



# 2018 E-rate Service Provider Training

## AGENDA

Half-day Beginner Sessions	
<b>12:00 – 12:30 pm</b>	<b>REGISTRATION</b>
12:30 – 12:40 pm	Welcome/Housekeeping
12:40 – 1:30 pm	Program Overview
1:30 – 1:50 pm	FCC Form 498 Demo
1:50 – 2:15 pm	Introduction to the E-rate Productivity Center (EPC) Demo
<b>2:15 – 2:30 pm</b>	<b>BREAK</b>
2:30 – 3:00 pm	Data for Beginners Demo
3:00 – 3:30 pm	Finishing Funding Year (FY) 2017 and Working on FY2018
3:30 – 4:00 pm	Starting FY2019 (FCC Form 470 and competitive bidding)
4:00 – 4:30 pm	Toolbox Demo Questions and Answers
<b>4:30 pm</b>	<b>ADJOURN</b>

Full-day Sessions	
<b>8:00 – 9:00 am</b>	<b>REGISTRATION</b>
9:00 – 9:15 am	Welcome/Housekeeping
9:15 – 9:45 am	Process Overview for Service Providers
9:45 – 10:45 am	Eligible Services
<b>10:45 – 11:00am</b>	<b>BREAK</b>
11:00 am – 12:00 pm	BEGINNER TRACK - Beginner Program Compliance
	ADVANCED TRACK - Advanced Program Compliance
<b>12:00 – 1:00 pm</b>	<b>LUNCH ON YOUR OWN</b>
1:00 – 1:30 pm	Questions and Answers
1:30 – 2:15 pm	Understanding the Audit Process
<b>2:15 – 2:30 pm</b>	<b>BREAK</b>
2:30 – 3:15 pm	BEGINNER TRACK - Introduction to Invoicing
	ADVANCED TRACK - Advanced Invoicing
3:15 – 4:00 pm	Data Demo
4:00 – 4:30 pm	Questions and Answers
<b>4:30 pm</b>	<b>ADJOURN</b>