

RESOLVED FURTHER, that the USAC Rural Health Care Committee approves a revised annual 2014 Rural Health Care Support Mechanism operating budget of \$9.2 million.

- a4. Approval of 3rd Quarter 2014 Rural Health Care Support Mechanism Demand Projection for the May 2, 2014 FCC Filing.** Mr. Davis presented this item for discussion.

On a motion duly made and seconded and after discussion, the Committee adopted the following resolution:

RESOLVED, that the USAC Rural Health Care Committee, having reviewed at its meeting on April 28, 2014, a summary of the 3rd Quarter 2014 Rural Health Care Support Mechanism demand estimate, including administrative costs, hereby directs USAC staff to proceed with the required May 2, 2014 filing to the FCC. USAC staff may make adjustments if the variance is equal to or less than \$1.0 million, or may seek approval from the Rural Health Care Committee Chair to make adjustments if the variance is greater than \$1.0 million, but not more than \$2.0 million.

- a4. Miscellaneous. Solicit ideas for the July 2014 Committee Agenda.** Mr. Jortner reminded Committee members that they may offer suggestions for agenda items at each quarterly meeting. Ideas may be submitted to Mr. Jortner, Mr. Brisé or Mr. Davis between quarterly meetings.

INFORMATION ITEMS

- i1. Rural Health Care Support Mechanism Update.** Mr. Davis presented this item to the Committee, noting that:

- In March, USAC processed 1,677 funding requests for the Telecommunications and Internet Access Programs. March 2014 funding request processing increased by 88.6 percent compared with March 2013.
- The first HCF consortia commitments were made for over \$7.6 million.
- On March 1, USAC established the initial filing period for Funding Year (FY) 2014 funding requests for both the Telecommunications and HCF Programs. The initial filing period continues until May 30.

On a motion duly made and seconded, the Committee adjourned at 12:24 p.m. Eastern Time.

/s/ David A. Capozzi
Assistant Secretary

**Universal Service Administrative Company
Rural Health Care Committee Quarterly Meeting
Agenda**

Monday, July 28, 2014 11:00 a.m. – 12:00 p.m. Eastern Time USAC Offices 2000 L Street, N.W., Suite 200 Washington, D.C. 20036
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<u>OPEN SESSION</u>
<i>Action Items</i>
a1. Consent Items (each available for discussion upon request): A. Approval of Rural Health Care Committee Meeting Minutes of April 28, 2014 B. Approval of moving all <i>Executive Session</i> items into <i>Executive Session</i> C. Routine procurements: Deemed consideration and approval of in <i>Executive Session</i>
a2. Approval of 4th Quarter 2014 and Revised 2014 Annual Rural Health Care Support Mechanism Programmatic Budgets
a3. Approval of 4th Quarter 2014 Rural Health Care Support Mechanism Demand Projection for the August 1, 2014 FCC Filing
a4. Miscellaneous.
<i>Information Items</i>
i1. Rural Health Care Support Mechanism Update
i2. Discussion of Rural Health Care Program Operations Information Dashboard
i3. Miscellaneous. Solicit ideas for October 2014 Committee meeting agenda.

<u>EXECUTIVE SESSION</u>
<i>Action Items</i>
<i>Information Items</i>

Next Scheduled USAC Rural Health Care Committee Meeting
Monday, October 27, 2014 1:00 p.m. – 2:00 p.m. USAC Offices, Washington, D.C.

UNIVERSAL SERVICE ADMINISTRATIVE COMPANY
2000 L Street, N.W., Suite 200
Washington, D.C. 20036

RURAL HEALTH CARE COMMITTEE MEETING
Monday, July 28, 2014

MINUTES

The quarterly meeting of the Rural Health Care Committee (Committee) of the Universal Service Administrative Company (USAC) was held at USAC's offices in Washington, D.C. on Monday, July 28, 2014. Mr. Wayne Jortner, Committee Chair, called the meeting to order at 11:01 a.m. Eastern Time, with a quorum of seven of eight Committee members present:

Belden, Richard– Chief Operating Officer & Interim Chief Executive Officer	Jimenez, Jose
Brisé, Ron – Vice Chair	Jortner, Wayne – Chair
Brown, Eric – <i>by telephone</i>	Wein, Olivia
Gillan, Joe	

Dr. Kathy Wibberly joined the meeting at 11:09 a.m. Eastern Time. She did not participate in the discussion or vote on items a1 and a2.

