



# Schools and Libraries Committee

## Briefing Book

October 25, 2021

11:15 - 12:15 p.m. Eastern Time

Available for Public Use

Universal Service Administrative Company

700 12th Street NW, Suite 900

Washington, DC, 20005

**Universal Service Administrative Company  
Schools & Libraries Committee  
Quarterly Meeting  
Agenda**

<p><b>Monday, October 25, 2021</b>  <b>11:15 a.m. – 12:15 p.m. Eastern Time</b>  <b>USAC Offices</b>  <b>700 12th Street, N.W., Suite 900</b>  <b>Washington, D.C. 20005</b></p>
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<b>OPEN SESSION</b>		<i>Estimated Duration in Minutes</i>
Chair	<p><b>a1.</b> Consent Items (each available for discussion upon request):</p> <p style="padding-left: 20px;"><b>A.</b> Approval of Schools and Libraries Committee Meeting Minutes of July 26, 2021</p> <p style="padding-left: 20px;"><b>B.</b> Approval of moving all <i>Executive Session</i> items into <i>Executive Session</i></p>	5
Craig	<p><b>a2.</b> Approval of Schools and Libraries Support Mechanism 1st Quarter 2022 Programmatic Budget and Demand Projection for the November 2, 2021 FCC Filing</p>	5
Craig	<p><b>a3.</b> Consideration of Funding Year 2022 Filing Window Dates</p>	5
Teleshia	<p><b>i1.</b> Information on Three USAC Audit and Assurance Division Schools and Libraries Support Mechanism Beneficiary Audit Reports (<i>For Information Only</i>)</p>	–
Craig	<p><b>i2.</b> E-rate Business Update</p> <ul style="list-style-type: none"> <li>• Accomplishments</li> <li>• Metrics</li> <li>• Funding Year 2022 Readiness</li> <li>• Systems Update</li> <li>• Roadmap</li> </ul>	20

<b>EXECUTIVE SESSION</b>		
<b>Confidential – Executive Session Recommended</b>		
Craig	<p><b>i3.</b> E-rate Business Update (<i>Continued, if needed</i>)</p>	5
Chris	<p><b>a4.</b> Consideration to Exercise Option Year for Schools &amp; Libraries Program Business Process Outsourcing Services</p>	5

**Next Scheduled USAC Schools & Libraries Committee Meeting**

<p><b>Monday, January 24, 2022</b>  <b>10:00 a.m. – 11:30 a.m. Eastern Time</b>  <b>USAC Offices, Washington, D.C.</b></p>
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Universal Service Administrative Company  
Schools & Libraries Committee Meeting

ACTION ITEM

Consent Items

**Action Requested**

The Schools & Libraries Committee (Committee) of the USAC Board of Directors (Board) is requested to approve the consent items listed below.

**Discussion**

The Committee is requested to approve the following items using the consent resolution below:

- A. Approval of Committee meeting minutes of July 26, 2021 (*see Attachment A-1*).
- B. Approval of moving all *Executive Session* items into *Executive Session*:
  - (1) **i3** – E-rate Business Update (*Continued, if needed*). USAC management recommends that this item be discussed in *Executive Session* because it may relate to *specific internal controls or confidential company data* and *internal rules and procedures* concerning the administration of the universal service support mechanisms, where discussion of the matter in open session would result in *disclosure of confidential techniques and procedures* that would compromise program integrity.
  - (2) **a4** – Consideration to Exercise Option Year for Schools & Libraries Program Business Process Outsourcing Services. USAC management recommends that this item be discussed in *Executive Session* because it relates to USAC's *procurement strategy and contract administration*.

Upon request of a Committee member, the above items are available for discussion by the Committee.

**Recommended USAC Schools & Libraries Committee Action**

APPROVAL OF THE FOLLOWING RESOLUTION:

**RESOLVED**, that the Schools & Libraries Committee of the USAC Board of Directors hereby approves: (1) the Committee meeting minutes of July 26, 2021; and (2) discussion in *Executive Session* of the items noted above.

