



Universal Service  
Administrative Co.

E-Rate

- SPECIAL EDITION -

January 18, 2023

## The FY2023 FCC Form 471 Filing Window is Now Open

The Funding Year (FY) 2023 FCC Form 471 application filing window opened today – Wednesday, January 18 at 12:00 noon ET – and **will close on Tuesday, March 28, 2023**, at 11:59 p.m. ET.

Below are some **critical dates for FY2023**.

- **FY2023 FCC Form 470** (The First Form)
  - **Tuesday, February 28, 2023** is the last date that you can submit and certify an FCC Form 470 and still wait the required minimum 28-day period before submitting and certifying your FCC Form 471 by March 28, 2023, the last date of the FY2023 application filing window.
- **FY2023 FCC Form 471** (The Second Form)
  - **March 28, 2023** at 11:59 p.m. ET is the last date that you can submit your FCC Form 471 before the application filing window closes.

The FCC Forms 470 and 471 must be filed in the E-Rate Productivity Center (EPC). The dates and times above apply to the time the form is certified in EPC. If you complete all of the required information on the form before the deadline but certify it after the deadline, the form will not be considered as timely filed.

## Get Started - File Early

USAC recommends that you submit your FCC Form 471 application as early in the filing window as possible so USAC can begin the processes necessary to review your applications and issue timely funding commitment decisions. To start the FY2023 FCC Form 471 [application filing process](#), follow the steps below.

- **Gain EPC Access** - EPC, the E-Rate Productivity Center, is the account and application management portal for the E-Rate program.
  - **First-time Filers** – If you are new to the E-Rate program, you will need a user account in EPC. For security purposes, you will also need a login and password for One Portal, our multi-factor authentication security system. Our Customer Service Center (CSC) can help you set up your organization's EPC profile and your account administrator. Call CSC at (888) 203-8100.
- **Review the Eligible Services List** - The Eligible Services List (ESL) for each funding year provides guidance on the eligibility of products and services under the E-Rate program.
  - [FY2023 Eligible Services List](#) (PDF)
  - [ESL Glossary](#) (PDF)
  - [Frequently Asked Questions](#)
  - Visit the [Eligible Services List](#) page
  - View the FY2023 E-Rate Eligible Services [webinar recording](#) (Jan. 5, 2023)(Click webinar image to request access to recording)

- **File FCC Form 470 (The First Form)**
  - Start the [Competitive Bidding Process](#) by filing your [FCC Form 470](#), which is the first form in the application process.
  - Remember that you **must wait the required minimum 28-day period** after filing the FCC Form 470 before entering into an agreement with your selected service provider(s) and filing your FCC Form 471 application(s).
    - Review the Related User Guides:
      - [FCC Form 470 Filing EPC System Guide FY2022-FY2023](#) (PDF).
      - [FCC Form 470 Services Guiding Statements Reference Table \(FY2023\)](#) (PDF)
    - Instructional videos on FCC Form 470 are available online:
      - [How to File an FCC Form 470](#) (26:04 min.)
      - [How to Search for FCC Form 470](#) (12:25 min.)
      - [E-Rate Competitive Bidding Process](#) (5:00 min.)
- **File FCC Form 471 (The Second Form)**
  - Submit and certify your FY2023 FCC Form 471 application, the second form in the application process, **before the March 28, 2023** filing window deadline.
  - Watch the [FCC Form 471 video series](#) for step-by-step filing guidance.
  - Bulk upload templates are available on the FCC Form 471 [filing page](#) for applicants with large numbers of eligible services and/or large numbers of recipients of service.

## January Training Opportunities

USAC will conduct a series of office hour webinars during the FY2023 application filing window period focused on E-Rate topics related to FCC Forms 470 and 471. Regularly check the [E-Rate Webinar](#) and [E-Rate Tribal Training](#) webpages for the latest schedule. Below are some office hour webinars for January.

Office Hours webinars are intended to take questions from E-Rate program participants and do not include a formal presentation. You can provide your questions when registering for a session and also be prepared to ask them during the session so that our E-Rate subject matter experts can respond to your questions.

If you are interested in attending, register for the webinar and review all materials referenced for the webinar in advance of the office hours question and answer session (see links below). Attendees will use the webinar's chat function to ask questions. We will identify questions of general interest that are submitted through the chat function, read and respond to them, and answer specific questions individually using the chat function. As with our regular webinars, we will give preference to questions about the topic under discussion.

### **Competitive Bidding (FCC Form 470) Office Hour** **Thursday, January 19** 2 p.m. ET

[Register Here](#)

E-Rate subject matter experts will walk you through competitive bidding and the FCC Form 470 with a focus on the FCC Form 470 Guiding Statements Document for all experience levels. Materials to review before the training include:

- [FCC Form 470 Services Guiding Statements Reference Table \(FY2023\)](#) (PDF)
- [FCC Form 470 and Competitive Bidding Video](#)

- E-Rate Pre-Commitment Process [webinar recording](#) and [slides](#)
- [FCC Form 470 Filing EPC System Guide FY2022-FY2023](#) (PDF)
- [Lowest Corresponding Price](#) webpage
- [FCC Form 470 Search Guide](#) (PDF)

### **Service Provider Selection and the FCC Form 471 Office Hour**

**Tuesday, January 24**

2 p.m. ET

[Register Here](#)

E-Rate subject matter experts will provide an overview of how to apply for program support on the FCC Form 471 for applicants of all experience levels. Materials to review before the training include:

- E-Rate Pre-Commitment Process [webinar recording](#) and [slides](#)
- [FCC Form 471 video series](#)

### **E-Rate Eligible Services Office Hour**

**Thursday, January 26**

2 p.m. ET

[Register Here](#)

E-Rate subject matter experts will provide an overview of FY2023 E-Rate eligible services for applicants and service providers of all experience levels. Materials to review before the training include:

- [FY2023 Eligible Services List](#)
- FY2023 E-Rate Eligible Services [webinar recording](#) (January 5, 2023)(Click webinar image to request access to recording)
- Eligible Services 101 [webinar recording](#) and [slides](#)

As a reminder, there were no changes made to the services and equipment eligible for E-Rate support in the FY2023 ESL. Currently, only basic firewall services provided as part of a vendor's Internet services is available as a Category One service, and separately-priced basic firewalls and services are eligible as a Category Two service.

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