Universal Service Administrative Co. (USAC)
USAC-23-142 – Enterprise Telecommunications Engineer Services
Questions & Answers

Q#	Question	Answer
1	Section B: Statement of Work, 4. Place of Performance A.: We do not have a local office in Washington D.C. and would not be able to be in the USAC office 2 days per week. Is it acceptable to perform the work remotely at our offices and attend in-person meetings as needed?	Yes, this would be acceptable.
2	Section B: Statement of Work, 4. Place of Performance B. : This section indicates that the Contractor will not be reimbursed for travel expenses to meetings. However, 12. Travel indicates that USAC will reimburse for necessary and reasonable travel expense. Please clarify the situations of when travel expenses will or will not be reimbursed.	USAC will reimburse for necessary and reasonable travel expenses for the site visits; however, USAC will not reimburse for travel expenses to meetings with USAC/FCC.
3	Section B: Statement of Work, 8. Required Initial Tasks and Deliverables, A. Task 1 – Assist with High Cost Modernized Audits: Please provide an estimate of the frequency of site visit observations.	USAC AAD would estimate approximately 10 – 20 site visits per year.
4	Section C: USAC Terms and Conditions, 23. Conflicts of Interest: We provide engineering and consulting services for many clients across the country that receive funding through the High Cost and other FCC directives that USAC audits and administers. Does USAC consider this a conflict of interest?	USAC would assume a conflict of interest exists if the vendor is providing engineering services for entities under audit. There will be multiple entities that will be audited, therefore, if there is a conflict with a particular entity, that individual(s) would be recused from participation on that particular audit. If the conflict is only isolated to one individual, another telecom engineer could come from the same firm.
5	Section C: USAC Terms and Conditions, 39. Adequate COVID-19 Safety Protocols: Please provide a copy of USAC's COVID-19 Safety, Quarantine & Isolation Policy.	USAC's COVID policy conforms with CDC recommendations and guidelines for safety, quarantine, and isolation and is subject to change as the CDC updates their guidance. This policy only applies to Contractor Staff that enter USAC premises.

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6	Please confirm that this is intended to be a single award IDIQ with task orders to be issued separately post award. As Section B, Subsection 8 on page 11 notes "Required Initial Tasks and Deliverables".	USAC confirms that this RFP will result in a single award IDIQ Contract with task orders issued separately post award.
7	How many task orders does USAC anticipate awarding annually?	USAC anticipates issuing one task order per year for the telecom engineer.
8	Does USAC currently anticipate always having at least one task order issued under this IDIQ? Or will there be lengths of time, where no work is being performed?	USAC anticipates having at least one task order issued under this IDIQ annually. The telecom engineer will be engaged throughout the contract term conducting site visits, preparing and performing telecom training, answering telecom audit questions, etc. AAD does not envision long lengths of time where no work is performed.
9	Given the different skills sets required across the initial tasks (Engineering Expertise and Training Development) as well as the wide variety of Engineering expertise required, would USAC consider additional Labor Categories in addition to the two labor categories already identified?	No additional labor categories will be added.
10	How does USAC intend to evaluate the price of labor categories that are unlikely to be full time, such as narrow subject matter expertise? Or a training specialist?	USAC will evaluate price as specified on Page 56 of the RFP.
11	Will USAC consider an advanced degree in lieu of some of the required years of experience?	No, USAC will accept a Master's Degree and 7+ years of experience in lieu of the 10 years of experience.