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UNIVERSAL SERVICE ADMINISTRATIVE COMPANY  
700 12th Street, N.W., Suite 900  
Washington, D.C. 20005

SCHOOLS & LIBRARIES COMMITTEE MEETING  
Monday, July 26, 2021

(DRAFT) MINUTES<sup>1</sup>

The quarterly meeting of the Schools & Libraries Committee (Committee) of the USAC Board of Directors (Board) held at USAC's offices in Washington, D.C. on Monday, July 26, 2021. A virtual meeting platform was available to the general public for *Open Session* to accommodate the need for increased physical distancing on site due to the COVID-19 pandemic. Dr. Dan Domenech, Committee Chair, called the meeting to order at 10:02 a.m. Eastern Time, with a quorum of all nine Committee members present:

Buzacott, Alan	Mason, Ken
Choroser, Beth – <i>by telephone</i>	Schell, Julie Tritt – Vice Chair
Domenech, Dr. Dan – Chair	Sekar, Radha – Chief Executive Officer
Fontana, Brent – <i>by telephone</i>	Wade, Dr. Joan
Gregory, Amber – <i>by telephone</i>	

Other Board members and officers of the corporation present:

Beyerhelm, Chris – Chief Administrative Officer – *by telephone*  
Davis, Craig – Vice President of Schools and Libraries  
Delmar, Teleshia – Vice President of Audit and Assurance – *by telephone*  
Feiss, Geoff – Member of the Board  
Gaither, Victor – Vice President of High Cost – *by telephone*  
Garber, Michelle – Vice President of Enterprise Resources Program and Acting  
Vice President of Shared Services – *by telephone*  
Gillan, Joe – Member of the Board  
Hutchinson, Kyle – Vice President of IT and Chief Information Officer – *by telephone*  
Morning, Kimberly – Acting Vice President and General Counsel, and Assistant  
Secretary  
Salvator, Charles – Vice President, Chief Financial Officer, and Assistant Treasurer  
– *by telephone*  
Skrivan, Michael – Member of the Board

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<sup>1</sup> Draft resolutions were presented to the Committee prior to the Committee meeting. Where appropriate, non-substantive changes have been made to the resolutions set forth herein to clarify language, where necessary, or to correct grammatical or spelling errors.

Sweeney, Mark – Vice President of Rural Health Care – *by telephone*  
Wein, Olivia – Member of the Board  
Wibberly, Dr. Kathy – Member of the Board

Others present:

<u>NAME</u>	<u>COMPANY</u>
Carlin, Tyler – <i>by telephone</i>	KPMG
Glisson, Connor – <i>by telephone</i>	USAC
Kriete, Debra – <i>by telephone</i>	State E-Rate Coordinators' Alliance
Lee, James – <i>by telephone</i>	USAC
LeNard, David – <i>by telephone</i>	E-Rate Elite Services, Inc.
Mitchell, Tamika – <i>by telephone</i>	USAC
Nuzzo, Patsy	USAC
Pace, Regina – <i>by telephone</i>	USAC
Phillippi, Megan	USAC
Rovetto, Edward – <i>by telephone</i>	USAC
Tiwari, Tanya	USAC

### OPEN SESSION

All materials from *Open Session* can be found on the [USAC website](#).

- a1. Consent Items.** Dr. Domenech presented this item for consideration.
- A. Approval of Schools and Libraries Committee Minutes of April 26 and April 27, 2021.
  - B. Approval of moving all *Executive Session* items into *Executive Session*:
    - (1) **i3** – E-rate Business Update (*Continued, if needed*). USAC management recommends that this item be discussed in *Executive Session* because it relates to *specific internal controls or confidential company data* and *internal rules and procedures* concerning the administration of the universal service support mechanisms; discussion of the matter in *Open Session* would result in *disclosure of confidential techniques and procedures* that would compromise program integrity.

