Schools and Libraries Service Provider Conference Call – August 6, 2013

AGENDA

1. Funding Commitments for FY2013, FY2012, FY2011, and FY2010
2. Update on Online Invoices
3. Conference Call Date Change – September 11, 2013
4. Invoicing Update
5. Other
6. General Questions Received by Email

MINUTES

1. **Funding Commitments for FY2013, FY2012, FY2011, and FY2010**

   For FY2013, USAC is funding approved Priority 1 (Telecommunications Services and Internet Access) requests at all discount levels. Here is a list of the regular funding waves issued since the last call:

Wave	FCDL Date	Amount
008	7/10/2013	$ 7.5 M
009	7/16/2013	$16.4 M
010	7/23/2013	$48.8 M
011	7/30/2013	$36.0 M
012	8/6/2013	$39.2 M

   For FY2012, USAC is funding approved Priority 2 (Internal Connections and Basic Maintenance) requests at 90 percent and denying for cap at 89 percent and below. Here is a list of the regular funding waves issued since the last call:

Wave	FCDL Date	Amount
050	7/5/2013	$45.6 M
051	7/18/2013	$26.9 M
052	7/25/2013	$21.9 M
053	8/1/2013	$13.0 M

For FY2011, USAC is funding approved Priority 2 requests at 88 percent and above and denying for cap at 87 percent and below. Here is a list of the regular funding waves issued since the last call:

Wave	FCDL Date	Amount
098	7/25/2013	$ 1.6 M

For FY2010, USAC is funding approved Priority 2 requests at all discount levels. Here is a list of the regular funding waves issued since the last call:

Wave	FCDL Date	Amount
115	8/1/2013	$486 T

2. **Update on Online Invoices**

The new FCC Form 474 (SPI Form) is now available online. If you prefer to file SPI Forms on paper, you must use the new (July 2013) version of the form posted on our website.

If you need assistance, you can refer to the FCC Form 474 instructions posted on the Forms page of the USAC website or call the Client Service Bureau (CSB) at 1-888-203-8100.

Work on the new online FCC Form 472 (BEAR Form) continues, with a targeted completion date later this month. Applicants filing BEAR Forms on paper must use the new (July 2013) version of the form posted on our website.

- Note that you must sign page 4 of the NEW version of the form and return it to the applicant. Applicants who submit page 4 of the April 2007 (or earlier) version of the form will be required to correct their submission.
- Applicants now provide remittance information for BEAR reimbursements on page 4 of the form. Please make a note of the information they provide, especially if you have not already made arrangements for BEAR reimbursements.

If you need assistance, refer to the FCC Form 472 Instructions posted on the Forms page or call CSB.

3. **Conference Call Date Change – September 11, 2013**

The next service provider conference call will be held one week later than usual – at 3:00 pm EDT on Wednesday, September 11. The call-in number and passcode will remain the same.

4. **Invoicing Update**

   Payments for the month of July totaled $183,427,799.12 against requests for $230.0M. In total, 11,831 invoices were processed for 1,720 service providers. This represented 41,472 lines in June with 97 percent being completed within 30 days.

   There were 1,136 lines in process as of August 5.

   Invoice rejections

   In the past month, the most common reasons for invoices being rejected were:

   - Payments cannot be released due to an issue with the service provider's FCC Form 498.
   - The billed date was outside the funding year.
   - The entire commitment amount was already paid.
   - The invoice is or appears to be a duplicate.
   - There is no FCC Form 486 on file.

   Invoice reminders

   FY2012 recurring services. June 30, 2013 was the last date to deliver recurring services for FY2012. We strongly encourage you to complete the invoicing process for these services by October 28, 2013.

   FY2012 non-recurring services. September 30, 2013 is the last date to deliver and install non-recurring services for FY2012. In some cases this deadline is automatically extended; in other cases, you or the applicant must request an extension. If you need additional time to deliver and install these services and USAC did not grant an automatic extension, you or the applicant must file a service delivery extension request on or before September 30. If you and the applicant must also extend the contract, the applicant must also file an FCC Form 500 to inform USAC of the new contract expiration date after the contract has been extended.

5. **Other**

   No items.

6. **General Questions Received by Email**

   Q1. We have seen instances in which PIA informs the applicant that a funding request is in the process of being denied as ineligible unless further information is provided, but the letter does not provide any details as to the type of information needed. Attempts by the service provider to obtain further information hit a wall because PIA refuses to provide information to the service provider, only the applicant. The service provider is a program beneficiary who is

entitled to file an appeal if the funding request is denied, so there does not appear to be a reason for PIA to refuse to provide further information. Why does PIA refuse to allow service providers to help applicants in this way?

A1. Applicants are responsible for the accuracy of the information on the forms they file. We encourage applicants to contact their service providers if we have questions about the services being requested. However, we pose the questions directly to the applicants because many areas of the application process are their specific responsibility – for example, technology planning and competitive bidding.

REMINDER: Please send your questions for the next Service Provider Conference Call by following the instructions outlined on the Conference Call webpage of the USAC website.

Also, please watch the USAC website for other program updates.