

Instructions

To deactivate a Filer ID for a company that has gone out of business, complete all sections of this request form and send it to USAC, as indicated on the last page of this form. Questions? Email form499@usac.org.

i Note: It may take up to 60 days from the date USAC receives this form and all supporting documentation for the changes to be reflected in the FCC and USAC systems and sent to [TRS](#), [NANPA](#), and [LNP](#) administrators.

Please ensure the company has met the following conditions prior to submitting this request:

- This company has filed all FCC Forms 499-A associated with the years it provided telecom services and there are no outstanding issues (i.e. status of “Issue-Carrier Response Required”).
- All FCC required company information is up to date in the [FCC CORES Database](#). To make updates, go to the database and select “Update Your Registration Information”.

Out of Business Company

(Filer ID being deactivated)

Date the telecommunication services stopped <input type="text"/> MM/DD/YYYY	Filer ID Legal Name <input type="text"/>	Filer ID <input type="text"/>
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Future Contact Information

Please provide the contact information for the person USAC can contact after the company ceases providing telecommunication services.

Name <input type="text"/>	Title <input type="text"/>
Address <input type="text"/>	
Suite <input type="text"/>	City, State, and Zip Code <input type="text"/>
Email <input type="text"/>	Phone <input type="text"/> (000) 000 - 0000

Signature

The company officer named below must sign this request form.

I have examined this request form and, to the best of my knowledge, information, and belief, all statements in this form are true.

Company Officer Name

Title

Company Officer Email

Phone

(000) 000 - 0000

Company Officer Signature

Date

MM/DD/YYYY

Submit this completed form with the following document(s):

- A copy of the company's Articles of Dissolution/Certificate of Dissolution
- Or any other official document that demonstrates that the company is out of business
- If none of the above documents are available, then submit a letter on company letterhead and signed by a company officer, detailing the circumstances that resulted in the company no longer providing telecommunications in the U.S.

The required supporting documents are generally issued by the state or municipal public utility commission or applicable authorized utility commission.

Submit them using one of the following methods:

1. Scan and email to: form499@usac.org

OR

2. Mail it to: USAC-Filer ID Deactivation

**700 12th Street, NW, Suite 900,
Washington, DC 20005**

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