

**Universal Service Administrative Company  
Board of Directors  
Quarterly Meeting  
Agenda**

**Tuesday, January 30, 2024  
10:00 a.m. – 1:30 p.m. Eastern Time  
USAC Offices  
700 12th Street, N.W., Suite 900  
Washington, D.C. 20005**

<b><u>OPEN SESSION</u></b>		<i>Estimated Duration in Minutes</i>
Chair	<b>a1.</b> Consent Items (each available for discussion upon request): <b>A.</b> Approval of Board of Directors Meeting Minutes of October 31 and December 18, 2023 <b>B.</b> Approval of moving all <i>Executive Session</i> Items into <i>Executive Session</i> <b>C.</b> Consideration and Approval of Four Routine Procurements <b>D.</b> Review of the 2024 Audit Committee Charter <b>E.</b> Approval of Board of Directors Quarterly Meeting Schedule and April 2025 – January 2026 Board of Directors Quarterly Meeting Schedule <b>F.</b> Resolution Honoring Three Board Member Whose Service on the Board Recently Ended	10
Chair	<b>a2.</b> Annual Election of Committee At-Large Seats, Chairs and Vice Chairs and Election of Appointment of Corporate Officers	15
Chair	<b>i1.</b> Reports from the Committee Chairs: Audit Committee, High Cost & Low Income Committee, Executive Compensation Committee, Rural Health Care Committee, and Schools & Libraries Committee	10
Mark	<b>i2.</b> Connected Care Pilot Program Update ( <i>For Information Only</i> )	-
Michelle	<b>a3.</b> Approval of USAC Common and Consolidated 2nd Quarter 2024 Budget and Demand Projection for the February 1, 2024 FCC Filing	10
Radha Michelle Stephen	<b>i3.</b> Enterprise Business Updates <b>A.</b> CEO Update • 2023 Accomplishments <b>B.</b> Enterprise Resource Planning Update <b>C.</b> Shared Services Business Update • Tribal Initiatives Update • Annual Report	10 10 5 5

<b><u>EXECUTIVE SESSION</u></b> <b>Confidential – Executive Session Recommended</b>		<i>Estimated Duration in Minutes</i>
Radha	<b>i4.</b> CEO Update <ul style="list-style-type: none"> <li>Appropriated Programs – ACP and ECF</li> </ul>	10
Michelle	<b>a4.</b> Approval of 2024 Annual USAC Common and Consolidated Budgets	15
Michelle	<b>i5.</b> Information on Contribution Factor	5
Erin	<b>a5.</b> Review and Approval of Board Statement of Ethical Conduct and the Board Member Annual Disclosure of Corporate or Entity Affiliations Form <ol style="list-style-type: none"> <li>Statement of Ethical Conduct for Members of the USAC Board</li> <li>Revision to Board Members Annual Disclosure of Corporate or Entity Affiliations Form</li> </ol>	10
Chris / Erin	<b>i6.</b> Annual Competition Advocate Report	5
Chris	<b>i7.</b> Procurement Business Update <i>(For Information Only)</i>	–
Chris	<b>i8.</b> Enterprise Risk Management Update: <ol style="list-style-type: none"> <li>Q4 2023 Risk Management</li> <li>Risk Management Council Minutes</li> </ol> <i>(For Information Only)</i>	–
Chris	<b>a6.</b> Consideration of a Task Order Award for Contributor Revenue Audit Services	5
Chris	<b>a7.</b> Consideration of a Task Order Award for Contributor Revenue Audit Services	5
Chris	<b>a8.</b> Consideration of a Contract Award for Enterprise Audit & Compliance Modernization Tool	5
Chris	<b>a9.</b> Consideration of Contract Award for Veracode Licenses	5
Chris	<b>a10.</b> Consideration of Contract Award for Dell/EMC Transformational License Agreement	5
Chris	<b>a11.</b> Consideration of Contract Award for Dell/EMC Unity Hardware Maintenance and Support Services	5
Chris	<b>a12.</b> Consideration of a Contract Award for ServiceNow Instance Licenses and Support Services	5

<b><u>EXECUTIVE SESSION</u></b> <b>Confidential – Executive Session Recommended</b>		<i>Estimated Duration in Minutes</i>
Chris	<b>a13.</b> Consideration of Contract Award for Okta Licenses and Support Services	5
Chris	<b>a14.</b> Consideration of a Contract Award for Microsoft Enterprise Agreement	5
Chris	<b>a15.</b> Consideration of a Contract Award for Cisco SmartNet	5
Chris	<b>a16.</b> Consideration of Contract Award for Tableau Licenses	5
Chris	<b>a17.</b> Consideration of a Contract Award for VMWare Enterprise Licenses Agreement	5
Chris	<b>a18.</b> Consideration of a Contract Modification for IT Security Assessment Contract with Coalfire	—
Chris	<b>a19.</b> Consideration to Exercise Option Terms for Penetration Testing	—
Chris	<b>a20.</b> Consideration of a Contract Modification for Appian Licenses and Support	—
Chris	<b>a21.</b> Consideration of a Contract Modification for Amazon Web Services and GovCloud Hosting	—
Teleshia	<b>i9.</b> Information on Four USAC Audit and Assurance Audit Division Universal Service Contributor Revenue Audit Report <i>(For Information Only)</i>	—
Erin	<b>a22.</b> <i>Confidential Executive Session:</i> RESERVED	5
Chair	<b>a23.</b> <i>Confidential Executive Session:</i> Personnel Matter, Consideration of 2024 Compensation Item	5
Chair	<b>i10.</b> <i>Confidential Executive Session:</i> Board of Directors Only	25

**Next Scheduled USAC Board of Directors Meeting**

<b>Tuesday, April 30, 2024</b> <b>USAC Offices, Washington, D.C.</b>
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