2018 E-rate Applicant Training

AGENDA

Half-day Beginner Sessions	
12:00 – 12:30 pm	**REGISTRATION**
12:30 – 12:40 pm	Welcome/Housekeeping
12:40 – 1:00 pm	Introduction to the E-rate Program
1:00 – 2:00 pm	Basic Concepts
2:00 – 2:45 pm	Introduction to the E-rate Productivity Center (EPC)
2:45 – 3:00 pm	**BREAK**
3:00 – 3:45 pm	Finishing FY2018 (FCC Forms 486 and 472)
3:45 – 4:30 pm	Starting FY2019 (FCC Form 470)
4:30 – 5:00 pm	Toolbox Demonstration and Q&A
5:00 pm	**ADJOURN**

Full-day Sessions	
8:00 – 9:00 am	**REGISTRATION**
9:00 – 9:30 am	Welcome/Housekeeping
9:30 – 10:30 am	BEGINNER TRACK - Eligible Services
	ADVANCED TRACK - Advanced Eligible Services
10:30 – 10:45 am	**BREAK**
10:45 – 11:45 am	BEGINNER TRACK - E-rate Filing Process – Pre-commitment to Commitment
	ADVANCED TRACK - Advanced Program Compliance
11:45 am – 1:00 pm	**LUNCH ON YOUR OWN**
1:00 – 1:30 pm	Questions and Answers
1:30 – 2:15 pm	Understanding the Audit Process
2:15 – 2:30 pm	**BREAK**
2:30 – 3:15 pm	BEGINNER TRACK - E-rate Filing Process – Post-commitment
	ADVANCED TRACK - Data
3:15 – 4:00 pm	Navigating the E-rate Invoicing Process
4:00 – 4:30 pm	Questions and Answers
4:30 pm	**ADJOURN**