

**Universal Service Administrative Co. (USAC)  
Request for Quotes  
IT-22-140 – Rstudio 2022-2023**

**I. OVERVIEW**

Universal Service Administrative Company (USAC) is requesting quotes from qualified vendors who can provide **Rstudio 2022-2023** as outlined below under scope of work section of this RFQ.

**II. SCOPE OF WORK**

USAC is seeking a vendor who can provide **Rstudio 2022-2023** with the requirements listed below.

<b>Description</b>	<b>Part #</b>	<b>Qty</b>	<b>POP</b>
RStudio Workbench Standard Named User (Single Server)	RSW-Standard-Named-User	5	11/13/22 -11/12/23
RStudio Connect Standard Named User (Single Cluster).	RSW-Standard-Named-User	100	11/13/22 -11/12/23
RStudio Package Manager Standard (Two Servers plus Staging Server) with up to 10 repositories	RSPM Standard	1	11/13/22 -11/12/23
RStudio Workbench Staging	Stage-RSW	1	11/13/22 -11/12/23
RStudio Connect for testing purposes only	Stage-RSC	1	11/13/22 -11/12/23

**Major focuses for evaluation:**

1. All requirements are met
2. Price

**III. CONTRACT TERM**

The term of this Contract is one (1) year (11/13/2022 -11/12/2023).

**IV. CONTACT INFORMATION**

**Contracting Office Address:**

700 12<sup>th</sup> St NW, Suite 900  
Washington, DC 20005



**Place of Performance:**

700 12<sup>th</sup> St NW, Suite 900  
Washington, DC 20005

**Primary Point of Contact:**

Dania Powers  
Procurement Specialist  
Universal Service Administrative Company  
700 12<sup>th</sup> St NW, Suite 900  
Washington, DC 20005

**V. COMPANY PROFILE**

USAC is not a Federal agency, a government corporation, a government controlled corporation or other establishment in the Executive Branch of the United States Government. USAC is not a contractor to the Federal Government. The contract awarded as a result of this RFQ will not be a subcontract under a Federal prime contract. However, USAC conducts its procurements in accordance with the terms of a Memorandum of Understanding with the FCC, which requires USAC to adhere to the following provisions from the Code of Federal Regulations, 2 C.F.R. §§ 200.318-321, 200.323, 200.325-326 and App. II to C.F.R. Part 200 (collectively “Procurement Regulations”). Contractor shall comply with the procurement regulations and all applicable Federal, State and local laws, executive orders, rules and regulations applicable to its performance under this Agreement, including [USAC’s Standard Terms and Conditions](#).

**VI. INSTRUCTIONS FOR BIDDING**

Offeror’s quotes should include the following:

1. A description of goods and/or services being offered in sufficient detail to evaluate compliance with the requirements in the solicitation. ***The description should address all of the requirements and the evaluation considerations.***
2. A quote for twelve months of services detailing the costs (ie. Annual Subscription, Firm Fixed Price)
3. Name, address and telephone number of the Offeror.
4. Company TIN and Duns number.

This is a firm-fixed-price contract and, ultimately, the total firm-fixed-price amount is the amount taken into consideration when reviewing the quotes. The quote form provides for the following:

1. A breakdown of the components of the quote on a line item basis, if applicable.
2. All applicable federal, state, and local sales, use, and excise taxes.
3. All costs for configuration of equipment, if applicable
4. All other costs (i.e. labeling, packaging, packing, loading, storage, insurance, etc.).
5. All blanks shall be filled in accordingly. Any alteration or erasure must be initialed by the signer of the quote.

**Please email quotes to [Dania.Powers@usac.org](mailto:Dania.Powers@usac.org). Quotes must be received by USAC no later than Wednesday, September 7, 2022 at 1:00 PM ET.** USAC reserves the right to amend, revise or cancel this RFQ at any time at the sole discretion of USAC and no legal or other obligations are



assumed by USAC by virtue of the issuance of this RFQ, including any commitment to procure the products or services sought herein.

USAC will evaluate all Quotes that are submitted in compliance with the requirements of this RFQ. USAC will issue a purchase order to the responsible Offeror(s) submitting the lowest priced technically acceptable Quote.

In order to be deemed responsible, a prospective contractor must have adequate resources to perform the contract, or the ability to obtain them, and a satisfactory record of integrity and business ethics. A responsible offeror will be deemed technically acceptable if: it proposes to provide, and has the apparent capability to provide, all the items identified in the scope of work in accordance with the terms of this RFQ, including the [Terms and Conditions](#) hereto.