On a motion duly made and seconded, and after discussion, the Committee adopted the following resolution:

**RESOLVED**, that the Schools & Libraries Committee of the USAC Board of Directors hereby approves: (1) the Committee meeting

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minutes of April 26 and April 27, 2021; and (2) discussion in *Executive Session* of the item noted above.

- a2. Approval of Schools and Libraries Support Mechanism 4<sup>th</sup> Quarter 2021 Programmatic Budget and Demand Projection for the August 2, 2021 FCC Filing.** Mr. Davis presented this item for consideration. The presentation included a written report on USAC management's recommendations for the Schools and Libraries Support Mechanism 4th Quarter 2021 programmatic budget and demand projection for the August 2, 2021 FCC Filing.

On a motion duly made and seconded, and after discussion, the Committee adopted the following resolutions:

**RESOLVED**, that the USAC Schools and Libraries Committee approves a 4th Quarter 2021 Schools and Libraries Support Mechanism direct program budget of \$10.87 million; and

**RESOLVED FURTHER**, that the USAC Schools and Libraries Committee directs USAC staff to submit a collection requirement of \$10.87 million for Schools and Libraries Support Mechanism administrative costs in the required August 2, 2021 filing to the FCC on behalf of the Committee; and

**RESOLVED FURTHER**, that the USAC Schools and Libraries Committee, having reviewed at its meeting on July 26, 2021 the 4th Quarter 2021 Schools and Libraries Support Mechanism demand estimate of \$594.14 million, hereby directs USAC staff to proceed with the required August 2, 2021 filing to the FCC on behalf of the Committee. USAC staff may make adjustments if the total variance for the Schools and Libraries Support Mechanism is equal to or less than \$10 million, or may seek approval from the Committee Chair to make adjustments if the total variance is greater than \$10 million, but not more than \$15 million.

- i1. Information on Four USAC Audit and Assurance Division Schools and Libraries Support Mechanism Beneficiary Audit Reports.** This item was provided for information purposes only. Dr. Domenech noted that the Schools and Libraries Audit Briefing Book would be made public and posted to the USAC website.

- i2. E-Rate Business Update.** Mr. Davis presented PowerPoint slides covering the following items to the Committee:

- Recap from April Committee Meeting
- Accomplishments
- Metrics
- Plans for Next Quarter

- Systems Update
- Roadmap

i3. **E-rate Business Update** (*Continued*). The committee determined that continued discussion in *Executive Session* was not needed.

Dr. Domenech noted that during the school year millions of students received little or no instruction due to the lack of technology, but with additional funding, support for remote learning could be provided.

On a motion duly made and seconded, the Committee adjourned at 10:33 a.m. Eastern Time.

/s/ Kimberly Morning  
Assistant Secretary

**Universal Service Administrative Company  
Schools & Libraries Committee Meeting**

<b>ACTION ITEM</b>
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**Approval of Schools and Libraries Support Mechanism  
1st Quarter 2022 Programmatic Budget and  
Demand Projection for the November 2, 2021 FCC Filing**

**Action Requested**

The Schools & Libraries Committee (Committee) of the USAC Board of Directors (Board) is requested to approve the 1st Quarter 2022 (1Q2022) programmatic budget and demand projection for the Schools and Libraries Support Mechanism for submission to the Federal Communications Commission (FCC) in USAC's November 2, 2021 quarterly filing.

**Discussion**

On a quarterly basis, USAC is required to submit to the FCC each program's budget<sup>1</sup> and projected demand for the upcoming quarter.<sup>2</sup>

**Funding Requirement**

USAC estimates the 1Q2022 funding requirement for the Schools and Libraries Support Mechanism as follows:

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<sup>1</sup> See 47 C.F.R. § 54.715(c).

<sup>2</sup> See 47 C.F.R. § 54.709(a)(3).

