2019 E-rate Applicant Training

AGENDA

Half-Day Beginner Sessions	
12:00 – 12:30 pm	**REGISTRATION**
12:30 – 12:45 pm	Welcome/Housekeeping
12:45 – 1:00 pm	Beginner Overview
1:00 – 2:00 pm	Beginner Basic Concepts
2:00 – 2:45 pm	Introduction to the E-rate Productivity Center (EPC)
2:45 – 3:00 pm	**BREAK**
3:00 – 3:45 pm	Working on Funding Year (FY) 2019
3:45 – 4:30 pm	Starting FY2020
4:30 – 5:00 pm	Toolbox (Navigating the Website)
5:00 pm	**ADJOURN**

Full-Day Sessions	
8:00 – 9:00 am	**REGISTRATION**
9:00 – 9:30 am	Welcome/Housekeeping/Program Updates
9:30 – 10:45 am	Eligible Services
10:45 – 11:00 am	**BREAK**
11:00 am – 12:00 pm	BEGINNER TRACK - Application Process Part 1 (Pre-Commitment)
	ADVANCED TRACK - Application Process (Pre-Commitment)
12:00 – 1:00 pm	**LUNCH ON YOUR OWN**
1:00 – 1:30 pm	Questions and Answers
1:30 – 2:15 pm	Audits
2:15 – 2:30 pm	**BREAK**
2:30 – 3:15 pm	BEGINNER TRACK - Application Process Part 2 (Post-Commitment)
	ADVANCED TRACK - Using Open Data
3:15 – 4:00 pm	Invoicing
4:00 – 4:30 pm	Questions and Answers
4:30 pm	**ADJOURN**