

**Universal Service Administrative Co. (USAC)**  
**Request for Quotes**  
**IT-18-047 – Red Hat Renewal**

**I. OVERVIEW**

This is a request for quotes (RFQ) solicitation. The purpose of this procurement is to renew USAC’s maintenance and support services for Red Hat.

Contractor must be an authorized Red Hat Partner/Reseller capable of providing the maintenance and support required. Contractor shall provide USAC with the complete (not partial) version specifications and quantities of the required line items identified on **Attachment 1**. Most recent commercially available versions and releases must be supplied.

**II. PERIOD OF PERFORMANCE**

Contract period of performance for maintenance and support shall be 36 months.  
**July 5, 2018 – July 4, 2021**

**III. CONTACT INFORMATION**

**Contracting Office Address:**

700 12<sup>th</sup> St NW, Suite 900  
Washington, DC 20005

**Place of Performance:**

700 12<sup>th</sup> St NW, Suite 900  
Washington, DC 20005

**Primary Point of Contact:**

Richard Nam  
Procurement Specialist II  
Universal Service Administrative Company  
700 12<sup>th</sup> St NW, Suite 900  
Washington, DC 20005

**IV. COMPANY PROFILE**

USAC is not a Federal agency, a government corporation, a government controlled corporation or other establishment in the Executive Branch of the United States Government. USAC is not a contractor to the Federal Government. The contract awarded as a result of this RFQ will not be a subcontract under a Federal prime contract. However, USAC conducts its procurements in accordance with the terms of a Memorandum of Understanding with the FCC, which requires USAC to adhere to the following provisions from the Code of Federal Regulations, 2 C.F.R. §§ 200.318-321, 200.323, 200.325-326 and App. II to C.F.R. Part 200 (collectively “Procurement Regulations”). Contractor shall comply with the procurement regulations and all applicable Federal, State and local laws, executive orders, rules and regulations applicable to its performance under this Agreement, including [USAC’s Standard Terms and Conditions](#).

## V. INSTRUCTIONS FOR BIDDING

Offeror's quotes should include the following:

1. A completed and signed copy of the Attachment 1 (Bid Sheet).
2. A description of goods and/or services being offered in sufficient detail to evaluate compliance with the requirements in the solicitation.
3. The official letter of authorization from the manufacturer confirming that Offeror is, and will be, an authorized partner or reseller of Red Hat as of the date(s) of award and time of delivery.
4. Name, address and telephone number of the Offeror.
5. Company TIN and Duns number.

This is a firm-fixed-price contract and, ultimately, the total firm-fixed-price amount is the amount taken into consideration when reviewing the quotes. The quote form provides for the following:

1. A breakdown of the components of the quote on a line item basis, if applicable.
2. All applicable federal, state, and local sales, use, and excise taxes.
3. All costs for configuration of equipment, if applicable.
4. All other costs (i.e. labeling, packaging, packing, loading, storage, insurance, etc.).
5. All blanks shall be filled in accordingly. Any alteration or erasure must be initialed by the signer of the quote.

**Please email quotes to [rfp@usac.org](mailto:rfp@usac.org). Quotes must be received by USAC no later than April 6, 2018 at 12:00 PM ET.** USAC reserves the right to amend, revise or cancel this RFQ at any time at the sole discretion of USAC and no legal or other obligations are assumed by USAC by virtue of the issuance of this RFQ, including any commitment to procure the products or services sought herein.

USAC will evaluate all Quotes that are submitted in compliance with the requirements of this RFQ. USAC will issue a purchase order to the responsible Offeror(s) submitting the lowest priced technically acceptable Quote.

In order to be deemed responsible, a prospective contractor must have adequate resources to perform the contract, or the ability to obtain them, and a satisfactory record of integrity and business ethics. A responsible offeror will be deemed technically acceptable if: (1) it is a Red Hat partner or reseller at the time of submission of its quote and at time of award; *and* (2) it proposes to provide, and has the apparent capability to provide, all the items identified in **Attachment 1** in accordance with the terms of this RFQ, including the **[Terms and Conditions](#)** and all attachments hereto.

**ATTACHMENT 1**

**Bid Sheet**

This quote is submitted by the undersigned company ("Company"), who agrees to provide the items as the prices set forth, in accordance with the terms and conditions of Contract No. IT-18-047. This bid sheet is valid for 120 days from the date set forth below.

Submitted by:

Company Name: \_\_\_\_\_

Authorized Representative: \_\_\_\_\_

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Item No.	Mfg. Part No.	Description	PoP	Qty	Unit Price	Extended Price
1	MW0161758S	RED HAT JBOSS ENTERPRISE APP PLAT W/MGMT 64 CORE PREM	7/5/2018 - 7/4/2021	3		
2	RH00006S	RHEL FOR VIRTUAL DATACENTERS W/ SMART MANAGEMENT PREMIUM	7/5/2018 - 7/4/2021	50		
3	CU-GPS	CONSULTING UNITS	7/5/2018 - 7/4/2019	978		
4	RH00271S	RHEL EXTENDED LIFECYCLE UNLIMITED GUESTS	7/5/2018 - 7/4/2020	63		
5	RH00271S	RHEL EXTENDED LIFECYCLE UNLIMITED GUESTS	7/5/2018 - 7/4/2019	22		
<b>Subtotal</b>						
<b>Applicable Taxes (USAC is required to pay 5.75% DC sales tax, 6% VA sales tax)</b>						
<b>Lead time from date of purchase</b>						
<b>Other (describe)</b>						
<b>Total Firm-Fixed Price</b>						

Accepted by USAC:

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Contract Effective Date: \_\_\_\_\_