (Competitive Bidding Form) made available in EPC on July 1, 2022 to support FY2023 applicants in preparation for the upcoming E-Rate filing window.
- Training and Outreach
 - USAC conducted two webinars for FY2022 in 3Q2022 covering the invoicing process, the FCC Form 470, and competitive bidding.
 - USAC conducted the monthly Tribal teleconference on July 19, 2022.

Fiber Trends

- Fiber special construction funding has decreased ~73% in past five years.
 - Dark fiber – Avg. 27% of funded dollars.
 - Lit fiber – Avg. 65% of funded dollars.
 - Self-provisioned fiber – Avg. 8% of funded dollars.
- Cost per megabit per month declined 66% over five years.

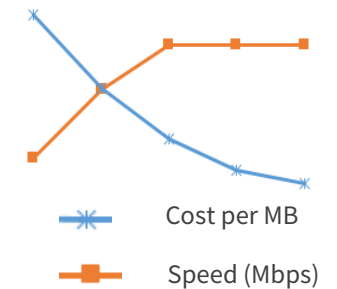
Fiber Special Construction



Fiber Type	2018	2019	2020	2021	2022
Dark Fiber	\$61M	\$49M	\$26M	\$29M	\$21M
Lit Fiber	\$184M	\$74M	\$87M	\$75M	\$51M
Self Provisioned	\$16M	\$18M	\$10M	\$7M	\$5M
Grand Total	\$260M	\$140M	\$123M	\$111M	\$77M

Fiber Type	2018	2019	2020	2021	2022
Dark Fiber	72	65	68	57	49
Lit Fiber	139	143	144	129	88
Self Provisioned	101	74	98	93	73
Grand Total	312	282	310	279	210

Funding Year	2018	2019	2020	2021	2022
Median Cost per Mbps per Month	\$3.17	\$2.27	\$1.63	\$1.25	\$1.06
Median Download Speed (Mbps)	500	800	1,000	1,000	1,000



FY2023 Readiness

- FY2023 FCC Form 471 Filing Window Preparations
 - Open Administrative Window ahead of FY2023 window to allow for entity updates.
 - EPC and Legacy systems update for FY2023.
- Training and Outreach
 - Conduct live remote training for FY2023 in the fourth quarter.
 - Continue Tribal Library Pilot activities.

FY2023 Readiness (Continued)

- Administrative Preparations
 - Eligible Services List.
 - PIA procedures.
 - Window date approvals.

Legacy Consolidation Project Update

- The project will move invoicing for all funding years and post-commitment (PC) activities for FY2015 and earlier into EPC to improve the user experience, improve reviews of invoices and PC submissions, and enhance platform security.
- The interface may change but the *information and documentation to be submitted will not change*.
- **When will the migration happen and how will it affect me?**
 - USAC expects to make the cutover from legacy systems to EPC sometime in mid-December.
 - USAC will need to pause pending invoicing and PC activities for a brief period to ensure systems are secure and working properly. Expect minimal impact on users.

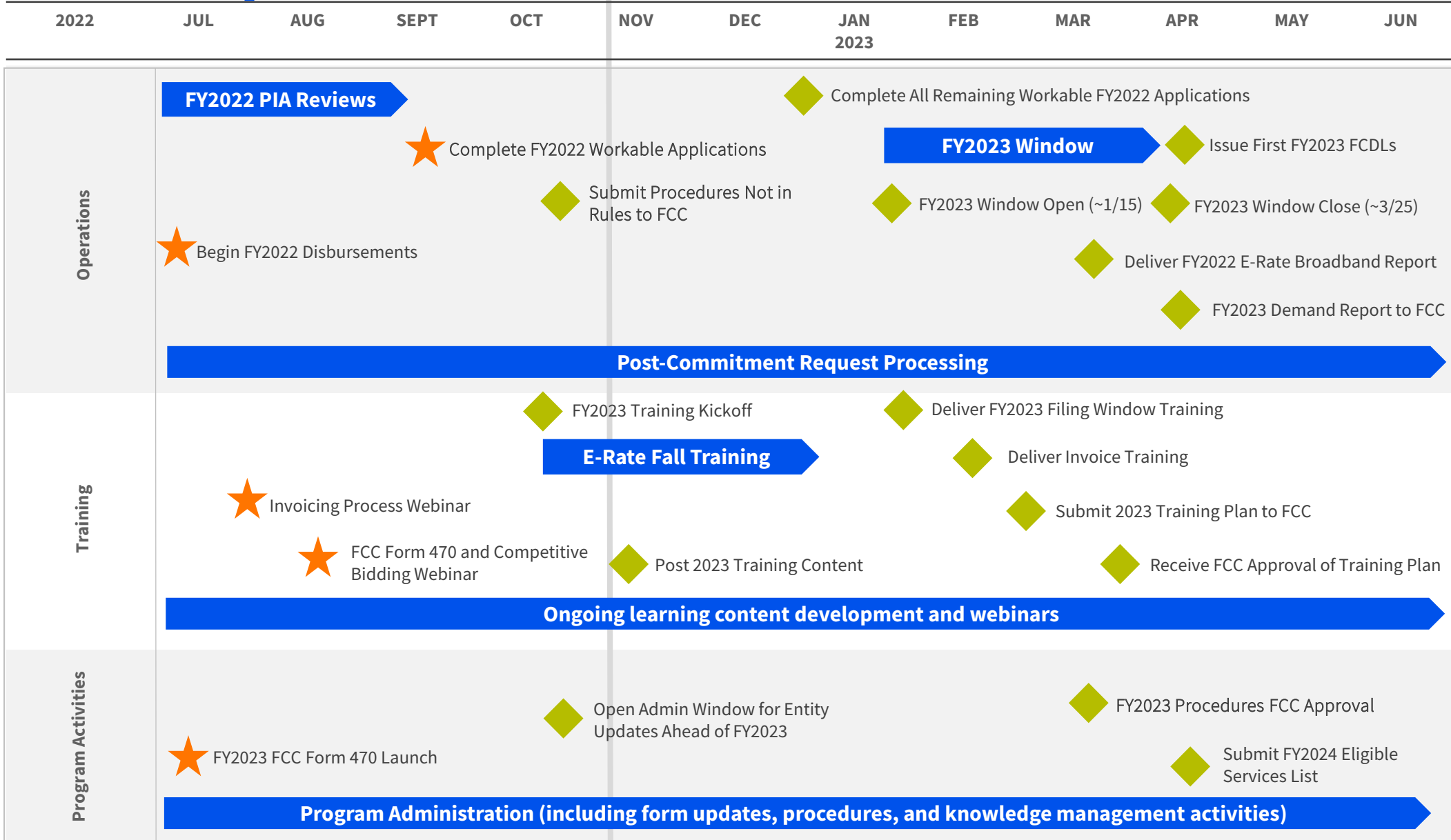
Legacy Consolidation Project Update (Continued)

