



Professional Consulting Services RFP Updates

USAC-20-015

- I. Proposal Due Date: Monday, March 23, 2020 at 11:00 AM ET
- II. Submission Instructions

MOCK TASK ORDER CATEGORIES

Service Category	Corresponding Mock Task Order No.
1 - FISMA Consulting Services	Mock Task Order Request for Proposal #1 - Continuous Monitoring
2 - Technical Security Assessments	Mock Task Order Request for Proposal #2 - Penetration Testing
3 - Enterprise IT Services	Mock Task Order Request for Proposal #3 - ServiceNow Implementation
4 - General Information Systems Services	Mock Task Order Request for Proposal #4 - Workflow Process Assessment
5 - PMO Services	Mock Task Order Request for Proposal #5 - PMO
6 - BPO Services	Mock Task Order Request for Proposal #6 - BPO
7 Enterprise and USF Program Risk Assessment Services	Mock Task Order Request for Proposal #7 - Risk Assessment
8 - Audit Services	Mock Task Order Request for Proposal #8 - Audit
9 - General Professional Consulting Services	Mock Task Order Request for Proposal #9 - BTO

TASK ORDER CATEGORIES

Service Category	Corresponding Mock Task Order No.
1 – General IT Services	Task Order Request for Proposal #1 – IT Shared Services
2 – Enterprise IT Services	Task Order Request for Proposal #2 – EPC Testing
3 - Enterprise IT Services	Task Order Request for Proposal #3 – EPC Development
4 - Enterprise IT Services	Task Order Request for Proposal #4 – Web Application Support
5 - General IT Services	Task Order Request for Proposal #5 – Enterprise Data Solutions

- Every Offeror must submit a proposal response for the IDIQ RFP.
- IN ADDITION, Offerors MUST submit a proposal to AT LEAST one (1) of the nine (9) Mock TORPs OR at least one (1) of the five (5) TORPs.
- Offerors wishing to respond to multiple service categories – MUST SUBMIT A PROPOSAL (according to the instructions in the Mock TORPs and TORPs) for EACH SERVICE CATEGORY that it wishes to be considered.



EX: Vendor “A” would like to respond to the FISMA (Mock TORP #1), General IT Services (Mock TORP #4) and IT Shared Services (General IT Services Category (TORP #1)). This vendor would submit the following:

RESPONSE #1: RFP RESPONSE

- **Volume I – Corporate Information;** may not exceed three (3) pages.
- **Volume II – Technical;** may not exceed twenty (20) pages ; however excluding Appendix A (Resumes),
 - **MAX 20 PAGES**
 - Appendix A – Resumes of any Key Personnel
- **Volume III – Past Performance Information;** may not exceed four (4) pages, **per Service Category Offeror bids on.**
- **Volume IV – Price;** may not exceed three (3) pages for **each Mock TORP Offeror bids on.** – Vendor will use attachment 16, or 17 if responding to TORPs, and identify **TOTAL pricing for each category Offeror bids on.** In this case, Volume IV would include:
 - **Cover Page**
 - **Attachment 16 with TOTAL pricing for Mock TORP #1 & #4**
 - **Attachment 17 with TOTAL pricing for TORP #1**

RESPONSE #2: MOCK TASK ORDER REQUEST FOR PROPOSAL #1 (Mock TORP #1) – Continuous Monitoring (FISMA Consulting Category)

- **Volume I - Technical Approach;** Responses should be prepared simply and economically, and provide a straightforward and concise explanation of the information requested. Emphasis should be on completeness and clarity. May not exceed **eight (8) pages;** however excluding Appendix A (Resumes)
 - **For the purposes of this RFP response, Offerors should focus on technical approach, indicating that the offeror has the technical capabilities to complete this type project.**
- **Attachment 1 – Pricing –** Attachment 16 will be posted in an editable format. Offerors should present an INDIVIDUAL BID SHEET FOR EACH Service Category / MOCK TORP / TORP it bids on. The bid sheet should include either a breakdown of labor categories OR an explanation of the firm-fixed price.

NOTE: the Mock Task Orders are being evaluated for pricing to establish a competitive range, AT THIS TIME. We will review the technical to ensure capabilities. FUTURE Task Orders will be evaluated on TECHNICAL and PRICING.

RESPONSE #3: MOCK TASK ORDER REQUEST FOR PROPOSAL #4 (Mock TORP #4) – Workflow Process Assessment (General IT Consulting Category)

- **Volume I - Technical Approach;** Responses should be prepared simply and economically, and provide a straightforward and concise explanation of the information requested. Emphasis should be on completeness and clarity. May not exceed **eight (8) pages;** however excluding Appendix A (Resumes)



- For the purposes of this RFP response, Offerors should focus on technical approach, indicating that the offeror has the technical capabilities to complete this type project.
- **Attachment 1 – Pricing** – Attachment 16 will be posted in an editable format. Offerors should present an INDIVIDUAL BID SHEET FOR EACH Service Category / MOCK TORP / TORP it bids on. The bid sheet should include either a breakdown of labor categories OR an explanation of the firm-fixed price.

NOTE: the Mock Task Orders are being evaluated for pricing to establish a competitive range, AT THIS TIME. We will review the technical to ensure capabilities. FUTURE Task Orders will be evaluated on TECHNICAL and PRICING.

RESPONSE #4: TASK ORDER REQUEST FOR PROPOSAL #1 (TORP #1)– IT Shared Services (General IT Services Category).

- **Volume I - Technical Approach;** Responses should be prepared simply and economically, and provide a straightforward and concise explanation of the information requested. Emphasis should be on completeness and clarity. May not exceed **eight (8) pages**; however excluding Appendix A (Resumes)
 - **Offerors MUST supply resumes for all Key Personnel**
- **Attachment 1 – Pricing** – Attachment 16 will be posted in an editable format. Offerors should present an INDIVIDUAL BID SHEET FOR EACH Service Category / MOCK TORP / TORP it bids on. The bid sheet should include either a breakdown of labor categories OR an explanation of the firm-fixed price.

NOTE: Task Orders are being evaluated on TECHNICAL and PRICING and will go through a full source selection.

Page Counts – per Section E.VII.A