Table A. Program Funding Requirement

<i>(in millions)</i>	<b>4Q2021</b>	<b>Increase/ (Decrease)</b>	<b>1Q2022</b>	<b>Notes</b>
<b>Steady State:</b>				
Program Funding Requirement	\$573.39	\$0.00	\$573.39	See Note 1 and Table B
<b>New Requirements:</b>				
N/A	0.00	0.00	0.00	
<b>Total Program Funding Requirement</b>	<b>\$573.39</b>	<b>\$0.00</b>	<b>\$573.39</b>	
<b>Prior Period Adjustments (difference between projections and actuals):</b>				
Billings	5.61	45.24	50.85	
Interest Income	(0.01)	0.01	0.00	
Bad Debt Expense	(5.15)	(0.12)	(5.27)	
<b>Total Prior Period Adjustments</b>	<b>0.45</b>	<b>45.13</b>	<b>45.58</b>	
USAC Administrative Expenses	20.30	(1.32)	18.98	See Table C
<b>Total Funding Requirement</b>	<b>\$594.14</b>	<b>\$43.81</b>	<b>\$637.95</b>	

**Note 1:** The Program Funding Requirement represents one quarter of the total funding requirement for Funding Year 2021 of \$2,793.54 million, less \$500 million available to carry forward to meet demand for Funding Year 2021. See Table B below for additional detail.

**Note 2:** Table B is an annual schedule that is updated once a year for the April Board meeting.

Table B. Funding Year 2021 Program Funding Requirement and Roll Forward

<i>(in millions)</i>	<b>Fund Year 2021</b>
<b>Total Requested (In Window)</b>	<b>\$3,027.23</b>
Decrease for Denials/Cancellations (based on 5 yr average)	(346.74)
Increase for Out of Window Apps (based on 5 yr average)	113.05
<b>Estimated Demand</b>	<b>\$2,793.54</b>
<b>Less Roll Forward</b>	
Available Funds from Prior Fund Year	\$2,813.05
Disbursements	(2,173.59)
Reserved Funds, Net Change	
a. Pending Applications to Process	(10.63)
b. Unliquidated Obligations (ULOs)	(154.90)
c. Appeals Reserve - USAC Appeals	(19.71)
d. Appeals Reserve - FCC Appeals	(26.25)
e. Unpaid Invoices	72.03
<b>Total Roll Forward</b>	<b>\$500.00</b>
<b>Funding Year 2021 Collection Requirement</b>	<b>\$2,293.54</b>

Based on projected burn rate, USAC estimates the following 1Q2022 programmatic budget:

Table C. Quarterly Programmatic Budget

<i>(in millions)</i>	<b>4Q2021 Budget</b>	<b>Increase/ Decrease</b>	<b>1Q2022 Budget</b>	<b>Notes</b>
<b>Direct Program Costs</b>				
Employee Expenses	\$2.39	(\$0.33)	\$2.06	
Professional Services	3.78	0.18	3.96	
General & Administrative	0.00	0.00	0.00	See Note 3
<b>Total Direct Program Costs</b>	<b>\$6.17</b>	<b>(\$0.15)</b>	<b>\$6.02</b>	
<b>Direct Assigned Costs</b>				
Employee Expenses	\$1.03	(\$0.22)	\$0.81	
Professional Services	3.07	0.26	3.33	
General & Administrative	0.60	0.03	0.63	See Note 3
<b>Total Direct Assigned Costs</b>	<b>\$4.70</b>	<b>\$0.07</b>	<b>\$4.77</b>	
<b>Total Direct Program &amp; Direct Assigned Costs</b>	<b>\$10.87</b>	<b>(\$0.08)</b>	<b>\$10.79</b>	
<b>Common Allocated Costs</b>	<b>\$9.43</b>	<b>(\$1.24)</b>	<b>\$8.19</b>	
<b>Total Programmatic Budget</b>	<b>\$20.30</b>	<b>(\$1.32)</b>	<b>\$18.98</b>	

**Note 3:** General & Administrative expenses include computer support & maintenance and meetings & conferences.

A comparison of actual expenditures to the budget for the nine months ending September 30, 2021 is provided in **Attachment 1**.