- **Will USAC provide training and resources to assist users submitting invoices?**
 - USAC will provide extensive support including news brief articles, user guides, webinars, and videos.
 - The E-Rate [Announcements](#) page and [Upcoming Dates](#) page will provide information about training materials and upcoming events.

Plans for Next Quarter

- Execute on Legacy Consolidation project plan to successfully manage invoicing and in EPC.
- Continue working toward completion of all FY2022 workable FCC Form 471 applications by year end.
- Continue to drive down processing holds and aged customer service cases with focused efforts to collaborate across teams.
- Continue processing prior-year applications, appeals, commitment adjustments, and other program transactions.
- 4Q2022 Training
 - Deliver targeted outreach and training on Legacy Consolidation status, training opportunities, and resources as needed to inform all stakeholders.
 - Deliver six fall E-Rate training sessions including Program Overview, Eligible Services, Pre-Commitment, and Category Two Budgets, among others.

Roadmap



Milestone Legend

- At Risk
- On Track
- Completed

Appendix A: Program Metrics

E-Rate Pre-Commitment (Data through September 30, 2022)

			Q1	Q2	Q3	Q4	Total
Requested	2022	Demand	35,190	568	2	-	35,760
		Requested Dollars	\$3,169,454,579	\$40,807,773	\$38,390	-	\$3,210,300,742
		Avg. Days Outstanding	213	170	42	-	-
	2021	Demand	35,794	607	22	11	36,434
		Requested Dollars	\$3,039,676,631	\$69,409,758	\$1,102,056	\$605,091	\$3,110,793,536
		Avg. Days Outstanding	574	535	417	322	-
Committed	2022	Reviewed Apps.		32,534	1,966	-	34,500
		Reviewed Dollars		\$2,062,972,599	\$668,813,140	-	\$2,731,785,739
	2021	Reviewed Apps.		29,141	5,531	1,325	35,997
		Reviewed Dollars		\$1,582,207,194	\$910,065,718	\$341,993,410	\$2,834,266,322

Appendix A: Program Metrics (Continued)

E-Rate Post-Commitment (Data through September 30, 2022)

			Q1	Q2	Q3	Q4	Total
Submitted	2022	Invoice Counts	72,513	68,731	74,768	112	216,124
		Invoice Dollars	\$603,172,377	\$506,042,308	\$728,712,870	\$472,042	\$1,838,399,597
	2021	Invoice Counts	66,372	70,073	64,576	66,181	267,202
		Invoice Dollars	\$541,979,598	\$560,285,38	\$678,318,435	\$695,754,517	\$2,476,337,938
Disbursed	2022	Invoice Counts	67,961	67,241	70,459		205,661
		Invoice Dollars	\$443,786,757	\$423,485,012	\$556,230,088		\$1,423,501,857
	2021	Invoice Counts	64,686	70,310	64,630	66,657	266,283
		Invoice Dollars	\$461,873,351	\$494,401,657	\$566,357,650	\$573,803,449	\$2,096,436,107

Appendix B: Glossary of Terms

Term	Definition
BEAR	Billed Entity Applicant Reimbursement (FCC Form 472)
BMIC	Basic Maintenance of Internal Connections
C1	Category One services (Data transmission and Internet access services)
C2	Category Two services (Internal connections, BMIC, MIBS)
EPC	E-Rate Productivity Center
FCDL	Funding Commitment Decision Letter
FRN	Funding Request Number
FY	Funding Year

Appendix B: Glossary of Terms (Continued)

Term	Definition
IC	Internal Connections
MIBS	Managed Internet Broadband Services
SPAC	Service Provider Annual Certification (FCC Form 473)
SPIN	Service Provider Identification Number
UAT	User Acceptance Testing



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