Other Board of Directors (Board) members and officers of the corporation present:

Capozzi, David – General Counsel and Assistant Secretary
Case, Dave – Vice President of Finance, Chief Financial Officer and Assistant Treasurer
Davis, Craig, Vice President, Rural Health Care Division
Feiss, Geoff – Member of the Board
Jones, Rochelle – Member of the Board
Mason, Ken – Member of the Board
Noriega, Raquel – Member of the Board
Schell, Julie Tritt – Member of the Board
Scott, Wayne – Vice President of Internal Audit
Talbott, Dr. Brian – Member of the Board

Others present:

<u>NAME</u>	<u>COMPANY</u>
Anderson, Latoya	USAC
Beard, Jay	USAC
Beyle, Tom	USAC
Delmar, Teleshia	USAC
Dougherty, Michael	USAC
Duvall, Rashann	USAC

<u>NAME</u>	<u>COMPANY</u>
England, William	eCopernicus
Gonzalez, Veronica	USAC
Hill, Bill	FCC
Johnston, Anna	USAC
Lee, Brandon	USAC
Lenhardt, Chris	E-Rate Elite
Nuzzo, Patsy	USAC
Park, Sang	USAC
Perry, Andrew	USAC
Rasmussen, Mary	USAC
Schrieber, Johnnay	USAC
Skadin, Andy	FCC
Smith, Chris	USAC

OPEN SESSION

Action Items

a1. Consent Items.

- A. Committee meeting minutes of April 28, 2014.

On a motion duly made and seconded and after discussion, the Committee adopted the following resolution:

RESOLVED, that the USAC Rural Health Care Committee hereby approves the Committee meeting minutes of April 28, 2014.

a2. Approval of 4th Quarter 2014 and Revised 2014 Annual Rural Health Care Support Mechanism Programmatic Budgets. Mr. Case presented this item for consideration.

On a motion duly made and seconded and after discussion, the Committee adopted the following resolution:

RESOLVED, that the USAC Rural Health Care Committee approves a 4th Quarter 2014 Rural Health Care Support Mechanism programmatic operating budget of \$1.9 million; and

RESOLVED FURTHER, that the USAC Rural Health Care Committee directs USAC staff to submit a collection requirement of \$1.9 million for Rural Health Care Support Mechanism administrative expenses in the required August 1, 2014 filing to the FCC on behalf of the Committee; and

RESOLVED FURTHER, that the USAC Rural Health Care Committee approves a revised 2014 annual Rural Health Care Support Mechanism operating budget of \$9.3 million.

- a3. Approval of 4th Quarter 2014 Rural Health Care Support Mechanism Demand Projection for the August 1, 2014 FCC Filing.** Mr. Davis presented this item for consideration.

On a motion duly made and seconded and after discussion, the Committee adopted the following resolution:

RESOLVED, that the USAC Rural Health Care Committee, having reviewed at its meeting on July 28, 2014, a summary of the 4th Quarter 2014 Rural Health Care Support Mechanism demand estimate, including administrative costs, hereby directs USAC staff to proceed with the required August 1, 2014 filing to the FCC. USAC staff may make adjustments if the variance is equal to or less than \$1.0 million, or may seek approval from the Rural Health Care Committee Chair to make adjustments if the variance is greater than \$1.0 million, but not more than \$2.0 million.

Information Items

- i1. Rural Health Care Support Mechanism Update.** Mr. Davis presented this item to the Committee, noting that:

- Rural Health Care Division (RHCD) staff completed transition of Telecommunications Program operations from Solix to USAC in-house staff.
- Staff began Health Care Connect Fund (HCF) disbursements to beneficiaries.
- Staff expanded the use of webinars to improve outreach for all HCPs and consortia in the Telecom and HCF Programs.

- i2. Discussion of Rural Health Care Program Operations Information Dashboard.** Mr. Davis presented this item discussion.

On a motion duly made and seconded, the Committee adjourned at 11:58 a.m. Eastern Time.

/s/ David A. Capozzi
Assistant Secretary