**Recommendation**

USAC management recommends that the Committee approve the 1Q2022 budget and projection of demand as proposed.

**Recommended Schools & Libraries Committee Actions**

APPROVAL OF THE FOLLOWING RESOLUTIONS:

**RESOLVED**, that the USAC Schools & Libraries Committee approves a 1st Quarter 2022 Schools and Libraries Support Mechanism direct program budget of \$10.79 million; and

**RESOLVED FURTHER**, that the USAC Schools & Libraries Committee directs USAC staff to submit a collection requirement of \$10.79 million for Schools and Libraries Support Mechanism administrative costs in the required November 2, 2021 filing to the Federal Communications Commission on behalf of the Committee; and

**RESOLVED FURTHER**, that the USAC Schools & Libraries Committee, having reviewed at its meeting on October 25, 2021 the 1st Quarter 2022 Schools and Libraries Support Mechanism demand estimate of \$637.95 million, hereby directs USAC staff to proceed with the required November 2, 2021 filing to the Federal Communications Commission on behalf of the Committee. USAC staff may make adjustments if the total variance for the Schools and Libraries Support Mechanism is equal to or less than \$10 million, or may seek approval from the Committee Chair to make adjustments if the total variance is greater than \$10 million, but not more than \$15 million.

**ATTACHMENT 1**

**Schools and Libraries Administrative Costs and Headcount**  
Comparison of Actual Expenditures and Headcount to the Budget for the  
Nine Months Ending September 30, 2021

<i>(\$ in millions)</i>	<b>FTE Actual</b>	<b>FTE Budget</b>	<b>FTE Variance</b>	<b>YTD Actual</b>	<b>YTD Budget</b>	<b>Variance</b>
<b>Direct Program Costs</b>						
Employee Expenses	55	61	6	\$5.51	\$6.46	\$0.95
Professional Services (Note 4)				11.37	11.34	(0.03)
General & Administrative (Note 5)				0.00	0.00	0.00
<b>Total Direct Program Costs</b>				<b>\$16.88</b>	<b>\$17.80</b>	<b>\$0.92</b>
<b>Direct Assigned Costs</b>						
Employee Expenses	18	21	3	\$1.82	\$2.75	\$0.93
Professional Services (Note 4)				6.96	10.56	3.60
General & Administrative (Note 5)				1.82	1.77	(0.05)
<b>Total Direct Assigned Costs</b>				<b>\$10.60</b>	<b>\$15.08</b>	<b>\$4.48</b>
<b>Total Direct Program &amp; Direct Assigned Costs</b>	<b>73</b>	<b>82</b>	<b>9</b>	<b>\$27.48</b>	<b>\$32.88</b>	<b>\$5.40</b>
<b>Common Allocated Costs (Note 6)</b>				<b>\$22.24</b>	<b>\$26.53</b>	<b>\$4.29</b>
<b>Total Programmatic Budget</b>				<b>\$49.72</b>	<b>\$59.41</b>	<b>\$9.69</b>

**Note 4:** Direct Program Professional Services include Business Process Outsourcing (BPO) and Project Management Office (PMO) contracts. Direct Assigned Professional Services include E-Rate Productivity Center (EPC) operations & maintenance, beneficiary & contributor audit program audits, and IT contract labor.

**Note 5:** General & Administrative expenses include computer support & maintenance, printing & postage, and meetings & conferences.

**Note 6:** Common costs include costs not directly attributable to a program and are allocated based on the Cost Allocation Methodology, which allocates costs based 50% on direct program costs in the prior year and 50% on program demand in the prior year. Actual common allocated costs reflect a reduction for costs allocated to the appropriated programs.

