

Project Portfolio Management (PPM) Tool

Available for Public Use

In order to efficiently, transparently, rapidly, and accurately support work prioritization, manpower usage, and decision making, especially in an environment of accelerated change and demand, IT requires a Project and Portfolio Management (PPM) Tool to automate processes and unify disparate tools used to assess, identify, and track demands for services, resource capacity to fulfill those demands, and the status of strategic initiatives and projects.

Desired Benefits



1. Enhance transparency
 - Provide a holistic view of all projects
 - Provide key performance metrics and dashboards
2. Facilitate project prioritization and selection decisions
 - Quantify the value projects contribute to the organization
 - Forecast resource capacity
 - Support scenario modeling
3. Improve staff efficiencies
 - Automate resource assignment and utilization tracking
 - Automate reports
4. Enable performance and process improvement through data analytics
5. Drive data consistency and veracity with single source of truth for demands and projects status

PPM Tool Solution

Proposer Key Success Factors



1. Robust COTS PPM Tool
 - Intuitive navigation and user interface
 - Configurable to support USAC processes
 - Seamless interface with Jira
 - Flexible and scalable
 - Robust analytics and reporting capability
 - Easy for IT PMO staff to configure and maintain
2. Demonstrated experience implementing PPM solutions
3. Strong vendor support and account management
4. Cost effective proposal

Approach and Next Steps



- Procure tool
 - Assess and evaluate RFP proposals
 - Review selected vendor demos
 - Award contract
- Limit implementation scope to IT with option to expand to other business units later
- Complete implementation by year-end
- Transition off of PowerPlan, Excel, GoogleSheets