



Credit Balance Refund Request

This document provides instructions for submitting a credit balance refund (CBR) request. Complete all information requested on this form and return it to USAC via e-mail. Please note, the form **must** be signed by the company officer listed on the company's most recent FCC Form 499-A. If the Company Officer signing this form is not listed on your company's FCC Form 499-A, this form must be notarized. To verify that the signing Company Officer is listed on your FCC Form 499-A, please log in to E-File (<https://forms.universalservice.org>) or call (888)641-8722.

USAC must receive the completed and signed form by the 25th of the month in order to disburse the CBR in the following month. If the 25th falls on a weekend, please ensure the form is received by the business day prior.

E-mail the completed and signed form to:

CBRrequest@usac.org

Note: The e-mail **must** come from the signing company officer or the CBR request will be rejected.

The final amount disbursed by USAC will be the credit balance reflected on the latest USAC invoice less any known future universal service obligations. In addition, your refund may not be issued for reasons including, but not limited to:

- Red Light status,
- Existing DCIA balance, or
- Outstanding FCC Form 499-A/499-Q issues.

Banking Information Form

Company Name: _____

Filer ID: _____

Bank Routing Number (9 digits)*: _____

Bank Account Number*: _____

Company Officer Name: _____

Company Officer Title: _____

Company Officer Signature: _____

Company Officer Phone #: _____

Date: _____

Please include a copy of your company's voided check or the first page of a recent company bank statement to verify your banking information. Note that the voided check and bank statement must have the same company name that is attached to your filer ID.



Activity summary

Beginning balance on 01/31/17	\$1,199.22
Deposits/Withdrawals	1,463.50
Withdrawals/Debit Cards	-492.60
Ending balance on 2/28/18	\$2,169.85

Overdraft Protection

Your account is linked to the following for Overdraft Protection:

- Savings - 0123456789
- Credit Card - XXXX-XXXX-XXXX-XXXX
- Line of Credit - 0123456789XXXX

Interest summary

Interest paid on this statement	\$15.93
Average collected balance	\$2,562.26
Annual percentage yield (APY)	0.05%
Interest earned this statement period	\$5.25
Interest paid this year	\$145.24

Exclusive Rewards*

Total points available as of 01/31/2018: 36,946
Points earned in the month of February: 732
Points redeemed in the month of February: 100

Transaction history

Date	Check Number	Description	Deposit/Withdrawal	Withdrawal/Debit Card	Pending check	Balance
01/11		Check Det Purchase 3103-0400				
01/11		Height CA 26254380140219 1940000000				
01/11		Salary Pymt 4103219 1980000000				
01/11		ATM Withdrawal - 01/11 Mach 0-423462 1028 E Banknote Chase Citrus Heights, CA 94622				
01/12		Check Exp Purchase 01/11 MM Supercenter Citrus Heights CA				
01/13		Client Deposit	1,290.00			
01/15	011	Check		45.00		
01/15		Interest	13.70			
01/28		Check Det Purchase 04/27 MM Supercenter Citrus Heights CA				
01/28		Sal - Gender In Savings 0000114654 Balance # 0123456789	260.00			
Ending balance on 2/28/18			2,169.85			2,169.85
Totals			2,169.85	492.60		

The Ending Daily Balance does not reflect any pending withdrawals or holds on deposits (such as may have been outstanding on your account when your transaction posted). If you had insufficient available funds when a transaction posted, fees may have been assessed.

Summary of checks written (checks listed are also displayed in the preceding Transaction History)

Number	Date	Amount
011	01/15	45.00

*USAC is required by the FCC to disburse all credit balance refunds by ACH. All bank routing and account numbers must be of United States origin. Funds cannot be transmitted to foreign banks.