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**Universal Service Administrative Company  
Schools & Libraries Committee Meeting**

**ACTION ITEM**

**Consideration of Funding Year 2022 Filing Window Dates**

**Action Requested**

The Schools & Libraries Committee (Committee) of the USAC Board of Directors (Board) is requested to authorize USAC to open the Funding Year (FY) 2022 application filing window no earlier than January 2022, and to close the window no earlier than March 2022.

**Discussion**

A FY2022 filing window opening no earlier than January 2022 and closing no earlier than March 2022 will provide a reasonable time period for applicants to submit their FCC Form 471 funding applications. The application filing window has typically been opened in the first quarter of the calendar year, which strikes a balance between giving applicants time to complete their competitive bidding reviews while providing USAC time to review the applications so that funding decisions can be issued before the school year starts. We used this same timeframe for FY2021, and USAC was able to issue funding commitments for over 95% of workable applications by September 1, 2021. While many factors played a role in the timely issuance of decisions, a key factor in past funding years was opening and closing the application filing window in the first quarter.

USAC is requesting approval to open the FY2022 application filing window no earlier than January 2022, and to close the window no earlier than March 2022. This timeframe aligns with the Application Filing Window dates over the past few years and will help USAC to issue timely funding commitments.

Section 54.502(e) of the Federal Communications Commission's (FCC) rules mandates that the filing window cannot open until sixty (60) days after the release of the Eligible Services List (ESL) by the FCC.<sup>1</sup> The FCC issued a public notice seeking comments on the proposed Funding Year 2022 ESL on August 27, 2021.<sup>2</sup> The FCC had not issued the FY 2022 ESL as of October 7, 2021.

USAC management recommends that the Committee approve the requests discussed in this briefing paper, subject to the requirements of Section 54.502(e) of the Commission's rules.

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<sup>1</sup> See 47 C.F.R. § 54.502(e).

<sup>2</sup> See *Wireline Competition Bureau Seeks Comment on Proposed Eligible Services List for the E-Rate Program*, WC Docket No. 13-184, Public Notice, DA 21-1062 (WCB Aug. 27, 2021).

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**Recommended Schools & Libraries Committee Action**

APPROVAL OF THE FOLLOWING RESOLUTIONS:

**RESOLVED**, that the USAC Schools & Libraries Committee accepts the recommendation of USAC management to open the Funding Year 2022 filing window no earlier than January 2022 and to close the Funding Year 2022 filing window no earlier than March 2022, subject to the requirements of Section 54.502(e) of the Commission's rules; and

**RESOLVED FURTHER**, that upon consultation with the Committee Chair, USAC management is authorized to adjust the Funding Year 2022 filing window opening and closing dates, as circumstances may warrant.



# **Schools & Libraries Committee Meeting**

E-rate Business Update

*Open Session*

October 25, 2021



# Agenda

- Accomplishments
- Metrics
- FY2022 Readiness
- Systems Update
- Roadmap

# Accomplishments

- Achieved 95.7 percent completion of FY2021 applications by Sept. 1.
  - Reviewed 80.5 percent of requested dollars.
  - Completed 89 percent of Fiber apps (962 of 1,084); reviewed 66 percent of requested dollars (\$214 million of \$322 million).
  - Completed 82 percent of Consortium apps (1,320 of 1,614); reviewed 48 percent of requested dollars (\$204 million of \$426 million).
- Authorized disbursements of \$576 million for over 65,700 invoice lines for all funding years in 3Q2021.

Data as of September 30, 2021.

