



«First\_Name» «Last\_Name»  
«Street\_Address»  
«City», «State» «Zip»

«Letter Date»

## Stay Connected! Renew Your Lifeline Benefit by «Letter Date+59»

Hello «First\_Name»:

It's that time of year again – time to renew your Lifeline benefit to make sure you continue to receive your discount. «Provider Name» understands how important this benefit is to you and has partnered with us, the Universal Service Administrative Company (USAC), to verify your information so you can stay connected and keep your discount.

How do you renew and keep your discount?

You keep your discount by verifying the information above, using ONE of these options:



- Call «Company Number» and follow the prompts, or



- Visit «Company Website» and complete the online form, or



- Complete the enclosed paper form and return it via U.S. Mail to:  
«Company Address»

What will you need to confirm? You'll need to verify:

- Your personal information,
- Whether or not your household still qualifies for this discount, and
- That you understand and agree with the program's rules.

That's it! But you need to do it by «Letter Date+59» or you could lose this benefit, so renew today!

If you have any questions about this notice or need help renewing your Lifeline benefit, please call «Service\_Provider» at 1-«Service\_Provider\_Contact».

Sincerely,

«Service\_Provider» and Universal Service Administrative Company

**WARNING:** Lifeline is a U.S. government benefit program, and if you willfully make false claims to obtain Lifeline Program support, you may be punished by fine or imprisonment, or be barred from the program. If you do not respond by «Letter Date+59», your Lifeline discount will be cancelled, and may lead to an increase in your monthly phone bill, or termination of service.