

Schools and Libraries Service Provider Conference Call – April 2, 2014

AGENDA

1. Funding Commitments for FY2013 and FY2012
2. Update on May Service Provider Training
3. Update on FY2014 Application Reviews
4. Invoicing Update
5. Other
6. General Questions Received by Email

MINUTES

1. Funding Commitments for FY2013 and FY2012

For FY2013, USAC is funding approved Priority 1 (Telecommunications Services and Internet Access) requests at all discount levels and denying for cap all Priority 2 (Internal Connections and Basic Maintenance) requests. Here is a list of the regular funding waves issued since the last call:

Wave	FCDL Date	Amount
042	3/12/2014	\$23.1 M
043	3/19/2014	\$15.7 M
044	3/26/2014	\$18.0 M

For FY2012, USAC is funding approved Priority 2 requests at 90 percent and denying for cap at 89 percent and below. Here is a list of the regular funding waves issued since the last call:

Wave	FCDL Date	Amount
080	3/13/2014	\$ 3.4 M
081	3/27/2014	\$ 6.5 M

2. Update on May Service Provider Training

Thursday, May 8 – Grand Hyatt Tampa Bay, Tampa Florida
 Tuesday, May 13 – Westin Los Angeles Airport, Los Angeles, California

Registration is available on the USAC website under Training and Outreach.

Hotel information is also available.

- The room block in Tampa is now full. We are looking at alternative arrangements at nearby hotels for those of you that have not yet made hotel reservations. Registration with USAC is also full and a waiting list has now been established.
- Los Angeles still has available sleeping rooms at the hotel and registration with USAC is also still open. April 15 is the last day to be able to make reservations at the conference room rate.

Please cancel both your registration with USAC and your hotel reservation if your plans change so that someone else can attend. If you have any questions or want to be notified directly of alternative hotel arrangements, you can [email USAC](#).

NOTE: We expect to hold the May 7 service provider conference call as scheduled.

3. **Update on FY2014 Application Reviews**

The FY2014 application filing window closed at 11:59 PM EDT on Wednesday, March 26. USAC started Program Integrity Assurance (PIA) reviews even before the window closed.

Applicants may need assistance with the answers to technical questions asked by PIA. Please be prepared to help if asked.

Remember that there is an extended deadline for FCC Form 471 certifications and Item 21 attachments. Applications are not necessarily out of window at this point even though the [View 471 Status](#) tool may show an out-of-window status.

4. **Invoicing Update**

Payments for the month of March totaled \$172,909,270.67 against requests for \$232.6M. In total, 11,433 invoices were processed for 1,455 service providers. This represented 41,969 lines in March with 96 percent being completed within 30 days.

There were 1,898 lines in process as of April 2.

Invoice rejections

In the past month, the most common reasons for invoices being rejected were:

- The invoice is or appears to be a duplicate.
- The entire commitment amount was already paid.
- The billed date was outside of the funding year.

- The billed date was before the date services were delivered.
- There is no FCC Form 486 on file.

Invoice reminders

Revised FCC Form 499. The E-File System will be unavailable this Friday evening in order for USAC to upload the revised FCC Form 499. We will post a notice on the USAC website to notify you of the period during which the E-File functions will be unavailable.

Invoice review. Please respond promptly to USAC requests for information during the invoice review process. It is important to distinguish eligible and ineligible items on customer bills. Your invoice may be rejected if the information you provide is not complete and correct.

Electronic invoicing. Service providers can [invoice USAC electronically](#) – that is, email USAC a spreadsheet in a specific format that includes the information necessary to generate an invoice. Service providers using this feature are certifying that all entries on the generated invoice are correct. If we find even one incorrect entry, we may have to remove that line item or we may have to reject the entire invoice. If this happens, you can correct the incorrect information and resubmit the line(s) that were rejected. If you do not understand the reason for a rejection, [Submit a Question](#) or call the Client Service Bureau at 1 (888) 203-8100.

FY2013 invoice deadline. Remember that the deadline for submitting invoices for FY2013 recurring services is October 28, 2014. The [Data Retrieval Tool](#) has been updated to display this deadline for all affected FRNs.

5. Other

No items.

6. General Questions Received by Email

Q1. In the February 28 News Brief for Schools and Libraries under the 2013 funding year update, a reference was made regarding Priority 2 requests. Do I understand correctly that all Priority 2 requests at 90 percent and below are being denied for the funding year?

A1. Yes, all funding requests for Priority 2 services for FY2013 are being denied for cap.

REMINDER: Please send your questions for the next Service Provider Conference Call by following the instructions outlined on the [Conference Call webpage](#) of the USAC website.

Also, please watch the [USAC website](#) for other program updates.