# Metrics

		Total Applications Received	Dollars Submitted (millions)	Total Applications Processed	Dollars Reviewed (millions)	Dollars Committed (millions)	Percentage Complete	Workable Aging > 90 Days
Commitments	FY2021	36,376	\$3,108	34,672	\$2,492	\$2,259	95.3	1,645
	FY2020*	40,938	\$3,054	40,485	\$2,809	\$2,380	98.9	296
	FY2016-2019	158,533	\$12,669	158,345	\$12,659	\$9,806	99.9	16

		Total Invoices Received	Dollars Submitted (millions)	Total Invoices Processed	Dollars Processed (millions)	Workable Dollars Outstanding (millions)	Percentage Complete	Workable Aging > 90 Days
Disbursements	CY2021	68,358	\$1,815	63,245	\$1,561	\$117	92.5	1,339
	CY2020	86,326	\$2,349	85,284	\$2,039	\$8.6	98.8	630
	CY2016-2019	522,717	\$11,714	519,997	\$9,288	\$3.9	99.5	229

		Total Received	Dollars Submitted (millions)	Total Appeals Processed	Dollars Processed (millions)	Percentage Complete	Workable Aging > 90 Days
Appeals	FY2016-2021	15,601	\$2,177	15,176	\$1,563	97.3	2,128

Note: \*FY2020 includes Window 1 and Window 2 (COVID-19) applications.

Data as of September 30, 2021.

# FY2022 Readiness

## **FY2022 FCC Form 471 Filing Window Preparations**

- Open Administrative Window ahead of FY2022 window to allow for entity updates
- Category 2 (C2) Budget enhancements for FY2022
- EPC and Legacy systems update for FY2022

## **Training & Outreach**

- Conduct live remote training for FY2022 in fourth quarter

## **Administrative Preparations**

- Eligible Services List
- PIA Procedures
- Window Date Approvals

# Systems Update

## E-rate IT High-Level Project Status

Completed

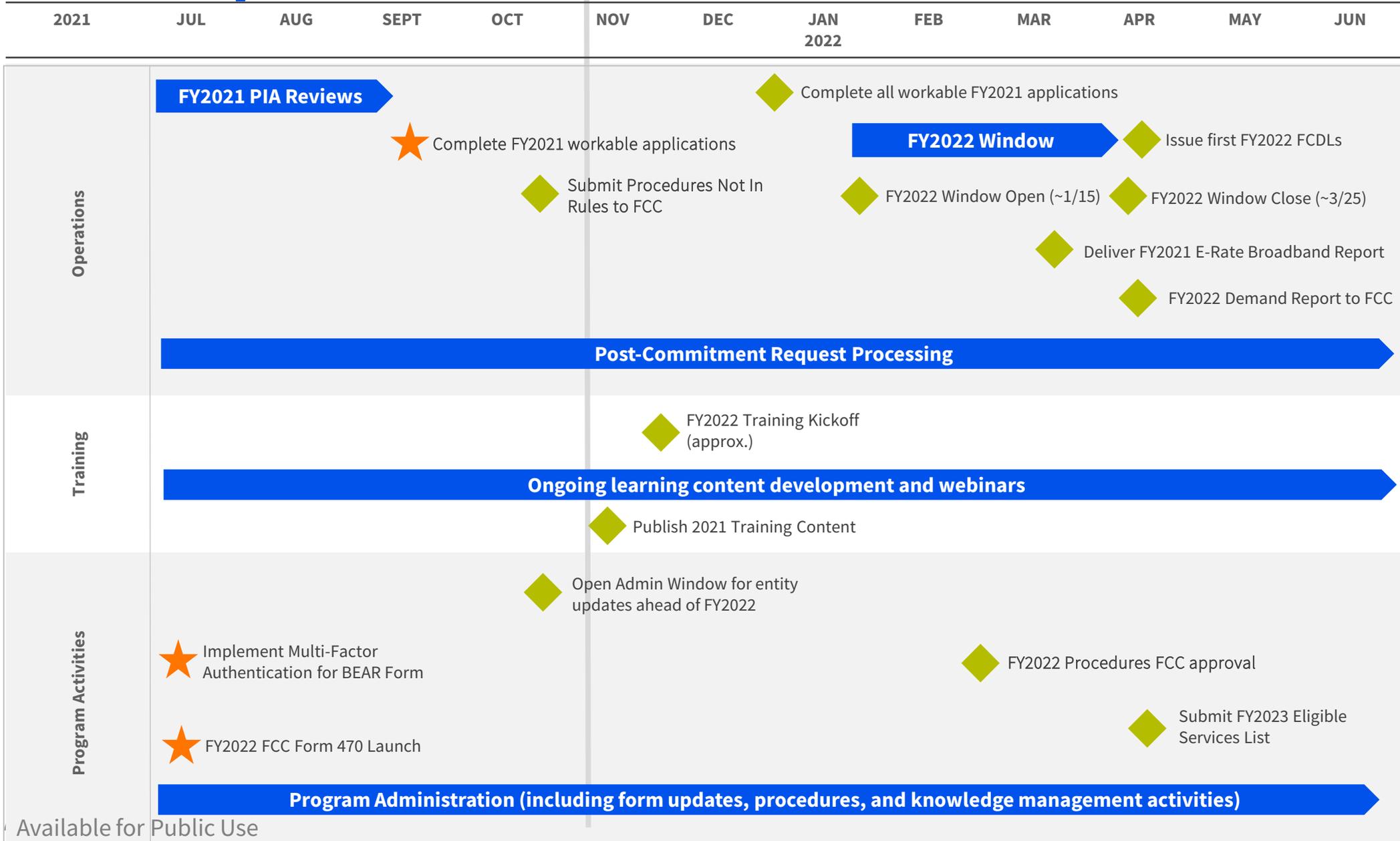
- **MFA for BEAR Pin Removal:** Removed PIN requirement and any subsidiary PIN associated tools from the FCC Form 472. Deployed July 8.

# Systems Update (Continued)

## E-rate IT High-Level Project Status

Active Projects	Project Status	Target Production Date	Project Updates & Risks
<b>C2 Budget Recalculations:</b> <i>Enable budgeted entities to request or cancel a new budget and update C2 budget recalculation accordingly.</i>	On-Track	October 8, 2021; December 10, 2021	This project is currently in testing.
<b>EPC Updates:</b> <i>Automation and control improvements for E-rate application reviews.</i>	On-Track	December 2021	This project is currently in development.

# Roadmap



**Milestone Legend**

- ▲ At Risk
- ◆ On Track
- ★ Completed

# Appendix A: Glossary of Terms

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Term	Definition
BEAR	Billed Entity Applicant Reimbursement (FCC Form 472)
BMIC	Basic Maintenance of Internal Connections
C1	Category One services (Data transmission and Internet access services)
C2	Category Two services (Internal connections, BMIC, MIBS)
CY	Calendar Year
EPC	E-rate Productivity Center
FCDL	Funding Commitment Decision Letter
FRN	Funding Request Number

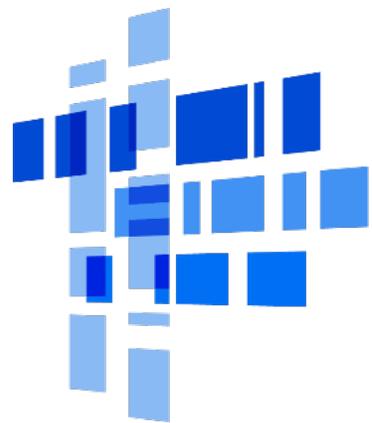
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# Appendix A: Glossary of Terms (Continued)

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Term	Definition
FY	Funding Year
IC	Internal Connections
MFA	Multi-Factor Authentication
MIBS	Managed Internet Broadband Services
PIA	Program Integrity Assurance
SPAC	Service Provider Annual Certification (FCC Form 473)
SPIN	Service Provider Identification Number
UAT	User Acceptance Testing

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**Universal Service  
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